



Jeffrey A. Meyers  
Commissioner

Lisa Morris  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

29 HAZEN DRIVE, CONCORD, NH 03301-6503  
603-271-4507 1-800-852-3345 Ext. 4507  
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January 27, 2017

The Honorable Neal M. Kurk, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

*[Signature]*  
Approved by Fiscal Committee Date 2/21/17

**REQUESTED ACTION**

Pursuant to the provisions of RSA 14:30-a, VI, Additional Revenues, authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Public Health Protection, Lead Prevention to accept and expend federal funds in the amount of \$148,543 from the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention to fund the Lead Prevention Program effective upon date of approval by the Fiscal Committee and Governor and Council, through June 30, 2017 and further authorize the funds to be allocated as follows. Grant funds awarded for periods after SFY 2017 will be included in the operating budgets for SFY 2018 and SFY 2019. 100% Federal Funds

**05-95-90-901510-7964 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF PUBLIC HEALTH PROTECTION, LEAD PROGRAM**

**SFY 2017**

Class/Object	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
000-403948	Federal Funds	565,236	148,543	700,179
000-400146	General Funds	468,199	0	468,199
<b>Total Revenue</b>		<b>\$1,033,435</b>	<b>\$148,543</b>	<b>\$1,181,978</b>
010-500100	Personnel Services Perm	409,760	0	409,760
018-500106	Overtime	2	0	2
020-500200	Current Expenses	43,734	19,909	63,643
022-500255	Rent/Lease Office Equipment	500	0	500
024-500225	Repairs-Machines, Equipment	4,000	0	4,000
026-500261	Memberships	200	2,500	2,700
030-500301	Equipment	33,625	5,000	38,625
039-500188	Telecommunications	3,400	2,675	6,075
041-500801	Audit	943	283	1,226

Class/Object	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
042-500620	Additional Fringe-COLA	10,817	13,580	24,397
050-500109	Per Svc Other	35,001	0	35,001
060-500601	Benefits	245,324	0	245,324
066-500543	Employee Training	5,522	700	6,222
070-500700	In-State Travel	1,530	590	2,120
080-500710	Out Of State Travel	25,900	3,000	28,900
102-500731	Contracts for Program Services	213,077	100,306	313,383
229-500764	Sheriff Fees	100	0	100
<b>Total Expenses</b>		<b>\$1,033,435</b>	<b>\$148,543</b>	<b>\$1,181,978</b>

### EXPLANATION

The Healthy Homes and Lead Poisoning Prevention Program (HHLPPP) receives annual funding from the Centers for Disease Control and Prevention (CDC) to support a statewide blood lead surveillance system, provide outreach and education on lead poisoning, conduct environmental investigations and nurse case management services for children under the age of six with blood lead elevations greater than 5 micrograms per deciliter and to maintain a statewide licensing system of lead professionals. Funding supports enforcement of RSA 130-A *Lead Paint Poisoning Prevention and Control*. Services are carried out statewide with high priority to New Hampshire's highest risk communities. In addition to annual funding from the CDC, the program was awarded a No Cost Extension for Year 2 Work Plan activities.

Specifically, the funds will support routine expenses incurred in the day-to-day support of program; including in and out of state professional development training and conferences, mandatory out of state meetings required by the Centers for Disease Control and Prevention, and contracts to provide lead-safe work practice and healthy home training to New Hampshire's highest risk communities.

**Funds are budgeted for Current Expense (Class 20)** to be used for routine expenses incurred in the day-to-day support of program operations that includes office supplies, copying and graphic services, outreach and education.

**Funds are budgeted for a Membership (Class 026)** to the American Evaluation Society.

**Funds are budgeted for Equipment (Class 30)** to purchase two desktop computer monitors, a workstation component, Smart Card printer and a laminator.

**Funds are budgeted for Telecommunications (Class 39)** for telecommunications expenses.

**Funds are budgeted for Audit Set Aside (Class 041)** per state requirements.

**Funds are budgeted in Additional Fringe Benefits (Class 042)** for retiree health insurance benefits per state requirements.

**Funds are budgeted in Employee Training (Class 66)** to register program staff for professional development training courses through State of New Hampshire Bureau of Education and Training.

**Funds are budgeted in In-State Travel (Class 70)** for program staff to travel in-state to support programmatic activities that would include home visiting, meetings, contractor compliance audits, outreach and education.

**Funds are budgeted in In-State Travel (Class 70)** for program staff to travel in-state to support programmatic activities that would include home visiting, meetings, contractor compliance audits, outreach and education.

