



The State of New Hampshire
Insurance Department

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gor 605

Roger A. Sevigny
Commissioner

Alexander K. Feldvebel
Deputy Commissioner

June 30, 2017

His Excellency, Governor Christopher T. Sununu
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The New Hampshire Insurance Department requests authorization to make a one-time **retroactive** salary payment to Jennifer Goodwin, a Grants Program Coordinator, in the amount of \$1,997.96 from account 02-24-24-240010-25200000-010, for the period of March 14, 2017 through June 23, 2017 with current fiscal year funds. 100% Other

Period Impacted: 3-14-17 to 6-23-17

Employee Name	Account	Salary Class 010	Benefits Class 060	Total
Jennifer Goodwin	02-24-24-240010-25200000-010	\$1,662.89	\$335.07	\$1,997.96

EXPLANATION

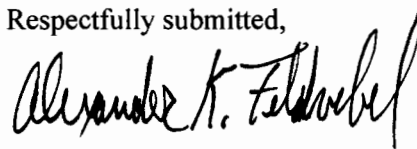
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Ms. Goodwin was reclassified to a Grants Program Coordinator effective June 9, 2017, however, had been performing the higher level work with respect to state and federal grant supervision and assisting our Chief Tax Officer with the collection and accounting of assessment taxes since March 14, 2017.

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To make the necessary adjustment, the NH Insurance Department is seeking a one-time retroactive salary payment to Ms. Goodwin for \$1,997.96 to reflect the higher salary amount for the higher level of work performed by Ms. Goodwin.

Respectfully submitted,

A handwritten signature in black ink that reads "Alexander K. Feldvebel". The signature is written in a cursive style with a large, looping initial 'A'.

Alexander K. Feldvebel