



The State of New Hampshire  
**DEPARTMENT OF ENVIRONMENTAL SERVICES**

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Robert R. Scott, Commissioner

August 20, 2020

His Excellency, Governor Christopher T. Sununu  
and The Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Authorize the NH Department of Environmental Services (NHDES) to **RETROACTIVELY** amend a Grant Agreement (PO #9005534) with the Rockingham Planning Commission (VC #154887 B001), by extending the completion date to March 31, 2021 from August 30, 2020 to complete a project to better protect drinking water from contamination. No additional funding is involved in this time extension. The grant agreement was originally approved by Governor and Council on May 15, 2019 as Item #77 and amended by Governor and Council on May 6, 2020 as Item #5E. 100% Drinking Water State Revolving Fund Loan Management Fee Funds.

**EXPLANATION**

We are requesting **retroactive** approval of this amendment to the grant agreement in order to provide the Rockingham Planning Commission (RPC) additional time in which to complete the agreed upon scope of services. The reason for the retroactive approval is because of the delays in coordinating in-person meetings and public outreach between RPC, the Town of Stratham officials and members of the public due to the COVID-19 public health crisis. Operations at the RPC and town level are returning to normal with the RPC having expanded its remote meeting and public outreach capabilities. NHDES is requesting to amend the original Agreement to extend the end date to allow the Rockingham Planning Commission reasonable time to complete the final tasks of the source water protection project started under the original Agreement. To date, \$7,842 of the original grant award of \$20,000 has been spent.

All other conditions of the original agreement will remain in full effect. This amendment has been approved as to form, substance, and execution by the Office of the Attorney General. In the event that Federal funds become no longer available, General funds will not be requested to support this program.

We respectfully request your approval of this item.

  
Robert R. Scott, Commissioner

**Grant Agreement with the Rockingham Planning Commission  
Local Source Water Protection Grant  
Amendment No. 2**

This Agreement (hereinafter referred to as the "Amendment") dated this 12<sup>th</sup> day of August, 2020, is by and between the State of New Hampshire, acting by and through its Department of Environmental Services (hereinafter referred to as the "State") and the Rockingham Planning Commission, acting by and through its Executive Director, Mr. Timothy Roache (hereinafter referred to as the "Grantee").

WHEREAS, pursuant to an Agreement (hereinafter referred to as the "Agreement") approved by the Governor and Council on May 15, 2019, the Grantee agreed to perform certain services upon the terms and conditions specified in the Agreement and in consideration of payment by the State of certain sums as specified therein; and

WHEREAS, the Grantee and the State have agreed to amend the Agreement in certain respects;

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties hereto do hereby agree as follows:

1. Amendment and Modification of Agreement: The Agreement is hereby amended as follows:

(A) The Completion Date as set forth in sub-paragraph 1.6 of the Agreement shall be changed from August 30, 2020 to March 31, 2021.

2. Effective Date of Amendment: This Amendment shall take effect upon the date of approval of this Amendment by the Governor and Executive Council of the State of New Hampshire.

3. Continuance of Agreement: Except as specifically amended and modified by the terms and conditions of this Amendment, the Agreement, and the obligations of the parties thereunder, shall remain in full force and effect in accordance with the terms and conditions set forth therein.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.

ROCKINGHAM PLANNING COMMISSION

By: [Signature]  
Timothy Roache, Executive Director, Rockingham Planning Commission

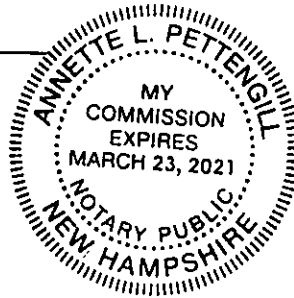
STATE OF NEW HAMPSHIRE  
COUNTY OF Rockingham

On this the 12<sup>th</sup> day of August, 2020, before the undersigned officer, personally appeared Timothy Roache who acknowledged himself to be the person who executed the foregoing instrument for the purpose therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

[Signature]  
Notary Public/Justice of the Peace

My Commission Expires: 3/23/21



THE STATE OF NEW HAMPSHIRE  
Department of Environmental Services

By: [Signature]  
Robert R. Scott, Commissioner

Approved by Attorney General this 25<sup>th</sup> day of August, 2020, as to form, substance and execution.

