

New Hampshire
Department of Agriculture,
Markets & Food

MAR23'22 PM 2:09 RCVD

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Shawn N. Jasper, Commissioner

March 15, 2022

The Honorable Karen Umberger, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-c, I, authorize the Department of Agriculture, Markets & Food Division of Pesticide Control to transfer funds in the amount of \$308 between classes and create new expenditure class 041 Audit Set-Aside to cover audit charges in the following accounting units as show in the tables below. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2022. **100% Federal Funds**

02-18-18-183010-14590000 – EPA Agritourism

Class Description	FY22 Current Budget	Requested Change	FY 22 Adjusted Budget
020-500200 Current expenses	\$5,447	\$0	\$5,447
040-500800 Indirect Costs	\$6,582	\$0	\$6,582
041-500801 Audit set-aside	\$0	\$29	\$29
050-500109 Temporary labor	\$4,037	(\$29)	\$4,008
060-500601 Benefits	\$1,413	\$0	\$1,413
070-500706 In-state travel	\$604	\$0	\$604
102-500731 Contract services	\$10,000	\$0	\$10,000
Total Expenses	\$28,113	\$0	\$28,113
000-401823-16 Federal Funds	\$28,113	\$0	\$28,113

02-18-18-183010-21400000 – Pesticide Management

Class Description	FY22 Current Budget	Requested Change	FY22 Adjusted Budget
010-500100 Personal Services Perm Class	\$107,805	\$0	\$107,805
018-500106 Overtime	\$250	\$0	\$250
020-500200 Current expenses	\$6,355	\$0	\$6,355
026-500251 Organizational Dues	\$550	\$0	\$550
039-500189 Telecommunications	\$1,536	\$0	\$1,536
040-500800 Indirect Costs	\$25,500	\$0	\$25,500
041-500801 Audit set-aside	\$0	\$279	\$279
042-500620 Additional fringe benefits	\$5,575	\$0	\$5,575
049-584990 Transfer to Other State Age	\$72,750	(\$279)	\$72,471
050-500109 Personal Servi Temp Appoi	\$10,000	\$0	\$10,000
060-500601 Benefits	\$44,033	\$0	\$44,033
070-500706 In-state travel	\$4,550	\$0	\$4,550
Total Expenses	\$278,904	\$0	\$278,904
000-403895-16 Federal Funds	\$278,904	\$0	\$278,904

EXPLANATION

Creation of class 041 Audit Fund Set Aside and the transfer of appropriation into this class, will allow these programs to meet their audit obligations and pay the billed amount from the proper expense classes. This request is due to an administrative oversight during the budget process; funding for classes 041 was not included in the FY 22 budget.

- 1) **Does transfer involve continuing programs or one-time projects?** Fund 1459 (Agritourism – Water Quality) is a one-time project; and Funds 2140 (Pesticide Program) are on-going.

- 2) **Is this transfer required to maintain existing program level or will it increase the program level.**

To maintain existing programs.

- 3) **Cite any requirements which make this program mandatory.**

Class 41: RSA 124:16 requires all agencies which receive federal funds to set aside a percentage of the amount received to pay for financial and compliance audits. Class 041 must be budgeted based on the amount equal to .1% (.001) of estimated revenue from Federal Revenue Class (000)

- 4) **Identify the source of the funds on all accounts listed on this transfer.**

1459: Federal fund - "Multipurpose" grant managed through the United States Environmental Protection Agency (Catalog of Federal Domestic Assistance Number: 66.204; Funding Opportunity Number: EPA-CEP-02)

2140: Federal fund – "Pesticide Program" grant managed through the United States Environmental Protection Agency (Catalog of Federal Domestic Assistance Number: 66.700; Funding Opportunity Number: EPA-CEP-02)

- 5) **Will there be any effect on revenue if this transfer is approved or disapproved?**

No

- 6) **Are funds expected to lapse if this transfer is not approved?**

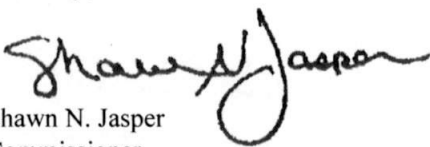
No

- 7) **Are personnel services involved?**

No

In the event that Federal Funds become no longer available, General Funds will not be requested to support this program.

Sincerely,


Shawn N. Jasper
Commissioner