



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

William Cass, P.E.
Assistant Commissioner

The Honorable Neal M. Kurk, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

Bureau of Turnpikes
 April 23, 2018

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-a, authorize the Department of Transportation to transfer funds in the amount of \$42,100 in State Fiscal Year (SFY) 2018, effective upon the date of Fiscal Committee and Governor and Council approval through June 30, 2018. 100% Turnpike Funds.

In SFY18, funds shall be transferred within 04-096-096-961017-7022 - Administration - Support as follows:

04-096-096-961017-70220000	Current Budget FY 2018	Requested Change	Revised Budget FY 2018
Turnpikes Administration - Support			
Expenses:			
010-500100 Personal Services – Perm	\$2,092,283	\$0	\$2,092,283
017-500147 FT Employees Special Pay	4,440	0	4,440
018-500106 Overtime	155,000	0	155,000
019-500105 Holiday Pay	2,500	0	2,500
020-500200 Current Expense	52,471	0	52,471
022-500255 Rents-Leases Other than State	6,786	0	6,786
023-500291 Heat, Electricity, Water	7,930	3,000	10,930
024-500225 Maint Other than Bldg-Grnds	113,105	(42,100)	71,005
026-500251 Membership Fees	115,000	0	115,000
029-500290 Intra Agency Transfers	2,333,158	0	2,333,158
030-500311 Equipment	26,094	0	26,094
037-500171 Technology Hardware	38,399	0	38,399
038-500175 Technology Software	98,375	0	98,375
039-500188 Telecommunications	66,000	0	66,000
040-500800 Indirect Costs	205,178	23,000	228,178
046-500463 Eng Consultants Non-Benefits	781,874	0	781,874
047-500240 Own Forces Maint - Bldg	8,000	0	8,000
048-500226 Contract Maint Bldgs & Grnds	5,000	0	5,000
049-500294 Transfers To Agencies	212,000	0	212,000
050-500109 Personal Services - Temporary	82,000	0	82,000
060-500601 Benefits	1,340,883	0	1,340,883

066-500543 Continuing Prof Education	24,277	0	24,277
069-500567 Promotional and Marketing Exp	5,000	0	5,000
070-500704 In-State Travel	800	0	800
080-500710 Out of State Travel	9,000	0	9,000
103-500741 Contracts for Operational Svc	125,503	0	125,503
255-500949 Cost of Issuing Bonds	60,000	0	60,000
403-500878 DOT Audit Fees - LBA	110,000	0	110,000
404-500879 Intra-Indirect Costs/ Audit	2,153,817	16,100	2,169,917
Total	\$10,234,873	\$0	\$10,234,873
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$10,234,873	\$0	\$10,234,873

EXPLANATION

The Department requests authorization to transfer budgeted funds among several classes in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Administration (7022) 100% Turnpike Funds

- Class 023 Increase Heat, Electricity, Water by \$3,000. Expenditures have exceeded budget estimate.
- Class 024 Decrease Maintenance Other than Buildings & Grounds by \$42,100. Spending will be managed to accommodate this request.
- Class 040 Increase Indirect Costs by \$23,000. FY 2018 SWCAP allocation is higher than budgeted.
- Class 404 Increase Intra-Indirect Costs – DOT Audit by \$16,100. This transfer will provide budgeted funds to the correct accounting class.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

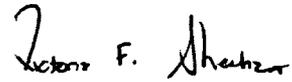
1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
No requirements cited.
4. Identify the source of funds on all accounts listed on this transfer.
Source of funds are Turnpike Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Funds would lapse back to the Turnpike Fund.

7. Are personal services involved?

The transfer does not result in any new positions.

It is respectfully requested that this resolution be approved.

Sincerely,

A handwritten signature in black ink, appearing to read "Victoria F. Sheehan". The signature is written in a cursive style with a large initial "V".

Victoria F. Sheehan
Commissioner