OFFICE OF ATTORNEY GENERAL

By: [Signature]  
Joshua C. Harrison, Assistant Attorney General

Grantee Initials TMR  
Date 8/12/20

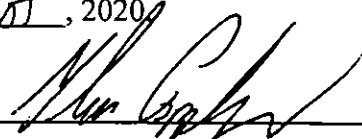
CERTIFICATE of AUTHORITY

I, Glenn Coppelman, Secretary of the Rockingham Planning Commission, do hereby certify that:

- (1) I am the duly elected Secretary;
- (2) at the meeting held on May 27, 2020, the Rockingham Planning Commission voted to accept DES funds and to enter into a contract with the Department of Environmental Services;
- (3) the Rockingham Planning Commission further authorized the Executive Director to execute any documents which may be necessary for this contract;
- (4) this authorization has not been revoked, annulled, or amended in any manner whatsoever, and remains in full force and effect as of the date hereof; and
- (5) the following person has been appointed to and now occupies the office indicated in (3) above:

Tim Roache

IN WITNESS WHEREOF, I have hereunto set my hand as the Secretary of the Rockingham Planning Commission, this 12<sup>th</sup> day of August, 2020.

  
\_\_\_\_\_  
Glenn Coppelman, Secretary

STATE OF NEW HAMPSHIRE

County of Rockingham

On this the 12<sup>th</sup> day of August, 2020 before me Annette Pettengill the undersigned officer, personally appeared Glenn Coppelman, who acknowledged him/herself to be the Secretary of the Rockingham Planning Commission being authorized so to do, executed the foregoing instrument for the purpose therein contained.

In witness whereof, I have set my hand and official seal.

  
\_\_\_\_\_  
Annette Pettengill, Notary

Commission Expiration Date: 3/23/2021





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
8/12/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

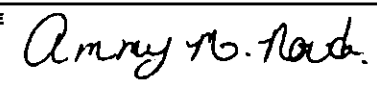
<b>PRODUCER</b> Liberty Mutual Insurance PO Box 188065 Fairfield, OH 45018	<b>CONTACT NAME:</b> PHONE (A/C No. Ext): 800-962-7132 FAX (A/C No.): 800-845-3666 E-MAIL ADDRESS: BusinessService@LibertyMutual.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Rockingham Planning Commission 156 Water St Exeter NH 03833	<b>INSURER A:</b> Ohio Casualty Insurance Company NAIC # 24074	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER: 56997326**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR NYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Businessowners GENT. AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BZO58281160	7/1/2020	7/1/2021	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$2,000,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$4,000,000 PRODUCTS - COM/POP AGG \$ \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BAO58281160	1/1/2020	1/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b> NH Dept of Env Services PO Box 95 Concord NH 03302	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  Ammy Nord

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## CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex<sup>3</sup>) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex<sup>3</sup> is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex<sup>3</sup> is entitled to the categories of coverage set forth below. In addition, Primex<sup>3</sup> may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex<sup>3</sup>, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex<sup>3</sup> Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex<sup>3</sup>. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<b>Participating Member:</b> Rockingham Regional Planning Commission 156 Water Street Exeter, NH 03833		<b>Member Number:</b> 563	<b>Company Affording Coverage:</b> NH Public Risk Management Exchange - Primex <sup>3</sup> Bow Brook Place 46 Donovan Street Concord, NH 03301-2624		
Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not		
<input type="checkbox"/> <b>General Liability (Occurrence Form)</b> <input type="checkbox"/> <b>Professional Liability (describe)</b> <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence			Each Occurrence		
			General Aggregate		
			Fire Damage (Any one fire)		
			Med Exp (Any one person)		
<input type="checkbox"/> <b>Automobile Liability</b> Deductible    Comp and Coll: <input type="checkbox"/> Any auto			Combined Single Limit (Each Accident)		
			Aggregate		
<input checked="" type="checkbox"/> <b>Workers' Compensation &amp; Employers' Liability</b>	1/1/2020	1/1/2021	X Statutory		
			Each Accident		\$2,000,000
			Disease - Each Employee		\$2,000,000
			Disease - Policy Limit		
<input type="checkbox"/> <b>Property (Special Risk Includes Fire and Theft)</b>			Blanket Limit, Replacement Cost (unless otherwise stated)		
<b>Description:</b> Proof of Primex Member coverage only.					

