



# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, NH 03305  
603/271-2791

JOHN J. BARTHELMES  
COMMISSIONER

March 28, 2017

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

1. Pursuant to RSA 21-P:43, the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) requests authorization to enter into a Memorandum of Agreement (MOA) with the New Hampshire Department of Safety, Division of State Police (NHSP) (VC# 177878-B001) for the purpose of funding travel costs for two (2) State Police Troopers to attend Tactical Flight Academy Training for five (5) days for a total amount of \$2,533.00. Effective upon Governor and Council approval through September 30, 2018. Funding source: 100% Federal Funds.

Funding is available in the SFY 2017 operating budget as follows:

02-23-23-236010-80920000	Dept. of Safety	Homeland Sec-Emer Mgmt	100% EMPG Local Match
072-500576	Grants to Other State Agencies - Federal		
Activity Code: 23EMPG 2016			\$ 2,533.00

2. Authorize the Department of Safety, Division of State Police, upon approval of requested action #1, to accept and expend \$2,533.00 of federal funds from the NH Department of Safety, Division of Homeland Security and Emergency Management for the purpose of paying for training to at the Tactical Flight Academy for five (5) days. Effective upon Governor and Council approval through September 30, 2018. Funding source: 100% Agency Income.

Funds are to be budgeted as follows:

02-23-23-234010-74980000	Dept. of Safety	Division of State Police	HSEM Grants
RSRC: 403283			

Class	Description	Current Adjusted Authorized	Requested Action	Revised Appropriation
009-407085	Agency Income	\$ (46,521.00)	\$ (2,533.00)	\$ (49,054.00)
030-500311	Equipment	\$ 5,854.00	\$ -	\$ 5,854.00
050-500109	Personal Services - Temp	\$ 37,755.00	\$ -	\$ 37,755.00
060-500614	Benefits	\$ 2,912.00	\$ -	\$ 2,912.00
080-500710	Out-of-State Travel	\$ -	\$ 2,533.00	\$ 2,533.00
	Total	\$ 46,521.00	\$ 2,533.00	\$ 49,054.00

### Explanation

The purpose of this Memorandum of Agreement (MOA) is to provide funding to allow the New Hampshire Department of Safety, Division of State Police (NHSP), to fund travel costs associated with sending a Sergeant and a Trooper First Class to Tactical Flight Academy Training in Gwinnett County, GA for five (5) days. The training is highly specialized and will

provide the necessary training on leading trends and technologies required to fully utilize the NHSP's recent extensive technological upgrade to the NHSP helicopter. Governor and Council approval is being sought as the amount of an MOA to NHSP previously approved on October 5, 2016, as item #41, plus the amount of this MOA yields a cumulative amount that is over the Governor and Council approval threshold. The MOA listed above is funded from the FFY 2016 Emergency Management Performance Grant (EMPG), which was awarded to the Department of Safety, Division of Homeland Security and Emergency Management (HSEM) from the Federal Emergency Management Agency (FEMA). The grant funds are to be used to measurably improve all-hazards planning and preparedness capabilities/activities, to include mitigation, preparedness, response, and recovery initiatives at the state and local level. Grant guidance and applications are available to all Emergency Management Directors and other qualified organizations in the State. Subrecipients submit applications to this office, which are reviewed by the HSEM Planning Chief, Assistant Planning Chief and Field Representatives and approved by the HSEM Director. The criteria for approval are based on grant eligibility in accordance with the grant's current guidance and the documented needs of the local jurisdictions.

EMPG is 50% federally funded by FEMA with a 50% match requirement supplied by the subrecipient. The subrecipient acknowledges their match obligation as part of Section V of the MOA.

The funds will be budgeted as follows:

The funds in Class 080, Out-of-State Travel, will be used for travel expenses associated with sending two Troopers to highly specialized training that is required in order to fully utilize the recent extensive technological upgrade to the NHSP helicopter.

In the event that Federal Funds are no longer available, General Funds and/or Highway Funds will not be requested to support this program.

