



# State of New Hampshire

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DEPARTMENT OF ADMINISTRATIVE SERVICES  
OFFICE OF THE COMMISSIONER  
25 Capitol Street – Room 120  
Concord, New Hampshire 03301

LINDA M. HODGDON  
Commissioner  
(603) 271-3201

JOSEPH B. BOUCHARD  
Assistant Commissioner  
(603) 271-3204

Bureau of Public Works  
Design and Construction  
Project No. 80698– Contract A

May 22, 2013

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

1). Authorize the Bureau of Public Works Design and Construction to enter into a contract with J. C. Cannistraro, LLC (VC# 161335) Watertown, MA, for a total price not to exceed \$60,000, for the Design/Build Fire Suppression System – Bureau of Traffic Building A, Concord, N. H. This contract is effective upon Governor and Council approval through 180 days from Notice to Proceed, unless extended in accordance with the contract terms. **100% Highway Funds.**

2). Further authorize the amount of \$2,000 be approved for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction (VC# 177875), for engineering services provided, bringing the total to \$62,000. **100% Highway Funds.**

Funding is available in account titled Dept. of Transportation as follows:

	<u>SFY13</u>
04-96-96-960515-20730000 Asset Maintenance & Preservation	
048-500226 – Contractual Maint. Bldg. & Grounds	<u>\$ 38,000</u>
04-96-96-960515-20730000 Asset Maintenance & Preservation	
020-500200 – BPW Fees Interagency	<u>\$ 2,000</u>

04-96-96-960515-30090000 Traffic Operations

048-500226 – Contractual Maint. Bldg. & Grounds      \$ 22,000

**Grand Total**      **\$ 62,000**

**EXPLANATION**

This project is a Design/Build Contract for the design and installation of a code-compliant fire suppression system at the Department of Transportation Building A located at 18 Smokey Bear Boulevard, Concord, NH. This project adds to the existing sprinkler system in order to provide full sprinkler protection for the entire building. Currently, Building A is protected in a portion of the rear section of the building, leaving several areas of the rear section of the building unprotected, as well as, the entire front office area.

The contractor has been pre-qualified by the Department of Transportation. The contract has been approved by the Attorney General as to form and execution; and the Department of Transportation has certified that the necessary funds are available. Copies of the fully executed contract are on file at the Secretary of State's Office and the Department of Administrative Services, Bureau of Public Works Design and Construction.

Attached please find a copy of the tabulation of bids for this project along with the contract supplemental information sheet.

Respectfully submitted,



Linda M. Hodgdon  
Commissioner

Department Estimate:    \$ 33,500  
Contract Amount:        \$ 60,000 Negotiated  
Over Estimate:            \$ 26,500

CONTRACT SUPPLEMENTAL INFORMATION SHEET

PROJECT: BPW Project No. 80698R, Contract A – Design/Build Fire Suppression System (Bureau of Traffic Building A, Concord)

DESCRIPTION: This project is a Design/Build Contract for the design and installation of a code-compliant fire suppression system at the Department of Transportation Building A located at 18 Smokey Bear Boulevard, Concord, NH. This project will add to the existing sprinkler system in order to provide full sprinkler protection for the entire building. Currently, Building A is protected by a wet sprinkler system located in a portion of the rear section of the building. Several areas of the rear section of the building are unprotected, as well as, the entire front office area.

EXPLANATION: The building is required to be protected throughout by a complete automatic sprinkler system in accordance with the 2009 edition of *NFPA 101, Life Safety Code*. The facility currently has a partial sprinkler system. This project will complete the system, providing sprinkler protection throughout the facility and bringing the building into compliance.

OVER/UNDER  
ESTIMATE

EXPLANATION: There were only two bids submitted for this project and both were over the Bureau's estimate. The difference was mainly due to the additional labor hours required to gain access to the roof deck for hanging sprinkler piping. The access restrictions require the removal of ceiling tiles, which is labor intensive, increasing the cost more than the Bureau anticipated. Due to insufficient funds, the cost was negotiated with the low bidder from \$78,175 to \$60,000. The cost reduction was a result of reducing the number of sprinkler heads in one area that was determined to be sufficiently covered. Also, the contractor was able to refine his costs, following a more detailed site visit.

DEPARTMENT

ESTIMATE: \$33,500  
LOW BID: \$60,000 negotiated

DEPARTMENT OF ADMINISTRATIVE SERVICES  
 BIDS WERE OPENED ON THE 14<sup>TH</sup> DAY OF MARCH, 2013 FOR DESIGN/BUILD FIRE SUPPRESSION SYSTEM, BUREAU OF TRAFFIC, BLDG. A, 18 SMOKEY BEAR BOULEVARD, CONCORD, NH  
 PROJECT NO. 80698R CONTRACT A

