



**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



**Victoria F. Sheehan**  
**Commissioner**

**William Cass, P.E.**  
**Assistant Commissioner**

Bureau of Bridge Design  
October 5, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

The Department of Transportation requests that this item be placed on the Consent Calendar.

Authorize the Department of Transportation to amend Contract #5000576 with Vanasse Hangen Brustlin, Inc., Vendor #174584, to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington, by extending the completion date from December 31, 2020 to June 30, 2021, effective upon Governor and Council approval. The original Agreement was approved by Governor and Council on August 26, 2015, Item #30. Time extension only, no new funding.

**EXPLANATION**

The current time extension amendment is due to various complications associated with the COVID-19 pandemic including delays in public participation, the restrictions on the size for public meetings, FHWA requirement that major project meetings must be public and in-person, and staffing priorities which is affecting completion of the NEPA documentation. Of the previously-amended \$1,045,841.63 amount for this contract, there is a balance of approximately \$176,800.00 remaining (100% Turnpike Funds).

On August 26, 2015, the Governor and Council authorized the subject engineering and environmental services Agreement (Item #30; copy of Resolution attached) in the amount of \$291,531.41 to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. This 1930's 9-span structure (6 steel deck truss approach spans and a 3-span steel through-truss deck arch) has a total length of 1,585 feet. It has been on the Red List since 1990 and is currently closed to all traffic due to its deteriorated condition. This project is currently included in the State's Ten-Year Transportation Improvement Plan (Newington-Dover, 11238S).

On June 6, 2018, the Governor and Council authorized a fee increase and time extension amendment to the Agreement (Item #53; copy of Resolution attached) in the amount of \$754,310.22 (from \$291,531.41 to \$1,045,841.63) for the expanded scope of work for the Type, Size and Location (TS&L) evaluation and environmental coordination for the General Sullivan Bridge. The completion date was amended from December 31, 2018 to June 30, 2019.

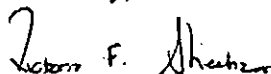
There were two earlier and two subsequent time extension amendments. The first time extension amendment extended the original completion date of December 31, 2016 to December 31, 2017, and was approved by Governor and Council on December 21, 2016 (Item #5H; copy of Resolution attached). The second time extension amendment extended the completion date to December 31, 2018, and was approved by Governor and Council on October 25, 2017 (Item #5A; copy of Resolution attached). The fourth time extension amendment extended the completion date to December 31, 2019, and was approved by Governor and Council on June 5, 2019 (Item #5D; copy of Resolution attached). The fifth time extension amendment extended the completion date to May 31, 2020, and was approved by Governor and Council on December 18, 2019 (Item #5M; copy of Resolution attached). The sixth time extension amendment extended the completion date to December 31, 2020, and was approved by Governor and Council on June 24, 2020 (Item #60; copy of Resolution attached).

The purpose of this time extension amendment is to allow the consultant sufficient time to complete the public outreach for the Section 106 Consultation, issue the Supplemental Environmental Impact Statement (SEIS), and hold Public Hearing with an in-person component.

This amended Agreement has been approved by the Attorney General as to form and execution. Copies of the fully-executed amended Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

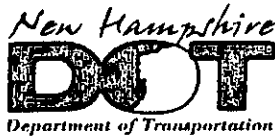
It is respectfully requested that authority be given to amend this Agreement for consulting services as outlined above.

Sincerely,



Victoria F. Sheehan  
Commissioner

Attachments



THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan  
Commissioner

NEWINGTON-DOVER  
11238S (Part B)  
General Sullivan Bridge  
Time Extension Amendment #7  
(Agreement Dated July 15, 2015,  
Contract No. 5000576)

William Cass, P.E.  
Assistant Commissioner

Bureau of Highway Design  
Room 200 (CMF)  
Tel. (603) 271-2171  
Fax: (603) 271-7025

October 5, 2020

Mr. Peter J. Walker  
Project Manager  
Vanasse Hangen Brustlin, Inc.  
2 Bedford Farms Drive, Suite 200  
Bedford, NH 03110-6532

Dear Mr. Walker:

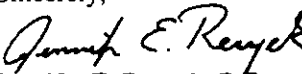
This letter amends Article I, Section G (Date of Completion) for the above-noted Agreement. The original and amended dates are as follows:

Original Completion Date	December 31, 2016
Amended to	December 31, 2017
Amended to	December 31, 2018
Amended to	June 30, 2019
Amended to	December 31, 2019
Amended to	May 31, 2020
Amended to	December 31, 2020
By this letter, amended to	June 30, 2021


This no-additional-cost change order for the extension is as requested by your letter dated September 2, 2020.

This amendment becomes effective upon approval by the Governor and Council.

Sincerely,

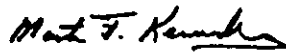
  
Jennifer E. Reczek, P.E.  
Project Manager

Approved:

  
Peter E. Stamnas, P.E.  
Director of Project Development

We concur in the above Amendment.