<b>CERTIFICATE HOLDER:</b>	<b>Additional Covered Party</b>	<b>Loss Payee</b>	<b>Primex<sup>3</sup> - NH Public Risk Management Exchange</b>
NH Department of Environmental Services PO Box 95 29 Hazen Dr Concord NH 03302			<b>By:</b> <i>Mary Beth Purcell</i>
			<b>Date:</b> 8/11/2020    mpurcell@nhprimex.org
			Please direct inquiries to: <b>Primex<sup>3</sup> Claims/Coverage Services</b> 603-225-2841 phone 603-228-3833 fax



The State of New Hampshire  
**DEPARTMENT OF ENVIRONMENTAL SERVICES**



Robert R. Scott, Commissioner

March 31, 2020

His Excellency, Governor Christopher T. Sununu  
and The Honorable Council  
State House  
Concord, NH 03301

**APPROVED G & C**

DATE 6 May 2020  
ITEM # 5E

REQUESTED ACTION

Authorize the Department of Environmental Services (DES) to amend a grant agreement (PO 9005534) with the Rockingham Planning Commission (VC #154887 B001), by extending the completion date to August 30, 2020 from May 31, 2020 to complete a project to better protect drinking water from contamination. No additional funding is involved in this time extension. The grant agreement was originally approved by Governor and Council on May 15, 2019 as Item #77. 100% Drinking Water State Revolving Fund Loan Management Fee Funds.

EXPLANATION

This amendment to the grant agreement is being requested in order to provide the Rockingham Planning Commission additional time in which to complete the agreed upon scope of services. The Commission is working to develop key elements of a long-term source water protection plan. Unfortunately, due to unforeseen circumstances the need to postpone required public meetings associated with completing the local technical assistance projects due to precautionary measures as a result of the continued spread of the COVID-19 (coronavirus) took place. The extension will allow the Commission to complete the tasks once the municipal meetings will be allowed to recommence.

The Department of Environmental Services issued a request for proposals for 2019 Local Source Water Protection Grants. These grants are funded by set-asides under the Drinking Water State Revolving Loan Fund. Twenty proposals were received. The proposals were evaluated and ranked based on criteria included in the request for proposals. Based on the available federal funding and eligibility criteria, the Department determined that it could offer grants to nine source protection planning projects and three source security projects, including this project with the Rockingham Planning Commission. To date, none of the original grant award of \$20,000 has been spent.

All other conditions of the original agreement will remain in full effect. This agreement has been approved as to form, substance, and execution by the Office of the Attorney General. In the event that Federal funds become no longer available, General funds will not be requested to support this program.

We respectfully request your approval of this item.

  
Robert R. Scott, Commissioner

**Grant Agreement with the Rockingham Planning Commission  
Local Source Water Protection Grant  
Amendment No. 1**

This Agreement (hereinafter referred to as the "Amendment") dated this 18 day of March, 2020, is by and between the State of New Hampshire, acting by and through its Department of Environmental Services (hereinafter referred to as the "State") and the Rockingham Planning Commission, acting by and through its Executive Director, Mr. Timothy Roache (hereinafter referred to as the "Grantee").

WHEREAS, pursuant to an Agreement (hereinafter referred to as the "Agreement") approved by the Governor and Council on April 8, 2020, the Grantee agreed to perform certain services upon the terms and conditions specified in the Agreement and in consideration of payment by the State of certain sums as specified therein; and

WHEREAS, the Grantee and the State have agreed to amend the Agreement in certain respects;

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties hereto do hereby agree as follows:

1. Amendment and Modification of Agreement: The Agreement is hereby amended as follows:

(A) The Completion Date as set forth in sub-paragraph 1.6 of the Agreement shall be changed from May 31, 2020 to August 30, 2020.

2. Effective Date of Amendment: This Amendment shall take effect upon the date of approval of this Amendment by the Governor and Executive Council of the State of New Hampshire.

3. Continuance of Agreement: Except as specifically amended and modified by the terms and conditions of this Amendment, the Agreement, and the obligations of the parties thereunder, shall remain in full force and effect in accordance with the terms and conditions set forth therein.



IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.

