

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION  
STATE OF NEW HAMPSHIRE

3A Sam

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PETER D. DANLES  
Executive Director



March 23, 2018

His Excellency, Governor Christopher T. Sununu  
And the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

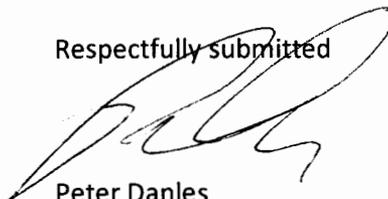
The Office of Professional Licensure and Certification (OPLC) respectfully request that the Honorable Governor and Executive Council accept the annual report of the OPLC for FY17. We submit this one report on behalf of the Boards, Commissions, and Councils we support pursuant to the following.

<b>Board</b>	<b>Type</b>	<b>Authority</b>
Accountancy Board	Annual	<u>309-B:4</u>
Architects	Biennial	<u>310-A:29, VI (b)</u>
Court Reporters	Biennial	<u>310-A: 163, V</u>
Foresters	Biennial	<u>310-A:100, VI (c)</u>
Home Inspectors	Biennial	<u>310-A:186, VII(b)</u>
Land Surveyors	Biennial	<u>310-A: 55, VI(b)</u>
Landscape Architects	Biennial	<u>310-A: 142, VI(b)</u>
Natural Scientists	Biennial	<u>310-A:81, VI, (b)</u>
Professional Engineers	Biennial	<u>310-A:3, VI (b)</u>
Professional Geologists	Biennial	<u>310-A:120, VII</u>
Real Estate Commission	biennial	<u>RSA 331-A:5, IX</u>
Septic System Evaluators	Biennial	<u>310-A:206, VIII, (b)</u>
Alcohol & Other Drug Use Professionals	Annual	<u>330-C</u>
Allied Health	Annual	<u>328-F:12</u>
Barbering, Cosmetology & Esthetics	Biennial	<u>313-A:7</u>

His Excellency, Governor Christopher T. Sununu  
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Concord, New Hampshire 03301

<b>Board</b>	<b>Type</b>	<b>Authority</b>
Chiropractic Examiners	Biennial	<u>316-A: 10</u>
Dental Examiners	Biennial	<u>317-A:5</u>
Funeral Directors & Embalmers	Biennial	<u>RSA 325:39</u>
Hearing Care Providers	Annual	<u>137-F:5, IX</u>
Medical Imaging & Radiation Therapists	Biennial	<u>328-J:24</u>
Medical Technicians	Annual	<u>328-I:15</u>
Medicine	Annual	<u>RSA 329:19</u>
Mental Health	Biennial	<u>330-A:13</u>
Midwifery	Biennial	<u>326-D:9</u>
Ophthalmic Dispensing	Annual	<u>328-A:5, VII</u>
Optometry	Biennial	<u>RSA 327:4</u>
Pharmacy	Biennial	<u>RSA 318:11</u>
Podiatry	Biennial	<u>RSA 315:5, III</u>
Psychologist	Biennial	<u>329-B:13, II</u>

Respectfully submitted



Peter Danles  
Executive Director

Enclosure

# **New Hampshire Office of Professional Licensure and Certification**



**Annual Report  
July 1, 2016 – June 30, 2017**



**GOVERNOR AND EXECUTIVE COUNCIL**

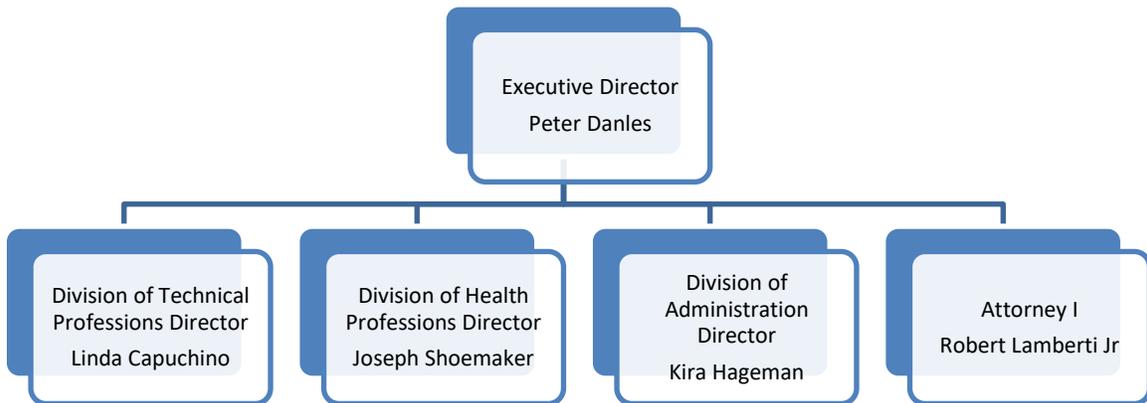
Governor Christopher T. Sununu

- Honorable Joseph D. Kenney, Executive Councilor, District One
- Honorable Andru Volinsky, Executive Councilor, District Two
- Honorable Russell E. Prescott, Executive Councilor, District Three
- Honorable Christopher C. Pappas, Executive Councilor, District Four
- Honorable David K. Wheeler, Executive Councilor, District Five

**Office of Professional Licensure and Certification**

**Mission Statement**

The principal mission of the New Hampshire Office of Professional Licensure and Certification is to safeguard the public health, safety, welfare, environment and the public trust of the citizens of the State of New Hampshire.



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## **Executive Summary**

The Office of Professional Licensure and Certification (OPLC) provides administrative support to over 50 professional licensing boards, commissions and councils. The Boards, Commissions and Councils qualify and license, certify or register individuals and businesses and regulate their professions in order to safeguard the public.

## **Accomplishments**

The protection and safety of consumers are primary tenets of the Office of Professional Licensure and Certification (OPLC). Our recent work has reflected those values, using a back-to-basics approach focused on ensuring adherence to rules requirements while targeting predatory practices.

All boards administratively supported by OPLC have been converted to the OPLC website.

The Board of Nursing sought legislation for the Enhanced Nurse Licensure Compact (eNLC). This allows Nurses licensed in eNLC states the ability to provide care to patients in other eNLC states without having to obtain additional licenses.

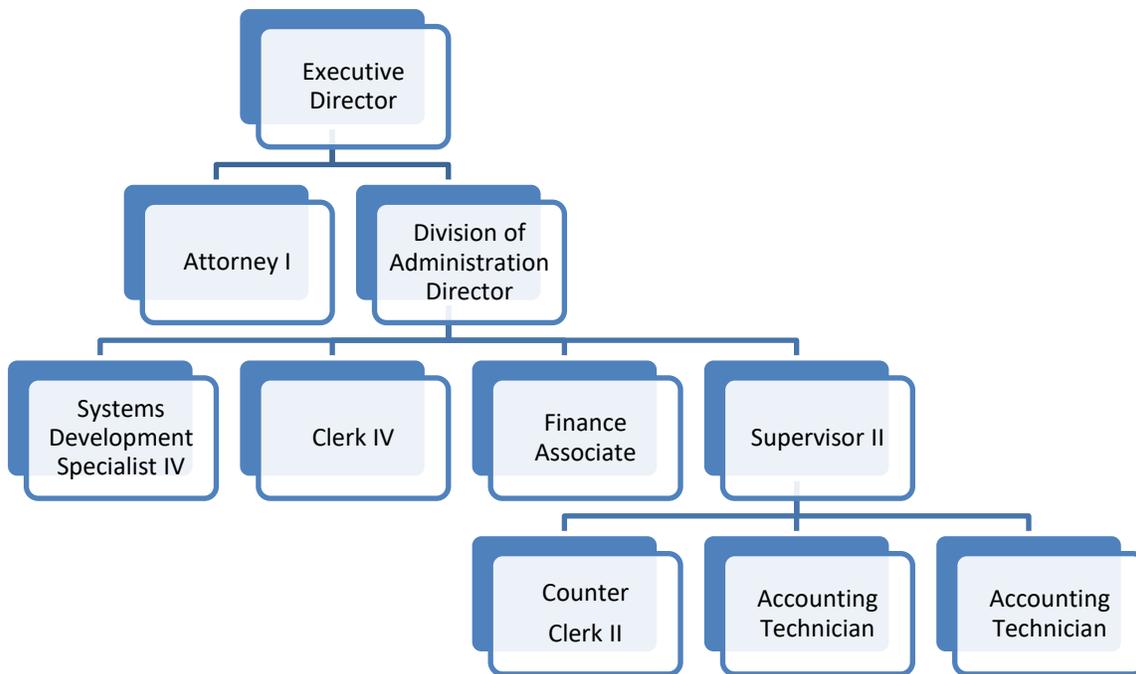
The Board of Pharmacy enacted legislation to ensure quality assurance that provides Pharmacists with the knowledge to improve pharmacy processes and enhance existing procedures in order to reduce the number of medication errors. Additionally, legislation was enacted for collaborative practice agreements, which create a formal practice relationship between a pharmacist and another healthcare provider that allow for the expanded services the pharmacist can provide to patients and the healthcare team. Moreover, the Board enacted legislation that created Advanced Pharmacy Technician roles. This allows the Pharmacist more time to spend with patients for counselling and PDMP lookup among other responsibilities. Furthermore, legislation was enacted that increased the number of vaccinations Pharmacists can provide.

We continue to address a foundational principle, customer service. We began reducing license processing times by offering online licensing for the Board of Nursing; Allied Health Professionals; and the Technical Professions. This has eliminated backlogs and made staff more accessible to customers.

The agency continues to participate in statewide efforts to decrease the abuse and misuse of prescription drugs. Recent data shows a decrease in “doctor shopping,” and prescribers are checking the Prescription Drug Monitoring Program more liberally before advising the use of controlled substances to patients.

