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STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION

William L. Wrenn
Commissioner

P.O. BOX 1806
CONCORD, NH 03302-1806
603-271-5610 FAX: 603-271-5639
TDD Access: 1-800-735-2964
www.nh.gov/nhdoc

Robin H. Maddaus
Director

March 1, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, NH 03301

Retrospective

REQUESTED ACTION

Pursuant to MOP 1200 I. (D). authorize the NH Department of Corrections to **retroactively** pay an invoice in the amount of \$5,555.00 to the Association of State Correctional Administrators (VC# 164215), Hagerstown, MD for annual membership dues for the period of January 1, 2017 through December 31, 2017 effective upon Governor and Executive Council approval. 100% General Funds

Funds are available in the following account, Commissioner's Office: 02-46-46-460010-7101 as follows:

Account:	Description:	SY 17 Total
026-500251	Membership Fees	\$5,555.00

EXPLANATION

This item is **retroactive** due to the vendor's invoice, prepared on December 15, 2016, which was not received until December 21, 2016 and caused a delay for the Department to submit to the Governor and Executive Council.

The Association of State Correctional Administrators (ASCA) is an organization whose membership consists of persons who are appointed to serve on a full-time basis to be directly responsible for the administration of the correctional facilities or correctional system of a jurisdiction. These persons include heads of state corrections agencies, Los Angeles County, heads of Cook County (Chicago), the District of Columbia, New York City, Philadelphia, the Federal Bureau of Prisons, The Correctional Service of Canada, each province of Canada, and any United States territory, possession, and/or commonwealth. The ASCA provides a collaborative forum for the members to share ideas concerning issues of public safety, security and orderly facilities to improve the corrections profession.¹

¹ <http://www.asca.net/>

1. *How long has this organization been in existence and how long has this agency been a member of this organization?* The ASCA has been in existence since 1960 and the NH Department of Corrections (NHDOC) has been a member since at least 1984.
2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?* No.
3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?* All 50 states are eligible members of ASCA and the NHDOC is the only organization representing the State of New Hampshire.
4. *How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)* According to the ASCA, there is a three-tier dues system based on the size of the prisoner population. NH is in the lowest tier.
5. *What benefit does the state receive from participating in this membership?* NHDOC participation in ASCA allows our chief executive officer to gain information that assists the NHDOC executive team to anticipate and identify public policy, legislation, and litigation issues and to pro-actively act on these issues; one of the most effective methods of acquiring this information is through ASCA organized surveys with correctional agencies from the other states. ASCA also coordinates a grant information network and works with other national organizations to provide training for correctional staff at different levels.
6. *Are Training or educational/research materials included in the membership?* Research on multiple issues of interest to state correctional departments takes place throughout each year with research findings disseminated to the membership electronically and in hard copy.
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams?* No.
8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* Due to budget constraints, the Commissioner did not attend the 2016 and 2017 ASCA annual business meeting held in New Orleans, LA and in San Antonio, TX, respectfully. The Commissioner did attend the regional Northeast Association of Correctional Administrator's meeting located in Burlington, VT in October 2016.
9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).* Commissioner William Wrenn is a member of ASCS with voting privileges. He is also a member of the following committees:

- a. Policy: Resolutions, Legislation & Legal Issues
- b. Reentry and Community Corrections
- c. Research and Best Practices

10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* Without active participation by the Commissioner in ASCS, the State would lose the opportunity to gain critical information that allows NHDOC to anticipate and prepare for legislative and legal issues that can be costly to the State.

Respectfully Submitted,



William L. Wren
Commissioner

**Association of State Correctional
Administrators, Inc.**
1110 Opal Court, Suite 5
Hagerstown, MD 21740-5942

Tele: 301-791-2722
 Fax: 301-393-9494
 Email: accounting@asca.net

INVOICE

Invoice #: 00001623

Date: 12/15/16

Page: 1

Bill To:
New Hampshire Department of Corrections William Wrenn, Commissioner PO Box 1806 Concord, NH 03302-1806

Remit to:
Association of Correctional Administrators, Inc. PO Box 350 Terryville, CT 06786

Description	Amount
2017 - ASCA National Annual Dues	\$5,055.00
2017 - ASCA Northeast Region Annual Dues	\$500.00

Terms: C.O.D.	Total Amount: \$5,555.00
Tax ID: 13-3462632	Amount Applied: \$0.00
Memo: New Hampshire - 2017 - ASCA National and Northeast Region Annual Dues	Balance Due: \$5,555.00

ASSOCIATION OF STATE CORRECTIONAL ADMINISTRATORS

Executive Officers

<i>President</i> Leann Bertsch	<i>Vice President</i> John Wetzel
<i>Treasurer</i> Colette S. Peters	<i>Past President</i> Ashbel T. Wall, II



Regional Representatives

<i>Midwest</i> Heidi Washington	<i>Northeast</i> Scott Semple
<i>Southern</i> Wendy Kelley	<i>Western</i> Rick Raemisch

DEC 21 2016

NH DOC

WILLIAM WRENN'S OFFICE

December 15, 2016

Mr. William Wrenn, Commissioner
Department of Corrections
PO Box 1806
Concord, NH 03302-1806

Dear Bill:

Enclosed is your 2017 Annual ASCA dues invoice.