ROCKINGHAM PLANNING COMMISSION

By: [Signature]  
Timothy Roache, Executive Director, Rockingham Planning Commission

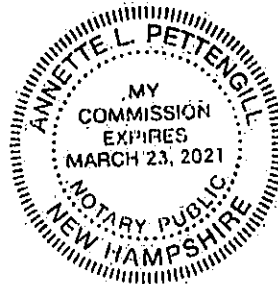
STATE OF NEW HAMPSHIRE  
COUNTY OF Rockingham

On this the 18 day of March, 2020, before the undersigned officer, personally appeared Tim Roache who acknowledged himself to be the person who executed the foregoing instrument for the purpose therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

[Signature], Notary  
Notary Public/Justice of the Peace

My Commission Expires: 3/23/21



THE STATE OF NEW HAMPSHIRE  
Department of Environmental Services

By: [Signature]  
Robert R. Scott, Commissioner

Approved by Attorney General this 3<sup>rd</sup> day of April, 2020, as to form, substance and execution.

OFFICE OF ATTORNEY GENERAL

By: [Signature], Assistant Attorney General

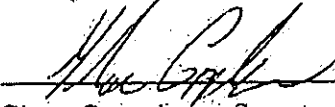
CERTIFICATE OF AUTHORITY

I, Glenn Coppelman, Secretary of the Rockingham Planning Commission, do hereby certify that:

- (1) I am the duly elected Secretary;
- (2) at the meeting held on May 29, 2019, the Rockingham Planning Commission voted to accept funds and to enter into a contract with the NH Department of Environmental Services;
- (3) the Rockingham Planning Commission further authorized the Executive Director to execute any documents which may be necessary for this contract;
- (4) this authorization has not been revoked, annulled, or amended in any manner whatsoever, and remains in full force and effect as of the date hereof; and
- (5) the following person has been appointed to and now occupies the office indicated in (3) above:

Tim Roache, Executive Director

IN WITNESS WHEREOF, I have hereunto set my hand as the Secretary of the Rockingham Planning Commission, this 18 day of March 2020.

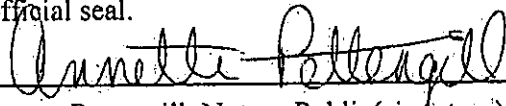
  
\_\_\_\_\_  
Glenn Coppelman, Secretary(signature above)

STATE OF NEW HAMPSHIRE

County of Rockingham

On this the 18<sup>th</sup> day of March, 2020 before me Annette Pettengill the undersigned officer, personally appeared Glenn Coppelman who acknowledged himself to be the Secretary of the Rockingham Planning Commission being authorized so to do, executed the foregoing instrument for the purpose therein contained.

In witness whereof, I have set my hand and official seal.

  
\_\_\_\_\_  
Annette Pettengill, Notary Public(signature)

Commission Expiration Date: 3/23/21  
(Seal)





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/18/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Liberty Mutual Insurance PO. Box 188065 Fairfield, OH 45018	<b>CONTACT NAME:</b> PHONE (A/C, No, Ext): 800-962-7132 FAX (A/C, No): 800-845-3666 E-MAIL ADDRESS: BusinessService@LibertyMutual.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Rockingham Planning Commission 156 Water St Exeter NH 03833	<b>INSURER A:</b> Ohio Casualty Insurance Company NAIC # 24074	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	


COVERAGES CERTIFICATE NUMBER: 54653346 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Businessowners GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	BZO58281160	7/1/2019	7/1/2020	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$2,000,000 MED EXP (Any one person) \$15,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COM/OP AGG \$4,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	<input checked="" type="checkbox"/>	BAO58281160	1/1/2020	1/1/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A			<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

29 Hazen Drive and NH Department of Environmental Services are Additional Insured. If required by written contract or written agreement, subject to Businessowners' Liability Extension Blanket Additional Insured Provision and Auto Liability Additional Insured Provision.