COMPLETION DATE: 180 BUSINESS DAYS AFTER NOTICE TO PROCEED

A. \_\_\_\_\_ B. \_\_\_\_\_ C. \_\_\_\_\_

ITEM NO.	ITEM	QUANTITIES	UNIT	TOTAL	UNIT	TOTAL	UNIT	TOTAL
1	PROVIDE DESIGN/BUILD FIRE SUPPRESSION SYSTEM TO INCLUDE ADDITION TO THE EXISTING SYSTEM TO PROVIDE FIRE SUPPRESSION TO COVER THE MAIN OFFICE AREA IN ACCORDANCE WITH BASE BID ITEM 1, SECTION 01100, THE ATTACHED DRAWING & SPECS	1	UNIT	\$54,085.00	\$69,965.00	\$69,965.00		
2	PROVIDE DESIGN/BUILD FIRE SUPPRESSION SYSTEM TO INCLUDE ADDITION TO THE EXISTING SYSTEM TO PROVIDE FIRE SUPPRESSION TO COVER THOSE AREAS CURRENTLY NOT FULLY PROTECTED LOCATED IN THE MAINTENANCE/WORK AREA AND IN THE FAR REAR OF THE BUILDING IN ACCORDANCE WITH BASE BID ITEM 2, SECTION 01100, THE ATTACHED DRAWING AND SPECS	1	UNIT	\$21,090.00	\$26,450.00	\$26,450.00		
3	ALLOWANCE #1 FOR BID ITEM 1 PER SECTION 01200	1	ALLOWANCE	\$1,500.00	\$1,500.00	\$1,500.00		
4	ALLOWANCE #2 FOR BID ITEM 2 PER SECTION 01200	1	ALLOWANCE	\$1,500.00	\$1,500.00	\$1,500.00		
LUMP SUM GRAND TOTAL OF ITEMS 1 THROUGH 4						\$99,415.00		

A. J. C. CANNISTRARO, LLC, PO BOX 413, WATERTOWN MA 02471  
 B. JOHN L. CARTER SPRINKLER CO., INC., 9 DUNKLEE ROAD, BOW, NH 03304

BUREAU OF PUBLIC WORKS

X Award to A-Bieder  
 Hold for Negotiation Negotiated  
 Cancel Contract \$60,000.00  
 User Agency DOT  
 Authorized by [Signature]  
 Date 4-3-13

# Cannistraro

Plumbing / HVAC / Fire Protection

April 2, 2013

Department of Administrative Services  
Bureau of Public Works Design & Construction  
John O. Morton Building, Room 250  
Concord, NH 03302-0483  
Attn: Beverly Kowalik  
Project Manager

RE: Design/Build Sprinkler Systems  
Project #80698R Contract A  
Fire Protection

Dear Ms. Kowalik,

J.C. Cannistraro, LLC acknowledges that the cost submitted on Bid Form for Base Bid Item 1 (Main Office Building) has been reduced from \$54,085.00 to \$40,000.00; and Base Bid Item 2 (Maintenance Area) has been reduced from \$21,090.00 to \$17,000.00.

These reductions result in a revised total bid, including the two allowances of \$1,500.00 each, of \$60,000.00.

These reductions were based upon the following: we had pulled plans late and were unable to visit the site prior to bidding. After scheduling a site visit, however, we were able to tighten our cost. In addition, one area identified in the original scope of work was determined to already have sprinkler protection.

If you have any questions regarding the above, please contact this office and we will gladly assist you.

Sincerely,

J.C. Cannistraro, LLC



Dean Allaire  
Division Manager – Fire Protection



## DESCRIPTIONS (Continued from Page 1)

The certificate holder and entities listed below are Additional Insured for Automobile Liability, Umbrella Liability and Commercial General Liability for Ongoing and Completed Operations per CG 2010 07/04 and CG 2037 07/04. Coverage afforded to the Additional Insured applies as Primary and Noncontributory Insurance where required by contract 74434 (10/99). Waiver of Subrogation in favor of Certificate Holder/Additional Insured applies to Commercial General Liability per CG 2404 05 09, to Workers' Compensation and Employers' Liability per WC 000313 04/84 and to Automobile Liability per 62897 (6/95) and Umbrella Liability. Additional Insureds' limits are no greater than those required by contract.

Additional Insured:

NH Department of Administrative Services, 7 Hazen Dr. Concord, NH 03302-0483,  
NH Department of Labor safety  
New Hampshire Department of Transportation



**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
05/02/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Sullivan Insurance Group, Inc. 72 River Park Needham, MA 02494	<b>CONTACT NAME:</b> L. Caprarella <b>PHONE (A/C, No, Ext):</b> 781-449-8323 <b>FAX (A/C, No):</b> 781-449-5419 <b>E-MAIL ADDRESS:</b> lcaprarella@sullivangroup.com
	<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: National Union Fire Ins. Co. of INSURER B: PA INSURER C: INSURER D: INSURER E: INSURER F:
<b>INSURED</b> State of New Hampshire, Department of Administrative Services c/o J.C. Cannistraro, LLC PO Box 413 Watertown, MA 02471-0413	<b>NAIC #</b>

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> OCP GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC		GL9612931	04/30/2013	08/01/2013	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED      RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				WC STATUTORY LIMITS      OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Excess Liability OCP		876 61 33	04/30/2013	08/01/2013	1,000,000 occurrence 1,000,000 aggregate

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)**  
**Job: Design/Build Fire Suppression System for Bureau of Traffic, 18 Smokey Bear Boulevard, Concord, NH**  
**Contract #80698R**  
**OCP Designated Contractor: J.C. Cannistraro L.L.C. 80 Rosedale Road Watertown, MA 02472**

<b>CERTIFICATE HOLDER</b> ~State of New Hampshire - Department of Administrative Services John O. Morton Building 7 Hazen Drive, Room 250 Concord, NH 03302	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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