**DIVISION OF ADMINISTRATION**

ORGANIZATION



FUNCTION

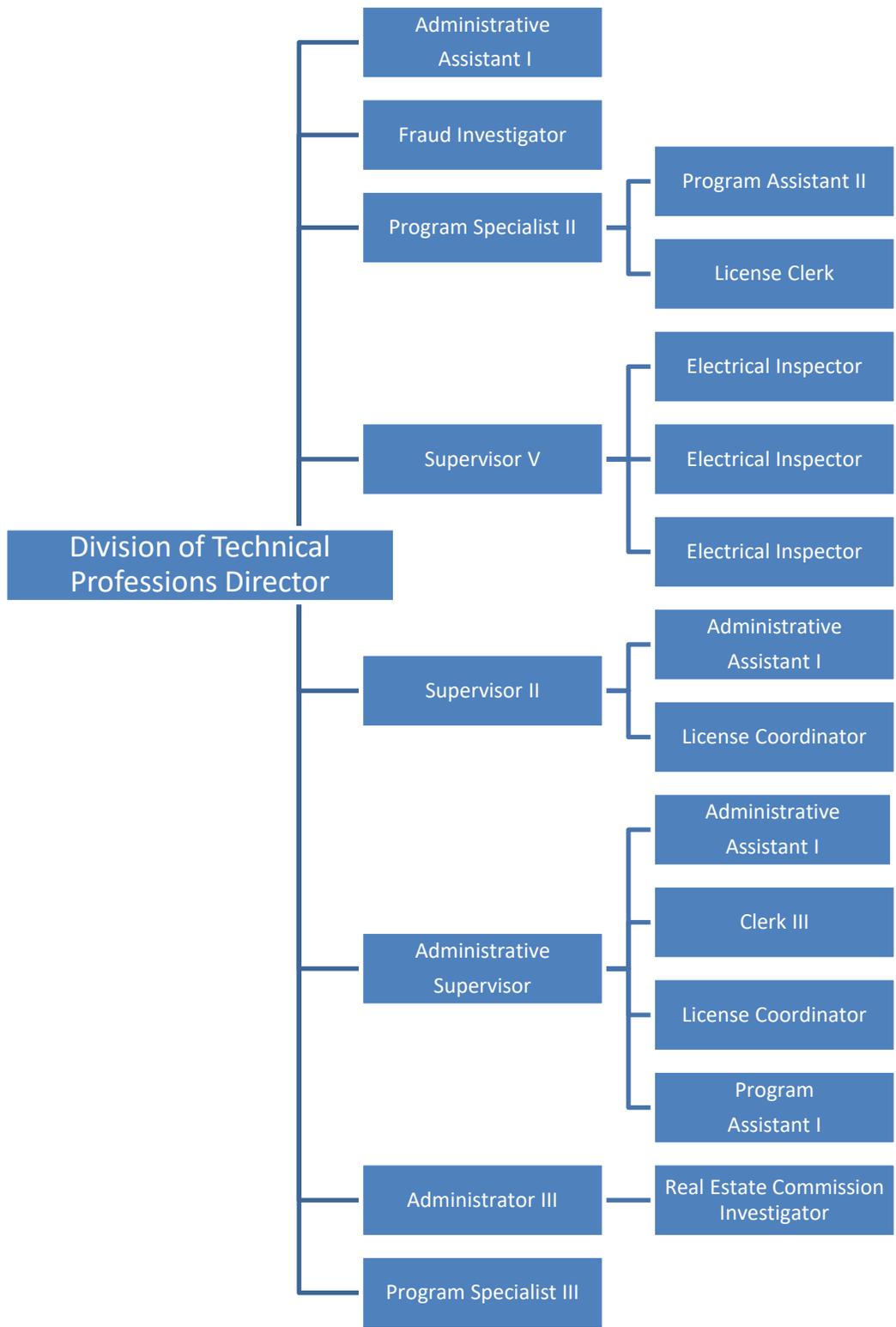
The consolidation of the OPLC was established to create efficiencies and eliminate redundancies, resulting in enhanced customer service and providing a consistent organizational structure for programs and licensees. Centralization of administrative functions enables program staff and Board members to utilize their time and expertise to regulating their professions.

RECEIPTS AND EXPENDITURES

Revenue	<u>FY 2016</u>	<u>FY 2017</u>
	\$ 274	\$ 2,215
Expenditures	\$511,653	\$708,828

# DIVISION OF TECHNICAL PROFESSIONS

## ORGANIZATION



## DIVISION OF TECHNICAL PROFESSIONS

While revenues are budgeted by account, expenditures are appropriated by division and shared among the boards and commissions under that division. The Division of Administration tracks direct expenses and allocated indirect expenses incurred during FY 2017 based on the number of licensees as of June 30, 2017.



### Board of Accountancy Members

Frederick G. Briggs, Jr., Chair  
 Thomas W. Musgrave, Vice Chair  
 Richard S. Silverman, Secretary  
 John J. Daigneault, Member  
 Jeffrey P. Seifert, Public Member  
 Richard C. Nelson, Esq., Public Member  
 Wayne Geher, Public Member

### Expires

December 2, 2022  
 December 2, 2020  
 December 2, 2018  
 November 19, 2018  
 September 17, 2018  
 September 21, 2020  
 December 2, 2017

### **Board of Accountancy**

RSA 309-B

2017 Active Licenses: 5,633

		<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>		<b>\$865,596</b>	<b>\$980,000</b>	<b>\$747,240</b>
<b>Expenses</b>	Salaries and Benefits	\$139,183	XXX	\$250,412
	Non-Personnel	\$47,603	XXX	\$42,035
		<b>\$186,786</b>	<b>XXX</b>	<b>\$292,447</b>
<b>Required to Meet 125% of previous fiscal year expenditures</b>				<b>\$233,483</b>
				400%
<b>Excess of Revenue Over 125%</b>				<b>\$513,757</b>

The Board of Accountancy received 21 complaints in FY 2017 resulting in 2 licenses surrendered and 1 letter of guidance.



**Board of Architects Members**

David Udelsman, Chair  
 Wayne Richardson, Vice Chair, Public Member  
 Sheldon Pennoyer, Secretary  
 Sonya Misiaszek-Monterose, Member  
 James A. Loft, Member

**Expires**

July 26, 2019  
 September 9, 2017  
 September 9, 2021  
 September 9, 2018  
 September 9, 2020

**Board of Architects**

**RSA 310-A**

2017 Active Licenses: **2,725**

		<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>		<b>\$224,910</b>	<b>\$235,000</b>	<b>\$222,641</b>
<b>Expenses</b>	Personnel	\$14,415	XXX	\$69,285
	Non-Personnel	\$17,741	XXX	\$27,902
		<b>\$32,156</b>		<b>\$97,187</b>
<b>Required to Meet 125% of direct operating expenses for the biennium</b>		<b>\$40,195</b>		<b>\$121,483</b>
		699%		229%
<b>Excess of Revenue Over 125%</b>		<b>\$184,715</b>		<b>\$101,157</b>

The Board of Architects did not receive any complaints in FY 2017.



**Board of Court Reporters Members**

Camille M. Palladino Duffy, Chair  
 Thomas Richards, Attorney, Vice Chair  
 Denise Cascio Bolduc, Secretary  
 Susan J. Robidas, Public Member  
 Brent T. Lemire, Public Member

**Expires**

October 3, 2017  
 October 3, 2018  
 October 3, 2020  
 October 3, 2019  
 January 30, 2016

**Board of Court Reporters**

RSA 310-A

2017 Active Licenses: **74**

		<b>FY 16</b>	<b>FY 17</b>	<b>FY 17</b>
		<b>Actual</b>	<b>Budgeted</b>	<b>Actual</b>
<b>Revenues</b>		<b>\$6,330</b>	<b>\$0</b>	<b>\$7,025</b>
<b>Expenditures</b>	Personnel	\$9,267	XXX	\$1,890
	Non-Personnel	\$2,003	XXX	\$806
		\$11,270		\$2,696
<b>Revenue required to Meet 125% of previous fiscal year expenditures</b>				<b>\$14,087</b>
				62%
<b>Excess of Revenue Over 125%</b>				<b>(\$7,062)</b>

The Board of Court Reporters did not receive any complaints in FY 2017.



**Board of Electricians' Members**

Peter Cicolini, Master Member, Chair  
 Joseph Casey, Journeyman Member  
 Matthew Connors, Master Member  
 Jack Grube, Public Member  
 William J. Infantine, Public Member  
 State Fire Marshal or Designee, Ex-officio member

**Expires**

July 1, 2020  
 July 1, 2018  
 June 30, 2022  
 August 26, 2021  
 October 28, 2021

**Board of Electricians**

RSA 319-C

2017 Active Licenses: **12,415**

		<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>		<b>\$884,426</b>	<b>\$753,300</b>	<b>\$782,978</b>
<b>Expenditures</b>	Personnel	\$450,072	XXX	\$656,762
	Non-Personnel	\$104,975	XXX	\$95,550
		<b>\$555,047</b>		<b>\$752,313</b>
<b>Required to Meet 125% of direct operating expenses for the biennium</b>		<b>\$693,809</b>		<b>\$940,391</b>
		159%		104%
<b>Excess of Revenue Over 125%</b>		<b>\$190,617</b>		<b>(\$157,413)</b>



**Board of Professional Engineers Members**

Charles W. Ackroyd, P.E., Chair  
 Alex Azodi, P.E., Vice Chair  
 Marc W. Morin, P.E.  
 Christopher R. Mulleavey, P.E.  
 Ronald E. Cook, Esquire, Public Member

**Expires**

August 21, 2019  
 August 21, 2020  
 August 21, 2018  
 August 21, 2022  
 August 21, 2021

**Board of Professional Engineers**

RSA 310-A

2017 Active Licenses: **6,654**

		<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>		<b>\$720,163</b>	<b>\$780,000</b>	<b>\$716,236</b>
<b>Expenditures</b>	Personnel	\$59,035	XXX	\$169,172
	Non-Personnel	\$80,990	XXX	\$96,566
		\$140,025		\$265,738
<b>Required to Meet 125% of direct operating expenses for the biennium</b>		<b>\$175,032</b>		<b>\$332,173</b>
		514%		270%
<b>Excess of Revenue Over 125%</b>		<b>\$545,131</b>		<b>\$384,063</b>

The Board of Professional Engineers received five complaints, 3 professional and 2 audited in FY 2017, resulting in the issuance of 2 administrative fines.



