



Victoria F. Sheehan  
Commissioner

THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.  
Assistant Commissioner

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His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Bureau of Finance & Contracts  
April 4, 2017

**REQUESTED ACTION**

- 1.) In accordance with Governor and Council approval of July 19, 1995, Item #171, the Department of Transportation, Bureau of Finance and Contracts, reports all paid Small Claims in the previous third quarter of FY 2017 totaling \$2,809.00 for individual amounts less than \$600.00 submitted under the provisions of RSA 228:29.
- 2.) The Department further requests approval of Governor and Council to pay small claims for the next Fiscal Year quarter, April 1, 2017 through June 30, 2017. 100% Highway Funds.

Funding is available as follows:	<u>Appropriation FY 2017</u>	<u>Paid to date</u>	<u>Balance Remaining</u>
04-96-96-960215-3001 Division of Finance 068-500563 Remuneration	\$5,000.00	\$3,998.97	\$1,001.03

**EXPLANATION**

RSA 228:29, authorizes the Commissioner to use funds accruing to the Department of Transportation for the payment of small claims occasioned by accidents due to the activities of the Department of Transportation. Any person claiming damage due to the activities of the Department of Transportation may seek payment of the small claim if the amount is less than \$600.00. If, upon investigation, the small claim is valid, the Commissioner shall submit the recommendation for payment to the Governor and Council for approval.

To improve efficiency in processing these small claims, and to be more responsive to those claimants awaiting payment for a small claim, the Department of Transportation initiated a blanket approval process at the beginning of Fiscal Year 1996. The revised process was approved by Governor and Council on July 19, 1995 as Item #171. The process requires the Department of Transportation to seek approval from the Governor and Council prior to each Fiscal Year quarter and submit the claims paid in the previous quarter.

A review of claims approved for payment during the third quarter of Fiscal Year 2017, to date, indicates that six (6) claims were paid.

Claimant: Michelle Pace

Amount: \$280.00

Ms. Pace's driver side window was damaged while traveling north on Interstate I-95 in Portsmouth on Wednesday, August 31, 2016. The claimant's vehicle was damaged when the Department was conducting weed whacking operations in the area and a rock was inadvertently thrown from one of the weed whackers causing the broken window.

Claimant: John Keegan

Amount: \$480.00

Mr. Keegan's vehicle was damaged while traveling on Route 3 and Route 4 in Boscawen on Monday October 17, 2016. Bureau of Traffic was painting the white edge line and Mr. Keegan's vehicle sustained white paint along the passenger side as a result of the painting operations.

Claimant: Sherry Goodwin

Amount: \$500.00

Ms. Goodwin's vehicle was damaged while traveling on Route 4 in Boscawen on Monday October 17, 2016. Bureau of Traffic was painting the white edge lines and Ms. Goodwin's vehicle sustained white paint on the back of her car and tires as a result of painting operations.

Claimant: Kathleen Lynch

Amount: \$500.00

Ms. Lynch's vehicle was damaged while traveling north on Interstate 93 in Salem on Monday September 26, 2016. The claimant's vehicle sustained damage to the rear passenger door, while the Department was involved in mowing operations, causing a rock to inadvertently get kicked out from the mower.

Claimant: Danielle Smith

Amount: \$450.00

Ms. Smith's vehicle was damaged while traveling on Route 4 in Boscawen on Monday October 17, 2016. Bureau of Traffic was painting the white edge lines and Ms. Smith's vehicle sustained white paint to the right side of the vehicle as a result of painting operations.

Claimant: James Dodge

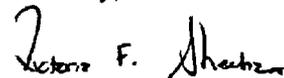
Amount: \$599.00

Mr. Dodge's salt spreader was damaged at the State Facility in Enfield on Monday November 28, 2016. The damage occurred when a state employee backed the spreader, mounted on the back of a NHDOT pickup truck, into a post at the Enfield Patrol Shed yard, causing damage to the back of the spreader.

A summary of the action taken on all claims for Fiscal Year 2017 is on file at the Department of Transportation.

Your approval of this resolution is respectfully requested.

Sincerely,



Victoria F. Sheehan  
Commissioner