

35  
scm

## State of New Hampshire

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

7 Eagle Square, Suite 200

Concord, New Hampshire 03301

Telephone (603) 271-2152

Lindsey B. Courtney  
Executive Director

August 17, 2021

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301**REQUESTED ACTION**

Pursuant to RSA 94:3, the Office of Professional Licensure and Certification (OPLC) requests approval to authorize a salary increment for the Executive Director of OPLC, Ms. Lindsey B. Courtney, Position # 9U603, from the current salary Labor Grade II, Step 5 \$114,166 to salary Labor Grade II, Step 6 \$120,094 retroactive to August 5, 2021, upon Governor and Executive Council approval.

**EXPLANATION**

Executive Director Courtney was appointed to her position on August 5, 2020. She was eligible to advance to Step 6 on the salary scale on August 5, 2021. She is currently being paid at Labor Grade II, Step 5. RSA 94:3 "Yearly Service Increases," states in part: "upon recommendation of the appointing authority, the holder of any position mentioned in RSA 94:1-a shall be entitled to an annual increase in salary amounting to 1/6 of the difference between the minimum and maximum salary for said position but in no case shall the total salary exceed the maximum as herein established."

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Shoemaker".

Joseph G. Shoemaker  
Director