**Board of Family Mediators Members**

Peter Goldsmith, Esquire  
 Anthony Matrumalo, C.F.M.  
 Mariane Rousseau, C.F.M., Chair  
 Lynn Aaby, C.F.M.  
 Richard Cram  
 Candace Dochstader, C.F.M.  
 Honorable Michael Garner, Judge  
 Erin Jasina  
 Honorable Lucinda Sadler, Family Division Judge  
 Mark J. Ciocca, Mental Health Professional  
 Susan Towle, C.F.M.

**Expires**

October 2019  
 October 2019  
 September 2019  
 January 2019  
 April 2018  
 November 2018  
 April 2019  
 April 2018  
 October 2017  
 October 2020  
 September 2019

**Family Mediator Certification Board**

RSA 328-C

2017 Active Licenses: **75**

	<b>FY 16</b>	<b>FY 17</b>	<b>FY 17</b>
	<b>Actual</b>	<b>Budgeted</b>	<b>Actual</b>
<b>Revenues</b>	<b>\$8,800</b>	<b>\$0</b>	<b>\$6,575</b>
<b>Expenditures</b>			
Personnel	\$25,199	XX	\$1,877
Non-Personnel	\$1,676	XX	\$803
	<u>\$26,875</u>		<u>\$2,680</u>
<b>Revenue required to Meet 125% of previous fiscal year expenditures</b>			<b>\$33,594</b>
			24%
<b>Excess of Revenue Over 125%</b>			<b>(\$27,019)</b>

The Family Mediator Certification Board received 1 complaint in FY 2017, and took no disciplinary action.



**Board of Foresters Members**

Donald W. Winsor, Chair  
 Brad W. Simpkins, Secretary  
 Paula K. Miner, Public Member  
 Charles W. Thompson, Public Member  
 Steven S. Roberge, Forester Member  
 Jacob P. Bronnenberg, Forester Member  
 Ann W. Davis, Public Member

**Expires**

August 22, 2018  
 By Virtue of Office  
 November 7, 2017  
 August 22, 2018  
 August 22, 2019  
 August 22, 2020  
 August 22, 2019

**Board of Foresters**

RSA 310-A

2017 Active Licenses: **296**

		<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>		<b>\$22,253</b>	<b>\$19,200</b>	<b>\$16,956</b>
<b>Expenditures</b>	Personnel	\$16,400	XXX	\$7,526
	Non-Personnel	\$3,030	XXX	\$2,125
		<b>\$19,430</b>		<b>\$9,651</b>
<b>Required to Meet 125% of direct operating expenses for the biennium</b>		<b>\$24,287</b>		<b>\$12,064</b>
		115%		176%
<b>Excess of Revenue Over 125%</b>		<b>(\$2,034)</b>		<b>\$4,892</b>

In FY 2017, the Foresters Board received no complaints.



**Board of Professional Geologists Members**

Thomas C. Shevenell, Ph.D P.G., Chair  
 Paul L. Rydel, P.G., Vice Chair  
 John M. Regan, P.G., Secretary  
 Muriel Robinette, P.G.  
 Frederick H. Chormann, Jr., State Geologist  
 Adam Dumville, Esq.

**Expires**

October 4, 2018  
 October 4, 2019  
 October 4, 2015  
 October 4, 2017  
 By Virtue of Office  
 February 14, 2021

**Board of Professional Geologists**

RSA 310-A

2017 Active Licenses: **670**

		<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>		<b>\$71,355</b>	<b>\$80,000</b>	<b>\$48,498</b>
<b>Expenditures</b>	Personnel	\$29,282	XXX	\$17,090
	Non- Personnel	\$10,593	XXX	\$13,181
		<b>\$39,875</b>		<b>\$30,271</b>
<b>Required to Meet 125% of direct operating expenses for the biennium</b>		<b>\$49,843</b>		<b>\$37,839</b>
		179%		160%
<b>Excess of Revenue Over 125%</b>		<b>\$21,512</b>		<b>\$10,659</b>

The Board of Professional Geologists received 1 complaint in FY 2017 resulting in a settlement agreement.

# Guardian ad Litem



## Guardian ad Litem Board Members

David Villotti, Child Protection Agency  
 Vacant, Guardians ad Litem  
 Susan Duncan, General Public  
 Sarah Blodgett, Executive Director Judicial Council  
 David Robbins, General Public  
 Betsy Paine, CASA of New Hampshire  
 Master Henrietta Luneau, NH Supreme Court  
 Senator Kevin Avard, NH State Senate  
 Representative David Welch, NH House

## Expires

June 2017  
 June 2017  
 By Virtue of Office  
 October 2017  
 August 2017  
 August 2017  
 January 2020  
 December 2016

## **Guardian Ad Litem Board**

RSA 490-C

**2017 Active Licenses: 81**

		<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>		<b>\$4,860</b>	<b>\$23,727</b>	<b>\$1,975</b>
<b>Expenditures</b>	Personnel	\$21,118	XXX	\$2,056
	Non-Personnel	\$3,242	XXX	\$6,387
		<b>\$24,360</b>		<b>\$8,443</b>
<b>Revenue required to Meet 125% of previous fiscal year expenditures</b>				<b>\$30,450</b>
				8%
<b>Excess of Revenue Over 125%</b>				<b>(\$28,475)</b>

There were 9 complaints received by the Guardian ad Litem Board, all dismissed after review. There was one hearing relative to a dismissal of a complaint.



**Members of the Board of Home Inspectors**

Robert Gray, Chair  
 Joseph M. Griffin, Vice Chair  
 Robert A. Porter, Secretary  
 Daryl Justham  
 Perry C. LeMay  
 Lee Carroll, P.E.  
 Damon E. Burt, Public Member

**Expires**

December 18, 2020  
 December 18, 2020  
 December 18, 2020  
 December 18, 2016  
 December 18, 2021  
 December 18, 2020  
 April 1, 2022

**Board of Home Inspectors**

RSA 310-A

2017 Active Licenses: **375**

		<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>		<b>\$38,747</b>	<b>\$36,700</b>	<b>\$46,188</b>
<b>Expenditures</b>	Personnel	\$12,254	XX	\$9,533
	Non-Personnel	\$3,603	XX	\$3,250
		<b>\$15,857</b>		<b>\$12,783</b>
<b>Required to Meet 125% of direct operating expenses for the biennium</b>		<b>\$19,822</b>		<b>\$15,979</b>
		244%		361%
<b>Excess of Revenue Over 125%</b>		<b>\$18,926</b>		<b>\$30,209</b>

The Board of Home Inspectors received 10 complaints in FY 2017, resulting in the issuance of 2 letters of concern.



**Members of the Board of Land Surveyors**

William J. Doucet, Chair  
 Tracey Sweeney, II, Vice Chair  
 Kevin McEneaney  
 Joseph Wichert  
 Ginny Chrisenton, Public Member

**Expires**

August 12, 2019  
 July 11, 2019  
 August 12, 2018  
 February 3, 2020  
 February 3, 2022

**Board of Land Surveyors**

RSA 310-A

2017 Active Licenses: **387**

		<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>		<b>\$45,863</b>	<b>\$55,000</b>	<b>\$43,890</b>
<b>Expenditures</b>	Personnel	\$63,236	XXX	\$9,832
	Non-Personnel	\$8,390	XXX	\$7,472
		<b>\$71,626</b>		<b>\$17,304</b>
<b>Required to Meet 125% of direct operating expenses for the biennium</b>		<b>\$89,533</b>		<b>\$21,630</b>
		64%		254%
<b>Excess of Revenue Over 125%</b>		<b>(\$43,670)</b>		<b>\$22,260</b>

The Board of Land Surveyors received 3 complaints and took no disciplinary action in FY 2017.





**Members of the Board of Manufactured Housing**

Judy Williams  
 Anna Mae Twigg  
 Lois Parris  
 Kenneth Dame  
 Mark H. Tay, Esq., Chair  
 Adam Gidley  
 Robert D. Hunt, Esq., Secretary  
 NH Representative Frank Sterling  
 NH Representative Thomas Laware

**Expires**

October 7, 2018  
 October 7, 2018  
 April 28, 2018  
 December 6, 2020  
 April 24, 2019  
 November 22, 2019  
 July 16, 2019  
 December 2018  
 December 2018

**Board of Manufactured Housing**

RSA 205-A

**\$25 filing fee**

**Revenues**

**Expenditures**

	<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>	<b>\$13,660</b>	<b>\$200</b>	<b>\$610</b>
<b>Expenditures</b>	<b>\$7,303</b>	<b>XX</b>	<b>\$1,759</b>

Not a 125% board

**Number of complaints filed in FY 2017: 17**



**Manufactured Housing Installation Standards Board Members**

Gary Francoeur  
 John Flanders  
 Fred Emanuel, PE  
 James Baird  
 Linda Rogers  
 Eric Kaufman  
 Robert Cook  
 Robert Wentworth, Jr.  
 John T. Powers, Jr.

**Expires**

October 3, 2018  
 October 3, 2018  
 October 3, 2016  
 October 3, 2017  
 October 3, 2019  
 October 3, 2020  
 March 6, 2016  
 October 3, 2017  
 October 3, 2019

**Manufactured Housing Installation Standards Board**

RSA 205-D

2017 Active Licenses: **90**

		<b>FY 16</b>	<b>FY 17</b>	<b>FY 17</b>
		<b>Actual</b>	<b>Budgeted</b>	<b>Actual</b>
<b>Revenues</b>		<b>\$22,185</b>	<b>\$21,000</b>	<b>\$22,240</b>
<b>Expenditures</b>	Personnel	\$10,120	XX	\$2,339
	Non-Personnel	\$2,259	XX	\$2,281
		<b>\$12,379</b>		<b>\$4,619</b>
<b>Required to Meet 125% of direct operating expenses for the biennium</b>		<b>\$15,474</b>		<b>\$5,774</b>
		179%		481%
<b>Excess of Revenue Over 125%</b>		<b>\$6,711</b>		<b>\$16,466</b>

There were no complaints received by the Manufactured Housing Installation Standards Board in FY 2017.



