

4138



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CULTURAL RESOURCES

Division of Arts, Division of Historical Resources,
Division of Libraries, Film and Television Office
Office of Curatorial Services
*American Canadian French Cultural Exchange Commission,
Administratively Attached*



Van McLeod, Commissioner

October 21, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Retroactive

REQUESTED ACTION

The Department of Cultural Resources, Division of the Arts, requests permission to **retro-actively** amend a Partnership Initiative Grant for the Arts in Education Conference, to Arts Alliance of Northern NH (Vendor code 156273) initially approved by Governor and Council 09/19/2012 #43 by exercising a one-year renewal option and increase the amount by \$10,000.00 from \$8,500.00 to \$18,500.00 and amend the end date from June 30, 2013 to June 30, 2014. Effective upon Governor and Council approval
100% Federal funds

Funds are available in the account titled Federal Arts Partnership Grant

	<u>FY 2014</u>
01-34-34-341010-12550000-072-500575. Grants-Federal	\$10,000

EXPLANATION

Arts Alliance of Northern NH is partnering with NH State Arts Council to support the 2014 Arts in Education Conference, *Exploring Creativity* to be held in the Lakes Region. The conference is devoted to the continuing professional development and renewal of educators, artists, parents, and school leaders. The Arts in Education Conference connects artist with educators and explores the power of the arts to improve learning. Pursuant to State of New Hampshire requirements for an open bid process, a Request for Proposal for a fiscal agent was issued to five non-profit arts organizations for the FY2013 Arts in Education Conference and it was posted to our website. The Arts Alliance of Northern New Hampshire was the only bidder. The Request for Proposal included an option to review the success of the partnership and extend it for the following fiscal year. The New Hampshire State Council on the Arts staff met with representatives of the Arts Alliance of Northern New Hampshire and agreed to continue the partnership for FY2014. The item is **retro-active** as the paperwork with the Arts Alliance of Northern NH did not get signed and submitted in a timely manner.

Should Federal Funds become no longer available General Funds will not be requested to support this program.

Respectfully submitted,

Van McLeod
Commissioner

20 Park Street, Concord, New Hampshire 03301-6314
Telephone: 603/271-2540 FAX: 603/271-6826 E-mail: vmcleod@library.state.nh.us
www.state.nh.us/nhculture Help Line TTD Relay 603/225-4033

150273

FY2014SP/PROG # 9163

Acct Code: 1255-072-34FB14AE



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and Arts Alliance of Northern NH (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

- GRANT PERIOD: FY2014**
- OBLIGATIONS OF THE GRANTEE:**
 - The Grantee agrees to accept \$10,000.00 and apply it to the program(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
 - Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:

Arts Alliance of Northern NH is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.
 - The Grantee agrees to provide up to two (2) complimentary tickets/admissions as requested for site visits by appropriate Council staff/evaluators.
 - The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.
- PAYMENT** will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council
- FINAL REPORT:** The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. **Failure to submit the final report will render the Grantee ineligible for Council funding for two years.**
- SOVEREIGN IMMUNITY:** No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

COUNCIL APPROVAL

Contracting Officer for State Agency
 Signature: [Signature] Date: 9/18/13
 Name, Title: Lynn Martin Gratton, Acting Director

GRANTEE SIGNATURE

Org/ Name: Arts Alliance of Northern NH
 Address: PO Box 892, Littleton NH 03561
Frumie Selchen
 Printed Name of Authorized Official for Grantee
Frumie Selchen, Exec. Director Aug. 30/13
 Authorized Official's Signature & Title Date

NOTARIZATION REQUIRED:

STATE OF NEW HAMPSHIRE, COUNTY OF CARRON

APPROVED BY ATTORNEY GENERAL

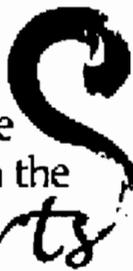
as to form, substance and execution:
[Signature] 10/1/13
 Office of Attorney General Date

On the 30TH day of AUGUST 2013 before the undersigned officer, personally appeared
FRUMIE SELCHEN
 (Print name of person whose signature is being notarized)
 or satisfactorily proven to be the person whose name appears above, and acknowledged that s/he executed this document in the capacity indicated.

