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**ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD  
ATTORNEY GENERAL

JANE E. YOUNG  
DEPUTY ATTORNEY GENERAL



August 7, 2018

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

**REQUESTED ACTION**

That approval be and hereby is given to reappoint Nancy J. Smith (Position #9U288, Appropriation #02-20-20-201010-2620-013-500132) as an Assistant Attorney General, at a salary level of \$103,783.75. Ms. Smith will be occupying a position with a five year term effective upon Governor and Executive Council approval through September 1, 2023.

**EXPLANATION**

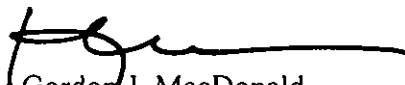
Ms. Smith is a resident of Hooksett and is a member of the New Hampshire Bar. She received her law degree from the University of California at Los Angeles School of Law in 1983 and was an Associate at the Los Angeles law firm of Solish, Jordan & Wiener when she joined this office in 1992. She was appointed as an Assistant Attorney General in 1992, and was named a Senior Assistant Attorney General in 2000. In 2006 she was designated as the Civil Bureau's Deputy Litigation Chief, and in 2015 she was designated Chief of Client Counseling.

2001 Laws of NH Chapter 158 amended RSA 94:1-a(I)(c)(3) to provide that designation of positions, salary levels, and salary increases for attorneys at the Department of Justice shall be determined by the Attorney General, subject to approval of the Governor and Council, within appropriations made to the Department of Justice.

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and the Honorable Council  
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I am very pleased to offer Ms. Smith's reappointment as an Assistant Attorney General at the above-referenced salary for your approval and respectfully urge your favorable consideration. Thank you.

Respectfully submitted,

  
Gordon J. MacDonald  
Attorney General

#2108593

**Nancy J. Smith**  
**New Hampshire Department of Justice**  
**33 Capitol Street**  
**Concord, NH 03301**  
**(603) 271-1227(direct)**  
**nancy.smith@doj.nh.gov**

### Education

1983 Juris Doctor, University of California at Los Angeles School of Law, Westwood, CA.

1979 Bachelor of Arts, with Honors, History and Political Science, Loma Linda University, Riverside, CA.

### Employment

August 1992 to present –New Hampshire Department of Justice (NHDOJ), 33 Capitol Street, Concord, NH  
2015-present – Client Counseling Chief, Senior Asst. Attorney General, Civil Bureau

- Supervise Civil Bureau Client Counselors, provide client counseling for numerous state agencies , including legal opinions and advice, contract and administrative rule review, assistance with right to know requests, drafting legislation, testifying before the legislature and personnel and labor relations issues.
- Attorney General's designee to the various committees.

2006 to 2015 - Deputy Litigation Chief/Senior Asst. Attorney General, Civil Bureau

- Management responsibilities – Assigning federal litigation, monitoring workloads, performing attorney and staff evaluations, participate in strategic planning, preparing reports and drafting policy.
- Continued handling civil litigation case load and providing client advice.

2000 to 2006 - Senior Assistant Attorney General, Civil Bureau

- Supervise federal civil litigation and continue as lead trial counsel in civil litigation in federal and state court matters including complex class action suits, programmatic and constitutional challenges, employment cases, civil rights, contracts and torts.
- Continue Client counseling to numerous state agencies.

1992 to 2000 - Assistant Attorney General, Civil Bureau

- Civil litigation in federal and state court including complex class action suits, programmatic and constitutional challenges, employment cases, civil rights, contracts and torts.
- Client counseling for numerous state agencies, including legal opinions and advice, contract and administrative rule review, assistance with right to know requests, drafting legislation, testifying before the legislature and labor relations issues.

January 1987 to July 1992 – Solish, Jordan and Wiener, a Professional Corporation, 12100 Wilshire Blvd., Los Angeles, CA.

- Partner June 1990 – July 1992 insurance defense and business litigation practice.
- Associate January 1987 - June 1990, insurance defense and business litigation practice.

May 1983 to January 1987 –Kegal, Tobin and Hamrick, a Professional Corporation, 3580 Wilshire Blvd, Los Angeles, CA. Associate attorney in insurance defense practice.

### Professional Admissions

Admitted in all courts in State of New Hampshire and First Circuit.

### Other Professional Activity

Leadership New Hampshire Class of 2010.

United States District Court, New Hampshire, Advisory Committee, 2008-2015

Federal Rules Subcommittee, 2007 to 2015.

NH Bar Association, Federal Practice Section – President, Vice-President, Clerk 2009-2011.

N.H. Bar Association Legislation Committee Member 1996-2017.