**Members of the Board of Natural Scientists**

Damon Burt, Chair  
 Raymond Lobdell  
 Christopher Albert, Vice Chair  
 James Long, Secretary  
 Doug Martin  
 John M. Hodsdon  
 Vacant, Public Member

**Expires**

October 26, 2017  
 June 30, 2021  
 October 26, 2018  
 June 30, 2020  
 November 1, 2019  
 December 17, 2017

**Board of Natural Scientists**

RSA 310-A

**2017 Active Licenses: 279**

		<b>FY 16 Actual</b>	<b>FY17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>		<b>\$17,501</b>	<b>\$22,500</b>	<b>\$16,273</b>
<b>Expenditures</b>	Personnel	\$21,280	XXX	\$7,097
	Non-Personnel	\$3,069	XXX	\$3,351
		<b>\$24,349</b>		<b>\$10,448</b>
<b>Required to Meet 125% of direct operating expenses for the biennium</b>		<b>\$30,437</b>		<b>\$13,061</b>
		72%		156%
<b>Excess of Revenue Over 125%</b>		<b>(\$12,936)</b>		<b>\$3,212</b>

The Board of Natural Scientists received 1 complaint in FY 2017 and took no disciplinary action.



**Real Estate Appraisers Board Members**

Patricia Sherman, AIA, Chair  
 Lee Carroll, Public Member  
 George S. Lamprey  
 Charles F. Schubert  
 Douglas Martin  
 Kimothy Griffin, Banking Commission Designee  
 Donald A. St. Germain, Lending Institution Designee

**Expires**

November 13, 2019  
 August 12, 2017  
 August 12, 2018  
 August 12, 2020  
 August 12, 2019  
 By Virtue of Office  
 August 12, 2019

**Real Estate Appraisers Board**

RSA 310-B

2017 Active Licenses: **926**

		<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>	Unrestricted Revenue	\$213,913	\$300,250	\$256,068
	Fed Reg Fees	\$25,600	\$165,630	\$28,160
	Penalties	\$21,209	\$96,238	\$0
	<b>Total Revenue</b>	<b>\$260,722</b>	<b>\$562,118</b>	<b>\$284,228</b>
<b>Expenditures</b>	Personnel	\$46,074	XXX	\$23,508
	Non-Personnel	\$10,374	XXX	\$12,355
	Certification Exp	\$29,400	XXX	\$32,960
		\$85,848		\$68,823
<b>Required to Meet 125% of direct operating expenses for the biennium</b>		<b>\$107,310</b>		<b>\$86,029</b>
		304%		413%
<b>Excess of Revenue Over 125%</b>		<b>\$153,412</b>		<b>\$198,199</b>

There were 28 complaints received by the Real Estate Appraisers Board in FY 2017. The Board issued 11 letters of guidance; 1 order and had 16 dismissals.



**Real Estate Commission Members**

Daniel S. Jones, Chair  
 John G. Cronin  
 Paul A. Lipnick  
 William E. Barry  
 Calley M. Milne

**Expires**

September 15, 2019  
 September 15, 2018  
 September 15, 2020  
 September 15, 2021  
 September 15, 2017

**Real Estate Commission**

RSA 331-A

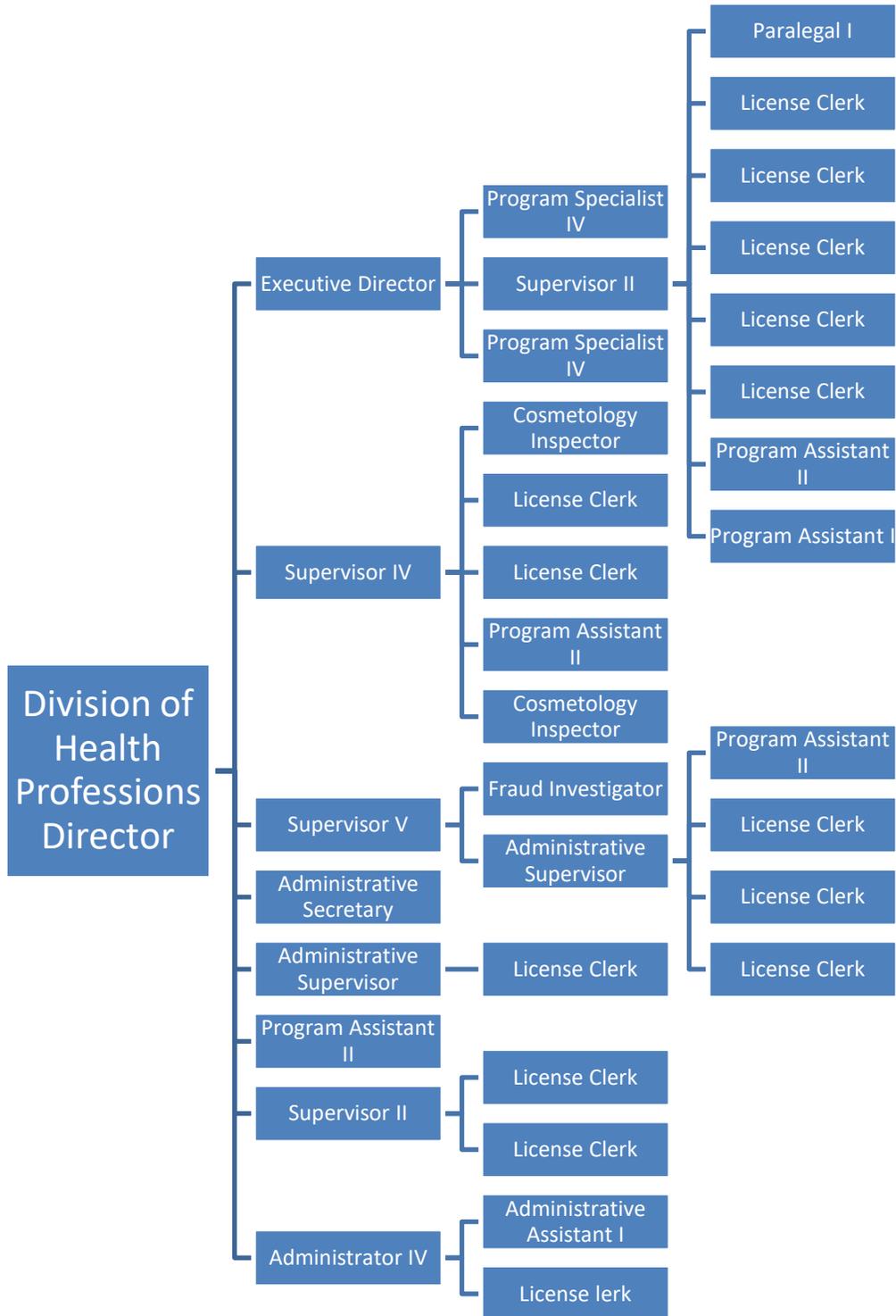
2017 Active Licenses: **12,269**

		<b>FY15</b>	<b>FY 16</b>	<b>FY 17</b>
		<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
<b>Revenues</b>	Accreditation Fees	\$21,300	\$19,310	\$18,683
	Amendments	\$39,090	\$25,470	\$26,715
	Certificates	\$4,622	\$5,444	\$6,447
	Firm License Fees	\$64,010	\$59,230	\$47,780
	Late fees	\$42,240	\$42,425	\$33,560
	RE License Fees	\$229,160	\$198,618	\$157,800
	Sales Licenses	\$287,350	\$331,502	\$428,650
	Exam Fees	\$318,015	\$399,778	\$427,950
	<b>Total Revenue</b>	<b>\$1,005,787</b>	<b>\$1,081,777</b>	<b>\$1,147,585</b>
<b>Expenditures</b>	Personnel	\$438,221	\$474,468	\$279,619
	Non-Personnel	\$198,997	\$54,783	\$383,887
	Cost of Examinations		\$128,817	\$207,912
		\$637,218	\$529,251	\$871,418
<b>Revenue Required to Meet 125% of Previous FY Expenditures</b>			<b>\$796,522</b>	<b>\$661,564</b>
			170%	217%
<b>Excess Revenue</b>			<b>\$209,264</b>	<b>\$420,213</b>

The Real Estate Commission heard 69 cases in FY 2017.  
 34 were dismissed with no action taken;  
 11 closed with an order or settlement agreement;  
 12 were issued non-disciplinary letters of concern;  
 4 were sent to the Attorney General's Office and are still pending  
 2 are still in the investigatory state;  
 3 are waiting to be scheduled for a hearing

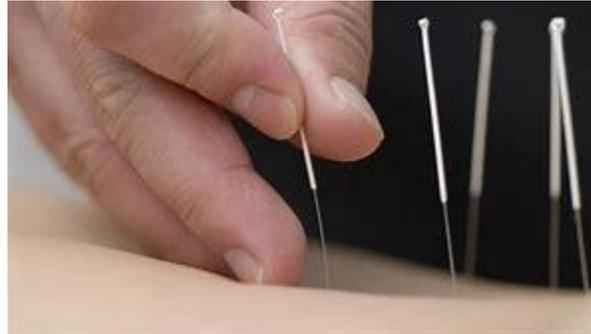
# DIVISION OF HEALTH PROFESSIONS

## ORGANIZATION



## DIVISION OF HEALTH PROFESSIONS

While revenues are budgeted by account, expenditures are appropriated by division and shared among the boards and commissions under that division. The Division of Administration tracks direct expenses and allocated indirect expenses incurred during FY 2017 based on the number of licensees as of June 30, 2017.



### Acupuncture Board Members

Cindy Theroux-Jette, Chair  
 Alice Meattley, Vice Chair  
 Jeanne Ann Whittington, Secretary  
 Amy Goldstein, Public Member  
 Vacant

### Expires

October 14, 2019  
 September 8, 2018  
 October 14, 2019  
 September 8, 2018

### **Board of Acupuncture Licensing**

RSA 328-G:9, IX **\$110 biennial**  
 2017 Total Active Licenses: **231**

		<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>		<b>\$6,233</b>	<b>\$15,000</b>	<b>\$11,096</b>
<b>Expenditures</b>	Personnel	\$4,661	XXX	\$3,515
	Non-personnel	\$1,258	XXX	\$1,565
		<b>\$5,919</b>		<b>\$5,080</b>
<b>Not a 125% Board</b>				<b>\$7,399</b>
				187%
<b>Excess of revenue over 125% if required</b>				<b>\$3,697</b>

In FY 2017, the Board of Acupuncture issued one cease and desist order.



