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New Hampshire
Department of Agriculture,
Markets & Food

Shawn N. Jasper, Commissioner

December 17, 2021

The Honorable Karen Umberger, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI the New Hampshire Department of Agriculture, Markets & Food, Division of Agricultural Development (NHDAMF) requests authorization to accept and expend \$398,133.00 from the United States Department of Agriculture (USDA) to conduct programs benefiting New Hampshire for the Specialty Crop Block Grant Program. Effective upon Fiscal Committee and G&C approval through June 30, 2023. **100% Federal Funds.**

Funding to be budgeted as follows:
02-18-18-1800-23290000- Specialty Crop Block Grant Program

Class	Account	Description	Current Budget	Requested Action	Adjusted Budget
Expenditures					
040	500800	Indirect Cost	\$0.00	\$31,454.00	\$31,454.00
041	500801	Audit Fund	\$0.00	\$398.00	\$398.00
069	500567	Promotional and Marketing	\$0.00	\$6,000.00	\$6,000.00
072	500575	Contracts for Program Services	\$0.00	\$360,281.00	\$360,281.00
		Totals	\$0.00	\$398,133.00	\$398,133.00
Revenue					
000		Federal Funds	\$0.00	\$398,133.00	\$398,133.00

EXPLANATION

The New Hampshire Department of Agriculture, Markets & Food (DAMF), has been awarded an additional block of funding under the USDA Specialty Crop Block Grant Program. The additional funds were authorized by Congress to assist with COVID-19 impacts to the food system and an

allotment of funding has been made available to each state, based on the state's Specialty Crop industry. While states are encouraged to prioritize projects that respond to COVID-19 impacts, all projects that benefit specialty crop production are allowed. Projects will be solicited from eligible entities in New Hampshire and once approved by USDA each project will be brought to the Governor and Executive Council for approval.

Funds are to budgeted in the following classes:

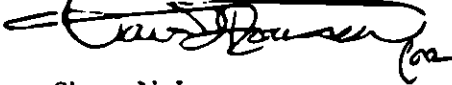
Class 040 – Indirect Costs – funds to pay for indirect cost recovery.

Class 041- Audit Funds Set-Aside – Payment of audit fees associated with federal funding to comply with RSA 124:16.

Class 069 – Promotional and Marketing – Funds to promote grant opportunities for the state's Specialty Crop industry.

Class 072 – Contracts for Program Services – Funds for projects that benefit specialty crop production.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Shawn N. Jasper", written over a horizontal line.

Shawn N. Jasper
Commissioner

Recipient Information	Federal Award Information																																												
<p>1. Recipient Name State of New Hampshire-Department of Agriculture, Markets & Food 25 Capitol St Agricultural Development Concord, NH 03301-6312</p> <p>2. Congressional District of Recipient 02</p> <p>3. Payment System Identifier (ID) 026000618</p> <p>4. Employer Identification Number (EIN) 026000618</p> <p>5. Data Universal Numbering System (DUNS) 176836583</p> <p>6. Recipient's Unique Entity Identifier</p> <p>7. Project Director or Principal Investigator Gail McWilliam Jellie Director gail.d.mcwilliam.jellie@agr.nh.gov 6032713551</p> <p>8. Authorized Official Gail McWilliam Jellie Director gail.d.mcwilliam.jellie@agr.nh.gov 6032713551</p>	<p>11. Award Number 21SCBPNH1101-00</p> <p>12. Unique Federal Award Identification Number (FAIN) 21SCBPNH1101</p> <p>13. Statutory Authority SCBGP-Sec. 101 of the Specialty Crops Competitiveness Act of 2004 as amended by sec. 10107 of the Agriculture Improvement Act of 2018 (Pub. L. No. 115-343)(7 U.S.C. § 1621 note)</p> <p>14. Federal Award Project Title SCBGP 2021 Application HR 133</p> <p>15. Assistance Listing Number 10.170</p> <p>16. Assistance Listing Program Title Specialty Crop Block Grant Program - Farm Bill</p> <p>17. Award Action Type New</p> <p>18. Is the Award R&D? No</p>																																												
<p>Federal Agency Information Agricultural Marketing Service (USDA-AMS)</p> <p>9. Awarding Agency Contact Information Jillian Kaplan Grants Management Specialist Jillian.Kaplan@USDA.gov 202-740-1559</p> <p>10. Program Official Contact Information Carly Borgmeier GMS carlym.borgmeier@usda.gov 202-260-8702</p>	<p style="text-align: center;">Summary Federal Award Financial Information</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">19. Budget Period Start Date</td> <td style="width: 10%;">09/30/2021</td> <td style="width: 10%;">- End Date</td> <td style="width: 10%;">09/29/2025</td> </tr> <tr> <td>20. Total Amount of Federal Funds Obligated by this Action</td> <td></td> <td></td> <td style="text-align: right;">\$398,133.07</td> </tr> <tr> <td> 20a. Direct Cost Amount</td> <td></td> <td></td> <td style="text-align: right;">\$398,133.07</td> </tr> <tr> <td> 20b. Indirect Cost Amount</td> <td></td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>21. Authorized Carryover</td> <td></td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>22. Offset</td> <td></td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>23. Total Amount of Federal Funds Obligated this budget period</td> <td></td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>24. Total Approved Cost Sharing or Matching, where applicable</td> <td></td> <td></td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>25. Total Federal and Non-Federal Approved this Budget Period</td> <td></td> <td></td> <td style="text-align: right;">\$398,133.07</td> </tr> <tr> <td>26. Project Period Start Date</td> <td>09/30/2021</td> <td>- End Date</td> <td>09/29/2025</td> </tr> <tr> <td>27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period</td> <td></td> <td></td> <td style="text-align: right;">Not Available</td> </tr> </table> <p>28. Authorized Treatment of Program Income ADDITIONAL COSTS</p> <p>29. Grants Management Officer - Signature Gabriella L. Hill Grants Management Specialist</p>	19. Budget Period Start Date	09/30/2021	- End Date	09/29/2025	20. Total Amount of Federal Funds Obligated by this Action			\$398,133.07	20a. Direct Cost Amount			\$398,133.07	20b. Indirect Cost Amount			\$0.00	21. Authorized Carryover			\$0.00	22. Offset			\$0.00	23. Total Amount of Federal Funds Obligated this budget period			\$0.00	24. Total Approved Cost Sharing or Matching, where applicable			\$0.00	25. Total Federal and Non-Federal Approved this Budget Period			\$398,133.07	26. Project Period Start Date	09/30/2021	- End Date	09/29/2025	27. Total Amount of the Federal Award including Approved Cost Sharing or Matching this Project Period			Not Available
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30. Remarks																																													

