

ES
(Handwritten initials)

(Handwritten initials) 19



**STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES**

29 HAZEN DRIVE, CONCORD, NH 03301-6503
 603-271-4988 1-800-852-3345 Ext. 4988
 Fax: 603-271-7623 TDD Access: 1-800-735-2964



Nicholas A. Toumpas
 Commissioner

José Thier Montero
 Director

March 2, 2015

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, the Bureau of Public Health Statistics and Informatics, Occupational Health Surveillance Program, to accept and expend federal funds in the amount of \$11,918.00 from the Centers of Disease Control and Prevention, National Institute for Occupational Safety and Health (NIOSH) to fund the New Hampshire Occupational Health Surveillance Program (NH OHSP) effective upon date of approval by the Governor and Executive Council, through June 30, 2015, and further authorize the funds to be allocated as follows:

05-95-90-900510-90520000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF PUBLIC HEALTH STATISTICS AND INFORMATICS, NIOSH RESEARCH GRANT FEDERAL

SFY 2015

Class/Object	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Budget
000-406765	Federal Funds	\$108,123.00	\$11,918.00	\$120,041.00
	General Funds	\$16,025.00	\$0.00	\$16,025.00
Total Revenue		\$124,148.00	\$11,918.00	\$136,066.00
010-500100	Personal Serv - Perm	\$66,173.00	\$0.00	\$66,173.00
018-500106	Overtime	\$1.00	\$0.00	\$1.00
020-500200	Current Expenses	\$1,625.00	\$0.00	\$1,625.00
030-500300	Equipment New Replacement	\$1.00	\$616.00	\$617.00
039-500188	Telecommunications	\$500.00	\$0.00	\$500.00
041-500801	Audit Fund Set Aside	\$105.00	\$22.00	\$127.00
042-500620	Additional Fringe Benefits	\$5,639.00	\$0.00	\$5,639.00
060-500601	Benefits	\$40,664.00	\$0.00	\$40,664.00

066-500546	Employee Training	\$400.00	\$0.00	\$400.00
070-500700	In State Travel Reimbursement	\$645.00	\$0.00	\$645.00
080-500710	Out of State Travel Reimbursement	\$6,895.00	\$0.00	\$6,895.00
102-500731	Contracts for Program Services	\$1,500.00	\$11,280.00	\$12,780.00
Total Expenses		\$124,148.00	\$11,918.00	\$136,066.00

EXPLANATION

Through a Cooperative Agreement with the National Institute for Occupational Safety and Health (NIOSH), New Hampshire established the Occupational Health Surveillance Program (OHSP) in the Bureau of Public Health Statistics and Informatics in the Division of Public Health Services. The NH Occupational Health Surveillance Program works with key stakeholders and partners to promote the health, safety and quality of life of people working in New Hampshire. We use a variety of data sources to inform these efforts to prevent and reduce work-related injuries, illnesses, and death. Program activities include the collection, analysis, and interpretation of information about the magnitude and severity of work-related injuries, illnesses and hazards in New Hampshire. This enhanced surveillance identifies occupational safety and health hazards particular to New Hampshire, assists in prioritizing the numerous hazards and issues needing to be addressed, and provides key targeting demographics in the design and execution of local interventions and programs. Based on findings from review and analysis of occupational health indicators, the Program works with key stakeholders and partners to identify priority occupational safety and health conditions in the state and recommends prevention strategies.

The funds are to be budgeted as follows:

- Funds in class 030 are needed for sit/stand desk operation for program staff.
- Funds in class 041 are needed to pay the audit-fee set aside.
- Funds in class 102 are needed to purchase the services associated with information technology (Web-based interactive system for direction and outcome measures or WISDOM).

Area served: Statewide

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: These funds may not be used to offset General Funds as they are specifically granted to the State for the purposes of providing the services described above.

Source of funds: These funds are 100% Federal from Centers for Disease Control and Prevention to fund the NIOSH Program.

Attached is the Notice of Grant Award and carry forward approval. Notice of these funds was received on January 12, 2015. They were not added to the operating budget because these are new funds recently granted to the State and were not anticipated at the time the budget was developed.

