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Jeffrey A. Meyers
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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
FINANCIAL SERVICES

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August 15, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to the provisions of RSA 21-I:54, authorize the Department of Health and Human Services to **retroactively** continue one full-time temporary Program Specialist II, Position #9T2904, salary grade 21 effective July 1, 2019 upon Governor and Executive Council approval through June 30, 2020. 64% Federal Funds and 36% General Funds.

Funding is available in account Bureau of Information Service as follows:

	<u>FY2020</u>
05-95-95-954010-59520000-050-500109 Part Time Salaries	\$52,845
05-95-95-954010-59520000-060-500601 Benefits	<u>\$34,523</u>
Total	\$87,368

EXPLANATION

This request is **retroactive** because the Department requested to convert this position to a full-time, permanent position effective July 1, 2019 in the FY 2020-FY 2021 budget process; however, because of the Continuing Resolution, the position was not converted and must be reauthorized under the authority by which it was created.

The Program Specialist II was created pursuant to RSA 21-I:54 and is assigned to the Bureau of Family Assistance. The position supports DHHS by resolving New Heights Help Desk tickets to ensure that the citizens of New Hampshire receive the essential SNAP, Medicaid, Cash and other benefits for which they are eligible. The Department wishes to continue the position until such time as the budget is passed and the position is converted to a full-time permanent position.

Respectfully submitted,

Jeffrey A. Meyers
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