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**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC HEALTH SERVICES**

Lori A. Shibinette  
Commissioner

Lisa M. Morris  
Director

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June 4, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

For inclusion on the Governor and Council Consent Calendar, pursuant to MOP 1200, I. D., authorize the Department of Health and Human Services, Division of Public Health Services, to pay The Association of Public Health Laboratories (APHL), Silver Spring, MD (Vendor #170491-R001), in the amount of \$8,000 for annual membership dues, effective upon Governor and Council approval for the period July 1, 2020 through June 30, 2021. 100% General Funds.

**05-95-90-9030-79660000 HEALTH AND SOCIAL SERVICES, DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF PUBLIC HEALTH SERVICES, PUBLIC HEALTH LABORATORIES**

State Fiscal Year	Class / Account	Job Number	Class Title	Total Amount
2021	026-500251	90059000	Organizational Dues	\$8,000
			<b>Total</b>	<b>\$8,000</b>

**EXPLANATION**

Approval of this request will enable the State to continue receiving support in the Department's efforts to improve the quality of laboratory practices and health outcomes.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?

The American Public Health Association formed the Committee of Laboratories in 1899. The organization was renamed American Public Health Association in 1998. New Hampshire Public Health Laboratories became a member in 1952.

2. Is there any other organization that provides the same or similar benefits which your agency belongs to?

No. This agency is unique and specific for public health laboratories.

3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?

All states are members of American Public Health Association. The Department of Health and Human Services, Division of Public Health, Public Health Laboratories, is the sole New Hampshire state agency that is a member.

4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)

The American Public Health Association Board of Directors determines the annual dues for States based on population.

5. What benefit does the state receive from participating in this membership?

The American Public Health Association provides:

- o Staff in Washington, DC to advocate for national issues of public health and public health laboratory significance. For small states such as New Hampshire that do not have a Washington, DC office, American Public Health Association legislative staff provide timely briefings to state laboratory officials on congressional activities, and non-partisan advocacy on public health issues, such as funding for laboratory emergency response, infectious disease control, and disease outbreaks such as COVID-19. Given that more than half of the public health laboratories' operating budget comes from federal sources, the Department's participation with the American Public Health Association is vital to maintain our ability to continue to receive federal grants and funding for these programs.
- o Technical support and assistance with applying for and obtaining federal grants that assist the laboratory with the development and implementation of its strategic priorities. The American Public Health Association provides supplemental funding for these priorities, such as funding to implement rapid molecular testing for tuberculosis.
- o Funding for trainings and national meetings as well as webinar training and "hands-on" laboratory training for a variety of public health laboratory topics including measles testing, molecular virology testing, and laboratory biosafety.
- o Direct funding for travel and training for laboratory staff through its Emerging Laboratory Leadership Program.

The American Public Health Association serves as a clearinghouse for state public health laboratories to confidentially share best practices with each other and to provide training and information to administrative staff on topics that include laboratory efficiency initiatives, funding, improving procurement strategies, and advocating for public health laboratories.

The American Public Health Association facilitates the prompt dissemination of information to public health laboratories by coordinating conference calls and meetings between subject matter experts at the Centers for Disease Control and Prevention and public health laboratories.

6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.

Yes. The American Public Health Association provides educational webinars at no additional cost to members. The American Public Health Association provides funding for travel, hotels and all training costs associated with technical laboratory-specific educational trainings.

7. Is the membership required in order to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.
- No.
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.
- No.
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)
1. Christine Bean, Administrator, NH Public Health Laboratories, voting member;
  2. Jill Power, Biosafety Officer - committee member;
  3. Lucio Barinelli, Water Analysis Laboratory Program Manager - committee member;
  4. Amanda Cosser, Biomonitoring Epidemiologist - committee member;
  5. Daniel Tullo, Microbiology Program Manager - member;
  6. Fengxiang Gao, Virology Program Manager - committee member;
  7. Carol Loring, Virology Technical Supervisor - committee member; and
  8. James Chithalen, Chemistry Program Manager - committee member.
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

Technical training and planning, and preparing for disease outbreaks and pandemics will be affected, which may reduce the State's capacity and capability to respond to disease outbreaks and emergencies.

Respectfully submitted,

  
 Lori A. Shibinette  
Commissioner



Association of Public Health Laboratories  
 8515 Georgia Ave  
 Suite 700  
 Silver Spring, MD 20910

**Invoice**  
 440963

**Invoice Date:** 04/27/2020  
**Member ID:** 102  
**Invoice Due:** 07/01/2020

Amy Berquist  
 New Hampshire Public Health Laboratories  
 State Division of Public Health Services  
 29 Hazen Drive  
 Concord, NH 03301

Description	Quantity	Rate	Amount
State Institutional Member Dues: 1-2M (7/1/2020 to 6/30/2021) - Your laboratory is currently using 7 out of 9 complimentary Member-Associate positions. To view or make changes to your laboratory's Member-Associates, please visit the Profile Update feature available at <a href="https://web.aphl.org/portal">https://web.aphl.org/portal</a> .	1	\$8,000.00	\$8,000.00
Additional Member-Associates - \$125 per additional Member-Associate position beyond the 9 complimentary positions that your laboratory receives with base dues costs.			\$0.00

You can renew your APHL membership online, by mail or EFT/ACH. Please choose one of the following options:

- Renew online by credit card at <https://web.aphl.org/portal>
- EFT/ACH banking information: [https://www.aphl.org/Materials/APHL\\_Wire\\_Information.pdf](https://www.aphl.org/Materials/APHL_Wire_Information.pdf)
- Remit check payment using the cut-off section below

If you have any questions or need assistance with renewing your membership, please contact:

- Drew Gaskins, sr. specialist, membership at 240.485.2733 or [drew.gaskins@aphl.org](mailto:drew.gaskins@aphl.org)
- Kristy Albrecht, specialist, membership & marketing at 240.485.2787 or [kristy.albrecht@aphl.org](mailto:kristy.albrecht@aphl.org)

**Total:** \$8,000.00  
**Amount Paid:** \$0.00  
**Balance Due:** \$8,000.00

Member ID	Invoice	Date Due	Balance Due	Total Payment Enclosed
102	440963	07/01/2020	\$8,000.00	\$

Please verify address and provide corrections:

Amy Berquist  
 New Hampshire Public Health Laboratories  
 State Division of Public Health Services  
 29 Hazen Drive  
 Concord, NH, 03301

Correct Address

Make checks payable to:

Association of Public Health Laboratories  
 Attn: Membership  
 8515 Georgia Ave  
 Suite 700  
 Silver Spring, MD 20910

Convenient online payment option at: <https://web.aphl.org/portal>