[Signature]
 Notary Public Justice of the Peace
 Printed Name: KELLEY L KARNAN
 My Commission expires: _____

FEB 18 2013

New Hampshire
State Council on the
Arts



CERTIFICATION OF BOARD RESOLUTION

Authorization to Enter into Contracts with
New Hampshire State Council on the Arts

Important: To expedite your payment these steps must be followed in this order:

*** Resolution date must occur on or before the Grant Agreement is signed.**

**** Certificate on bottom of page must be signed and notarized on the same date or after the grant agreement is signed.**

1. *Resolution:

THIS IT TO CERTIFY that the following is a true and correct copy of excerpts from resolutions adopted at a meeting of the Board of Directors

Arts Alliance of Northern New Hampshire on 2-12-13

(name of organization)

at which time a quorum was present and voted, and further that said resolution has not been rescinded, altered or amended and is still in full force and effect.

"Be it resolved that Frannie Selchen is hereby authorized
(Printed name of authorizing official)

on behalf of this Corporation to enter into contracts with the State of New Hampshire and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications thereto, as (s)he may deem necessary, desirable or appropriate."

Signed:

Martha M. Evelyn
(Signature of Clerk/Secretary to the board)

Printed Name Martha M. Evelyn

2. **Certificate

STATE OF NEW HAMPSHIRE

COUNTY OF Grafton

On the 30 day of Aug, 2013 before the undersigned officer, personally appeared Martha M Evelyn, or satisfactorily proven to be the person whose name appears
(print name of person whose signature is being notarized)

above, and acknowledged s/he executed this document in the capacity indicated.



Pamela H. Yarosh
Notary Public/ Justice of the Peace
Printed Name: Pamela H. Yarosh
My Commission Expires 7/11/17



GRANTEE INFORMATION FORM for ORGANIZATIONS

Please complete the following for fulfillment of grant requirements by the Governor and Executive Council and the State of New Hampshire's Department of Administrative Services.

Name of Organization _____ Arts Alliance of Northern New Hampshire _____

1. Statement of Purpose:

(Give your organization's mission statement or list your organization's objectives in the space below)

To promote, support and sustain culture, heritage and the arts in northern New Hampshire

2. Salary of Administrator:

(List annual salary of administrator, not artist's fees, who will be involved in this grant.)

\$40,000

Attach the Following:

3. Resume of Administrator
4. Financial Statement:
A one-page financial statement of your organization's most recently completed fiscal year.
5. Board of Directors:
A list of the current directors and officers of your organization
6. List Geographic Areas Served by Organization
7. Certificate of Liability Insurance
8. Please include a copy of a current year Certificate of Good Standing.
If you do not have a Certificate of Good Standing with the state of NH please call Secretary of State Corporate Division at 271-3244 and request an application.

Frumie Selchen

HC64 Box 223, Wonalancet, NH 03897 Ph 323-7302/ Email ArtsAllianceNNH@cs.com

EDUCATION

- * graduated Summa cum Laude from Yale University (BA, French & English Literature)
- * elected to Phi Beta Kappa junior year

CAREER OVERVIEW

- * Executive Director of Arts Alliance of Northern New Hampshire 2000-present
- * worked for 6 years for New Hampshire State Council on the Arts as *Rural Arts Field Coordinator* for the state (a National Endowment for the Arts grant-funded position), coordinating and advising on arts residencies, exhibitions, and community programs
- * worked in magazine (assistant to Nora Ephron, *Esquire Magazine*, New York), newspaper (community page and arts editor, *Gallup Independent*, New Mexico), and book publishing (managing editor, Pelican Publishing Company, New Orleans)
- * recipient of Profile Award, 2009, for service to the state
- * currently board member, NH Travel Council and NH Grand and steering committee member of NH Creative Communities Network. Previous board service includes: NH Center for Nonprofits (6 years); Northern NH Foundation, North Country Region (6 years); Business Enterprise Development Corporation (5 years); served as president of NH Alliance for Arts Education, Carroll County Mediation Program, Wonalancet Preservation Association
- * served on many local, statewide and national committees. Currently, member of national Rural Arts Working Group, NH State Council on the Arts' Poetry Out Loud advisory group and of North Country Council's Comprehensive Economic Development Strategy committee; past service includes appointment to Governor's commission on the Northern Forest Sustainable Economy Initiative and advisor to Plymouth State University's Center for Rural Partnership; service on the NH State Council on the Arts' Arts in Education & Community Arts advisory committees; Public Engagement committee of the Department of Education's Teacher Retention study; New England Foundation for the Arts' Online Cultural Marketplace advisory committee and Creative Economy Exchange planning council; North Country Education Services' technology and annual conference committees, North Country Scenic Byways Committee
- * independent scholar on NH Humanities Council roster, evaluator and facilitator for NHHC civic engagement programs, trained volunteer mediator, project director for multiple institutes and projects
- * coordinator of New England Consortium of Artist-Educator Professionals 2004 to present; co-coordinator of NH State Council on the Arts annual Arts in Education conference, 1999-present; coordinating partner for NH Arts Learning Network, founded in 2012
- * speaker for conferences, schools, clubs, PTAs, community committees, libraries, etc.
- * one of 26 *Celebrate NH Education Fellows* attending 1999 Smithsonian Folklife Festival and bringing education projects back to NH
- * Peer Mentor for Northern New England states' initiative; trained as peer advisor in community cultural organizing through Arts Extension Service, U Mass, Amherst

