



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



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Seal

VICTORIA F. SHEEHAN
COMMISSIONER

WILLIAM CASS, P.E.
ASSISTANT COMMISSIONER

Bureau of Highway Design
June 22, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Transportation to pay **retroactively** prior year invoices with American Association of State Highway and Transportation Officials (AASHTO) (Vendor #170721), Washington, DC, for Safety Analyst Site License in the amount of \$50,000, for the period of July 1, 2014, through June 30, 2016, effective upon Governor and Council approval. 100% Federal Funds.

Funding is contingent upon availability and continued appropriation of funds for FY 2018:

	<u>FY 2018</u>
04-96-96-963515-3054	
Highway Design	
038-500176 On Line Services	\$50,000

EXPLANATION

AASHTO is a non-profit, non-partisan association representing the 60 member State Highway and Transportation Department, the District of Columbia and Puerto Rico, and is essentially an instrument of the agency. AASHTO's activities involve the principal transportation modes, with its major purpose to foster the development, operation and maintenance of an integrated national transportation system.

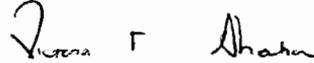
Analysis capabilities of the software did allow the Department to more effectively meet the Federal Highway Administration's annual regulatory requirement for each State to describe at least 5% of their most hazardous locations, and report on the progress in implementing highway safety projects and their effectiveness in reducing fatalities and injuries on all public roads. The subject license did enhance the Department's ability to evaluate and manage the safety of approximate 15,900 miles of public roads, 42,000 intersections, and 32,000 crashes/year including an average of 146 roadway fatalities/year within New Hampshire.

AASHTO recently contacted the Department for payment of two prior years' invoices. These outstanding invoices were inadvertently marked paid by AASHTO and subsequently identified their error.

DOT has researched and verified that these invoices had not previously been paid.

Your approval of this request to pay prior year invoices is respectfully requested.

Sincerely,

A handwritten signature in black ink, appearing to read "Victoria F. Sheehan". The signature is written in a cursive style with a large initial 'V' and a distinct 'F'.

Victoria F. Sheehan
Commissioner

Attachments

AMERICAN ASSOCIATION
OF STATE HIGHWAY AND
TRANSPORTATION OFFICIALS

AASHTO

444 N. Capitol Street, N.W., Suite 249
Washington, DC 20001
202-624-5800

INVOICE

Invoice Number: SI011756

Invoice Date: 07/10/14

Federal ID #: 53-0204654

Bill

To: New Hampshire Department
of Transportation
William Cass
Director of Project Development
7 Hazen Drive PO Box 483
Concord, NH 03302-0483

Due Date 07/10/14
Terms Net 0

Customer ID C000037
Customer P.O. No.

Item/Description	Qty	Quantity	Unit Price	Total Price
AASHTOWare Safety Analyst Site License Effective Period: 7/1/2014-6/30/2015	1	1	25,000.00	25,000.00

Project Name:	<u>Statewide</u>	
Project No:	<u>40913 27082</u>	
Checked by:	<u>M. Marshall</u>	Date <u>2/2/17</u>
Approved by:		Date
Utility Coordination	1	
Preliminary Design		
Final Design	1	<u>25,000</u>
Survey		
Consultant Charges	2	
Consultant Highway Design	9	

INVOICE APPROVED
[Signature]
FOR PAYMENT

Remit To:
AASHTO 1
P.O. Box 615051
Washington, DC 20061-5051

Subtotal: 25,000.00
Invoice Discount: 0.00
Tax: 0.00
Total: 25,000.00

AMERICAN ASSOCIATION
OF STATE HIGHWAY AND
TRANSPORTATION OFFICIALS

AASHTO

444 N. Capitol Street, N.W., Suite 249
Washington, DC 20001
202-624-5800

INVOICE

Invoice Number: SI014169

Invoice Date: 10/05/15

Federal ID #: 53-0204654

Bill

To: New Hampshire Department
of Transportation
Michelle Marshall
Highway Safety Engineer
7 Hazen Drive
Concord, NH 03302-0483

Due Date 10/05/15
Terms Net 0

Customer ID C000037
Customer P.O. No. PROJECT 270

Item/Description	Qty	Quantity	Unit Price	Total Price
AASHTOWare Safety Analyst Site License Effective Period: 7/1/2015-6/30/2016	1	1	25,000.00	25,000.00

Project Name:	Statewide	
Project No:	40913	
Checked by:	M. Marshall	Date 2/2/17
Approved by:		Date
Utility Coordination	12	
Preliminary Design	13	
Final Design	1	25,000
Survey	13	
Consultant Charges	25	
Consultant Highway Design	910	\$

INVOICE APPROVED
Michelle Marshall
FOR PAYMENT

Remit To:
AASHTO 1
P.O. Box 615051
Washington, DC 20061-5051

Subtotal: 25,000.00
Invoice Discount: 0.00
Tax: 0.00
Total: 25,000.00