<b>CERTIFICATE HOLDER</b> 29 Hazen Drive PO Box 95 Concord NH 03302-0095	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  Kayla Schuler

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The State of New Hampshire  
**Department of Environmental Services**



**Robert S. Scott, Commissioner**

April 26, 2019

His Excellency, Governor Christopher T. Sununu  
and The Honorable Council  
State House  
Concord, NH 03301

APPROVED G & C

DATE 5/15/19  
ITEM # 77

**REQUESTED ACTION**

Authorize the Department of Environmental Services to award a Local Source Water Protection grant to the Rockingham Planning Commission (VC #154887 B001) in the amount of \$20,000 to complete a project to protect public drinking water supplies, effective upon Governor and Council approval through May 31, 2020. 100% Drinking Water State Revolving Fund Loan Management Fee Funds.

Funding is available as follows:

03-44-44-441018-4790-073-500580

Dept. Environmental Services, DWSRF Loan Management, Grants- Non Federal

FY2019  
\$20,000

**EXPLANATION**

The Department of Environmental Services issued a request for proposals for 2019 Local Source Water Protection Grants. These grants are funded by set-asides under the Drinking Water State Revolving Loan Fund. Twenty proposals were received. The proposals were evaluated and ranked based on criteria included in the request for proposals, such as whether the project fulfills a component of a source water protection program, that the proposed project addresses appropriate threats, and that the project will deliver a valuable and useful product. Based on the available loan management fee funding, the Department determined that it could offer grants to nine source protection planning projects and three source security projects. See Attachment A for the full list of grants awarded and list of reviewers.

Rockingham Planning Commission (RPC) will use New Hampshire Department of Environmental Services (NHDES) grant funds to develop key elements of a long-term source water protection plan. Key elements include a series of regional drinking water maps, data collection related to emerging contaminants and completion of up to two pilot source water protection projects.

This agreement has been approved as to form, substance, and execution by the Office of the Attorney General. In the event that the fee funds are no longer available, General funds will not be requested to support this program.

Respectfully submitted,

  
Robert R. Scott, Commissioner


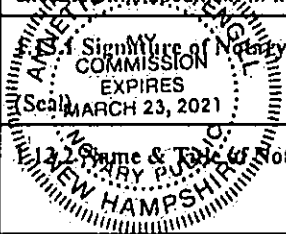
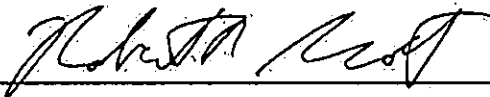
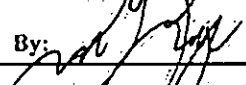
Subject: Rockingham Planning Commission

### GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby mutually agree as follows:

### GENERAL PROVISIONS

#### I. IDENTIFICATIONS

1.1 State Agency Name NH Department of Environmental Services		1.2 State Agency Address 29 Hazen Drive, Concord, NH 03302-0095	
1.3 Grantee Name: Rockingham Planning Commission		1.4 Grantee Address 156 Water St. Exeter, NH 03833	
1.5 Effective Date Upon G&C approval	1.6 Completion Date May 31, 2020	1.7 Audit Date N/A	1.8 Grant Limitation \$20,000
1.9 Grant Officer for State Agency Andrew Madison, NH Department of Environmental Services		1.10 State Agency Telephone Number (603) 271- 2950	
1.11 Grantee Signature 		1.12 Name & Title of Grantee Signor Timothy Roark, Executive Director	
1.13 Acknowledgment: State of <u>New Hampshire</u> , County of <u>Rockingham</u> On <u>3/27/19</u> , before the undersigned officer, personally appeared the person identified in block 1.12., or satisfied all requirements to be the person whose name is signed in block 1.11., and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.11 Signature of Notary Public or Justice of the Peace 		1.12 Name & Title of Notary Public or Justice of the Peace Annette Pettergill, Notary	
1.14 State Agency Signature(s) 		1.15 Name/Title of State Agency Signor(s) Robert R. Scott NH Department of Environmental Services	
1.16 Approval by Attorney General's Office (Form, Substance and Execution) By:  Attorney, On: <u>4/30/19</u>			
1.17 Approval by the Governor and Council By: _____ On: / /			

2. **SCOPE OF WORK.** In exchange for grant funds provided by the state of New Hampshire, acting through the agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-O, the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being referred to as "the Project").

3. **AREA COVERED.** Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the state of New Hampshire.

4. **EFFECTIVE DATE; COMPLETION OF PROJECT.**

4.1 This Agreement, and all obligations of the parties hereunder, shall become effective on the date in block 1.5 or on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire whichever is later (hereinafter referred to as "the Effective Date").