**Members of the Board of Licensing for Alcohol and Other Drug Use Professionals Expires**

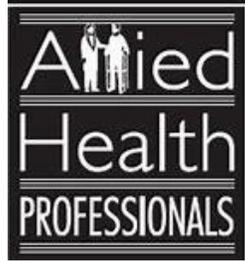
Jacqueline Abikoff, LICSW, MLADC, Chair	January 28, 2020
Serene Eastman, Public Member	January 28, 2019
Annette Escalante, MLADC	January 28, 2019
Nicholas Pfeifer, LICSW, MLADC	January 28, 2020
Kathleen Russo, LADC	January 28, 2019
Tim Turmelle, Public Member	January 28, 2020
Vacant, MLADC	

**Board of Licensing for Alcohol and Other Drug Use Professionals**

RSA 330-C **\$240 Master \$110 others**

2017 Total Active Licenses: **415**

		<b>FY 16</b>	<b>FY 17</b>	<b>FY 17</b>
		<b>Actual</b>	<b>Budgeted</b>	<b>Actual</b>
<b>Revenues</b>		<b>\$55,510</b>	<b>\$45,000</b>	<b>\$86,602</b>
<b>Expenditures</b>	Personnel	\$33,305	XX	\$22,584
	Non-personnel	\$8,832	XX	\$15,732
		<b>\$42,137</b>		<b>\$38,316</b>
<b>Not a 125% Board</b>				<b>\$52,671</b>
				206%
<b>Excess of revenue over 125% if required</b>				<b>33,931</b>



**Board of Directors (BOD)**

Joseph V. Shanley, PTA, Chair of the Physical Therapy Governing Board, President BOD  
Scott Roy, AT, Chair of the Athletic Trainers Governing Board, Vice President BOD  
Olivia Freeman, OT, Chair of the Occupational Therapy Governing Board  
Jennifer L. Tansey, LGC, Chair of the Genetic Counselors Governing Board  
Bronwyn Lito, RT, Chair of the Recreational Therapy Governing Board  
Deborah Snow-Major, SLP, Chair of the Speech-Language Pathology Governing Board  
Richard Mozier, JR., RCP, Chair of the Respiratory Care Practitioners Governing Board

**Athletic Trainers Board Members**

Scott Roy, AT, Chair  
Kristy Ridings, AT  
Eric D. Gelinis, AT  
Andrea Elliott, Public Member  
Vacant, Physician Educated in Sports Medicine

**Expires**

January 8, 2019  
January 8, 2020  
January 8, 2018  
February 17, 2019

**Complaints/Disciplinary Actions in FY 2017:**

Athletic Trainers:  
2 Complaints; 1 Dismissed; 1 Kept on File

**Genetic Counselors Board Members**

Jennifer L. Tansey, LGC, Chair  
Kathryn A. Bomba, LGC  
Lisa A. Demers, LGC  
Gary Kaufman, MD  
Thomas B. Merritt, Esq.

**Expires**

November 6, 2017  
November 6, 2019  
November 6, 2019  
November 6, 2016  
November 6, 2016

**Complaints/Disciplinary Actions in FY 2017:**

Genetic Counselors:  
1 Complaint; 1 Dismissed

**Occupational Therapy Board Members**

Olivia Freeman, OT, Chair  
Patricia H. Gruttemeyer, Public Member  
Nicole L. Quartulli, OTA  
Margaret Flinton, OT  
Sarah L. Hinkley  
Vacant, OT  
Vacant, OTA

**Expires**

January 8, 2020  
August 18, 2019  
March 4, 2019  
September 21, 2019  
January 8, 2021

**Complaints/Disciplinary Actions in FY 2017:**

Occupational Therapy:

8 Complaints; 1 Decision and Order; 2 Letters of Concern; 1 Settlement Agreement;  
1 Fine against a facility for not reporting; 4 Ongoing

**Physical Therapy Board Members**

Joseph V. Shanley, PTA, Chair

Lea Bruch, Public Member

Gillian Cavezzali, PT

Martha B. Aguiar, Public Member

Greg Woodsum, PT

Vacant, PT

Vacant, Public Member

**Expires**

January 8, 2019

September 16, 2016

January 8, 2021

October 28, 2015

January 8, 2020

**Complaints/Disciplinary Actions in FY 2017:**

Physical Therapy:

14 Complaints carried forward – 1 Case encompassed 7 licensees; 27 Complaints; 1  
Decision and Order; 18 Letters of Concern; 2 Settlement agreements; 11 Dismissed  
– 1 Case Encompassed 7 licensees; 1 Cease and Desist; 1 Referred to the NH Dept  
of Insurance; 7 Ongoing

**Recreational Therapy Board Members**

Bronwyn Lito, RT, Chair

Allison Wilder

Jacqueline Rzasa, Public Member

Rose Gray, RT

Jayne L. Severance, Public Member

Vacant, Public Member

Vacant, Public Member

**Expires**

October 25, 2018

October 25, 2019

January 24, 2018

October 25, 2020

October 25, 2018

**Complaints/Disciplinary Actions in FY 2017:**

Recreational Therapy:

2 Complaints; 2 Ongoing

**Respiratory Care Practitioners Board Members**

Richard Mozier, JR., RCP, Chair

Sarah Stone, RCP

John Higgins, RCP

Jeffrey T. Reisert, D.O.

Vacant, Public Member

Vacant, Physician

**Expires**

January 8, 2018

January 8, 2017

March 4, 2019

February 14, 2013

**Complaints/Disciplinary Actions in FY 2017:**

Respiratory Care:

4 Complaints carried forward; 1 Complaint; 1 Decision and Order; 1 Letter of  
Concern; 1 Voluntary Surrender; 1 Dismissal; 1 Fine against a facility; 1 Ongoing

**Speech-Language Pathology Board Members**

Deborah Snow-Major, SLP, Chair  
Cassandra Chapman, SLP  
Robyn Kingsley, SLP  
Carissa Magri, SLP  
Vacant, Public Member  
Vacant, SLP

**Expires**

March 4, 2019  
March 4, 2019  
March 4, 2018  
March 4, 2020

**Complaints/Disciplinary Actions in FY 2017:**

Speech-Language Pathology:

5 Complaints carried forward; 13 Complaints; 4 Decision and orders; 1 Letter of Concern; 11 Cease and desist; 1 Dismissed; 1 Ongoing

**Office of Allied Health Professionals**

RSA 328-F

			<b>FY 15</b>	<b>FY 16</b>	<b>FY 17</b>
			<b>Actual</b>	<b>Actual</b>	<b>Actual</b>
2017 Active Licenses:					
<b>Revenues</b>					
	327	Athletic Trainers	\$41,405	\$5,457	\$44,167
	25	Genetic Counselors	\$6,630	\$6,195	\$7,700
	1,698	Occupational Therapy	\$23,205	\$346,026	\$27,545
	2,439	Physical Therapy	\$307,814	\$39,710	\$307,562
	75	Recreational Therapy	\$9,370	\$980	\$9,807
	596	Respiratory Care Practitioners	\$11,830	\$23,660	\$9,725
	1,146	Speech Pathologists	\$18,070	\$42,105	\$16,757
		<i>Sale of Publications</i>	\$2,433	\$3,159	\$1,885
		<b>Total Revenue</b>	<b>\$420,757</b>	<b>\$467,292</b>	<b>\$425,148</b>
<b>Expenditures</b>					
		Personnel	\$61,363	\$78,289	\$125,612
		Non-Personnel	\$83,377	\$102,533	\$88,564
			\$144,740	\$180,822	\$214,176
<b>Revenue required to Meet 125% of previous fiscal year expenditures</b>				<b>\$180,925</b>	<b>\$226,028</b>
				323%	235%
<b>Excess of revenue over 125%</b>				<b>\$286,367</b>	<b>\$199,120</b>



**Members of the Board of Barbering, Cosmetology, and Esthetics**

Holly Rodrigues, Chair, Manicuring Board Member	<b><u>Expires</u></b> July 1, 2018
Jeanne Chappell, Cosmetology School Owner Board Member	March 26, 2021
Kimberly Hannon, Cosmetology Board Member	July 1, 2018
Joshua Craggy, Barber Board Member	July 1, 2021
Christine Infantine, Tanning Facility Owner Member	February 9, 2020
Kassie J. Dubois, Esthetician Board Member	June 6, 2020
Vacant, Public Member	

**Board of Barbering, Cosmetology and Esthetics**

RSA 313-A

2017 Total Active Licenses: **14289**

		<b>FY 16</b>	<b>FY 17</b>	<b>FY 17</b>
		<b>Actual</b>	<b>Budgeted</b>	<b>Actual</b>
<b>Revenues</b>	Fines	\$55,636	\$10,000	\$53,354
	Reciprocity	\$25,660	\$23,000	\$32,366
	Renewal	\$440,630	\$420,000	\$461,864
	Initial License	\$99,652	\$90,000	\$93,371
	<b>Total Revenue</b>	<b>\$621,578</b>	<b>\$543,000</b>	<b>\$640,954</b>
<b>Expenditures</b>	Personnel	\$265,419	XX	\$389,870
	Non-personnel	\$178,491	XX	\$95,116
		\$443,910		\$484,986
	<b>Revenue required to Meet 125% of previous fiscal year expenditures</b>			<b>\$554,888</b>
				144%
	<b>Excess of revenue over 125%</b>			<b>86,066</b>

The Board received 30 complaints; issued 6 notice of hearings; had 3 show cause hearings; issued 1 decision and order; 1 cease and desist; 1 voluntary surrender; and entered into 1 settlement agreement.