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
March 2, 2015
Page 3

In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



José Thier Montero, MD, MHCDS
Director

Approved by:



Nicholas A. Toumpas
Commissioner

**AWARD HISTORY
NH Occupational Health Surv Program - NIOSH
5U60OH009853**

Award Ending 06/31/2014	06/06/2014	120,000
Award Ending 06/31/2015	01/12/2015	142,281
Expended through 6/30/14		(111,958)
Unobligated Balance Unable to Spend		<u> -</u>
Award Balance 7/1/14		150,323
SFY 15 Appropriation **		(119,447)
Balance Forward		<u> (233)</u>
Available to Accept in SFY 15		30,643
Amount Requested this Action		<u><u> 11,918</u></u>

**** SFY 15 Appropriation**

	Current	P/R Warrant	Bal Fwd	Total	This Action	Revised Budget
9052/6765						
NIOSH	105,086	2,804	233	108,123	11,918	120,041
VAR. ALLOCATED	14,361			14,361		-
				-		-
Total	<u>119,447</u>	<u>2,804</u>	<u>233</u>	<u>122,484</u>	<u>11,918</u>	<u>134,402</u>



Grant Number: 5U60OH009853-05
FAIN: U60OH009853

Principal Investigator(s):
Karla R Armenti, SCD

Project Title: Establishment of the New Hampshire Occupational Health Surveillance Program

Dolores A. Cooper
Business Administrator
NH Dept. of HLTH & Human Services
Division of Public Health Services
29 Hazen Drive
Concord, NH 033016504

Budget Period: 07/01/2014 – 06/30/2015
Project Period: 07/01/2010 – 06/30/2015

Dear Business Official:

The Centers for Disease Control and Prevention hereby awards a grant in the amount of \$120,000 (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to NH ST DEPARTMENT OF HEALTH & HUMAN SERVICES in support of the above referenced project. This award is pursuant to the authority of 301&307_PHS42USC241&242 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

Mary Pat Shanahan
Grants Management Officer
Centers for Disease Control and Prevention

Additional information follows

SECTION I – AWARD DATA – 5U60OH009853-05

Award Calculation (U.S. Dollars)

Salaries and Wages	\$62,915
Fringe Benefits	\$26,782
Personnel Costs (Subtotal)	\$89,697
Consultant Services	\$4,500
Supplies	\$1,812
Travel Costs	\$7,219
Other Costs	\$1,120

Federal Direct Costs	\$104,348
Federal F&A Costs	\$15,652
Approved Budget	\$120,000
Federal Share	\$120,000
TOTAL FEDERAL AWARD AMOUNT	\$120,000

AMOUNT OF THIS ACTION (FEDERAL SHARE) \$120,000

Facilities and Administrative Costs	Year 5
F&A Cost Rate 1	15%
F&A Cost Base 1	\$104,347
F&A Costs 1	\$15,652

ES
[Handwritten signature]

[Handwritten signature] 19



Nicholas A. Toumpas
Commissioner

José Thier Montero
Director

**STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES**

29 HAZEN DRIVE, CONCORD, NH 03301-6503
603-271-4988 1-800-852-3345 Ext. 4988
Fax: 603-271-7623 TDD Access: 1-800-735-2964



March 2, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division of Public Health Services, the Bureau of Public Health Statistics and Informatics, Occupational Health Surveillance Program, to accept and expend federal funds in the amount of \$11,918.00 from the Centers of Disease Control and Prevention, National Institute for Occupational Safety and Health (NIOSH) to fund the New Hampshire Occupational Health Surveillance Program (NH OHSP) effective upon date of approval by the Governor and Executive Council, through June 30, 2015, and further authorize the funds to be allocated as follows:

05-95-90-900510-90520000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF PUBLIC HEALTH STATISTICS AND INFORMATICS, NIOSH RESEARCH GRANT FEDERAL



Grant Number: 5U60OH009853-05 REVISED
FAIN: U60OH009853

Principal Investigator(s):
Karla R Armenti, SCD

Project Title: Establishment of the New Hampshire Occupational Health Surveillance Program

Dolores A. Cooper
Business Administrator
NH Dept. of HLTH & Human Services
Division of Public Health Services
29 Hazen Drive
Concord, NH 033016504

Budget Period: 07/01/2014 – 06/30/2015
Project Period: 07/01/2010 – 06/30/2015

Dear Business Official:

The Centers for Disease Control and Prevention hereby revises this award (see "Award Calculation" in Section I and "Terms and Conditions" in Section III) to NH ST DEPARTMENT OF HEALTH & HUMAN SERVICES in support of the above referenced project. This award is pursuant to the authority of 301&307_PHS42USC241&242 and is subject to the requirements of this statute and regulation and of other referenced, incorporated or attached terms and conditions.

Acceptance of this award including the "Terms and Conditions" is acknowledged by the grantee when funds are drawn down or otherwise obtained from the grant payment system.

If you have any questions about this award, please contact the individual(s) referenced in Section IV.

