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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION OF PARKS AND RECREATION

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July 3, 2019

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
and
His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of Chapter 145, subparagraph I, (a), Laws of 2019, the Department of Natural and Cultural Resources requests authorization to exceed the 3/12 limitation of said resolution for the accounts listed on the attached analysis, in the total amount of \$1,250,000, to the extent shown as projected deficits for the period of Fiscal Committee and Governor and Council approval through September 30, 2019. **100% Other Funds**

Service Parks 03-35-35-351510-37200000 Fiscal Year 2020					
Class	Class Description	Account	Current Budget	Requested Change	Adjusted Budget
REVENUE					
009	Agency Income	403072	(3,072,330)	(1,250,000)	(4,322,330)
Total			(3,072,330)	(1,250,000)	(4,322,330)
EXPENSE					
010	Personal Services Perm Class	500100	369,304		369,304
018	Overtime	500106	2,550		2,550
020	Current Expenses	500200	187,500		187,500
022	Rents-Leases Other Than State	500255	15,750		15,750
023	Heat Electricity Water	500210	90,000		90,000
024	Maint Other Than Build-Grn	500225	3,500		3,500
026	Organizational Dues	500251	2,250		2,250
029	Intra-Agency Transfers	500290	338,875		338,875
030	Equipment New Replacement	500300	100,000		100,000
037	Technology-Hardware	500165	1,000		1,000
038	Technology-Software	500175	500		500
039	Telecommunications	500180	50,000		50,000
042	Additional Fringe Benefits	500620	37,592		37,592
044	Debt Service Other Agencies	500400	6,760		6,760
047	Own Forces Maint Build-Grn	500240	100,000		100,000
048	Contractual Maint Build-Grn	500226	325,000		325,000

050	Personal Service Temp Appoint	500109	803,286	1,250,000	2,053,286
059	Temp Full Time	500117	77,741		77,741
060	Benefits	500601	321,222		321,222
061	Unemployment Compensation	500536	12,500		12,500
062	Workers Compensation	500538	35,000		35,000
066	Employee Training	500543	2,500		2,500
070	In State Travel Reimbursement	500700	750		750
080	Out Of State Travel Reimb	500710	1,250		1,250
102	Contracts For Program Services	500634	37,500		37,500
103	Contracts For Op Services	502664	150,000		150,000
	Total		3,072,330	1,250,000	4,322,330

EXPLANATION

This request is due to the Continuing Resolution (CR). The Department estimates shortfalls in the Service Parks accounting unit affecting the Department's ability to maintain seasonal operations of the State's Parks and Recreation system for the remainder of the 2020 season. The accounts listed in the above table represent a major portion of the operational activity funded in the Parks and Recreation system during the first quarter of the fiscal year.

The substantial portion of revenue and expenses for the Park System occurs in the first 3 months of the fiscal year due to the summer season. In 2019, more than half of expenses and collection of revenue was accounted in the first 3 months. Spending in FY 2019 compared against the current budget under the CR results in total estimated spending above the CR budget of approximately \$1,140,000 across class lines cumulatively. The request for \$1,250,000 reflects potential estimated spending growth of 3% consistent with average Parks revenue growth. The most significant overspending will occur in Class 050 (seasonal labor) of over \$1.2 million. Several classes are projected to have negative balances by September 30, 2019. Shortages will be covered with reductions in expenses or transfers in from other classes pursuant to RSA 216-A:3-m, the Department's authority to transfer funds between and among the appropriations for the operation of the State Park System. We estimate we will be able to transfer approximately \$368,000 in available savings between and among classes to manage most class shortfalls. However, there are insufficient funds to cover seasonal labor.

Listed below are answers to standard questions required of all Fiscal Committee item requests, related to RSA 9:16-a, "Transfers authorized", RSA 14:30-a, VI, "Expenditure of funds over \$100,000 from any Non State Source", or RSA 124:15, "Positions Authorized", or both, and all emergency requests pursuant to "Chapter 145, subparagraph I, (a), Laws of 2019, making temporary appropriations for the expenses and encumbrances of the State of New Hampshire":

1. Is the action required of this request a result of the Continuing Resolution for FY 2020? **Yes.**
2. If this request is **retroactive** what is the significance and importance of the action being effective from an earlier date? **Not applicable.**
3. Is this a previously funded and ongoing program established through Fiscal Committee and Governor and Executive Council action? (If so, include as an attachment the original documents as approved and cite the specific dates of authorization and end dates for each action as part of your answers to this question.)
No, funding for this program is requested as part of the Department's Operating Budget.
4. Was funding for the program included in the FY 2018-2019 enacted Budget or requested and denied?
Yes, in the FY 2018-2019 enacted Budget.
5. Is this program in total or in part, included in the vetoed FY 2020-2021 Operating Budget proposal currently pending for your department, or was it requested and denied? **Yes, in total.**

6. Does this program include, either positions or consultants, and if so are the positions filled, vacant, or have offers pending? (Please provide details for each position and note whether consultant contracts have been awarded.) **Yes, this program includes hundreds of permanent and temporary positions which are filled.**

7. What would be the effect should this program be discontinued or not initiated as a result of this request being denied? **Without approval of this request, the Division of Parks and Recreation will have to curtail operations and close parks due to lack of staffing. This will affect access to outdoor recreation by the citizens of the State and visitors to the State during the late summer and fall. The closure of parks will also result in a loss of revenue to the Parks Fund.**

Your approval of this request will ensure that parks stay open and that the revenues anticipated from parks operations are realized.

