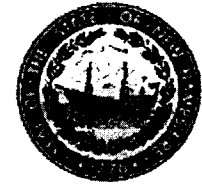




THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.  
COMMISSIONER

JEFF BRILLHART, P.E.  
ASSISTANT COMMISSIONER

October 13, 2014  
Bureau of Mechanical Services

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

1. Pursuant to RSA 228:12, authorize the Department of Transportation to transfer \$1,231,000 from Highway Surplus to fund the acquisition and outfitting of equipment. This will allow the Department to provide winter and summer maintenance for the expanded portion of I-93 that will be open to traffic in the fall of 2015, effective upon Fiscal Committee and Governor and Council approval through June 30, 2015. 100% Highway Funds.

Funds are to be budgeted as follows:

**From:** 04-096-096-960015-363615-0000 Highway Surplus Account \$1,231,000

04-096-096-960515-3005	Current Budget FY2015	Requested Change	Revised Budget FY2015
<b>Mechanical Services</b>			
<b>Expenses:</b>			
010 500100 Personal Services Perm	\$3,646,136	\$0	\$3,646,136
017 500147 FT Employees Special Pay	20,160	0	20,160
018 500106 Overtime	60,000	0	60,000
019 500105 Holiday Pay	1,800	0	1,800
020 500200 Current Expense	8,044,033	89,000	8,133,033
022 500255 Rents-Leases Other than State	26,714	0	26,714
023 500291 Heat Electricity Water	57,476	0	57,476
024 500225 Maint Other than Build-Grn	202,286	0	202,286
026 500251 Organizational Dues	500	0	500
028 500292 Transfers to General Services	335,060	0	335,060

030 500311 Equipment New Replacement	3,645,364	1,142,000	4,787,364
037 500174 Technology-Hardware	14,400	0	14,400
038 500175 Technology-Software	135,360	0	135,360
039 500180 Telecommunications	25,068	0	25,068
046 500463 Consultants	199	0	199
047 500240 Own Forces Maint Build-Grn	24,556	0	24,556
048 500226 Contractual Maint Build-Grn	7,058	0	7,058
050 500109 Personal Services – Temp	199	0	199
057 500535 Books Periodicals Subscriptions	813	0	813
060 500601 Benefits	2,338,068	0	2,338,068
066 500543 Employee Training	50,400	0	50,400
070 500704 In-State Travel Reimbursement	1,500	0	1,500
080 500710 Out of State Travel	1,300	0	1,300
103 500741 Contracts for Op Services	18,262	0	18,262
Total	\$18,656,712	\$1,231,000	\$19,887,712
<b>Source of Funds</b>			
<b>Revenue:</b>			
004-403631 Intra Agency Transfers	\$650,752	\$0	\$650,752
009-405698 Agency Income	343,486	0	343,486
000-000015 Highway Funds	17,662,474	1,231,000	18,893,474
Total	\$18,656,712	\$1,231,000	\$19,887,712

2. Authorize the Department of Transportation Mechanical Services to increase the size of its fleet by nine (9) new trucks and seven (7) material spreaders. This purchase and increase in fleet is the result of the expanded I-93 road lanes and the Departments need to provide winter and summer maintenance for the expanded portion of I-93 that will be open to traffic in the fall of 2015. The Department makes this request effective upon Governor and Council approval through June 30, 2015.

**EXPLANATION**

1. The Department requests authorization to transfer from the Highway Surplus Account, the amount of \$1,231,000 to fund acquisition and outfitting of equipment. This will allow the Department to provide winter and summer maintenance for the expanded portion of I-93 that will be open to traffic in the fall of 2015. Specific explanations relating to the Department’s spending requests are as follows:

Class 020 Increase Current Expense by \$89,000. These funds are used to purchase parts and supplies used to assemble and build the trucks. The Department purchases the truck chassis, hydraulic systems, dump bodies and spreaders separately using class 30 Equipment funds. The Department then uses Current Expense funds to purchase wire, hydraulic hoses, nuts, bolts, plow frames, and other parts to complete the trucks ready for winter maintenance. Dependent upon winter weather conditions, it is anticipated that budgeted funds for fuel should be sufficient at this time.

Class 030 Increase Equipment (New) by \$1,142,000. I-93 will be complete and open to three lanes northbound and southbound from just north of Exit 3 in Windham to the Massachusetts State line in Salem during the fall of 2015. The Department must begin now the 12 plus month process of getting approval, bidding, ordering, receiving and building trucks to

have them ready for November of 2015. The estimated purchase cost of the necessary trucks and material spreaders of \$1,142,000 is detailed below:

Sub-Type	Quantity	Cost each	Total Cost
Medium duty truck	2	\$ 63,000	\$ 126,000
Heavy duty truck	6	130,000	780,000
Extra heavy duty truck	1	156,000	156,000
5 CY Material Spreader	6	11,000	66,000
11 CY Material Spreader	1	14,000	14,000
		<b>Total</b>	<b>\$ 1,142,000</b>

Please see the attached schedule for the operating balance in the Highway Fund surplus account.

2. The Department of Transportation, Bureau of Mechanical Services fleet count is as follows:

<b>DOT Mechanical Services Active Unit Count FY2014</b>				
Asset Class	Fleet unit Subtype	FY2014 Active Units	Increase for I-93 Expansion Exit 3 to Mass Border	Requested Active units once new trucks in Service
EHDT	Trucks_ExtraHeavy Duty >45000#	69	1	70
HDT	Trucks_Heavy Duty > 20001#	243	6	249
MDT	Trucks_Medium Duty > 10001#	53	2	55
LDT2	Trucks_Light Duty > 8501#	185		185
LDT1	Trucks_Light Duty < 8501#	104		104
MEC	Mobile Equipment_Construction	150		150
PASSAUTO	Passenger Autos_	113		113
VB1	Vans & Buses_1 seats 9-20	1		1
TRE	Trailers_Equipment -Flatbed	11		11
TRENC	Trailers_Enclosed	2		2
AE	Associated Equipment_	242	7	249
	<b>Total</b>	<b>1,173</b>	<b>16</b>	<b>1189</b>

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

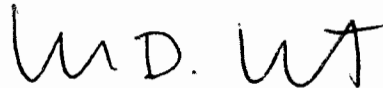
- Does transfer involve continuing programs or one-time projects?  
Transfers are for continuing programs (not one-time).
- Is this transfer required to maintain existing program level or will it increase program level?  
This transfer will allow for the winter and summer maintenance of the expanded portion of I-93 from the Massachusetts state border to just north of Exit 3 in Windham beginning opening in the Fall of 2015.
- Cite any requirements, which make this program necessary.

RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.

4. Identify the source of funds on all accounts listed on this transfer.  
Source of funds is Highway Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?  
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?  
Should funds lapse as a result of not approving this request for project funding, such funds will lapse to their respective account fund balances.
7. Are personal services involved?  
The transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,

Handwritten signature of Christopher D. Clement, Sr. in black ink, appearing as 'C.D. Clement'.

Christopher D. Clement, Sr.  
Commissioner

