



# New Hampshire Liquor Commission

50 Storrs Street, P.O. Box 503  
Concord, N.H. 03302-0503  
(603) 230-7026

57  
Joseph W. Mollica  
Chairman

Michael R. Milligan  
Deputy Commissioner

June 4, 2014

*Retroactive*

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Executive Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Authorize the State of New Hampshire Liquor Commission (NHLC) to make a **retroactive** payment to Merrimack Building Supply, 260 Daniel Webster Highway, P.O. Box 865, Merrimack, NH 03054-0865 (Vendor #174199), in the amount of \$12,974.60, effective upon Governor and Council approval. 100% Liquor Funds

Funding to be established in account # 02-77-77-771512-1030, LIQUOR COMMISSION, MARKETING AND MERCHANDISING, STORE OPERATIONS;

Class #	Class Description	FY14
030-500311	Equipment – General (New)	\$12,974.60
	Total:	\$12,974.60

### EXPLANATION

The restrooms at our I-95 South retail store in Hampton receive very heavy use from travelers on Interstate 95. Over the years, these restrooms were heavily used and have not been renovated or updated since 1981. Last summer the Commission determined a complete rehabilitation of these restrooms was required. At the same time, we started receiving considerable negative comments on social media regarding the condition of these restrooms. In an effort to complete these renovations as quickly as possible and prior to our busy 2014 spring and summer season, one of the items purchased for this rehab, bathroom partitions, was purchased through a state vendor without following the proper competitive bidding process.

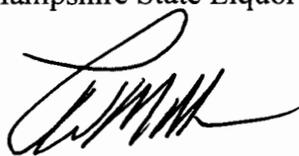
The NHLC's maintenance department did contact two state contracted vendors known to provide this type of material. One quote from Kamco Supply was incomplete because it did not cover all the specified needs. The company was contacted multiple times for a revised quote with no response. The other quote from Merrimack Building Supply was complete. Under the assumption that these partitions fell within the statewide contract, the items were ordered.

When this invoice arrived in our Accounts Payable Section, it did not receive immediate attention due to the section being short staffed since we lost a full-time position to Shared Services. This caused a lengthy delay in reviewing this invoice. It was only after the invoice was received and reviewed that it was determined that these items did not fall under the current statewide contract. We have recently been able to resolve this staffing problem through a restructuring which allowed us to place another individual in this section. This now allows us to keep current with our A/P workload.

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Executive Council  
June 4, 2014  
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Our Chief Financial Officer has since reviewed the proper purchasing policies and procedures with key staff to insure that competitive bidding procedures are always followed.

Respectfully Submitted  
New Hampshire State Liquor Commission

A handwritten signature in black ink, appearing to read 'J. Mollica', written in a cursive style.

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Joseph W. Mollica

# Merrimack Building Supply

260 Daniel Webster Highway, P.O. Box 865, Merrimack NH 03054-0865 Tel: 603-424-7001 Fax: 603-424-3541  
20 Trotter Drive, Medway MA 02053  
56 Willow Brook Drive, Berlin CT 06037

**Invoice # :48500**  
**Date :31 JAN 2014**

Customer:  
STATE OF NEW HAMPSHIRE  
LIQUOR COMMISSION  
P.O. BOX 503  
CONCORD, NH 03302-0503

Ship To  
LIQUOR STORE-95 SOUTH  
95 SOUTH  
HAMPTON, NH  
101 TO 95S, 1ST EXIT  
MO 603-419-0170

Salesperson	Date Shipped	Cust. P.O.#	Sales Order #	Terms
WB	01/13/14	STORE73	RESTROOMS46528	1% 10TH NET 30

Order	Ship	B'ord	Description	Unit Price	Extension
1	1		REVISED SOLID PLASTIC TOILET PARTITIONS WOMENS ROOM - SOLID PLASTIC (NO PANELS-DOORS AND PILASTERS ONLY) / 12 DOORS AND 3 URINAL SCREENS / CONT. 'L' BRACKETS / S.S. SHOES AND ZAMAC DOOR OPERATING HARDWARE, ALUMINUM HINGES - COLOR TO BE MOCHA 225		
1	1		INSTALLATION LABOR WOMENS		

REVISED QUOTE USING HADRIAN TOILET PARTITIONS - SOLID  
PLASTIC.