Respectfully submitted,

A handwritten signature in black ink that reads "Sarah L. Stewart". The signature is written in a cursive style with a long horizontal line extending from the end of the name.

Sarah L. Stewart
Commissioner

DNCR Service Parks Operations - 37200000 CR Transfer Analysis

Class	Continuing Resolution	(3 MONTHS) FY 19 Est Actuals thru 9-30-19	Adjustments (IA Transfers) to FY19 9-30-19	Adjusted FY19 Actuals thru 9-30-19	CR v Adjusted FY19	Available to Transfer Out of Accounts (>\$25k)	Transfer Into AccountS	CR v Adjusted FY 19 with Transfers	CR Request	ADJUSTED CR
					b+e					b+g+h+
010	\$ 369,304	\$ (333,783)		\$ (333,783)	\$ 35,521	\$ 35,000		\$ 521		\$ 334,304
018	\$ 2,550	\$ (7,972)		\$ (7,972)	\$ (5,422)		\$ 5,422	\$ 0		\$ 7,972
019		\$ (2,152)		\$ (2,152)	\$ (2,152)		\$ 2,152	\$ 0		\$ 2,152
020	\$ 187,500	\$ (258,593)		\$ (258,593)	\$ (71,093)		\$ 71,093	\$ 0	\$ -	\$ 258,593
022	\$ 15,750	\$ (13,482)		\$ (13,482)	\$ 2,268			\$ 2,268		\$ 15,750
023	\$ 90,000	\$ (135,745)		\$ (135,745)	\$ (45,745)		\$ 45,745	\$ (0)	\$ -	\$ 135,745
024	\$ 3,500	\$ (9,038)		\$ (9,038)	\$ (5,538)		\$ 5,538	\$ 0		\$ 9,038
026	\$ 2,250	\$ (3,000)		\$ (3,000)	\$ (750)		\$ 750	\$ -		\$ 3,000
027		\$ -		\$ -	\$ -			\$ -		\$ -
029	\$ 338,875	\$ -	\$ (118,606)	\$ (118,606)	\$ 220,269	\$ 200,000		\$ 20,269		\$ 138,875
030	\$ 100,000	\$ (150,000)		\$ (150,000)	\$ (50,000)		\$ 50,000	\$ -		\$ 150,000
037	\$ 1,000	\$ -		\$ -	\$ 1,000			\$ 1,000		\$ 1,000
038	\$ 500	\$ -		\$ -	\$ 500			\$ 500		\$ 500
039	\$ 50,000	\$ (55,331)		\$ (55,331)	\$ (5,331)		\$ 5,331	\$ 0		\$ 55,331
042	\$ 37,592	\$ -	\$ (9,398)	\$ (9,398)	\$ 28,194	\$ 28,194		\$ -		\$ 9,398
044	\$ 6,760	\$ (9,013)		\$ (9,013)	\$ (2,253)		\$ 2,253	\$ -		\$ 9,013
047	\$ 100,000	\$ (114,454)		\$ (114,454)	\$ (14,454)		\$ 14,454	\$ (0)		\$ 114,454
048	\$ 325,000	\$ (173,421)		\$ (173,421)	\$ 151,579	\$ 150,000		\$ 1,579		\$ 175,000
049		\$ -		\$ -	\$ -			\$ -		\$ -
050	\$ 803,286	\$ (2,041,478)		\$ (2,041,478)	\$ (1,238,192)			\$ (1,238,192)	\$ 1,250,000	\$ 2,053,286
059	\$ 77,741	\$ (65,641)		\$ (65,641)	\$ 12,100			\$ 12,100		\$ 77,741
060	\$ 321,222	\$ (365,991)		\$ (365,991)	\$ (44,769)		\$ 44,769	\$ (0)		\$ 365,991
061	\$ 12,500	\$ (1,496)		\$ (1,496)	\$ 11,004			\$ 11,004		\$ 12,500
062	\$ 35,000	\$ (35,613)		\$ (35,613)	\$ (613)			\$ (613)		\$ 35,000
066	\$ 2,500	\$ -		\$ -	\$ 2,500			\$ 2,500		\$ 2,500
070	\$ 750	\$ (337)		\$ (337)	\$ 413			\$ 413		\$ 750
080	\$ 1,250	\$ -		\$ -	\$ 1,250			\$ -		\$ 1,250
102	\$ 37,500	\$ (52,157)		\$ (52,157)	\$ (14,657)		\$ 14,657	\$ (0)		\$ 52,157
103	\$ 150,000	\$ (255,750)		\$ (255,750)	\$ (105,750)		\$ 105,750	\$ (0)		\$ 255,750
Σ	\$ 3,072,330	\$ (4,084,445)	\$ (128,004)	\$ (4,212,450)	\$ (1,140,120)	\$ 413,194	\$ 367,914	\$ (1,186,650)	\$ 1,250,000	\$ 4,277,050