



The State of New Hampshire
Department of Environmental Services

Robert R. Scott, Commissioner



November 24, 2020

His Excellency, Governor Christopher Sununu
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Authorize the Department of Environmental Services (NHDES) to accept and expend federal funds in the amount of \$39,471 from the Centers for Disease Control and Prevention (CDC) for the *Strengthening Environmental Health Capacity (EHC) to Detect, Prevent, and Control Environmental Health Hazards Through Data-driven, Evidence-based Approaches* program, effective upon Governor and Council approval through August 31, 2021. 100% Federal Funds. Funding is to be budgeted as follows:

CDC COOPERATIVE AGREEMENT
03-44-44-443010-78790000
FY2021

Class	Budget Category	Current Budget	Requested Action	Revised Budget
Income				
000-404537	Federal Funds	(\$316,373)	(\$39,471)	(\$355,844)
Expenditures				
010-500100	Personal Service Perm	\$118,235	\$0	\$118,235
020-500200	Current Expense	\$2,150	\$239	\$2,389
027-582703	Transfers to DOIT	\$12,384	\$0	\$12,384
028-582814	Transfers to General Service	\$7,614	\$0	\$7,614
030-500302	Equipment New Replacement	\$500	\$0	\$500
039-500188	Telecommunications	\$1,000	\$0	\$1,000
040-500800	Indirect Costs	\$13,314	\$1,442	\$14,756
041-500801	Audit Fund Set Aside	\$218	\$39	\$257
042-500620	Additional Fringe Benefits	\$8,868	\$1,088	\$9,956
049-584995	Transfer to Other State Age	\$62	\$0	\$62
050-500109	Personal Service Temp	\$0	\$10,435	\$10,435
060-500601	Benefits	\$61,442	\$5,374	\$66,816
066-500546	Employee Training	\$500	\$0	\$500

www.des.nh.gov

29 Hazen Drive • PO Box 95 • Concord, NH 03302-0095
 (603) 271-3503 • Fax: 271-2867 TDD Access: Relay NH 1-800-735-2964

070-500705	In-State Travel	\$500	\$345	\$845
072-500576	Grants Federal	\$88,586	\$20,509	\$109,095
080-500716	Out-of-State Travel	\$1,000	\$0	\$1,000
TOTAL		\$316,373	\$39,471	\$355,844

EXPLANATION

NHDES has been awarded a competitive Federal grant from CDC's EHC program. This funding will be used to focus on enhancing and strengthening the state's capacity to protect public health through the identification of environmental health hazards, use of environmental health data and information for data-driven decision making; and the addressing and assessing the effectiveness and impact of environmental health services and interventions. These funds were not included in the FY21 operating budget as this funding opportunity is a competitive grant process and the department did not anticipate receiving this amount in grant funds when the FY21 budget was created.

NHDES is requesting authorization to budget these funds as follows:

Class 020 Printing and Binding – Funds for printing reports and informational brochures

Class 040 Indirect Costs – Funds to cover Indirect Costs and Direct Administrative Services Costs

Class 041 Audit Set Aside – For expenses related to financial and compliance audits related to federal grants

Class 042 & 060 Additional Fringe Benefits and Benefits – Funds to cover employee benefits

Class 050 Personnel Services Temp – The additional amount of \$10,435 in class 050, Personal Services-Temporary, will not be used for new positions. These funds are available in support of a new program beyond the original budget scope. These funds will be used to supplant funding of the following budgeted position.

Position #	Title	Account (03-44-44)	Funding	Amount
43241	Administrator III	442010-4790-010	100% Other	\$ 10,435

Class 070 In-State Travel - Funds to travel to various cities and towns in the state for community outreach meetings

Class 072 Grants Federal – The funds will be used to to fund public education and outreach related to the CDC program and statistical analysis of public health and environmental exposure data

We respectfully request your approval of this item.


Robert R. Scott, Commissioner

**CDC EHC Program
FISCAL SITUATION FY21
03-44-44-443010-78790000**

Total Federal Award	\$	428,923
Less Expenditures thru 6/30/20		2,285
Remaining Authorization to Budget		426,638
Less Current FY21 Budget Authorization		\$316,373
Total Available for Budgeting		110,265
REQUESTED ACTION		\$39,471
Available to Budget at a later date	\$	70,794

Grant Award Number	<u>Award Amount</u>	<u>Expenses to 6/30/20</u>	<u>Balance</u>
1 NUE1EH001401-01-00	39,471		39,471
1 NU61TS000320-01-00	389,452	2,285	387,167
TOTAL	428,923	2,285	426,638

1. DATE ISSUED MM/DD/YYYY 08/25/2020

1a. SUPERSEDES AWARD NOTICE dated except that any additions or restrictions previously imposed remain in effect unless specifically rescinded