**Members of the Board of Chiropractic Examiners**

Tamara L. Lovelace, D.C., Chair  
 Sofia Haffenreffer, D.C.  
 Lisa M. Lanzara-Bazzani, D.C.  
 Keith J. Zimmermann, D.C.  
 Scott A. MacDonald, Public Member

**Expires**

August 24, 2022  
 August 24, 2017  
 August 24, 2020  
 August 24, 2020  
 December 28, 2018

**Board of Chiropractic Examiners**

RSA 316-A **\$300 biennial**  
 2017 Total Active Licenses: **423**

		<b>FY 16</b>	<b>FY 17</b>	<b>FY 17</b>
		<b>Actual</b>	<b>Budgeted</b>	<b>Actual</b>
<b>Revenues</b>	Initial	\$6,950	\$9,000	\$119,125
	Renewals	\$12,966	\$132,600	\$0
	<b>Total Revenue</b>	<b>\$19,916</b>	<b>\$141,600</b>	<b>\$119,125</b>
<b>Expenditures</b>	Personnel	\$8,049	XX	\$6,420
	Non-personnel	\$14,842	XX	\$14,033
		\$22,891		\$20,453
<b>Not a 125% Board</b>				<b>\$28,614</b>
				520%
<b>Excess of revenue over 125% if required</b>				<b>90,511</b>



**Dental Examiners Board Members**

Tara Levesque-Vogel, DMD, President  
 Arthur D. McKibbin, Jr., DMD, Vice President  
 Charles E. Albee, DMD  
 Nilfa E. Collins, DMD  
 Ellen M. Legg, RDH  
 Puneet Kochhar, DMD  
 Linda Tatarczuch, MSW, Public Member  
 Robert C. Kuepper, DDS  
 Lisa A. Scott, RDH

**Expires**

July 15, 2022  
 July 15, 2019  
 July 15, 2018  
 July 26, 2019  
 July 15, 2019  
 July 15, 2020  
 August 12, 2021  
 August 12, 2021  
 July 26, 2018

**Board of Dental Examiners**

RSA 317-A                      2017 Total Active Licenses: **3,036**

		<b>FY 15</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 17</b>
		<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Actual</b>
<b>Revenues</b>	Dentists		\$446,935	\$350,000	\$56,635
	Hygienist		\$25,810	\$0	\$276,127
	Validation				
	Stamp		\$50	\$0	\$0
	Sale of				
	Publications		\$2,815	\$5,891	\$2,660
	Dental				
	Effectiveness		\$31,875	\$24,169	\$2,470
	<b>Total Revenue</b>		<b>\$507,485</b>	<b>\$380,060</b>	<b>\$337,892</b>
<b>Expenditures</b>	Personnel		\$139,615	XX	\$172,785
	Non-personnel		\$68,411	XX	\$81,143
	NH PHP		\$7,292	XX	\$17,500
			<b>\$280,042</b>	<b>\$208,026</b>	<b>\$271,428</b>
<b>Revenue required to Meet 125% of previous fiscal year expenditures</b>			<b>\$350,053</b>		<b>\$260,033</b>
			181%		183%
<b>Excess \$</b>			<b>\$157,433</b>		<b>\$77,859</b>

The Board of Dental Examiners received 32 complaints in FY 2017 resulting in 10 disciplinary actions.



**Licensed Dietitians Board Members**

Jeanne S. Brown, Chair  
 Rebecca L. Dunn, Secretary  
 Carole A. Palmer  
 Heather S. McMahon, Public Member  
 Dena Shields

**Expires**

December 6, 2019  
 December 6, 2017  
 December 6, 2020  
 March 28, 2018  
 December 6, 2019

**Board of Licensed Dietitians**

RSA 326-H **\$110 biennial**  
 2017 Total Active Licenses: **557**

		<b>FY 16</b>	<b>FY 17</b>	<b>FY 17</b>
		<b>Actual</b>	<b>Budgeted</b>	<b>Actual</b>
<b>Revenues</b>		<b>\$14,993</b>	<b>\$24,500</b>	<b>\$54,710</b>
<b>Expenditures</b>	Personnel	\$6,434	XXX	\$7,557
	Non-Personnel	\$1,542	XXX	\$3,063
		<b>\$7,976</b>		<b>\$10,619</b>
<b>Not a 125% Board</b>				<b>\$9,970</b>
				686%
<b>Excess of revenue over 125% if required</b>				<b>\$44,740</b>

The Dietitians Board received no complaints in FY 2017; therefore; there was no disciplinary action.



**Electrology Advisory Committee**

Joanne Sullivan  
Denise LaChance  
Mary McLaughlin

**Expires**

February 27, 2018  
April 23, 2018  
May 31, 2018

**Electrology Advisory Committee**

RSA 314

2017 Total Active Licenses: **72**

	<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>	<b>\$2,084</b>	<b>\$3,600</b>	<b>\$4,070</b>
<b>Expenditures</b>	\$2,913	XX	\$1,507
<b>Not a 125% Board</b>			<b>\$3,641</b>
			140%
<b>Excess of revenue over 125% if required</b>			<b>\$429</b>

The Electrology Advisory Committee took no disciplinary action in FY 2017.



**Members of the Board of Funeral Directors and Embalmers**

Timothy P. Kenney

Susan J. Hopkins

Eric P. Rochette

Vincent A. Baiocchetti, III

Daniel B. Stockbridge

**Expires**

June 13, 2018

June 13, 2019

June 13, 2020

November 25, 2021

June 13, 2022

**Board of Registration of Funeral Directors and Embalmers**

RSA 325

2017 Total Active Licenses: **205**

		<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>		<b>\$50,798</b>	<b>\$35,000</b>	<b>\$66,573</b>
<b>Expenditures</b>	Personnel	\$4,957	XX	\$8,379
	Non-Personnel	\$8,394	XX	\$9,636
		<b>\$13,351</b>		<b>\$18,015</b>
<b>Not a 125% Board</b>				<b>\$16,689</b>
				499%
<b>Excess of revenue over 125% if required</b>				<b>\$49,884</b>



**Members of the Board of Hearing Care Providers**

William Flanders, Audiologist, Chair  
 Krista M. Davison, Audiologist  
 Jason Vanier, Hearing Aid Dealer  
 Patricia Jabre, Hearing Aid Dealer  
 Vacant, Public Member

**Expires**

April 23, 2013  
 April 23, 2018  
 April 23, 2017  
 April 23, 2018

**Board of Hearing Care Providers**

RSA 137-F **\$300 biennial**  
 2017 Total Active Licenses: **76**

		<b>FY 16</b>	<b>FY 17</b>	<b>FY 17</b>
		<b>Actual</b>	<b>Budgeted</b>	<b>Actual</b>
<b>Revenues</b>		<b>\$5,420</b>	<b>\$32,000</b>	<b>\$44,100</b>
<b>Expenditures</b>	Personnel	\$2,390	XXX	\$1,172
	Non-personnel	\$965	XXX	\$329
		<b>\$3,355</b>		<b>\$1,501</b>
<b>Not a 125% Board</b>				<b>\$4,194</b>
				1314%
<b>Excess of revenue over 125% if required</b>				<b>\$39,906</b>



**Advisory Board of Massage Therapy Members**

Joseph Frazer  
 Jeff Mahadeen  
 Doreen Rossi

**Expires**

June 30, 2017  
 August 31, 2016  
 November 30, 2018

**Advisory Board of Massage Therapists**

RSA 328-B **\$110 Biennially**

2017 Total Active Licenses: **2,062**

		<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>		<b>\$90,924</b>	<b>\$100,000</b>	<b>\$149,544</b>
<b>Expenditures</b>	Personnel	\$10,957	XXX	\$31,212
	Non-personnel	\$8,391	XXX	\$10,931
		<b>\$19,348</b>		<b>\$42,143</b>
<b>Not a 125% Board</b>				<b>\$24,185</b>
				773%
<b>Excess of revenue over 125% if required</b>				<b>\$125,359</b>

The Advisory Board of Massage Therapy took no disciplinary action in FY 2017.



**Medical Technician Board Members**

Cynthia A. Gray, RN, Chair  
 Arthur W. Yan, MD  
 William B. Clutterbuck, MD  
 Sarah V. Wilder

**Expires**

December 3, 2018  
 December 3, 2020  
 December 3, 2019  
 December 20, 2022

**Board of Registration of Medical Technicians**

RSA 328-I

**\$110 Biennially**

2017 Total Active Licenses: **1840**

	<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>	<b>\$0</b>	<b>\$0</b>	<b>\$258,708</b>
<b>Expenditures</b>	\$12,856	XX	\$31,098
<b>Not a 125% Board</b>			<b>\$16,070</b>
			2012%
<b>Excess of revenue over 125% if required</b>			<b>\$242,638</b>

The Board of Medical Technicians received no complaints in FY 2017.



