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STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
DIVISION OF CAREER TECHNOLOGY AND ADULT LEARNING
BUREAU OF CAREER DEVELOPMENT
21 South Fruit St., Suite 20
Concord, NH 03301
FAX 603-271-4079
Citizens Services Line 1-800-339-9900

February 10, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Education, Bureau of Career Development to pay the 2014 membership renewal fee to the Association for Career and Technical Education (vendor code 170291) for the period effective March 1, 2014, or upon Governor and Council approval, whichever is later, through February 28, 2015 in an amount not to exceed \$2,500.00. **100% Federal.**

Funding is available in the account titled Vocational Education-Federal for FY 14/15 as follows:

06-56-56-565010-60320000-026-500251 \$2,500.00

EXPLANATION

Association for Career and Technical Education (ACTE) is a recognized leader in providing leadership in developing an educated, prepared, adaptable and competitive workforce.

All 27 Career Technical Education (CTE) centers across New Hampshire benefit from New Hampshire's participation in this membership. Of the 27 CTE centers, 52 separate programs are supported by this membership. The majority of the career and technical education programs yield at least six college credits through the Project Running Start program, in part, due to the consistent news and updates from ACTE.

In the event Federal Funds become no longer available, General funds will not be requested to support this membership

Respectfully submitted,

Virginia M. Barry, Ph.D.
Commissioner of Education

**Association of Career and Technical Education
Membership Renewal Fee**

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. How long has the organization been in existence and how long has this agency been a member of this organization?

This organization was established in 1926. The agency rejoined its membership three years ago based on ACTE recently becoming the leader in CTE Instructional Materials.

2. Is there any other organization which provides the same or similar benefits which your agency belongs to?

No.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

ACTE has a diverse membership composed of more than 27,000 career and technical educators, administrators, researchers, guidance counselors and others involved in planning and conducting career and technical programs at the secondary level. The New Hampshire Department of Education, Bureau of Career Development is the only New Hampshire state agency known to be a member.

4. How is the dues structure established? (Standard fee for all states, based on populations, based on other criteria, etc.)

ACTE Educational Institutional Memberships are available at three levels. The fees are based on the full time equivalent of students served, both secondary and postsecondary per the following fee structure:

| <u>Level I</u> | <u># of Students</u> | <u>Dues</u> | <u>Board Members</u> |
|------------------|----------------------|-------------|----------------------|
| | up to 2,500 | \$ 2,500 | 4 |
| <u>Level II</u> | 2,501-3,500 | \$ 5,000 | 6 |
| <u>Level III</u> | over 3,501 | \$10,000 | 10 |

5. What benefits does the state receive from participating in this membership?
 - Acknowledgement in ACTE publications and at CareerTechVISION, the annual conference
 - Permission to use the ACTE logo to display the active support of the organization's efforts
 - Inclusion on Ambassador's List for media contacts
 - Two non-voting delegates at the ACTE Assembly of Delegates
 - A special electronic publication (quarterly Educational Institution Update), including a recap of ACTE's activities, that will help institutions continue to deliver great career and technical education programs
 - National ACTE memberships for your Institutions primary and secondary contact
 - Regular legislative updates and alerts regarding funding of the federal Perkins Act of 2006
 - Discounts or valuable publications related to career and technical education
 - Regular advocacy with members of congress, assistance with advocacy at the state level
 - Valuable marketing tools for career and technical education at no cost
6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.

Yes, ACTE continuously develops and updates resources and trainings to improve teaching strategies for the delivery of integrated academic and career technical curriculum. Significant pricing discounts are available to CTE Centers as a result of membership in this organization.

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain

No, membership is not required to receive any grant fund or participate in licensing or certification exams.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destinations if known and purposes of membership supported trips.

Travel fees are not included in this membership; however registration fees at a discount of 50% are standard with this membership.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.

Lisa Danley, Constance Manchester-Bonenfant, Steve Bos, Regina Fiske, Melissa Ritchings, Mary Lataurnau, Patricia Tormey, Beth Doiron, Carrie Gorman and Laurie MacRae are all members that have various levels of involvement with ACTE.

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

Negative impact includes:

- 1) Inability to stay apprised of legislative progress with federal funding of the Perkins Act
- 2) Alerts to the needs of business and industry would not be possible causing disconnects with program offerings and their career paths
- 3) Loss of professional development opportunities at the state and federal level
- 4) Forfeiture of guidance at a national level on issues governing the industry to ensure students are college-ready once they graduate from any career and technical education program



ACTE EDUCATIONAL INSTITUTION MEMBERSHIP RENEWAL FORM

Please mail payment to: Association for Career and Technical Education
P.O. Box 758621, Baltimore, MD 21275-8621

703-683-3111
800-826-9972
Fax: 703-683-7424
TDD: 703-683-1409
Taxpayer ID# 52-0632865

www.acteonline.org
Taxpayer ID# 52-0632865

January 28, 2014

Member ID **420412**

Sold To:

NH Department of Education
Contact: Lisa Danley
Bureau of Career Developme
Concord NH 03301-2428

METHOD OF PAYMENT

Purchase orders accepted

- Check (made payable to ACTE)
 Visa Mastercard American Express Discover

Card Holder Name

Credit Card Number

ZIP

Expiration Date

Security Code*

Signature

* The security code for Visa, Mastercard, and Discover is located on the back of the card—the last three digits of the number printed on the signature panel. For American Express, the security code is located on the front of the card—the four digit number above and to the right of the main credit card number.

Contact: Lisa Danley

DUES EIM1 For the Annual Period 3/1/2014 through 2/28/2015 \$2,500.00

ACTE's Educational Institute Membership now has new dues levels determined by the benefits you wish your organization to receive.

ACTE Educational Institute Memberships are still available in three levels.

Please review the enclosed brochure outlining these benefits and check the appropriate box for your institution.

Please confirm these desired benefits level on this form and also submit your selection on the reverse Benefits Page. All rewards benefits expire when the membership year expires. Any unused rewards will not be refunded or transferred unless otherwise noted.

- () **SILVER \$2,500** and choose **TWO** additional benefits
- () **GOLD \$5,000** and choose **FOUR** additional benefits
- () **PLATINUM \$10,000** with **ALL** benefits included

Please send in your benefits selection page with this renewal notice.

Thank you for your continued support.

If you have questions or need an updated renewal invoice, please contact Doris Guerdat at dguerdat@acteonline.org

Please make check payable to ACTE
Be sure to include your Member ID **420412**
on your check
Thank you.

Please mail payments to:
Association for Career and Technical
Education
PO Box 758621
Baltimore, MD 21275-8621