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THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

August 2, 2019
Division of Operations

REQUESTED ACTION

Authorize the New Hampshire Department of Transportation to accept and expend revenue in the amount of \$30,000.00 from the NH Division of Homeland Security for FEMA – Public Assistance Alternative Procedures for Direct Administrative Costs (PAAP-DAC) program upon the date of Governor and Council approval through June 30, 2020. 100% Agency Income.

In SFY 2020, funds shall be accepted and expended within 04-096-096-960515-3031 – Reimbursable Maintenance & Repair, as follows:

04-096-096-960515-3031	Current Budget FY2020	Requested Change	Revised Budget FY2020
Reimbursable Maintenance & Repairs			
Expenses:			
018 500106 Overtime	\$50,000	\$0	\$50,000
019 500105 Holiday Pay	5,000	0	5,000
020 500200 Current Expense	237,500	10,000	247,500
022 500255 Rents-Leases Other than State	237,500	0	237,500
024 500225 Maint. Other than Bldg-Grounds	5,000	0	5,000
030 500311 Equipment New Replacement	34,315	10,000	44,315
033 500150 Land Acquisition and Easement	12,500	0	12,500
037 500173 Technology – Hardware	0	10,000	10,000
050 500109 Personal Services – Temporary	2,500	0	2,500
060 500601 Benefits	11,356	0	11,356
070 500704 In-State Travel	12,500	0	12,500
400 500870 Construction Repair Materials	1,203,118	0	1,203,118
Total	\$1,811,289	\$30,000	\$1,841,289
Source of Funds			
Revenue:			
000 409151 Federal Funds	\$(1,573,154)	\$0	\$(1,573,154)
005 402596 Private Local Funds	1,107,420	0	1,107,420
009 406654 Agency Income	0	30,000	30,000
000 000015 Highway Funds	2,277,023	0	2,277,023
Total	\$1,811,289	\$30,000	\$1,841,289

EXPLANATION

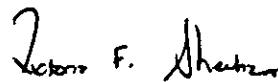
The Department is eligible to receive \$30,000.00 from the Federal Emergency Management Agency (FEMA) for their Public Assistance Alternative Procedures for Direct Administrative Costs (PAAP-DAC) program. This provides excess funds for storm declarations where no administrative costs have been claimed. The Department requested PAAP-DAC excess funds for the March 2018 storm (DR 4371) to be used to improve future Public Assistance (PA) Program activities by providing storm responders with geo-located cameras, iPADS and creating storm response kits. This request was approved by the NH Division of Homeland Security and forwarded to FEMA. All of these items will be distributed to the districts, Turnpikes, Bridge Maintenance and DOT HQ for use at times of storm responses.

Reimbursable Maintenance & Repairs (3031) – 100% Private Local Funds

- Class 020 Increase Current Expenses by \$10,000 to allow for the creation of storm response kits to both increase the accuracy and speed of our collection efforts in the field by providing storm coordinators, assistants and supplemental employees the necessary tools to do their job.
- Class 030 Increase Equipment New Replacement by \$10,000 to allow for the purchase of Storm GPS Tough Cameras to be used by storm coordinators and assistants in the districts during a storm response.
- Class 037 Increase Technology – Hardware by \$10,000 to allow for the purchase of iPADS to document and collect damages in the field including the completion of CAT-A and CAT-C forms for storm response.

Your approval of this resolution is respectfully requested.

Sincerely,



Victoria F. Sheehan
Commissioner

Attachments



State of New Hampshire Department of Safety

Robert L. Quinn, Commissioner
Richard C. Bailey, Jr., Assistant Commissioner
Perry E. Plummer, Assistant Commissioner



Homeland Security and Emergency Management
Jennifer L. Harper, Director

June 5, 2019

Thomas Perry
Public Assistance Branch Chief
FEMA Region I
65 Old Marlboro Road
Maynard, MA 01754

RE: DR 4371 – NH Department of Transportation – Excess Funds Proposal for Category Z PAAP
DAC Project #62747

Good Afternoon,

The NH Department of Transportation, hereby referred to as the Subrecipient, has submitted a timely excess funds proposal to the State of New Hampshire, Division of Homeland Security and Emergency Management (HSEM), hereby referred to as the Recipient. This proposal is for Project #62747 under DR 4371 and includes the information required by the Public Assistance Alternative Procedures for Direct Administrative Costs (PAAP DAC) Version 1.1 Recovery Policy.

In this request, the Subrecipient has outlined its proposed use of the federal share of the its Category Z PAAP DAC project in the amount of \$29,835.03. The Subrecipient is not claiming any actual administrative cost expenses, thereby leaving the entire federal share of the Category Z PAAP DAC amount available to be utilized as excess funds.

The Recipient has reviewed this request and finds it to be complete and in line with the intended use of excess funds. These excess funds will be used to improve future PA Program operations and protect life and property during its response and recovery efforts.

The Recipient fully supports the Subrecipient's proposal for the use of their excess funds and formally submits this proposal to FEMA for review. The proposal and supporting documentation are attached.

Any questions regarding this request should be directed to the State Public Assistance Coordinator, Vanesa Urango, at Vanesa.Urango@dos.nh.gov or 603-223-3602. All correspondence should be directed to this office.