Notice of Award

Award# 21SCBPNH1101-00
 FAIN# 21SCBPNH1101
 Federal Award Date: 10/28/2021

Recipient Information	
Recipient Name	
State of New Hampshire-Department of Agriculture, Markets & Food 25 Capitol St Agricultural Development Concord, NH 03301-6312	
Congressional District of Recipient	
02	
Payment Account Number and Type	
026000618	
Employer Identification Number (EIN) Data	
026000618	
Universal Numbering System (DUNS)	
176836583	
Recipient's Unique Entity Identifier	
Not Available	
31. Assistance Type	
Block Grant	
32. Type of Award	
Other	

33. Approved Budget (Excludes Direct Assistance)	
I. Financial Assistance from the Federal Awarding Agency Only	
II. Total project costs including grant funds and all other financial participation	
a. Salaries and Wages	\$0.00
b. Fringe Benefits	\$0.00
c. Total Personnel Costs	\$0.00
d. Equipment	\$0.00
e. Supplies	\$0.00
f. Travel	\$0.00
g. Construction	\$0.00
h. Other	\$398,133.07
i. Contractual	\$0.00
J. TOTAL DIRECT COSTS	\$398,133.07
k. INDIRECT COSTS	\$0.00
I. TOTAL APPROVED BUDGET	\$398,133.07
m. Federal Share	\$398,133.07
n. Non-Federal Share	\$0.00

34. Accounting Classification Codes						
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	OBJECT CLASS	AMT ACTION	FINANCIAL ASSISTANCE	APPROPRIATION
SCBGP_11R-133_AM14CR000000000	21SCBPNH1101	1M	4110		\$398,133.07	

35. Terms And Conditions

Terms and Conditions

1. AWARD CONDITIONS

The Agricultural Marketing Service (AMS) hereby awards a grant in support of the above referenced program.

This Award is pursuant to CFDA # 10.170, Specialty Crop Block Grant Program and is subject to:

1. Your organization's application package, including the SF-424, Application/Project Narrative, Budget Summary/Narrative, other supporting letters and documents.

2. Agricultural Marketing Service Grants Division General Award Terms and Conditions available at https://www.ams.usda.gov/sites/default/files/media/FY2021_GD_TermsandConditions.pdf

Acceptance of this award requires an authorized [Grant recipient awarded] representative to sign and date the Notice of Award (NOA) and submit to AMS via the grants management electronic system. You may also submit a signed copy of the NOA via email to Gabriella Hill at Gabriella.Hill@usda.gov. If you have any questions about this NOA, please contact the Federal Agency Project Manager listed on the attached Grant Agreement.

Statement of Work:

This agreement shall be carried out by the organizational units or officials of the Federal Agency and the Recipient in the manner and subject to the conditions provided in the Agricultural Marketing Service Grants Division General Award Terms and Conditions attached hereto and made a part of this agreement.

PROVISIONS:

This Agreement incorporates the following: 1. Approved application and budget including any mutually agreed upon budget revisions and other changes and amendments thereto. 2. Recipient must comply with General Award Terms and Conditions for the fiscal year in which the grant was awarded and available at <https://www.ams.usda.gov/services/grants/scbgp/administer>. 3. 2 CFR Part 200 and 2 CFR Part 400. 4. 2 CFR §200.216 and 2 CFR §200.340 5. If funds were not applied for and were reallocated, the reallocated amount is reflected in block 16-Federal Agency Funding Amount. These funds must be expended on projects in the Approved application and amendments thereto. 6. Grant funds received under this award shall supplement the expenditure of State funds in support of specialty crops grown in that State, rather than replace State funds. 7. Indirect costs are limited to eight (8) percent of the total Federal funds. 8. Awards are limited to 3 calendar years in duration from the start date of the grant agreement.

Paperwork Burden Statement:

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0581-0240. Public reporting burden for this collection of information is estimated to average 2 hours per response, including time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other

Notice of Award

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aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project 0581-0240, Washington, DC 20503.

Civil Rights:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.nscf.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by 1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410. 2) fax: (202) 690-7442; or 3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.

Public Announcement Embargo

AMS Grants Division requests that awardees refrain from doing any form of publicity on their award recommendation until the Secretary's office has had a chance do a press release first or until your office receives official notification of this award from our awards management system. Failure to adhere to this request may put your award recommendation at risk and may make it subject to withdrawal.