



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, NH 03305  
603/271-2791

JOHN J. BARTHELMES  
COMMISSIONER

July 7, 2015

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

## Requested Action

Pursuant to MOP 1200, "Membership, Dues and Licenses", authorize the Department of Safety, Division of Motor Vehicles, to pay annual membership dues for two years to the International Registration Plan (IRP), Inc. (VC# 170876-B001), 4196 Merchant Plaza #225, Lake Ridge, Virginia, for an amount not to exceed \$26,400.00. Effective upon Governor and Executive Council approval for the period of October 1, 2015, through September 30, 2017. Funding source: 100% Agency Income (cost of collections).

Funds to support this request are anticipated to be available in the following accounts in SFY2016 and SFY2017 upon the availability and continued appropriation of funds in the future operating budget, with the authority to adjust between fiscal years through the Budget Office if needed and justified.

02-23-23-233015-31090000	Dept. of Safety – Div. of Motor Vehicles – International Registration Program			
026-500251	Organizational Dues – Membership Fees	<u>SFY 2016</u>	<u>SFY 2017</u>	<u>TOTAL</u>
		\$11,600.00	\$14,800.00	\$26,400.00

## Explanation

This membership provides for access to the IRP and Clearing House systems through September 30, 2017. This organization provides to all member jurisdictions the ability to collect registration fees and perform audits on behalf of the other member jurisdictions and to distribute registration fees collected to the other member jurisdictions through a central clearinghouse. This central clearinghouse eliminates the requirement of providing fifty plus individual checks to the other jurisdictions each month. As a member of IRP and the automated clearinghouse, New Hampshire is automatically updated for any changes in registration fees in other jurisdictions and conversely changes in New Hampshire registration fees are submitted to the clearinghouse and automatically updated in all other jurisdictions.

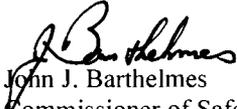
RSA 260:73 states that the Commissioner is authorized to execute all documents and perform all other acts necessary to enter into and carry out the provisions of a multi-jurisdictional Commercial Vehicle International Registration Plan.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?* In 1973 an IRP pilot program was implemented and in 1994 IRP, Inc. was created. NH joined IRP in 1993.
2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?* No.
3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?* The 48 contiguous US states, the District of Columbia (DC), and ten Canadian provinces are members of IRP. The DMV is the only NH State agency belonging to IRP, Inc.

4. *How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)* It is based on commercial power units.
5. *What benefit does the state receive from participating in this membership?* IRP, Inc. serves as a central repository for plan-related and jurisdiction-specific information coordinating the peer review and dispute resolution processes; managing a forum for IRP committees and task forces to address specific IRP issues; communicating IRP updates such as fee changes and registration extensions; and operating the Clearinghouse for efficient transfer of data and funds.
6. *Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.* The IRP, Inc. annual dues include access to a website offering education and training opportunities through the use of free webinars and certificate program.
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.* The 48 contiguous US states, DC, and ten Canadian provinces participate in the plan, which authorizes registration of over 2.0 million commercial vehicles.
8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* IRP, Inc. funded attendance of one person from each jurisdiction at the 2015 and 2016 IRP Annual Meeting.
9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.* Richard C. Bailey, Jr., Director of Motor Vehicles, who is the voting member, and five (5) employee members are involved with the organization.
10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* NH would not be able to process, register, or collect the proper registration fees for IRP commercial vehicles, including NH commercial vehicles.

Respectfully submitted,

  
John J. Barthelmes  
Commissioner of Safety

# International Registration Plan, Inc.

**Please note our new mailing address:**

**4196 Merchant Plaza #225**

**Lake Ridge, VA 22192**

Phone: 703-963-2326

Fax: 703-831-8757

irpmail@irpinc.org

FEI: 54-1732330

## Invoice

**Fiscal Year 2016 Membership Dues:** October 1, 2015 - September 30, 2016

Date	Invoice #
6/12/2015	300000455

Bill To
New Hampshire Department of Safety New Hampshire Department of Safety Division of Motor Vehicles 33 Hazen Dr. Concord, NH 03305-0000 United States

Description	Amount
Jurisdiction: 5,001 - 10,000 Power Units	\$11,600.00
<b>Total</b>	\$11,600.00
<b>Balance Due</b>	\$11,600.00

**Terms:** Payment is due on September 30, 2015.

**Checks:** checks should be made payable to IRP, Inc. in US funds and drawn on a US bank.

**Please note our new mailing address above.**

**ACH Transactions:** ACH transactions to the Clearinghouse bank account **will not** be accepted for dues, as the account is reserved for Clearinghouse netting payments only. If you would like to make an ACH payment for this invoice, please contact Lora Pickard, lpickard@irpinc.org or 703-963-2326 for the PNC Bank account information.

**APPENDIX D  
INTERNATIONAL REGISTRATION PLAN DUES**

Dues payable by Member Jurisdictions shall be determined as follows:

For fiscal years beginning before October 1, 2008, the dues shall be determined with reference to the following table:

- 15,000 or fewer power units equal \$6,000.00 U.S.
- 15,001 to 30,000 power units equal \$12,000.00 U.S.
- More than 30,000 power units equal \$18,000.00 U.S.

For fiscal years beginning on and after October 1, 2008, dues shall be \$6,000.00 U.S. per Jurisdiction plus an amount based on the number of power units, determined with reference to the following table:

Power Units	Cost
1 - 1,000	\$1,120
1001 - 5,000	\$2,400
5001 - 10,000	\$5,600
10,001 - 15,000	\$8,800
15,001 - 20,000	\$14,400
20,001 - 30,000	\$19,200
30,001 - 50,000	\$25,600
50,001 - 100,000	\$28,000
100,001 - 150,000	\$30,400
150,001 - 200,000	\$33,200
200,001 - 250,000	\$36,000
250,001 - 300,000	\$38,800
300,001 - 350,000	\$41,600
350,001 - 400,000	\$44,400
400,001 - 450,000	\$47,200
450,001 - 500,000	\$50,000
500,001 plus	\$52,800

# TITLE XXI MOTOR VEHICLES

## CHAPTER 260 ADMINISTRATION OF MOTOR VEHICLE LAWS

### International Registration Plan

#### Section 260:73

**260:73 International Registration Plan Authorized.** – The commissioner is hereby authorized to execute all documents and perform all other acts necessary to enter into and carry out the provisions of a multi-jurisdictional commercial vehicle registration proration agreement, to be known as the international registration plan (IRP). The commissioner may adopt, pursuant to RSA 541-A, such rules as are necessary to enforce the provisions of the agreement, which shall have the effect of law, and which shall provide for each of the member states to collect registration fees and perform audits on behalf of the other member states.

**Source.** 1985, 146:2, eff. July 19, 1985.