4.2 Except as otherwise specifically provided for herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.6 (hereinafter referred to as "the Completion Date").

5. **GRANT AMOUNT; LIMITATION ON AMOUNT; VOUCHERS; PAYMENT.**

5.1 The Grant Amount is identified and more particularly described in EXHIBIT B, attached hereto.

5.2 The manner of, and schedule of payment shall be as set forth in EXHIBIT B.

5.3 In accordance with the provisions set forth in EXHIBIT B, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.

5.4 The payment by the State of the Grant amount shall be the only, and the complete, compensation to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.

5.5 Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.

6. **COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS.**

In connection with the performance of the Project, the Grantee shall comply with all statutes, laws, regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits.

7. **RECORDS AND ACCOUNTS.**

7.1 Between the Effective Date and the date seven (7) years after the Completion Date the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.

7.2 Between the Effective Date and the date seven (7) years after the Completion Date, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records or personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional,

affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these general provisions.

8. **PERSONNEL.**

8.1 The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.

8.2 The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform such Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.

8.3 The Grant officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.

9. **DATA; RETENTION OF DATA; ACCESS.**

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.

9.3 No data shall be subject to copyright in the United States or any other country by anyone other than the State.

9.4 On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.

9.5 The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.

10. **CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.

11. **EVENT OF DEFAULT; REMEDIES.**

11.1 Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):

11.1.1 failure to perform the Project satisfactorily or on schedule; or  
11.1.2 failure to submit any report required hereunder; or  
11.1.3 failure to maintain, or permit access to, the records required hereunder; or  
11.1.4 failure to perform any of the other covenants and conditions of this Agreement.

11.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

11.2.1 give the Grantee a written notice specifying the Event of

Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and

11.2.2 give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and

11.2.3 set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and

11.2.4 treat the agreement as breached and pursue any of its remedies at law or in equity, or both.

## 12. TERMINATION.

12.1 In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.

12.2 In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.

12.3 In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.

12.4 Notwithstanding anything in this Agreement to the contrary, either the State or except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.

13. CONFLICT OF INTEREST. No officer, member or employee of the Grantee and no representative, officer of employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interests or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement, the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, worker's compensation or emoluments provided by the State to its employees.

15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit A without the prior written consent of the State.

16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any

person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or Subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.

## 17. INSURANCE AND BOND.

17.1 The Grantee shall, at its sole expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:

17.1.1 statutory worker's compensation and employees liability insurance for all employees engaged in the performance of the Project, and

17.1.2 comprehensive public liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$2,000,000 for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and  
17.2 The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Each policy shall contain a clause prohibiting cancellation or modification of the policy earlier than ten (10) days after written notice has been received by the State.

18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure or waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.

19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.

20. AMENDMENT. This agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire.

21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.

22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.

*JML*  
3/27/19

**EXHIBIT A**  
**SCOPE OF WORK**

**Rockingham Planning Commission:**

Rockingham Planning Commission (RPC) will use New Hampshire Department of Environmental Services (NHDES) grant funds to develop key elements of a long-term source water protection plan. Key elements include a series of regional drinking water maps, data collection related to emerging contaminants and completion of up to two pilot source water protection projects. Specifically, the following tasks, as described in the application submitted to NHDES, will be accomplished.

**Task 1. Develop regional source protection maps.**

Create a series of digital source water protection maps at varying scales, including regional and municipal levels, to display current drinking water resources, potential contamination sources (PCSs), and source protections in place across the RPC service area. RPC will review local and state regulatory drinking water protection data, including protections inventoried by the University of New Hampshire's Piscataqua Region Estuaries Partnership Assessment (PREPA) report and other data sources to identify and summarize all local protections.

The maps will include drinking water protection and threat GIS data sets as applicable to each municipality, including but not be limited to:

- I. Public water supply wells, waterbodies used as sources and intake locations meeting NHDES security protocols.
- II. Municipal and private water and sewer service areas as provided by NHDES.
- III. Surface water and stratified drift aquifers datasets.
- IV. High-priority water supply lands (TNC, 2016) and conservation lands (GRANIT).
- V. Source water protection areas, and zoning districts that protect drinking water resources.
- VI. The extent of aquifer protection ordinances, and local and state riparian buffer protection status.
- VII. Municipal regulations addressing stormwater, such as low-impact development.
- VIII. Ground water hazards inventory and existing Env-Wq 401 BMP inspection programs protecting wellhead protection areas or groundwater reclassified areas.