**Funds are budgeted in Out of State Travel (Class 80)** for program staff to attend regional and national training included in the grant requirements and to maintain best practices. Conferences include the CDC Lead School (location TBD), mandatory CDC Program Manager Meeting (Atlanta GA), National Environmental Health Association 2017 AEC & HUD Healthy Homes Conference (Grand rapids, MI), and the Council of State and Territorial Epidemiologist (Boise, ID).

**Funds are budgeted in Contracts for Program Services (Class 102)** to establish contract(s) with qualified contractor(s) obtained through a competitive bid processes to provide Renovation, Repair, and Painting training, Healthy Homes for Code Inspectors and Healthy Homes Practitioners courses in New Hampshire's highest risk communities.

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information:

These funds may not be used to offset General Funds as they are *specifically* granted to the State for the purpose of providing the services described above.

These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

**Area served:** Surveillance activities are statewide. Intervention activities are targeted towards New Hampshire's highest risk communities that include Laconia, Manchester, Rochester, Nashua, Claremont, Dover, Keene, Rindge, Concord, New Castle, Berlin, Somersworth, Pittsfield, Franklin, Stratford, Walpole, Greenville, Troy, Haverhill, Lebanon, and Antrim.

**Source of funds:** These funds are 100% Federal from the CDC to fund the Healthy Homes & Lead Poisoning Prevention Program. Attached is the Notice of Grant Award and award history. These funds were not added to the State operating budget because they were not received in time to put into the SFY16 and SFY17 budget.

In the event that these federal funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lisa Morris  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner

JAM/MAB/bd

**Award History**  
**CDC Lead**  
**EH001271**

ward Ending EH001271-02 9/30/2015 to 9/29/2017 (NC EXT)	291,876
ward EH001271-03 09/30/2016 to 9/29/2017 (314958/12*9)	236,219
Expended Through 6/30/16	<u>(136,660)</u>
Available Award Balance 7/1/16	391,435
SFY 17 Appropriations *	(163,214)
OYR - brought forward	(31,558)
Available To Accept	<u>196,663</u>
Amount Requested this Action	<u>148,543</u>

**SFY 17 Appropriations:**

10-090-79640000	2017 Budget	OYR	Total	This Action	Revised Budget
CDC Lead	121,297	31,558	152,855	148,543	301,398
Other Federal	13,180		13,180		13,180
Asthma	60,550		60,550		60,550
EPA Lead	156,811	61,720	218,531		218,531
Medicaid	40,405		40,405		40,405
PRVS	79,715		79,715		79,715
	-	-	-	-	-
<b>Total</b>	<b>471,958</b>	<b>93,278</b>	<b>565,236</b>	<b>148,543</b>	<b>713,779</b>
Adj for Other AU _Allocated	41,917	-	41,917	-	41,917
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

1. DATE ISSUED MM/DD/YYYY 08/29/2016  
2. CFDA NO. 93.753  
3. ASSISTANCE TYPE Cooperative Agreement

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

CDC Office of Financial Resources

2920 Brandywine Road  
Atlanta, GA 30341

NOTICE OF AWARD

AUTHORIZATION (Legislation/Regulations)  
Sect 301 and 307 PHS Act(42 USC Sect 241 and 247), amended

SUPERSEDES AWARD NOTICE dated  
except that any additions or restrictions previously imposed remain  
in effect unless specifically rescinded

4. GRANT NO.  
5. N0E1EH001271-03-00  
Formerly 51E1EH001271-02  
6. PROJECT PERIOD MM/DD/YYYY  
From 09/30/2014 Through 09/29/2017  
7. BUDGET PERIOD MM/DD/YYYY  
From 09/30/2016 Through 09/29/2017  
8. ACTION TYPE  
Non-Competing  
Continuation

9. TITLE OF PROJECT (OR PROGRAM)  
NH - REDUCED LEAD POISONING OF CHILDREN

9a. GRANTEE NAME AND ADDRESS

New Hampshire Department of Health and Human Services  
29 Hazen Dr  
Concord, NH 03301-6503

9b. GRANTEE PROJECT DIRECTOR

Ms. Marcella Bobinsky  
129 Pleasant St  
Concord, NH 03301-3852  
Phone: 603-271-4110

10a. GRANTEE AUTHORIZING OFFICIAL

Ms. DOLORES COOPER  
129 Pleasant St  
Concord, NH 03301-3852  
Phone: 603-271-4780

10b. FEDERAL PROJECT OFFICER

Mr. Kimball Credle  
Center for Disease Control and Prevention  
NECH  
Atlanta, GA 30333  
Phone: 770-488-3643

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)

I Financial Assistance from the Federal Awarding Agency Only

II Total project costs including grant funds and all other financial participation