**Arts Alliance of Northern New Hampshire
Financial Statement 2012**

	<u>Jan-Dec 2012</u>
Income	
Grant Income	59,096.10
Partnership Program Fees	19,300.00
Fee for Service	15,040.00
Fiscal Agency	6,143.50
Membership Fees	5,945.00
Contributions/Sponsorships	5,408.62
Program Fees	27,905.46
Registration Fees	20,706.00
Meetings & Professional Development	515.55
Special events (sales, raffles, etc.)	275.00
Interest & dividends	887.90
Total Income	<u>161,223.13</u>
Gross profit	161,223.13
Expenses	
Administration	
Wages & taxes	68,357.23
Consultants	2,125.00
Contractors	20,720.73
Dues & fees	710.00
Advertising & Promotions	240.00
Travel (meals & mileage)	5,175.31
Office expenses	1,724.78
Legal & Accounting	800.00
Meetings & professional development	485.75
Fee for Service expenses	3,030.00
Telephone	1,054.93
Website & internet	5,310.85
Insurance	1,276.00
Miscellaneous	80.95
	<u>111,091.53</u>
Fiscal Agency Fee Expense	1,700.00
Meetings & Conferences	18,979.10
Program expenses	45,358.44
Total Expenses	<u>177,129.07</u>
Net Income	<u><u>-15,905.94</u></u>

Geographic Area Served by the Arts Alliance of Northern New Hampshire

The Arts Alliance serves the following towns directly, and also works on a variety of statewide and regional partnerships:

Albany	Hart's Location	Stewartstown
Ashland	Haverhill	Stratford
Bartlett	Holderness	Sugar Hill
Bath	Jackson	Tamworth
Benton	Jefferson	Thornton
Berlin	Lancaster	Warren
Bethlehem	Landaff	Waterville Valley
Campton	Lincoln	Wentworth
Carroll	Lisbon	Whitefield
Chatham	Littleton	Woodstock
Clarksville	Lyman	
Colebrook	Madison	
Columbia	Milan	
Conway	Monroe	
Dalton	Northumberland/Groveton	
Dixville	Piermont	
Dummer	Pittsburg	
Easton	Plymouth	
Eaton	Randolph	
Errol	Rumney	
Franconia	Sandwich	
Freedom	Shelburne	
Gorham	Stark	

**Arts Alliance of Northern New Hampshire
Board of Directors 2013**

Officers

Chair:

Sara (Sally) Glines

Retired human resources manager; traditional artist (wood carving & doll-making)

Vice-Chair:

Cynthia Robinson,

Director, Karl Drerup Gallery (Plymouth State University), eco artist, teaching artist, certified arts educator

Treasurer:

William Andreas

Formerly director of Business Enterprise Development Corporation

Secretary/Clerk to Board:

Martha Evelyn,

Retired librarian

Board Members

Katherine Ferrier

Choreographer, dancer, teaching artist – director of Cultivate Dance Festival & WREN Gallery

