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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF BUSINESS OPERATIONS

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9404 1-800-852-3345 Ext. 9404

Jeffrey A. Meyers
Commissioner

Fax: 603-271-4232 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

Sheri L. Rockburn
Chief Financial Officer

September 9, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, Office of Business Operations and the Department of Administrative Services to pay an annual membership fee to the Federal Funds Information for States (Vendor #1170520-B001), 444 North Capitol Street, NW, Suite 642, Washington, DC 20001, in the amount of \$12,250 of the annual fee of \$13,250 to obtain access to the statewide subscription , effective October 1, 2016 or date of Governor and Executive Council approval, whichever is later, through September 30, 2017. 40% Federal Funds, 60% General Funds.

Funds to support this request are available in the following accounts with the Office of the Legislative Budget Assistant agreeing to provide for the remaining \$1,000 towards this statewide subscription:

05-95-95-950010-5000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: COMMISSIONER, OFFICE OF THE COMMISSIONER, COMMISSIONER'S OFFICE

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	AMOUNT
2017	026-500251	Membership Dues	95062017	\$11,200
			SubTotal:	\$11,200

01-014-014-140510-1330 DEPT OF ADMINISTRATIVE SERVICES BUREAU OF FINANCIAL REPORTING

FISCAL YEAR	CLASS	TITLE	ACTIVITY CODE	AMOUNT
2017	026-500251	Membership Dues	---	\$1,050
			SubTotal:	\$1,050
			Total:	\$12,250

EXPLANATION

The above action is request to secure membership in the Federal Funds Information for States which assists states in managing federal funds by providing timely analysis of the impact of federal actions on states. The Federal Funds Information for States' primary mission is to track and report on fiscal impact of federal budget and policy decisions on state budgets and programs. The subscription disseminates information through a series of reports and briefs and provides access to a website containing archived reports and data.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions.

1. How long has this organization been in existence and how long has this agency been a member of this organization?
 - a. Formed in 1982, it was housed within the National Governors Association until 1997 when it was spun off to its own legal and tax entity. New Hampshire is currently a member. The Department of Administrative Services had previously been a member in the 1990s.
2. Is there any other organization, which provides the same or similar benefits, which your agency belongs to?
 - a. No.
3. How many other state's belong to this organization and is your agency the sole New Hampshire state agency that is a member?
 - a. Forty-six (46) states and Puerto Rico currently subscribe. No other New Hampshire state agencies currently subscribe.
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)
 - a. The dues are set by the Federal Funds Information for States board of directors. A standard fee for all states is based on either full access for all state agencies or for a reduced cost access for a single agency.
5. What benefit does the state receive from participating in this membership?
 - a. The Federal Funds Information for States helps states manage their federal funds by providing timely analysis of the impact of federal actions on states. Their primary mission is to track and report on fiscal impact of federal budget and policy decisions on state budgets and programs. The subscription involves electronic transmissions of reports, analyses, and databases. The Federal Funds Information for States provides approximately four (4) research reports each week. It also provides a 220 program grant database, specific to New Hampshire, which it updates at least two times per year.
6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.
 - a. Yes. The Federal Funds Information for States staff are available to provide technical assistance via e-mail and telephone at no additional cost, and may be able to make on-site visits for which travel costs must be covered.

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.
 - a. No. However, the subscription may facilitate the awarding of federal grants through alerts to subscribing states regarding federal grant opportunities.
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership-supported trips.
 - a. No travel is associated with this request.
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).
 - a. No employees have direct involvement with this organization.
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.
 - a. The participating agencies do not have the resources to monitor all federal actions which may impact the state budget as a result of modification to federal funding sources. The Federal Funds Information for States staff are dedicated to monitoring actions such as sequestration, budget resolutions, budget proposals, continuing resolutions and grant opportunities. Without this resource, the Department may fail to make timely determinations impacting the state's current and future budgets.

Should the Governor and Executive Council not approve this request, the Department may fail to make timely determinations impacting the state's current and future budgets.

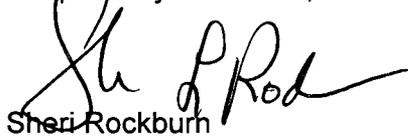
Geographic Area: Statewide

Source of Funds: 40% Federal Funds, 60% General Funds

Department of Administrative Services: 100% General Funds

Office of Legislative Budget Assistant: 100% General Funds

Respectfully submitted,



Sheri Rockburn

Chief Finance Officer

Department of Health and Human Services

Approved by:



Jeffrey A. Meyers

Commissioner

Department of Health and Human Services

FEDERAL FUNDS INFORMATION FOR STATES
444 NORTH CAPITOL STREET, NW
SUITE 642
WASHINGTON, DC 20001

t: 202.624.5849
f: 202.624.7745
www.ffis.org



DATE: July 28, 2016
INVOICE #: FFIS FY17
DUE: October 1, 2016

BILL TO

Sheri Rockburn
CFO
NH Dept of Health and Human Services
129 Pleasant St.
Brown Building
Concord, NH 03301-3852

DESCRIPTION	SUBSCRIPTION PERIOD	AMOUNT
Full subscription renewal to FFIS	Oct. 1 2016-Sept. 30, 2017	\$13,250.00

Subtotal: \$13,250.00

Total Due: \$13,250.00

ADDITIONAL NOTES

- Make check payable to Federal Funds Information for States.
- Please enclose a copy of this invoice with your remittance.
- FFIS does not accept credit cards.
- Federal Employer ID # 52-1983424.
- Contact Carol Ryder, ryder@ffis.org or 202-624-5849 with questions.

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WASHINGTON, DC 20001

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**FFIS Analytics: New Hampshire
July 1, 2015-June 30, 2016**

Publication	Number of FFIS Reports	Publications Sent
Competitive Grant Updates	52	832
Weekly News	52	832
Issue Briefs	52	832
Budget Briefs	12	192
Jim Martin Table	4	64
Special Analyses	4	64
VIP Series	2	32
Database Updates	2	32
State Policy Reports	24	384
TOTAL	204	3,264