Maps will highlight protected areas, type of protection(s), protection gaps (e.g., protection in one municipality that does not extend into another). A checklist of recommended regulatory and non-regulatory source protection measures will be developed and provided to NHDES for review, then populated by municipality using state and local data. RPC will coordinate with the Strafford Regional Planning Commission to complete a uniform map set as described in the application. Final maps will be placed on ArcGIS Online; datasets showing sensitive drinking water data will be limited in scale to be consistent with NHDES security protocols.

**Deliverables:** Maps with detail as described in Task 1 to be placed on ArcGIS Online. Completed checklists of municipal protections will be posted online as PDFs. Draft deliverables, including a draft online map and checklist will be provided to NHDES prior to completing work.

Grantee Initials       
Date 3/22/19



**Task 2. Review and update PCS inventory and non-domestic wastewater discharges.**

Contact local, state or private organizations and review local business directories and/or organizations (including NHDES's Small Business Assistance Program, chambers of commerce, public water systems) to obtain information about current commercial activities in the study area.

NHDES shall provide a list of registered non-domestic wastewater discharges in the study area. Using the information compiled in Task 2:1, update the list of registered discharges by removing entities no longer active, and updating business names and addresses. NHDES will provide a list of business categories (by NAICS code) regarding business categories likely to require a discharge registration, RPC shall update the NHDES list of registered wastewater discharges within the study area. Specifically,

- I. Update the list of registered groundwater discharges obtained from NHDES by, a) confirming existing commercial discharges and identifying sites that may generate new potential discharges, b) updating and compiling business names, contact information, and other information necessary to complete the NHDES UIC registration form for existing and potential discharges, and c) removing those currently registered discharges no longer in existence.
- II. Obtain the latest inventory of Emergency Planning and Community Right to Know Act (EPCRA) Tier II reporting facilities from the New Hampshire Department of Safety (NHDS) and identify through preliminary screening, the group of facilities, having the potential to discharge PFAS or 1,4-Dioxane compounds, using guidance from NHDES. Contact a Local Emergency Response Committee (LEPC), fire department official, or other local source for additional information, as needed.
- III. Amend the GIS site remediation dataset from NHDES to reflect updates found in sub-tasks I and II. Add a "status" field and populate each discharge as "active," "modified" or "closed" values. Add a "NAICS" field to the updated site remediation GIS data containing both currently registered and potential groundwater discharges. Add a "source" data field to identify sources of information used to identify the PCS. Populate the two fields with current SIC and NAICS codes, based upon locally available Safety Data Sheets and/or other pertinent information.
- IV. Identify any data points from generated discharge list in subtask III that are likely serviced by a sanitary sewer system under the "status" field. Include information regarding municipal requirement for discharges to connect to a sanitary sewer system when available.
- V. Create a map and table for each municipality that reflects facility informational found on the NHDES UIC form, distinguishing existing, potential, and amended facility information associated commercial groundwater discharges and status. For each site that has, or may have a commercial discharge, update the site remediation layer as described in III. Develop and submit a draft map and an outline of the table structure to NHDES for approval prior to completing this task.
- VI. After review with and receiving approval from NHDES, provide an appropriate municipal official with an updated map/table of groundwater discharge information after completing Tasks I through IV. Request the map/table be reviewed and for them to respond with corrections or changes that may be required to accurately identify all discharges and substances used at the facility. Update final deliverables based on local comments.

**Deliverables:** A data table and updated GIS site remediation dataset that includes the locations of commercial discharge sites with updated facility information and attribute data as described in this section.

Grantee Initials   JMS  Date   3/27/19

**Task 3. Solicit and implement up to two local drinking water protection projects.**

RPC will solicit and provide applicants direct technical assistance and guidance for up to two separate entities, including water suppliers, municipalities, watershed associations, nonprofit organizations, educational institutions or county conservation districts, who will each implement a local project to protect, or enhance the protection of, their drinking water resources.