Respectfully submitted,

  
John J. Barthelmes  
Commissioner of Safety

**MEMORANDUM OF AGREEMENT  
BETWEEN  
NEW HAMPSHIRE HOMELAND SECURITY & EMERGENCY MANAGEMENT  
AND  
THE NEW HAMPSHIRE STATE POLICE**

FFY '16 Emergency Management Performance Grant – Tactical Flight Academy Training

*CFDA #97.042*

**I. PURPOSE**

The purpose of this Memorandum of Agreement (MOA) is to provide funding in the amount of \$2,533.00 from the New Hampshire Department of Safety, Division of Homeland Security and Emergency Management to the New Hampshire Department of Safety, Division of State Police to fund travel costs for two (2) State Police Troopers, a Sergeant and a Trooper First Class, to attend Tactical Flight Academy Training for five (5) days.

**II. PARTIES**

The parties to this agreement are New Hampshire Department of Safety, Division of Homeland Security and Emergency Management (hereinafter referred to as "HSEM") and the New Hampshire Department of Safety, Division of State Police (hereinafter referred to as "NHSP").

**III. AUTHORITY**

The Emergency Management Performance Grant (EMPG), awarded by HSEM, supports activities associated with all-hazards planning and preparedness capabilities and activities, to include mitigation, preparedness, response, and recovery initiatives. The Tactical Flight Academy Training is an eligible project for funding under the EMPG Program.

**IV. SCOPE OF WORK**

The Tactical Flight Academy Training is a highly specialized, advanced training for Law Enforcement Aviation units. This past year the NHSP helicopter received an extensive upgrade to its technological systems and has become exceedingly technologically advanced. Training is required to keep up with the leading trends and technologies which are accessible and utilized during flights. This advanced training is required in order to fully utilize NHSP's capabilities and to learn the leading methods and methodology to continue to be a highly effective platform for the State's most dangerous and high profile incidents. In addition, this training also offers safety and survival techniques should they be needed in the event of an emergency. This training is only offered out of state and requires travel, lodging, transportation, meals, and overtime costs for which the grant will fund.

HSEM agrees to provide financial assistance to NHSP in support of the tasks listed above in accordance with Section V. The financial assistance to be provided by HSEM under this MOA requires a contribution of 50% of the total amount in matching funds from NHSP. The match requirement will be met by an in-kind match through the non-federal salaries of both the NHSP Sergeant and NHSP Trooper First Class attending the training.

NHSP shall maintain financial records, supporting documents, and all other pertinent records for a period of three (3) years. In these records, NHSP shall maintain documentation of the 50% cost share required by this grant and agreed upon by HSEM.

**V. FUNDING**

Upon approval of this MOA, HSEM shall reimburse up to \$2,533.00 to NHSP after the project is complete and upon receiving appropriate documentation of expended funds from NHSP. Funding will provide NHSP the means to attend this advanced training opportunity. Supporting documentation shall show proof of cost and proof of payment (in the amount of \$2,533.00). NHSP agrees to document \$2,533.00 in matching expenditures.

**VI. TERMINATION**

Either party may terminate this agreement by providing notice to the other thirty (30) days prior to termination.

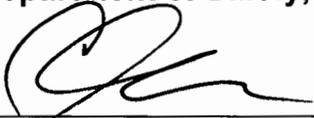
**VII. DURATION**

This agreement shall continue in effect from the date of Governor and Council approval until September 30, 2018, unless terminated earlier by either party.

**VIII. AGREEMENT**

In WITNESS THEREOF, the parties hereto have executed this agreement, which shall become effective on the date the Governor and Executive Council of the State of New Hampshire approve the agreement.

**NH Department of Safety, NHSP**



Colonel Christopher J. Wagner, Director

3/30/17

Date

**NH Department of Safety**

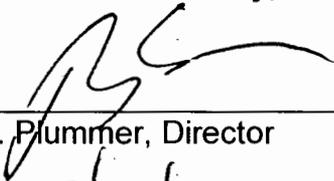


John J. Barthelmes, Commissioner

3/31/17

Date

**NH Department of Safety, HSEM**



Perry E. Plummer, Director

3/27/2017

Date

Approved by the Attorney General this 11 day of April, 2017, as to form, execution and substance.

OFFICE OF THE ATTORNEY GENERAL