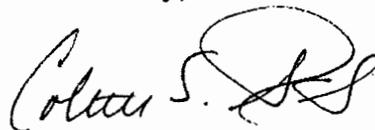
Payment should be made payable to the "Association of State Correctional Administrators" and sent to:

Association of State Correctional Administrators, Inc.
PO Box 350
Terryville, CT 06786

If you have any questions regarding the attached invoice, please call our accounting manager, Tammy Kissinger at accounting@asca.net.

Thank you.

Sincerely,



Colette Peters
Treasurer

ASSOCIATION OF STATE CORRECTIONAL ADMINISTRATORS

While each jurisdiction represented in ASCA has its own unique characteristics and issues, ASCA agencies' challenges are more alike than different. In ASCA, united members can do more to advance their corrections agenda than any one of them alone.



The Association's committees are comprised of several groups of administrators who govern, plan, and make decisions for the good of the body, and a number of groups which advance ASCA goals and address major current correctional issues.

ASCA Committee Chairs and Members

ASCA's President chairs the Executive Committee and is an ex-officio member of all ASCA committees except the Nominating Committee.

EXECUTIVE COMMITTEE

Leann Bertsch, North Dakota, President
John Wetzel, Pennsylvania, Vice President
Colette S. Peters, Oregon, Treasurer
A.T. Wall, Rhode Island, Past President
Scott Semple, Connecticut, Northeast
Rick Raemisch, Colorado, Western
Wendy Kelley, Arkansas, Southern
Heidi Washington, Michigan, Midwest

INFORMATION SHARING

John Wetzel, Pennsylvania, Chair
Chuck Ryan, Arizona
Rich Raemisch, Colorado
Tom Roy, Minnesota
Gary Mohr, Ohio
Denny Kaemingk, South Dakota
Harold Clarke, Virginia
Bob Lampert, Wyoming
Leann Bertsch, North Dakota (ex-officio)

FRANCKE AWARD

A.T. Wall, Rhode Island, Chair
Tom Roy, Minnesota (2016)
Brad Livingston (2015)
Ted Sakai (2014)
Bob Lampert (2013)
Gary Maynard (2012)

CLEMENTS AWARD

Rick Raemisch, Colorado, Co-Chair
Bernie Warner, Associate, Co-Chair
Gary Mohr, Ohio, Prior Awardee
Wendy Kelley, Arkansas, Southern Rep
Colette Peters, Oregon, Western Rep
John Wetzel, Pennsylvania (for George Lombardi)
Scott Semple, Connecticut, Northeast Rep

NOMINATING

Harold Clarke, Virginia, Chair
Denny Kaemingk, South Dakota

MENTAL HEALTH AND SUBSTANCE ABUSE

Denny Kaemingk, South Dakota, Chair
Charles Ryan, Arizona
Scott Semple, Connecticut
Julie Jones, Florida
John Baldwin, Illinois
Jimmy Le Blanc, Louisiana
Joe Ponte, New York City
Rollin Cook, Utah
Jim Rubenstein, West Virginia
Bob Lampert, Wyoming
Brad Livingston, Associate
Derrick Schofield, Associate
Luis Spencer, Associate
Ed Wall, Associate
Leann Bertsch, North Dakota (ex-officio)

PAST PRESIDENTS

Ron Angelone, Associate, Chair
A.T. Wall, Rhode Island
Harold Clarke, Virginia
Theodis Beck, Associate
Pat Caruso, Associate
David Evans, Associate
Glenn Goord, Associate
Don Hutto, Associate
Elaine Little, Associate
Larry Norris, Associate
Walter Ridley, Associate
Richard Stalder, Associate
Morris Thigpen, Associate
Louie Wainwright, Associate
Reggie Wilkinson, Associate
Leann Bertsch, North Dakota (ex-officio)

PERFORMANCE MEASURES

Bob Lampert, Wyoming, Chair
Charles Ryan, Arizona
Jerry Bartruff, Iowa
Jimmy Le Blanc, Louisiana
Tom Roy, Minnesota
Joe Ponte, New York City
Gary Mohr, Ohio
Leann Bertsch, North Dakota (ex-officio)