I

a. Salaries and Wages ..... 129,332.00  
b. Fringe Benefits ..... 39,758.00  
c. Total Personnel Costs ..... 169,090.00  
d. Equipment ..... 0.00  
e. Supplies ..... 13,984.00  
f. Travel ..... 8,090.00  
g. Construction ..... 0.00  
h. Other ..... 5,315.00  
i. Contractual ..... 79,800.00  
j. TOTAL DIRECT COSTS ..... 276,279.00  
k. INDIRECT COSTS ..... 38,679.00  
l. TOTAL APPROVED BUDGET ..... 314,958.00  
m. Federal Share ..... 314,958.00  
n. Non-Federal Share ..... 0.00

12. AWARD COMPUTATION

a. Amount of Federal Financial Assistance (from item 11m) 314,958.00  
b. Less Unobligated Balance From Prior Budget Periods 0.00  
c. Less Cumulative Prior Award(s) This Budget Period 0.00  
d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION 314,958.00  
13. Total Federal Funds Awarded to Date for Project Period 921,792.00

14. RECOMMENDED FUTURE SUPPORT

(Subject to the availability of funds and satisfactory progress of the project):

YEAR	TOTAL DIRECT COSTS	YEAR	TOTAL DIRECT COSTS
a. 4		d. 7	
b. 5		e. 8	
c. 6		f. 9	

15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:

- a. DEDUCTION  
b. ADDITIONAL COSTS  
c. MATCHING  
d. OTHER RESEARCH (Add / Deduct Option)  
e. OTHER (See REMARKS)

b

16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDING AGENCY OR THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

- a. The grant program legislation.  
b. The grant program regulations.  
c. This award notice including terms and conditions, if any, noted below under REMARKS.  
d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.

In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

REMARKS (Other Terms and Conditions Attached -

☒ Yes

☐ No

GRANTS MANAGEMENT OFFICIAL: Ralph U Robinson

17. OBJ CLASS	41.51	18a. VENDOR CODE	1026000618B3	18b. EIN	026000618	19. DUNS	011040545	20. CONG. DIST.	02
FY-ACCOUNT NO.		DOCUMENT NO.		CFDA		ADMINISTRATIVE CODE		AMT ACTION FIN ASST	APPROPRIATION
21. a.	5-93901GM	b.	001271TA15	c.	93.753	d.	EH	e.	\$0.00
22. a.	6-93905S6	b.	16EH001271	c.	93.753	d.	EH	e.	\$314,958.00
23. a.		b.		c.		d.		e.	

1. DATE ISSUED MM/DD/YYYY 11/10/2016  
2. CFDA NO. 93.753  
3. ASSISTANCE TYPE Cooperative Agreement

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Centers for Disease Control and Prevention

CDC Office of Financial Resources

2920 Brandywine Road  
Atlanta, GA 30341

NOTICE OF AWARD

AUTHORIZATION (Legislation/Regulations)  
Sect 301 and 307 PHS Act(42 USC Sect 241 and 247), amended

1a. SUPERSEDES AWARD NOTICE dated 10/28/2016  
except that any additions or restrictions previously imposed remain  
in effect unless specifically rescinded

4. GRANT NO. 6 N0E1EH001271-02-03  
Formerly 51E1EH001271-02  
5. ACTION TYPE Post Award  
Amendment  
6. PROJECT PERIOD MM/DD/YYYY  
From 09/30/2014 Through 09/29/2017  
7. BUDGET PERIOD MM/DD/YYYY  
From 09/30/2015 Through 09/29/2017

8. TITLE OF PROJECT (OR PROGRAM)  
NH - REDUCED LEAD POISONING OF CHILDREN

9a. GRANTEE NAME AND ADDRESS  
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Center for Disease Control and Prevention  
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ALL AMOUNTS ARE SHOWN IN USD

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I Financial Assistance from the Federal Awarding Agency Only

II Total project costs including grant funds and all other financial participation

I

a. Salaries and Wages	106,813.00
b. Fringe Benefits	49,563.00
c. Total Personnel Costs	156,376.00
d. Equipment	0.00
e. Supplies	16,190.00
f. Travel	9,872.00
g. Construction	0.00
h. Other	49,438.00
i. Contractual	60,000.00
j. TOTAL DIRECT COSTS	291,876.00
k. INDIRECT COSTS	0.00
l. TOTAL APPROVED BUDGET	291,876.00
m. Federal Share	291,876.00
n. Non-Federal Share	0.00

12. AWARD COMPUTATION

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(Subject to the availability of funds and satisfactory progress of the project):

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REMARKS (Other Terms and Conditions Attached -

☒ Yes

☐ No)

GRANTS MANAGEMENT OFFICIAL: Jon Messick

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22. a.	b.	c.	d.	e.
23. a.	b.	c.	d.	e.