The projects shall include, at a minimum:

- I. A public outreach event hosted in coordination with each municipality and coupled with an outreach campaign designed to inform the public of the project and to maximize public participation.
- II. A minimum of three meetings with a municipal board or volunteer commission, or with the governing body
- III. Projects will consist of a written final product such as, but not limited to a policy, plan, regulation or ordinance, and may include an educational program to address emerging contaminants, such as promoting the use of non-synthetic Class B firefighting foams among area fire departments.

RPC shall require of participating municipalities a project proposal, written letter of commitment, budget, and cash match of at least 25% of the pilot project's total cost. If an entity wishes to expand the scope of a project beyond the available funding, they can contribute additional cash match. RPC will review all proposals and determine whether the amount of funding for Task 3 will feasibly allow for at least two projects. NHDES shall approve of selected municipal projects before work commences. An initial outline, drafts, and final product will be produced and provided to the municipality and NHDES.

**Deliverables:** Up to two source protection projects consisting of either a policy, plan, regulation or ordinance.

**Quarterly progress report forms must be completed by grant recipients or their subcontractor and submitted to NHDES every three months, beginning with the first full three (3) month quarter after grant approval from Governor & Council.**

**EXHIBIT B**  
**BUDGET & PAYMENT METHOD**

All services shall be performed to the satisfaction of the Department of Environmental Services before payment is made. All payments shall be made upon receipt and approval of stated outputs and upon receipt of the associated invoice. **If the invoice is less than the initial estimate, only the amount on the invoice will be paid.** Payments shall be made in accordance with the following schedule, based upon completion of specific tasks:

<b>Task Number/Description</b>	<b>Source Water Protection Grant</b>
Task 1: Develop regional drinking water maps.	\$3,603
Task 2: Review and update the inventory of known commercial and industrial dischargers and PCS data with respect to PFAS and 1,4 dioxane.	\$7,397

Grantee Initials JMR  
Date 3/27/19

**Attachment A**  
**2019 Local Source Water Protection Grant Rankings**

**Grant Reviewer List**

Name	Department	Bureau	Title	Justification (Experience)
Paul Susca	NHDES	Drinking Water & Groundwater Bureau	Administrator III	Source Water Protection Program Manager (13 years)
Pierce Rigrod	NHDES	Drinking Water & Groundwater Bureau	Supervisor VII	Grant Project Management (13 years)
Andrew Madison	NHDES	Drinking Water & Groundwater Bureau	Program Specialist III	Grant Project Management (8 years)

**Applications and Status**  
*Source Protection Planning Projects*

Grant Applicant	Project Location	Grant Amount	Notes
Lakes Region Planning Commission	Plymouth and New Hampton	\$14,000	
Lake Winnepesaukee Association	Meredith	\$16,000	
Strafford Regional Planning Commission	18 Towns included within the Strafford Planning Commission region	\$20,000	
Rockingham Planning Commission	27 Towns included within the Rockingham Planning Commission region	\$20,000	
Stony Brook Cooperative	Rochester	\$20,000	
Merrimack Village District	Merrimack	\$20,000	
Granite State Rural Water Association	Claremont, Cornish, Croydon	\$19,981	
Pennichuck Water Works	Nashua and Amherst	\$20,000	
Manchester Water Works	Auburn and Candia	\$20,000	
Pennichuck Water Works	Nashua	\$20,000	<i>Unable to fund</i>
Manchester Water Works	Manchester, Auburn, Candia, Chester, Hooksett, Allenstown	\$20,000	<i>Unable to fund</i>
Pennichuck Water Works	Nashua, Amherst, Merrimack, Hollis, Milford	\$20,000	<i>Unable to fund</i>
Manchester Water Works	Manchester, Auburn, Candia, Chester, Hooksett, Allenstown	\$20,000	<i>Unable to fund</i>

*Source Security Projects*

Grant Applicant	Project Location	Grant Amount	Notes
City of Keene	Keene	\$14,500	
Garland Woods Homeowners Assn.	Pelham	\$20,000	
Town of Newport	Newport	\$3,350	
Berlin Water Works	Berlin	\$20,000	<i>Unable to fund</i>
Town of Errol	Errol	\$18,935	<i>Unable to fund</i>
Town of Newport	Newport	\$8,950	<i>Ineligible</i>
Town of Newport	Newport	\$10,875	<i>Ineligible</i>