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**ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD  
ATTORNEY GENERAL



JANE E. YOUNG  
DEPUTY ATTORNEY GENERAL

July 17, 2019

His Excellency Governor, Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

Your Excellency and Members of the Council:

**REQUESTED ACTION**

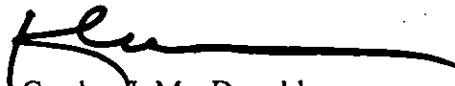
That approval be and hereby is given to the Attorney General to grant a salary increment to James O. Kinney, Criminal Investigator (Position #9U377, Appropriation #02-20-20-201010-2620-014-500134), from a salary level of \$68,910.40 (LG BB, Step 4) to a salary level of \$72,668.96 (LG BB, Step 5); effective upon Governor and Executive Council approval or August 16, 2019, whichever is the latter.

**EXPLANATION**

In accordance with NH RSA 94:1-a, I(a), James O. Kinney is eligible for a salary increment, subject to the approval of the Governor and Executive Council. As a Criminal Investigator since August 2017, Mr. Kinney has made invaluable contributions to this Office. As such, he should be recognized with a salary increase to the next step of the salary schedule. Mr. Kinney's salary will increase by \$3,758.56.

I respectfully urge your favorable consideration of this request. Thank you.

Respectfully submitted,

  
Gordon J. MacDonald  
Attorney General

#2445968

James O. Kinney

**Education**

Bryant College  
Bachelor of Science in Criminal Justice

Smithfield, RI  
May, 1983

**Professional Experience**

**Department of Justice office of the Attorney general**

August 2017 -Present

Investigate and conduct follow-up investigation on felony crimes; interview witnesses, victims and suspects; prepare detailed reports; testify in court, review and consult polygraph examinations, perform other duties as assigned.

**Independent Consultant**

February 2013-Present

Diocese of Manchester -Provide advice and assistance to the Office for Ministerial Conduct in investigating allegations of violations of the Diocese of Manchester; Code of Ministerial Conduct, to include sexual abuse and misappropriation of property. Conduct investigations into allegations of misconduct by church personnel, maintaining strict confidentiality.

Phillips Exeter Academy-Conduct detailed interviews of abuse victims and investigate allegations of inappropriate conduct between employees and students. Document interviews in detailed reports, work in close cooperation with attorney's representing the academy.

**Manchester Police Department**

Manchester, NH

**Captain Professional Standards/Legal Division**

June 2008-February 2011

Upper level manager responsible for day-to-day operations of the Department's legal and records units. Report daily to the Chief of Police on all matters pertaining to departmental discipline, personnel matters and employee performance. Tasked with creating and implementing programs to reduce overtime costs and assist the department in becoming more efficient in performing its role in the community. Supervise staff in the investigation of all citizen complaints, supervise and conduct internal affairs investigations. Supervise and assist the Departments Prosecutors in adult and juvenile courts. Supervise the Departments Sex Offender Compliance Unit and Records Unit. Revise, update and implement policy changes to improve efficiency and reduce expenses related to court and records management.

**Captain Patrol Division**

October 2006 - May 2008

Supervise patrol division personnel assigned to shift, oversee all scheduling and monitor/control overtime expenses by designating work assignments; coordinate the deployment of activities of Traffic, Patrol and Detective personnel; Evaluate subordinates; review and approve all written investigative reports; correct any non-compliance with departmental standards; prepare annual reports and represent the Chief of Police at community meetings

**Lieutenant-Legal Division**

May 2003-October 2006

Prosecute criminal and juvenile cases in Manchester District Court; research and advise the police department on statutes, ordinances and pending legislation; file various motions in district court and act as liaison for the department with the Hillsborough County Attorney's office on legal matters pertaining to the department; provide training to new police officers; implement and oversee overtime cutting programs related to court; conduct internal affairs investigations and report findings to the Chief of Police.

**Sergeant- Traffic Unit**

August 2001-May 2003

Supervise traffic investigators; conduct investigations and supervise all fatalities involving motor vehicle crashes and collisions with life threatening injuries; responsible for coordinating and implementing traffic plans for large events, VIP motor vehicle escorts, including presidential visits; created and supervised police related activities for all special events; responsible for establishing positive relationships with other agencies/departments

**Sergeant-Patrol Division**

January 1999-February 2001

Supervise field operation of the uniform division; initiate proper police action to investigate citizen complaints; assist with training personnel; advise and assist officers in law enforcement; evaluate and counsel subordinate personnel; conduct daily roll call training and inspection.

**Detective**

August 1988-January 1999

Conduct follow-up investigation on felony crimes; interview witnesses, victims and suspects; prepare detailed reports; testify in court; conduct polygraph examinations, and perform forensic duties in regards to evidence collection; investigate all homicides; developed plan to address city's burglary problem, significantly reducing burglaries and arresting suspects- Received Chief's recognition award.

**Patrol Officer**

April 1985 – September 1988

Protect life and property; preserve the peace; enforce all laws within jurisdiction; identify offenders and apprehend when appropriate; participate in court proceedings; respond to all public emergencies; develop and maintain good community relations

University of Texas Police-Houston Texas

June 1983- March 1985

**Patrol Officer/Crime Prevention Officer**

Conducted uniform patrol duties; Developed crime prevention programs and conducted seminars on robbery, assault prevention and personal safety.

**Specialized Training:**

Forensic psychophysiology (polygraph examiner)

Interviews and interrogation

First line supervisor school

Leadership Manchester program  
Pre-employment screening and selection  
Southwest Texas Crime Prevention School