Product Sub-Total	\$6,487.30
NEW HAMPSHIRE	\$ .00
<b>Total</b>	<b>\$6,487.30</b>

REC'D FEB <sup>05</sup> 2014

# Merrimack Building Supply

260 Daniel Webster Highway, P.O. Box 865, Merrimack NH 03054-0865 Tel: 603-424-7001 Fax: 603-424-3541

20 Trotter Drive, Medway MA 02053

56 Willow Brook Drive, Berlin CT 06037

Invoice # :48417  
Date :24 JAN 2014

Customer:

STATE OF NEW HAMPSHIRE  
LIQUOR COMMISSION  
P.O. BOX 503  
CONCORD, NH 03302-0503

Ship To

LIQUOR STORE-95 SOUTH  
95 SOUTH  
HAMPTON, NH  
101 TO 95S, 1ST EXIT  
MO 603-419-0170

Salesperson	Date Shipped	Cust. P.O.#	Sales Order #	Terms
WB	01/13/14	STORE73	RESTROOMS46421	1% 10TH NET 30

Order	Ship	B'ord	Description	Unit Price	Extension
1	1		REVISED SOLID PLASTIC TOILET PARTITIONS MENS ROOM - SOLID PLASTIC (NO PANELS-DOORS AND PILASTERS ONLY) / 12 DOORS AND 3 URINAL SCREENS / CONT. 'L' BRACKETS / S.S. SHOES AND ZAMAC DOOR OPERATING HARDWARE, ALUMINUM HINGES - COLOR TO BE MOCHA 225		
1	1		INSTALLATION LABOR MENS		

REVISED QUOTE USING HADRIAN TOILET PARTITIONS - SOLID  
PLASTIC.

Product Sub-Total	\$6,487.30
NEW HAMPSHIRE	\$ .00
<b>Total</b>	<b>\$6,487.30</b>

RECD JAN 27 2014

# MERRIMACK BUILDING SUPPLY

260 DANIEL WEBSTER HIGHWAY, P.O. BOX 865, MERRIMACK NH 03053-0865  
20 TROTTER DRIVE, MEDWAY MA 02053  
56 WILLOW BROOK DRIVE, BERLIN CT 06017

Tel: 603-424-7001 Fax: 603-424-3541  
Tel: 508-533-6905 Fax: 508-533-6901  
Tel: 860-828-5144 Fax: 860-828-5199

## QUOTATION

Quotation No : 36349  
Date : 11 DEC 2013  
Account : STATEL  
Page No. : 1

Customer:  
STATE OF NEW HAMPSHIRE  
LIQUOR COMMISSION  
P.O. BOX 503  
CONCORD, NH 03302-0503

Ship to:  
LIQUOR STORE-95 SOUTH  
95 SOUTH  
HAMPTON, NH  
101 TO 95S, 1ST EXIT  
MO 603-419-0170

Salesperson : WB      Freight :      Terms : 1% 10TH NE

Ship Via :

Qty    Description      Unit Price    Extension

- REVISED  
SOLID PLASTIC
- 1 TOILET PARTITIONS - SOLID PLASTIC (NO PANELS) / 12 DOORS AND 3 URINAL SCREENS / CONT. 'L' BRACKETS / S.S. SHOES AND ZAMAC DOOR OPERATING HARDWARE, ALUMINUM HINGES
  - 1 INSTALLATION LABOR

REVISED QUOTE USING HADRIAN TOILET PARTITIONS - SOLID PLASTIC.

Product Sub-total	12,974.59
NEW HAMPSHIRE	
<b>Total</b>	<b>12,974.59</b>

The above prices are quoted subject to acceptance within 30 days and credit approval by an officer of our company. State and local taxes are not included unless specifically noted. Material will be billed proportionately as shipped. Full amount of invoice due when rendered--retainage not acceptable. On shipments made by common carrier consigned to the customer, all claims for damages in transit must be filed by consignee. We do not include cost of unloading, storage or protection of material at jobsite.

# KAMCO SUPPLY - LONDONDERRY

KAMCO SUPPLY CORP. OF BOSTON, 19 INDEPENDENCE DRIVE, LONDONDERRY, NH 03053 Tel: 603-432-2128 Fax: 603-432-7680

## QUOTATION

Quotation No : 84071  
Date : 13 NOV 2013  
Expiration Date : 12 JAN 2014  
Account : NHLK  
Page No. : 1

Customer:  
NH LIQUOR COMMISSION  
P.O. BOX 503

Ship to:  
STATE LIQUOR STORE  
I 95

CONCORD, NH 03302-0503

HAMPTON, NH

Phone: 603-230-7038 Fax: 603-271-3897

Salesperson : PMC Freight : Terms : Net 30 day  
Ship Via : OUR TRUCK

Qty	Description	Unit Price	Extension
1	LOT OF PARTITIONS FLOOR MOUNTED HEAD RAIL BRACED SOLID PLASTIC VERIFY COLOR 12 STANDARD STALLS 3 SCREENS	5,078.00	5,078.00
1	KAMCO INSTALLATION DEPARTMENT LABOR INSTALL 12 SOLID PLASTIC PARTITIONS AND 3 WALL MOUNTED SCREENS EXISTING PARTITIONS TO BE REMOVED BY OWNER	2,128.00	2,128.00

ATTN: WALTER  
WMBOND@LIQUOR.STATE.NH.US  
LEAD TIME IS ABOUT 3 WEEKS

Product Sub-total	7,206.00
NH NON TAXABLE	
<b>Total</b>	<b>7,206.00</b>

*Quote is for standard stalls  
need custom partitions to  
make opening larger. Did not requote*

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