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# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, NH 03305  
603/271-2791

JOHN J. BARTHELMES  
COMMISSIONER

October 30, 2015

The Honorable Neal M. Kurk, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 9:16-c, authorize the Department of Safety, Division of State Police, to transfer \$4,000.00 within the account entitled MCSAP Grant. The request for transfer of funds is to re-align appropriated funds that will be used by State Police Commercial Enforcement to provide funding for heat, electricity, and water at Troop G. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2016. Funding source: 100% Federal Funds.

Funds are to be budgeted in the following account:

02-23-23-234015-31060000 Dept. of Safety – Division of State Police – MCSAP Grant

<u>Class</u>	<u>Description</u>	<u>Current Adjusted</u> <u>Authorized SFY 2016</u>	<u>Requested Action</u>	<u>Revised Appropriation</u> <u>SFY 2016</u>
000-404755	Federal Funds	\$ (918,376.00)	\$ -	\$ (918,376.00)
UUU-000015	Highway Funds	\$ (201,844.00)	\$ -	\$ (201,844.00)
010-500100	Personal Services	\$ 474,634.00	\$ -	\$ 474,634.00
018-500106	Overtime	\$ 80,000.00	\$ -	\$ 80,000.00
019-500105	Holiday Pay	\$ 6,000.00	\$ -	\$ 6,000.00
020-500220	Current Expense	\$ 11,702.00	\$ -	\$ 11,702.00
022-500248	Rents-Leases Other Than State	\$ 7,700.00	\$ -	\$ 7,700.00
023-500291	Heat-Electricity-Water	\$ -	\$ 4,000.00	\$ 4,000.00
026-500251	Organizational Dues	\$ 6,000.00	\$ -	\$ 6,000.00
030-500300	Equipment	\$ 77,473.00	\$ -	\$ 77,473.00
037-500171	Technology - Hardware	\$ 2,100.00	\$ -	\$ 2,100.00
038-509038	Technology - Software	\$ 25,000.00	\$ -	\$ 25,000.00
039-500191	Telecommunications	\$ 10,028.00	\$ -	\$ 10,028.00
040-500800	Indirect Cost	\$ 61,278.00	\$ -	\$ 61,278.00
041-500801	Audit Funds Set Aside	\$ 720.00	\$ -	\$ 720.00
050-500109	Personal Services- Part Time	\$ 60,000.00	\$ (4,000.00)	\$ 56,000.00
057-500531	Books	\$ 3,000.00	\$ -	\$ 3,000.00
060-500602	Benefits	\$ 242,285.00	\$ -	\$ 242,285.00

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070-502970	In-State Travel	\$ 32,600.00	\$ -	\$ 32,600.00
080-500713	Out-Of-State Travel	\$ 19,700.00	\$ -	\$ 19,700.00
	Total	\$ 1,120,220.00	\$ -	\$ 1,120,220.00

Explanation

This grant is used to improve commercial motor vehicle safety and reduce crashes and fatalities. The program insures compliance with federal and state regulations and laws.

Although the Department included this grant in the SFY 2016 budget, the amount the Department included in the budget was an estimate; therefore, after analyzing the Department's current fiscal year needs, the above requested action is needed to cover the anticipated expenditures for SFY 2016.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

Justification:

Does transfer involve continuing programs or one-time projects? *This transfer is to provide sufficient appropriations to cover costs needed to pay for a portion of the utilities at the Troop G location, as approved by approving federal agency.*

Is this transfer required to maintain existing program level or will it increase the program level? *This transfer will allow the Department of Safety to maintain the existing program level.*

Cite any requirements which make this program mandatory. *There are no requirements that make this program mandatory.*

Identify the source of funds on all accounts listed on this transfer. *100% Federal funds.*

Will there be any effect on revenue if this transfer is approved or disapproved? *No.*

Are funds expected to lapse if this transfer is not approved? *No. However, this will result in the Department returning unused Federal funds.*

Are personnel services involved? *No.*

Respectfully submitted,

  
John J. Barthelmes  
Commissioner of Safety

**TITLE I**  
**THE STATE AND ITS GOVERNMENT**  
**CHAPTER 9**  
**BUDGET AND APPROPRIATIONS; REVOLVING FUNDS**  
**Appropriations**  
**Section 9:16-c**

**9:16-c Transfer of Federal Grant Funds. –**

I. In order to maximize the use of federal grant funds and to avoid lapsing such funds where changes in the state or federal accounting systems, changes in federal grant guidelines, or overestimation or underestimation of funds required in various class codes due to program needs or requirements have occurred subsequent to the passage of the budget, every department as defined in RSA 9:1 may, subject to the prior approval of the fiscal committee of the general court and the approval of governor and council, transfer funds in or out of any class code and to create new class codes within federally funded areas of the department's operating budget if such transfers do not result in an over-expenditure of any grant.

II. In order to maximize the use of federal grant funds and not lapse such funds, every department as defined in RSA 9:1 may, subject to the approval of the commissioner of the department of administrative services, carry forward into future state fiscal years any budgeted appropriation balances in class from federal grants for the duration of the federal grant award.

**Source.** 2012, 192:7, eff. July 1, 2012.