Ty Gagne

CEO, Primex

Bette Guerin

Business owner, Fiddleheads: A Great North Woods Shoppe, Colebrook & Littleton

Robin Henne

Retired educator, fiber artist

Snow Johnson

Education consultant

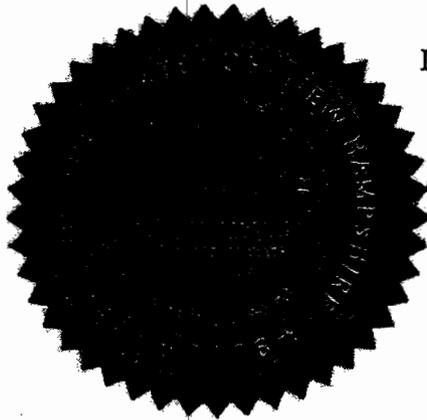
Sophia Woodley

Historian, digital media consultant to nonprofits

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that ARTS ALLIANCE OF NORTHERN NEW HAMPSHIRE is a New Hampshire nonprofit corporation formed February 6, 1987. I further certify that it is in good standing as far as this office is concerned, having filed the return(s) and paid the fees required by law.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 21st day of September A.D. 2011

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CULTURAL RESOURCES

Division of Arts, Division of Historical Resources,
Division of Libraries, Film and Television Office
Office of Curatorial Services
*American Canadian French Cultural Exchange Commission,
Administratively Attached*
Van McLeod, Commissioner



July 23, 2012

His Excellency, Governor John H. Lynch
and the Honorable Council
State House
Concord, New Hampshire 03301

G & C Approved
Date 8/19/12
Item # 43

REQUESTED ACTION

The Department of Cultural Resources, Division of the Arts, requests permission to award a Partnership Initiative Grant in the amount of \$8,500.00 to Arts Alliance of Northern New Hampshire (Vendor code 156273) effective upon Governor and Council approval through June 30, 2013. Federal funds are available in account 01-34-341010-1255000-500575.

EXPLANATION

At their July 19, 2012, the Arts Council Board unanimously voted to accept the recommendations for the Partnership Initiative of the Arts Alliance of Northern NH with the NH State Council on the Arts to support the 2013 Arts in Education Conference, *Opening Minds to the Arts* to be held at in the Upper Valley. The conference is devoted to the continuing professional development and renewal of educators, artists, parents, and school leaders. The Arts in Education Conference connects artist with educators and explores the power of the arts to improve learning.

A Request for Proposals for a fiscal agent was issued to five non profit arts organizations and posted to our website. The Arts Alliance of Northern NH was the sole bidder.

Respectfully submitted,

Van McLeod
Commissioner



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and Arts Alliance of Northern NH (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: FY2013

2. OBLIGATIONS OF THE GRANTEE:

- The Grantee agrees to accept \$8,500.00 and apply it to the program(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



Arts Alliance of Northern NH is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.

- The Grantee agrees to provide up to two (2) complimentary tickets/admissions as requested for site visits by appropriate Council staff/evaluators.
The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.

3. PAYMENT will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council

4. FINAL REPORT: The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final report will render the Grantee ineligible for Council funding for two years.

5. SOVEREIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

COUNCIL APPROVAL

Contracting Officer for State Agency

Cassandra Mason 8/22/12
Signature Date

Name, Title: Lynn Martin Graton, Acting Director

GRANTEE SIGNATURE

Org/ Name: Arts Alliance of Northern NH

Address: PO Box 892, Littleton NH 03561

Frumie Selchen

Printed Name of Authorized Official for Grantee

Frumie Selchen, EXECUTIVE DIRECTOR 8/14/12
Authorized Official's Signature & Title Date

NOTARIZATION REQUIRED:

STATE OF NEW HAMPSHIRE, COUNTY OF CARROLL

On the 14 day of August 20 12 before the undersigned officer, personally appeared

Frumie K Selchen
(Print name of person whose signature is being notarized)

or satisfactorily proven to be the person whose name appears above, and acknowledged that s/he executed this document in the capacity indicated:

Madeleine Barnaby
Notary Public/ Justice of the Peace

Printed Name: Madeleine M. Barnaby, Notary Public

My Commission expires: My Commission Expires December 31, 2013

APPROVED BY ATTORNEY GENERAL

as to form, substance and execution:

Rosmary [Signature] 8-23-12
Office of Attorney General Date