Sincerely,

Jennifer Harper
Director, HSEM

Office: 110 Smokey Bear Boulevard, Concord, N.H.
Mailing Address: 33 Hazen Drive, Concord, N.H. 03305
603-271-2231, 1-800-852-3792, Fax 603-223-3609
State of New Hampshire TDD Access: Relay 1-800-735-2964

NHDOT DR4371 PAAP-DAC Funds Request

Date: May 7, 2019

NHDOT Bureau 58 Concord NH

Nbr.	Storm/GPS/Tough Cameras	Item Detail	Unit Cost	Quantity	Total Cost
1-01	Tough GPS camera	Tough TG-5 Compact Camera	\$ 399.95	21	\$8,398.95
1-02	Additional GPS camera battery	DR9686 Ricoh D-L192 Battery	\$ 16.99	21	\$356.79
1-03	Car charger for GPS camera	Belkin Car Charger wHardwired USB-C Cable + USB-A Port - Car power adapter - 15 Watt - 2 output connectors (USB, USB-C) Part#: F7U006BT04-BLK;	\$ 24.00	21	\$504.00
1-04	SD cards for GPS camera	Amazon: SanDisk 32GB Ultra Class 10 SDHC UHS-I Memory Card Up to 80MB, Grey/Black (SDSDUNC-032G-GN6IN)	\$ 6.79	21	\$142.59
1-05	Multimedia reader	Kingston High-Speed Media Reader - Card reader	\$ 19.00	21	\$399.00
1-06	GeoPhoto PC application	Windows PC App to view geo-located photos on an interactive map	\$ 2.99	18	\$53.82
Sub Total			\$ 466.73		\$ 9,801.33

Nbr.	iPAD for Storm Collection	Item Detail	Unit Cost	Quantity	Total Cost
2-01	Apple iPad	Apple 11-inch iPad Pro Wi-Fi Cellular - Tablet - 256 GB - 11" IPS (2388 x 1668) - 4G LTE space gray	\$ 1,064.30	9	\$9,578.70
2-02	iPAD car charger	Belkin 15W 2 output #F7U006BT04-BLK	\$ 24.00	9	\$216.00
2-03	iPAD Screen Protector	Gadget Guard #GGBIXXC340AP01A	\$ 18.00	9	\$162.00
Sub Total			\$ 1,106.30		\$ 9,956.70

Nbr.	Storm Response Kit	Item Detail	Unit Cost	Quantity	Total Cost
3-01	Measuring - wheel	Telescoping so it folds up to 17"	\$ 63.86	40	\$2,554.40
3-02	Measuring - tape measure 25ft	25 Feet Fluorescent yellow/green	\$ 14.99	40	\$599.60
3-03	Grade stakes	Bundles of 25 - 4 feet long	\$ 15.53	40	\$621.20
3-04	Grade hammer 2 lb.	Ballpeen Hammer	\$ 27.99	40	\$1,119.60
3-05	Survey marking spray paint	Fluorescent orange 20 oz cans	\$ 8.72	40	\$348.80
3-06	Survey marking tape/ribbon - Fluorescent Glo Orange	\$3.08 Each x 3 Colors = \$9.24 Fluorescent Glo Orange, Pink and Yellow - 200' each	\$ 9.24	40	\$369.60
3-07	Barricade Tape 2"	Yellow "Caution" 1000'	\$ 12.99	40	\$519.60
3-08	Permanent markers	Large size - Two Markers / Pack	\$ 1.87	40	\$74.80
3-09	Portable clipboard	Aluminum 1/2" deep, compartment below	\$ 10.97	40	\$438.80
3-10	Flash light (waterproof) and batteries	\$17.61 + \$1.25 for 3 Additional AA Batteries (initial set of batteries included in price of flashlight)	\$ 18.86	40	\$754.40
3-11	Safety Item - Poncho for rain	Disposable Ponchos	\$ 4.62	40	\$184.80
3-13	Carrying bag	Orange, single pocket, Electricians Tool Bag	\$ 39.90	40	\$1,596.00
3-14	Metal rod/rebar	Obtain misc pieces from Bridge Maintenance	\$ -	40	
Sub Total			\$ 229.54		\$ 9,181.60
TOTAL					\$ 28,939.63

Department of Transportation
FISCAL SITUATION FISCAL YEAR 2020
04-096-096-960515-3031

Reimbursable Maintenance & Repairs

Estimated revenue budgeted:	\$	-
Prior year carryforward revenue (SFY 2019):	\$	-
Additional non-budgeted revenue:	\$	<u>30,000</u>
Amount available to budget:	\$	30,000
Less current FY20 budget authorization:	\$	<u>-</u>
Total available for budgeting:	\$	30,000
Amount to be budgeted this request:	\$	<u>30,000</u>
Amount available to budget with future requests:	\$	<u>-</u>

Source of Non-Budgeted Revenue	Amount	Expenses through 8/6/2019	Balance
Agency Income 009-406654	\$ 30,000	\$ -	\$ 30,000
Totals	\$ 30,000	\$ -	\$ 30,000

Amounts from Statement of Appropriations for AU 3031 Dated 8/6/2019