



U.S. ELECTION ASSISTANCE COMMISSION

1335 East-West Highway, Suite 4300  
Silver Spring, MD 20910

April 6, 2020

The Honorable William Gardner  
Secretary of State  
Office of the Secretary of State  
State House, Room 204  
Concord, NH 3301

Dear Secretary Gardner,

I am pleased to inform you that your state is receiving an award of \$3,262,422 under the Coronavirus Aid, Relief and Economic Security (CARES) Act, which appropriated \$400 million *"to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle."* The state match requirement is \$652,484.

The Notice of Grant Award (NGA) is enclosed along with the Award Instructions, the instructions your staff needs to officially request the funds and submit a Disbursement Request letter. The funds will be disbursed to your state after you send a letter requesting disbursement of the funds as described in the attached instructions. Congress appropriated the funds with the expectation that states request and EAC award the funds within 30 days of the date the President signed the appropriations. Therefore, it is very important that you return the letter requesting the funds without delay.

EAC is working to make funds available as efficiently and expediently as possible and we need your assistance as well. Please feel free to contact me if you need additional information.

Sincerely,

A handwritten signature in black ink that reads "Mona Harrington".

Mona Harrington  
Acting Executive Director

CC: State Election Directors

Enclosures  
Notice of Grant Award