2. CFDA NO. 93.070 - Environmental Public Health and Emergency Response

3. ASSISTANCE TYPE Cooperative Agreement

4. GRANT NO. 1 NUE1EH001401-01-00 Formerly

5. TYPE OF AWARD Other

4a. FAIN NUE1EH001401

5a. ACTION TYPE New

6. PROJECT PERIOD MM/DD/YYYY From 09/01/2020 Through 08/31/2025

7. BUDGET PERIOD MM/DD/YYYY From 09/01/2020 Through 08/31/2021

8. TITLE OF PROJECT (OR PROGRAM) Strengthening environmental health capacity

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Centers for Disease Control and Prevention
CDC Office of Financial Resources
2939 Brandywine Road
Atlanta, GA 30341

NOTICE OF AWARD
AUTHORIZATION (Legislation/Regulations)
Section 317(k)(2) of the Public Health Service Act, [42 U.S.C. Section 247b(k)(2)], as amended

9a. GRANTEE NAME AND ADDRESS
ENVIRONMENTAL SERVICES, NEW HAMPSHIRE DEPARTMENT OF
29 Hazen Dr
NEW HAMPSHIRE DEPT OF ENVIRON
CONCORD, NH 03301-8510

9b. GRANTEE PROJECT DIRECTOR
Mr. PAUL ANTHONY SUSCA
29 HAZEN DRIVE
CONCORD, NH 03302
Phone: 603-271-1881

10a. GRANTEE AUTHORIZING OFFICIAL
Ms. Susan Carlson
29 Hazen Dr
CONCORD, NH 03301-8510
Phone: 603.271.1881

10b. FEDERAL PROJECT OFFICER
Connie Thomas
4770 Buford Hwy, NE; MS F58
Atlanta, GA 30341
Phone: 770-488-3631

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Excludes Direct Assistance)		12. AWARD COMPUTATION	
I Financial Assistance from the Federal Awarding Agency Only		a. Amount of Federal Financial Assistance (from item 11m) 39,471.00	
II Total project costs including grant funds and all other financial participation <input type="checkbox"/>		b. Less Unobligated Balance From Prior Budget Periods 0.00	
a. Salaries and Wages	4,743.00	c. Less Cumulative Prior Award(s) This Budget Period 0.00	
b. Fringe Benefits	2,938.00	d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION 39,471.00	
c. Total Personnel Costs	7,681.00	13. Total Federal Funds Awarded to Date for Project Period 39,471.00	
d. Equipment	0.00	14. RECOMMENDED FUTURE SUPPORT	
e. Supplies	350.00	(Subject to the availability of funds and satisfactory progress of the project):	
f. Travel	2,818.00	YEAR	TOTAL DIRECT COSTS
g. Construction	0.00	a. 2	d. 5
h. Other	500.00	b. 3	e. 6
i. Contractual	27,927.00	c. 4	f. 7
j. TOTAL DIRECT COSTS	39,274.00	15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:	
k. INDIRECT COSTS	197.00	a. DEDUCTION	
l. TOTAL APPROVED BUDGET	39,471.00	b. ADDITIONAL COSTS	
m. Federal Share	39,471.00	c. MATCHING	
n. Non-Federal Share	0.00	d. OTHER RESEARCH (Add / Deduct Option)	
		e. OTHER (See REMARKS)	
		16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:	
		a. The grant program legislation	
		b. The grant program regulations	
		c. This award notice including terms and conditions, if any, noted below under REMARKS	
		d. Federal administrative requirements, cost principles and audit requirements applicable to this grant	
		In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.	

REMARKS (Other Terms and Conditions Attached - Yes No)

GRANTS MANAGEMENT OFFICIAL:

Ralph U Robinson, Grants Management Officer
2960 Brandywine Rd
Mailstop E01
Atlanta, GA 30341-5509
Phone: 770-488-2441

17. OBJ CLASS 41.51	18a. VENDOR CODE 1026000618K7	18b. EIN 026000618	19. OUNS 042828025	20. CONG. DIST. 02
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	AMT ACTION FIN ASST	APPROPRIATION
21. a. 0-939ZUGW	b. 20NUE1EH001401	c. EH	d. \$39,471.00	e. 75-20-0947
22. a.	b.	c.	d.	e.
23. a.	b.	c.	d.	e.

NOTICE OF AWARD (Continuation Sheet)

PAGE 2 of 2	DATE ISSUED 08/25/2020
GRANT NO. 1 NUE1EH001401-01-00	

Direct Assistance

BUDGET CATEGORIES	PREVIOUS AMOUNT (A)	AMOUNT THIS ACTION (B)	TOTAL (A + B)
Personnel	\$0.00	\$0.00	\$0.00
Fringe Benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00