**Members of the Board of Medicine**

Michael Barr, M.D., President  
Emily R. Baker, Vice President  
John H. Wheeler, D.O.  
Frank B. Dibble, Jr., M.D.  
Daniel P. Potenza, M.D.  
David C. Conway, M.D.  
Gilbert J. Fanciullo, M.D.  
Mark Sullivan, P.A.  
Gail Barba, Public Member  
Daniel Morrissey, O.P., Public Member  
Edmund J. Waters, Jr., Public Member

**Expires**

April 21, 2020  
April 21, 2019  
May 5, 2020  
By Virtue of Office  
April 21, 2021  
December 3, 2021  
December 3, 2021  
April 21, 2018  
February 7, 2017  
December 18, 2016  
October 14, 2016

**Members of the Medical Review Subcommittee**

Colin H. O'Brien, M.D., Chair  
Peter H. Wilson, M.D.  
Leonard M. Rudolf, M.D.  
Ralph D. Beasley, M.D.  
David R. Coursin, M.D.  
Joseph N. Bautista, M.D.  
Joan C. Barthold, M.D.  
Sanders F. Burstein, M.D.  
Tanya A. Rule, P.A.  
Nina C. Gardner, Public Member  
Patricia C. Sherman, Public Member  
Thomas V. Trevethick, Public Member

**Expires**

December 9, 2018  
December 3, 2018  
December 3, 2017  
April 6, 2019  
April 6, 2019  
January 1, 2020  
December 3, 2019  
December 3, 2019  
December 9, 2015  
October 19, 2017  
June 27, 2019  
June 27, 2017

**Board of Medicine**

RSA 328-D Physician Assistant

RSA 329 Medical Practice Act

2017 Total Active Licenses: **7,654**

Physicians 6915

Physician Asst 739

	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 17</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Actual</b>
<b>Revenues</b>				
Camp License		\$3,000	\$0	\$3,500
Fines		\$8,500	\$0	\$28,500
Locum Tenens		\$25,080	\$0	\$44,215
Physician Assistant		\$47,595	\$34,500	\$47,485
Registration in				
Medicine		\$259,095	\$260,000	\$213,185
Renewals		\$813,600	\$0	\$859,155
Residents License		\$6,120	\$0	\$9,750
Temporary License		\$3,915	\$0	\$4,680
Sale of Publications		\$5,210	\$790	\$6,693
Physician				
Effectiveness		\$188,000	\$189,100	\$192,180
<b>Total Revenue</b>		<b>\$1,360,115</b>	<b>\$484,390</b>	<b>\$1,409,343</b>
<b>Expenditures</b>				
Personnel		\$418,145	XXX	353,122
Non-Personnel		\$199,484	XXX	201,410
NH PHP		\$150,000	XXX	112,500
		<u>\$1,069,160</u>	<u>XXX</u>	<u>667,033</u>
<b>Revenue required to Meet 125% of previous fiscal year expenditures</b>		<b>\$1,336,450</b>		<b>\$959,536</b>
		127%		184%
<b>Excess \$</b>		<b>\$23,665</b>		<b>\$449,807</b>

The Board of Medicine received 639 complaints resulting in 23 disciplinary actions in FY 2017.



**Members of the Board of Mental Health Practice**

Diane L. Vaccarello, M.S., Chair, Marriage & Family Therapist  
 Dayl H. Hufford, D.Min., Pastoral Psychotherapist  
 Nancy B. Dyer, LICSW, MLADC, Social Worker  
 Gary E. Goodnough, Ph.D., Mental Health Counselor  
 Deborah Kennedy, Public Member  
 Janet Stevens, Public Member  
 Vacant, Public Member

**Expires**

October 31, 2020  
 October 31, 2018  
 October 31, 2019  
 October 31, 2019  
 February 17, 2020  
 October 31, 2019

**Advisory Committee**

**Marriage & Family Therapists**

Phyllis Mackey, MS  
 Thomas Linehan, MS  
 George Samuels, MA, MSW

**Mental Health Counselors**

J. David Renouf, M.Ed.  
 Christine Lavoie, M.Ed.

**Pastoral Psychotherapists**

Timothy Wildman, D.Min.  
 Kaye Bowles, D.Min.  
 Laurence Heckscher, D.Min.  
 William Manseau, D.Min.

**Social Workers**

Sheila Renaud-Finnegan, MSW  
 Anne McCausland, MSW  
 Mary Ellen Nicholls, MSW  
 Jill Bardsley, MSW

**Board of Mental Health Practice**

RSA 330-A

2017 Total Active Licenses: **2,455**

	<b>FY 15</b>	<b>FY 16</b>	<b>FY 17</b>	<b>FY 17</b>
	<b>Actual</b>	<b>Actual</b>	<b>Budgeted</b>	<b>Actual</b>
<b>Revenues</b>	<b>\$353,755</b>	<b>\$248,363</b>	<b>\$387,005</b>	<b>\$277,968</b>
<b>Expenditures</b>				
Personnel		\$69,422	XXX	\$72,483
Non-personnel		\$32,954	XXX	\$48,794
	<b>\$217,512</b>	<b>\$102,376</b>	<b>XXX</b>	<b>\$121,277</b>
<b>Revenue required to Meet 125% of previous fiscal year expenditures</b>		<b>\$271,890</b>	<b>XXX</b>	<b>\$127,970</b>
		114%		272%
<b>Excess of revenue over 125%</b>		<b>(\$23,527)</b>		<b>\$149,998</b>

In FY 2017, the Board of Mental Health received 12 complaints and took 1 disciplinary action.



**Midwifery Council Members**

Sherry A. Stevens, Midwife – Chair  
 Kathryn Hartwell, Midwife  
 Evelyn Aissa, Public Member  
 Mark Carney, M.D., Pediatrician Member  
 Carolyn E. Drake, Obstetrician  
 Amy E. Darling, Midwife

**Expires**

September 28, 2018  
 September 28, 2019  
 September 28, 2017  
 August 9, 2019  
 September 28, 2019  
 November 10, 2021

**Midwifery Council**

RSA 326-D **\$110 certification fee**

2017 Total Active Licenses: **28**

	<u>FY 16</u> <u>Actual</u>	<u>FY 17</u> <u>Budgeted</u>	<u>FY 17</u> <u>Actual</u>
<b>Revenues</b>	<b>\$1,920</b>	<b>\$2,300</b>	<b>\$1,570</b>
<b>Expenditures</b>	\$24	XX	\$3,141
<b>Not a 125% Board</b>			<u><b>\$30</b></u>
			6542%
<b>Excess of revenue over 125% if required</b>			<b>\$1,540</b>



**Members of the Naturopathic Board of Examiners**

Deborah Sellars, Chair  
 Jacqueline S. Yang  
 Laura Chan, Secretary  
 Dan Corley, Esq.  
 Mark Manganiello

**Expires**

June 30, 2019  
 December 8, 2018  
 January 27, 2019  
 July 30, 2015

**Naturopathic Board of Examiners**

RSA 328-E **\$300 biennially**

2017 Total Active Licenses: **85**

		<b>FY 16</b>	<b>FY 17</b>	<b>FY 17</b>
		<b>Actual</b>	<b>Budgeted</b>	<b>Actual</b>
<b>Revenues</b>		<b>\$10,991</b>	<b>\$14,000</b>	<b>\$15,075</b>
<b>Expenditures</b>	Personnel	\$4,021	XXX	\$1,403
	Non-personnel	\$859	XXX	\$530
		<b>\$4,880</b>		<b>\$1,934</b>
<b>Not a 125% Board</b>				<b>\$6,101</b>
				309%
<b>Excess of revenue over 125% if required</b>				<b>\$8,974</b>

There were no complaints or disciplinary actions in FY 2017 for the Board of Naturopathic Examiners.



**Members of the Board of Nursing**

Sherrie Palmieri, DNP, MBA, RN, CPHQ  
 Kevin Walsh  
 Beth Fersch, LPN  
 Jennifer Legassie, RN  
 Tracey Collins, DNP, RN, CNRN, NEA, CPHQ  
 Nora Fortin, RN, MSN, RNC-OB  
 Kathleen M. Kidder, APRN  
 Roberta Petrin, LNA  
 Samantha L. O’Neill, Public Member

**Expires**

May 10, 2018  
 December 21, 2018  
 May 10, 2018  
 May 10, 2018  
 May 11, 2019  
 May 10, 2019  
 May 10, 2019  
 October 24, 2019  
 May 10, 2018

**Board of Nursing**

RSA 326-B

2017 Total Active Licenses: **110,377**

		<b>FY 15 Actual</b>	<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>	Nursing		\$1,574,893	\$1,500,000	\$1,640,069
	Nurse Aide				
	Registry		\$81,500	\$79,503	\$84,555
	Rules Publications		\$12,725	\$4,031	\$6,300
	<b>Total Revenue</b>		<b>\$1,669,118</b>		<b>\$1,730,924</b>
<b>Expenditures</b>	Personnel Costs		\$778,667	XXX	\$1,509,928
	Non-personnel Costs		\$337,361	XXX	\$481,929
		\$1,024,519	\$1,116,028	XXX	\$1,991,857
<b>Revenue required to Meet 125% of previous fiscal year expenditures</b>			<b>\$1,280,649</b>		<b>\$1,395,035</b>
			163%		155%
<b>Excess Revenue over 125%</b>			<b>\$388,469</b>		<b>\$335,889</b>



**Members of the Board of Nursing Home Administrators**

Daniel A. Estee, NHA, Chair  
 Jeanne V. Sanders, NHA  
 Ted J. Purdy, NHA  
 Luanne S. Rogers, NHA  
 Anthony Linardos, R.Ph.  
 Mark J. Bonica, Ph.D.  
 Judith M. Cote  
 Anne L. Howe  
 Barry E. Conway, Public Member

**Expires**

January 1, 2017  
 January 1, 2016  
 March 6, 2017  
 January 1, 2017  
 April 1, 2016  
 January 2, 2019  
 January 1, 2017  
 May 31, 2016  
 November 1, 2016

**Board of Nursing Home Administrators**

RSA 151-A, **\$300 biennial registration**

2017 Total Active Licenses: **171**

	<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>	<b>\$25,845</b>	<b>\$10,000</b>	<b>\$24,572</b>
<b>Expenditures</b>	\$18,811	XXX	\$6,079
<b>Not a 125% Board</b>			<b>\$23,514</b>
			131%
<b>Excess of revenue over 125% if required</b>			<b>\$1,058</b>

The Board of Nursing Home Administrators received 1 complaint and took no disciplinary action in FY 2017.



The Executive Director of the Office of Licensure and Certification (OPLC) is entrusted by the New Hampshire legislature to regulate Ophthalmic Dispensing.