Sincerely yours,

Mary Pat Shanahan
Grants Management Officer
Centers for Disease Control and Prevention

Additional information follows

SECTION I – AWARD DATA – 5U60OH009853-05 REVISED**Award Calculation (U.S. Dollars)**

Salaries and Wages	\$68,013
Fringe Benefits	\$29,141
Personnel Costs (Subtotal)	\$97,154
Consultant Services	\$4,500
Supplies	\$2,428
Travel Costs	\$7,219
Other Costs	\$1,142
Consortium/Contractual Cost	\$11,280

Federal Direct Costs	\$123,723
Federal F&A Costs	\$18,558
Approved Budget	\$142,281
Federal Share	\$142,281
Less Unobligated Balance	\$22,281
TOTAL FEDERAL AWARD AMOUNT	\$120,000

AMOUNT OF THIS ACTION (FEDERAL SHARE) \$0

Fiscal Information:

CFDA Number: 93.262
EIN: 1026000618B3
Document Number: UOH009853A

IC	CAN	2014
OH	921021G	\$120,000

SUMMARY TOTALS FOR ALL YEARS		
YR	THIS AWARD	CUMULATIVE TOTALS
5	\$120,000	\$120,000

CDC Administrative Data:

PCC: SUMMMMSU / OC: 4141 / Processed: SHANAHANMA 01/12/2015

SECTION II – PAYMENT/HOTLINE INFORMATION – 5U60OH009853-05 REVISED

For payment information see Payment Information section in Additional Terms and Conditions.

INSPECTOR GENERAL: The HHS Office Inspector General (OIG) maintains a toll-free number (1-800-HHS-TIPS [1-800-447-8477]) for receiving information concerning fraud, waste or abuse under grants and cooperative agreements. Information also may be submitted by e-mail to hhstips@oig.hhs.gov or by mail to Office of the Inspector General, Department of Health and Human Services, Attn: HOTLINE, 330 Independence Ave., SW, Washington DC 20201. Such reports are treated as sensitive material and submitters may decline to give their names if they choose to remain anonymous. This note replaces the Inspector General contact information cited in previous notice of award.

SECTION III – TERMS AND CONDITIONS – 5U60OH009853-05 REVISED

This award is based on the application submitted to, and as approved by, CDC on the above-titled project and is subject to the terms and conditions incorporated either directly or by reference in the following:

- a. The grant program legislation and program regulation cited in this Notice of Award.

- b. The restrictions on the expenditure of federal funds in appropriations acts to the extent those restrictions are pertinent to the award.
- c. 45 CFR Part 74 or 45 CFR Part 92 as applicable.
- d. The HS Grants Policy Statement, including addenda in effect as of the beginning date of the budget period.
- e. This award notice, INCLUDING THE TERMS AND CONDITIONS CITED BELOW.

This award has been assigned the Federal Award Identification Number (FAIN) U60OH009853. Recipients must document the assigned FAIN on each consortium/subaward issued under this award.

Treatment of Program Income:
Additional Costs

SECTION IV – OH Special Terms and Conditions – 5U60OH009853-05 REVISED

Carryover Amendment Start

Approval List Number: CL0047Y15

This revised Notice of Award authorizes the carryover of unobligated funds as follows:

UNOBLIGATED AMOUNT PER FFR DATED 10-29-14
FROM YEAR 04 TO YEAR 05 \$22,281

This amendment was requested by State of New Hampshire, Dept. of Health & Human Services in a letter dated 11-21-14. The identified cost categories that are part of the grantee's carryover request are being incorporated into this revised notice of award. The approximate carryover budget is as follows:

	Original Budget	Carryover Budget	Revised Budget
Salaries & Wage	\$62,915.00	\$5,098.00	\$68,013.00
Fringe Benefits	\$26,782.00	\$2,359.00	\$29,141.00
Personnel Costs	\$89,697.00	\$7,457.00	\$97,154.00
Consultant Services	\$4,500.00	\$0.00	\$4,500.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$1,812.00	\$616.00	\$2,428.00
Travel Costs	\$7,219.00	\$0.00	\$7,219.00
Patient Care (Inpatient)	\$0.00	\$0.00	\$0.00
Patient Care (Outpatient)	\$0.00	\$0.00	\$0.00
Alteration & Renovations	\$0.00	\$0.00	\$0.00
Other Costs	\$1,120.00	\$22.00	\$1,142.00
Consortium / Contractual Costs	\$0.00	\$11,280.00	\$11,280.00
Total Direct Costs	\$104,348.00	\$19,375.00	\$123,723.00
FA Cost Rate (as a percentage)	15.0%	15.0%	
FA Cost Base	\$0.00	\$0.00	\$0.00
Total FA Costs	\$15,652.00	\$2,906.00	\$18,558.00
Grand Total	\$120,000.00	\$22,281.00	\$142,281.00

Unobligated funds in the amount identified above have been applied to this award. Please note that if the actual amount of available unobligated funds is less than the amount used in this action, then the total approved budget may be reduced by the difference in a subsequent award action, thus reducing the amount of the current award.

Please be advised that grantee must exercise proper stewardship over federal funds by ensuring that all costs charged to their award are allowable, allocable, and reasonable.

These funds are approved for the current fiscal year budget period only with no commitment for continued support in future budget periods.