



STATE OF NEW HAMPSHIRE  
 DEPARTMENT of CULTURAL RESOURCES  
*Division of Historical Resources, State Council on the Arts,  
 State Library, Film & Television Office,  
 Commission on Native American Affairs (administratively attached)*

20 Park Street  
 Concord, New Hampshire 03301



MICHAEL YORK  
 Acting Commissioner  
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December 5, 2016

Her Excellency, Governor Margaret Wood Hassan  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Cultural Resources, New Hampshire State Library, requests permission to **retroactively** renew our membership with the Council of State Libraries in the Northeast (COSLINE) (Vendor code 154755) in the amount of \$3,000.00 effective upon Governor and Council approval, for the period July 1, 2016 through June 30, 2017.  
 100% General.

Funds are available in the account titled Central Library Services as follows:

	<u>FY 2017</u>
01-34-340510-7000000-026-5002510 Organizational Dues	\$3,000.00

EXPLANATION

New Hampshire State Library will be continuing its membership with the Council of State Libraries in the Northeast, an independent organization of state libraries. This item is retro-active as COSLINE did not send the invoices until November.

The State Library has been a member of COSLINE since its inception and has included the expense in its budget approved by the legislature.

In response to the questions from the Councilors

**1. How long has this organization been in existence and how long has this agency been a member of this organization?**

COSLINE has been in existence for 34 years. New Hampshire State Library is a charter member.

**2. Is there any other organization which provides the same or similar benefits which your agency belongs to?**

No, COSLINE is the only regional association for state libraries.

**3. How many other states belonging to this organization and is your agency the sole New Hampshire state agency that is a member?**

13 Northeastern and middle-Atlantic states are all members. No other NH state agency is a member of COSLINE.

**4. How is the dues structure established?**

All members pay \$3,000 annually

**5. What benefit does the state receive from participating in this membership?**

COSLINE is one of three regional, national organizations for state libraries. By joining together with other state libraries, New Hampshire becomes eligible for additional federal funds.

**6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.**

Membership in COSLINE gives each member access to its peers around the country through an electronic listserv (at no additional cost). The listserv provides an easily accessible source of information about state-based programs, current issues and solutions.

**7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams?**

Membership is not required to receive any federal grant or to participate in licensing or certification exams. Membership does, however, allow for opportunities for additional funding from IMLS for regional activities.

**8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.**

COSLINE covers the lodging expenses for attendance at the annual meeting held in a different state each year. It also covers conference expenses for state library personnel to attend specialized seminars and workshops

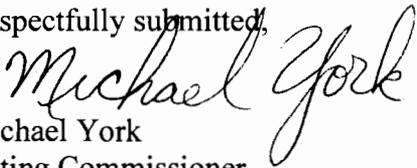
**9. Which state agency employees are directly involved with this organization?  
Indicate if they are members, voting members, committee members, and/or officers  
of the organization.**

Each State Library is a voting member of the organization; State Librarians may also serve as officers or on the Board of Directors.

**10. Explain in detail any negative impact to the State if the Agency did not belong to  
this organization.**

If the NH State Library did not belong to the organization it would not have the ability to share in consulting services regarding the IMLS grant and strategic plan.

Respectfully submitted,



Michael York  
Acting Commissioner

**Council of State Library Agencies In  
The Northeast**

**INVOICE**

**Invoice Number : COS 099**

**20 Park Street  
Concord, NH 03301  
Phone (603) 271-2397 Fax (603) 271-6826**

**Date: 11/1/16  
FOR:  
FY 2016/2017**

**TO:  
New Hampshire State Library**

DESCRIPTION	AMOUNT
<b>Fiscal Year 2016/2017 Membership Dues</b>	<b>\$ 3,000.00</b>
<b>TOTAL</b>	<b>\$ 3,000.00</b>

Make all checks payable to: COSLINE  
If you have any questions concerning this invoice, contact Michael York at 271-2397.

**Thank you!**