**Ophthalmic Dispensing Professionals**

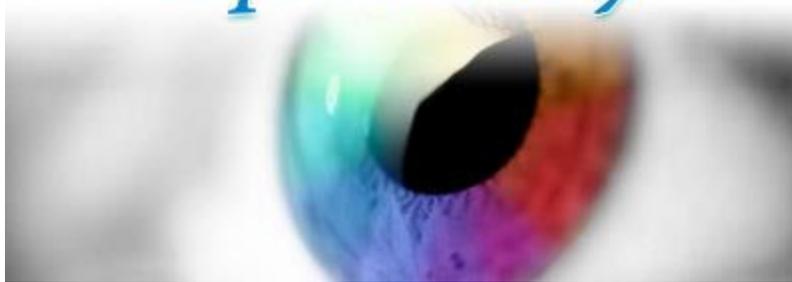
RSA 327-A, **\$110 biennially**

2017 Total Active Licenses: **541**

	<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>	<b>\$23,424</b>	<b>\$27,000</b>	<b>\$31,255</b>
<b>Expenditures</b>	\$1,159	XX	\$10,581
<b>Not a 125% Board</b>			<b>\$1,448</b>
<b>Excess of revenue over 125% if required</b>			2698% <b>\$29,807</b>

There were no complaints or disciplinary actions in FY 2017 for Ophthalmic Dispensing Professionals.

# Optometry



**Members of the Board of Optometry**

Guy R. Lessard, O.D., President  
 Andrea L. Murphy, O.D.  
 Scott Krauchunas, O.D.  
 Joel R. Tuite, O.D.  
 Alan P. Goode, Public Member

**Expires**

July 1, 2017  
 July 1, 2018  
 July 1, 2020  
 July 1, 2019  
 January 20, 2022

**Board of Registration in Optometry**

RSA 327, **\$300 biennially**

2017 Total Active Licenses: **285**

	<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>	<b>\$83,360</b>	<b>\$34,250</b>	<b>\$10,725</b>
<b>Expenditures</b>	\$19,945		\$32,668
<b>Not a 125% Board</b>			<b>\$24,932</b>
			54%
<b>Excess of revenue over 125% if required</b>			<b>(\$14,207)</b>

In FY 2017 the Board of Optometry received 2 complaints and took no disciplinary action.



**Pharmacy Board Members**

Gary J. Merchant, R.Ph., President  
 Helen C. Pervanas, R.Ph., Vice President  
 John R. Genovese, R.Ph., Treasurer  
 David A. Rochefort, R.Ph., Secretary  
 Candace C. W. Bouchard, Public Member  
 Lindsey Laliberte, R.Ph.  
 Charles J. Fanaras, R.Ph.

**Expires**

October 21, 2019  
 September 6, 2021  
 September 6, 2018  
 September 6, 2021  
 October 14, 2021  
 September 7, 2022  
 September 6, 2018

**Board of Pharmacy** RSA 318

2017 Total Active Licenses: **46,900**

	<b>FY 15 Actual</b>	<b>FY 16 Actual</b>	<b>FY 17 Actual</b>
<b>Revenues</b>			
Pharmacist License		\$232,820	\$459,052
Pharmacy Technician License		\$137,809	\$182,917
In-State Pharmacy Fee		\$80,465	\$114,215
Mail Order/Non-Resident		\$605,800	\$826,671
Drug Distribution/Wholesale		\$383,160	\$374,320
Limited Retail Drug Distribution		\$41,950	\$52,155
Fines		\$13,058	\$35,680
<i>Sale of Publications</i>		\$9,793	\$5,975
<i>Impaired Pharmacist</i>		\$22,850	\$51,160
<b>Total Revenue</b>		<b>\$1,527,705</b>	<b>\$2,102,145</b>
<b>Expenditures</b>			
Personnel		\$328,589	\$454,431
Non-Personnel		\$338,605	\$198,097
NH PHP		\$38,550	\$38,550
		<b>\$650,405</b>	<b>\$691,078</b>
<b>Revenue required to Meet 125% of previous fiscal year expenditures</b>		<b>\$813,006</b>	<b>\$410,736</b>
		235%	298%
<b>Excess \$</b>		<b>\$714,699</b>	<b>\$1,691,409</b>

The Board received 23 complaints in FY 2017; issued 87 violation notices; and levied 39 fines.



# PODIATRY

### Podiatry Board Members

Jennifer S. Sartori, DPM, President  
 James H. Dolan, Jr., DPM  
 Matthew L. Burrell, DPM  
 David E. Biss, DPM  
 Daniel Morrissey, OP, Public Member

### Expires

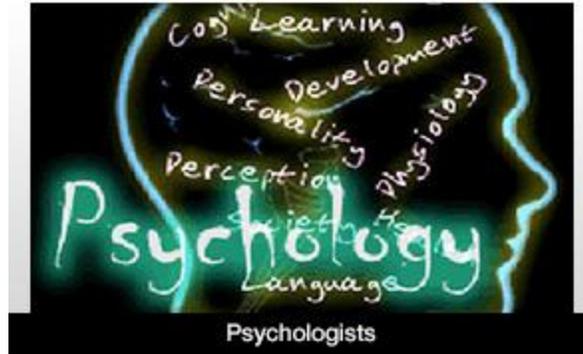
June 3, 2017  
 April 27, 2019  
 August 25, 2017  
 December 5, 2017  
 August 4, 2017

### **Board of Podiatry**

RSA 315, **\$300 biennially**  
 2017 Total Active  
 Licenses: **102**

	<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>	<b>\$40,625</b>	<b>\$15,600</b>	<b>\$8,405</b>
<b>Expenditures</b>	\$22,779	XXX	\$8,796
<b>Not a 125% Board</b>			<b>\$28,474</b>
			37%
<b>Excess of revenue over 125% if required</b>			<b>(\$20,069)</b>

The Board of Podiatry received 5 complaints in FY 2017 and took no disciplinary action.



**Members of the Board of Psychologists**

James Halla, Psy.D. – Chair  
 Steven C. Atkins, Psy.D.  
 Susan G. Vonderheide, Ph.D.  
 Roger L. Peterson, Ph.D.  
 Deborah Warner, Ph.D.  
 Anna L. Elbroch, Esq. – Public Member  
 Catherine Shanellaris, Esq. – Public Member  
 Stacey Pawlik – Public Member

**Expires**

July 1, 2019  
 July 1, 2019  
 July 1, 2018  
 July 1, 2018  
 July 1, 2020  
 July 1, 2019  
 July 1, 2018  
 July 1, 2020

**Board of Psychologists**

RSA 329-B, \$300 biennially  
 2017 Total Active Licenses: **559**

	<b>FY 15 Actual</b>	<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>	<b>\$127,950</b>	<b>\$67,996</b>	<b>\$50,000</b>	<b>\$138,067</b>
<b>Expenditures</b>	\$26,831	\$31,104	XXX	\$30,011
<b>Not a 125% Board</b>		<b>\$33,539</b>		<b>\$38,880</b>
<b>Excess of revenue over 125% if required</b>		253% <b>\$34,457</b>		444% <b>\$99,187</b>

The Board of Psychology received no complaints in FY 2017 and took no disciplinary action.



**Members of the Advisory Board of Reflexology, Structural Integration and Asian Bodywork Therapy**

Russell Jones  
 Kevin Frank  
 Andrea Montgomery

**Expires**

December 31, 2018  
 February 9, 2018  
 February 9, 2018

**Reflexology, Structural Integrators, and Asian Bodywork Therapists**

RSA 328-H, \$110 biennially

2017 Total Active Licenses: **36**

	<b>FY 16 Actual</b>	<b>FY 17 Budgeted</b>	<b>FY 17 Actual</b>
<b>Revenues</b>	<b>\$2,076</b>	<b>\$2,100</b>	<b>\$1,760</b>
<b>Expenditures</b>	\$2,326	XX	\$621
<b>Not a 125% Board</b>			<b>\$2,907</b>
			76%
<b>Excess of revenue over 125% if required</b>			<b>(\$1,147)</b>

In FY 2017, the Advisory Board of Reflexology, Structural Integration and Asian Bodywork Therapy took no disciplinary action.



## Prescription Drug Monitoring Program

### **Advisory Council Members**

David Strang, MD, Chair, NH Medical Society  
Charles Albee, DMD, NH Board of Dental Examiners  
Brooke Belanger, NH Attorney General's Office  
Michael Bullek, Administrator, NH Board of Pharmacy  
Richard Crate, NH Police Chief's Association  
David DePiero, NH Hospital Association  
Kate Frey, New Futures  
Joseph Harding, NH Department of Health and Human Services  
Eric Hirschfeld, DDS, NH Dental Society  
Denise Nies, Executive Director, NH Board of Nursing  
Jonathan Stewart, DVM, NH Board of Veterinary Medicine  
Michael Viggiano, RPh, State Pharmacy Association  
John Wheeler, MD, Board of Medicine

Funded mostly by a U.S. Bureau of Justice Administration grant

The Prescription Drug Monitoring Program (PDMP) is:

- A web-based data system that contains information on controlled prescription medications (Schedules II-IV) dispensed by NH licensed retail pharmacies and other dispensers.
- Intended to support legitimate medical use of controlled substances while limiting drug abuse and diversion.
- Intended to aid prescribers avoid drug interactions; identify possible substance abuse disorders and drug seeking behaviors.

**DATA LIMITATIONS:** Opioid addiction treatment programs that dispense methadone and buprenorphine are not uploaded into the NH PDMP system.

## Looking Ahead

The Office of Professional Licensure and Certification (OPLC) is seeking legislation that will provide the agency with the ability to standardize the process of how administrative support and funding is provided to the various boards we support. We anticipate passage of this bill would provide for:

- Standardize the process of licensing
- Standardize the process of investigations
- Allow OPLC to assess licensing fees on a biennial basis and establish fees on behalf of each board, commission and council

The OPLC intends to convert many boards, commissions and councils we support to the My Licensing Office platform. This major improvement will:

- Provide online initial and renewal licensing for all professions supported by the OPLC
- Allow users to manage secure online licensing accounts
- Allow users to submit information electronically that has previously been hand delivered or via the US postal system
- Allow for secure submission of online licensing/certification fees
- Capture Drug Enforcement Agency (DEA) numbers for boards that write prescriptions to ensure licensees are registered with the PDMP

Key personnel will be initiating LEAN process improvement for the Licensed Alcohol and Drug Counseling Board. It is anticipated once this is complete, it can be implemented across all Boards, Commissions and Councils.

The Board of Pharmacy intends to seek legislation so Pharmacists can dispense contraceptives

The Board of Nursing plans to seek legislation to provide support to licensees troubled with addiction, behavioral issues, and stress