

ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE

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33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD  
ATTORNEY GENERAL



JANE E. YOUNG  
DEPUTY ATTORNEY GENERAL

July 30, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

**REQUESTED ACTION**

That approval be and hereby is given to the Attorney General to appoint Caitlin F. Poole as an Attorney (Position #9U608, Appropriation #02-20-20-200510-2611-013-500132) at a salary level of \$61,000, effective upon Governor and Executive Council approval or August 16, 2019, whichever is the latter.

**EXPLANATION**

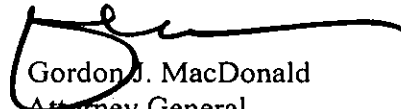
Ms. Poole is a resident of Concord, NH. She received her law degree from the University of New Hampshire School of Law in May, 2019, and her undergraduate degree from the University of Southern Maine in Portland, Maine in May, 2013. She plans to be admitted to the New Hampshire Bar on September 4, 2019. From July 2013 to April 2017, Ms. Poole was a City of Dover Emergency Dispatcher. She was a judicial intern from May to August, 2017 for the 9<sup>th</sup> Circuit Court, Family Division in Manchester New Hampshire and a legal intern for the New Hampshire Public Defender from June to August 2018. Ms. Poole was legal resident at Lothstein Guerriero, PLLC from August to December 2018, and the New England Innocence Project from March to May 2019. In light of Ms. Poole's experience, I am requesting she be appointed as an Attorney at a salary level of \$61,000. She will be assigned to the Consumer Protection Bureau, Administrative Prosecution Unit. A copy of her resume is attached.

RSA 94:1-a(1)(c)(3) provides that designation of positions, salary levels, and salary increases for attorneys at the Department of Justice shall be determined by the Attorney General, subject to approval of the Governor and Council, within appropriations made to the Department of Justice.

His Excellency, Governor Christopher T. Sununu  
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July 30, 2019  
Page 2 of 2

I am very pleased to offer Ms. Poole's appointment as an Attorney at the above-referenced salary for your approval and respectfully urge your favorable consideration. Thank you.

Respectfully submitted,



Gordon J. MacDonald  
Attorney General

#2459252

## CAITLIN F. POOLE

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### Education

University of New Hampshire School of Law, Concord, NH May 2019  
*Juris Doctor*

- Presidential Scholarship (full tuition)
- Wayne Hersher Graduation Award
- Chief Justice, Moot Court Advisory Board
- Constitutional Law Moot Court Team
- Student Representative, Conduct Code Council
- Warren B. Rudman Summer Fellow, 2017 and 2018

University of Southern Maine, Portland, ME May 2013  
*Bachelor of Arts, Social Work*

### Employment

New England Innocence Project March 2019-May 2019  
Legal Residency

- Investigated claim of innocence made by person convicted of double homicide

Lothstein Guerriero, PLLC August 2018-December 2018  
Legal Residency

- Conducted legal research;
- Investigated cases; and
- Assisted with felony jury trial.

New Hampshire Public Defender June 2018-August 2018  
Legal Intern

- Advocated for clients in arraignments and bail hearings; and
- Conducted legal research and drafted motions.

New Hampshire Circuit Court May 2017-August 2017  
9th Circuit - Family Division – Manchester  
Judicial Intern: *The Honorable Susan B. Carbon*

- Conducted legal research and drafted court orders on a variety of family law issues;
- Cases included abuse and neglect of children, termination of parental rights, adoptions, divorce, and parenting petitions.

City of Dover, NH July 2013-April 2017  
Emergency Dispatcher

- Dispatched emergency services personnel (Police/Fire/EMS);
- Entered arrest warrants into in-state and national databases; and
- Conducted criminal history and motor vehicle record checks.