**POLICY: RESOLUTIONS,
LEGISLATION AND LEGAL ISSUES**

Gary Mohr, Ohio, Chair
Charles Ryan, Arizona
Rick Raemisch, Colorado
Tom Roy, Minnesota
Bill Wrenn, New Hampshire
Harold Clarke, Virginia
Jim Rubenstein, West Virginia
Bob Lampert, Wyoming
Ron Angelone, Associate
Bob Bayer, Associate
Theodis Beck, Associate
Bob Brown, Associate
Greg Cox, Associate
David Donahue, Associate
Mike Fair, Associate
Larry Fields, Associate
Marty Horn, Associate
Nick Hun, Associate
Brad Livingston, Associate
Kenneth McGinnis, Associate
Jon Ozmint, Associate
Michael Quinlan, Associate

John Rees, Associate
Ted Sakai, Associate
Wayne Scott, Associate
Rick Seiter, Associate
Bill Sondervan, Associate
Luis Spencer, Associate
Richard Stalder, Associate
LaDonna Thompson, Associate
George Vose, Associate
Louie Wainwright, Associate
Ed Wall, Associate
Odie Washington, Associate
Reggie Wilkinson, Associate
Leann Bertsch, North Dakota (ex-officio)

PREA COMMITTEE

Vacant, Chair
Rick Raemisch, Colorado
John Baldwin, Illinois
Gary Lanigan, New Jersey
Denny Kaemingk, South Dakota
Bob Lampert, Wyoming
Leann Bertsch, North Dakota (ex-officio)

PROGRAM AND TRAINING

Vacant, Chair
Rick Raemisch, Colorado
Julie Jones, Florida
A.T. Wall, Rhode Island
Rollin Cook, Utah
Bob Lampert, Wyoming
Leann Bertsch, North Dakota (ex-officio)

RACIAL DISPARITY

Rick Raemisch, Colorado, Co-Chair
Harold Clarke, Virginia, Co-Chair
John Baldwin, Illinois
Tom Roy, Minnesota
Denny Kaemingk, South Dakota
Bob Lampert, Wyoming
Leann Bertsch, North Dakota (ex-officio)

**REENTRY AND COMMUNITY
CORRECTIONS**

Tom Roy, Minnesota, Co-Chair
Vacant, Co-Chair
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Scott Semple, Connecticut
Julie Jones, Florida
John Baldwin, Illinois
Jimmy Le Blanc, Louisiana
Joe Ponte, New York City
William Wrenn, New Hampshire
Gary Mohr, Ohio
Denny Kaemingk, South Dakota
Rollin Cook, Utah
Harold Clarke, Virginia
Jim Rubenstein, West Virginia
Bob Lampert, Wyoming
Bob Bayer, Associate
Theodis Beck, Associate
Bob Brown, Jr., Associate
Greg Cox, Associate
Larry Fields, Associate
Nick Hun, Associate
Brad Livingston, Associate
Kenneth McGinnis, Associate
Michael Quinlan, Associate
John Rees, Associate
Ray Roberts, Associate
Ted Sakai, Associate
Wayne Scott, Associate
Rick Seiter, Associate
Bill Sondervan, Associate
LaDonna Thompson, Associate
George Vose, Associate
Odie Washington, Associate
Reggie Wilkinson, Associate
Leann Bertsch, North Dakota (ex-officio)

RESEARCH AND BEST PRACTICES

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Scott Semple, Connecticut
Jimmy Le Blanc, Louisiana
Heidi Washington, Michigan
Joe Ponte, New York City
Bill Wrenn, New Hampshire
Gary Mohr, Ohio
Denny Kaemingk, South Dakota
Bob Lampert, Wyoming
Leann Bertsch, North Dakota (ex-officio)

Womens' Issues Sub-Committee

Heidi Washington, Michigan

YEAR	WINTER CONFERENCE		CONGRESS OF CORRECTION	
	DATE & CITY		DATE & CITY	
2014	January 31- February 5	Tampa, FL	August 15-20	Salt Lake City, UT
2015	February 6-11	Long Beach, CA	August 14-19	Indianapolis, IN
2016	January 22-27	New Orleans, LA	August 5-10	Boston, MA
2017	January 20-25	San Antonio, TX	August 18-23	St. Louis, MO
2018	January 5-10	Marriott World Center Orlando, FL	August 3-8	Minneapolis, MN
2019	January 11-16	New Orleans, LA	August 2-7	Boston, MA
2020	January 10-15	San Diego, CA	August 7-12	Cincinnati, OH
2021	February 5-10	Long Beach, CA	August 13-18	Nashville, TN