VANASSE HANGEN BRUSTLIN, INC.

By: 

Title: Senior Principal

JER/wjh

Attachments

s:\highway-design\towns\newington\11238-s\part b agreement\letters\time extension #7\vhb 10-05-20 tel #7 .docx

JOHN O. MORTON BUILDING • 7 HAZEN DRIVE • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483  
TELEPHONE: 603-271-3734 • FAX: 603-271-3914 • TDD: RELAY NH 1-800-735-2964 • INTERNET: WWW.NHDOT.COM

**AGREEMENT AMENDMENT**

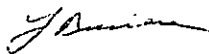
**NEWINGTON-DOVER, 11238S (PART B)**

**VANASSE HANGEN BRUSTLIN, INC.**

IN WITNESS WHEREOF the parties hereto have executed this amended AGREEMENT on the day and year first above written.

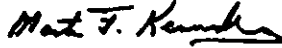
**Consultant**

WITNESS TO THE CONSULTANT

By: 

Dated: 10/5/2020

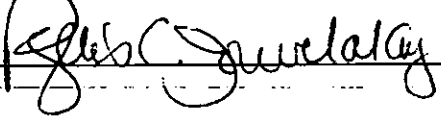
CONSULTANT

By:   
Senior Principal (Title)

Dated: 10/5/2020


**Department of Transportation**

WITNESS TO THE STATE OF NEW HAMPSHIRE

By: 

Dated: October 22, 2020

THE STATE OF NEW HAMPSHIRE

By:   
Director of Project Development  
for DOT COMMISSIONER

Dated: October 22, 2020

**Attorney General**

This is to certify that the above-amended AGREEMENT has been reviewed by this office and is approved as to form and execution.

Dated: 11/5/20

By:   
Assistant Attorney General

**Secretary of State**

This is to certify that the GOVERNOR AND COUNCIL on \_\_\_\_\_ approved this amended AGREEMENT.

Dated: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Secretary of State

**VANASSE HANGEN BRUSTLIN, INC.**

**Certificate of Vote**

**NEWINGTON-DOVER  
11238S (PART B)  
General Sullivan Bridge**

I, Robert M. Dubinsky, hereby certify that I am the duly elected Clerk of Vanasse Hangen Brustlin, Inc.

I hereby certify the following is a true copy of Vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on January 29, 2020, at which a quorum of the Board was present and voting.

**VOTED:**

*That Martin F. Kennedy is Senior Principal for Vanasse Hangen Brustlin, Inc. and is hereby authorized to execute professional services contracts, proposals and amendments in the name and behalf of Vanasse Hangen Brustlin, Inc., and affix its corporate seal thereto; and such execution of any professional service contract, proposal or amendment in this company's name on its behalf under seal of the company, shall be valid and binding upon this company.*

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of this date, and that Martin F. Kennedy is Senior Principal for this Corporation

ATTEST:

Date: 10/5/2020



# State of New Hampshire

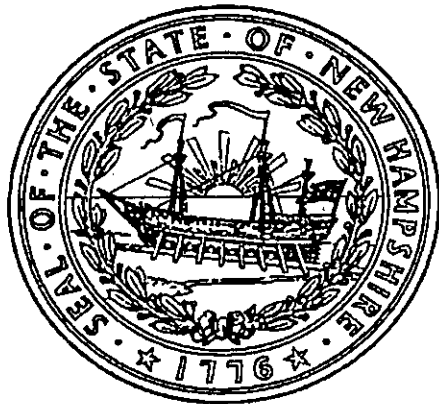
## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that VANASSE HANGEN BRUSTLIN, INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on December 11, 1986. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 104275

Certificate Number: 0004892977



IN TESTIMONY WHEREOF,  
I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 15th day of April A.D. 2020.

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State



VANAS-1

OP ID: CL

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/27/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> 781-245-5400 Poole Professional B&B of MA 107 Audubon Rd, #2, Ste 305 Wakefield, MA 01880 Christopher A. Poole		<b>CONTACT</b> Christopher A. Poole <b>PHONE</b> 781-245-5400 <b>FAX</b> 781-245-5463 <b>E-MAIL ADDRESS:</b>	
<b>INSURED</b> Vanasse Hangen Brustlin Inc VHB Eng Surveying Landscape Arch & Geology PC, VHB Eng NC PC, Vanasse Hangen Brustlin LLC, VHB Metro DC LLC P. O. Box 9151 Watertown, MA 02471		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Transportation Insurance Co. NAIC # 20494 <b>INSURER B:</b> Safety Insurance Company 39454 <b>INSURER C:</b> Continental Insurance Company 35289 <b>INSURER D:</b> XL Specialty Insurance Company 37885 <b>INSURER E:</b> <b>INSURER F:</b>	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	AOL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab <input checked="" type="checkbox"/> Blanket Waiver GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	6018141932 NO DEDUCTIBLE XCU COVERAGE INCL	05/01/2020	05/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Val Paper \$ 1,500,000
C	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> 1501873 MA <input checked="" type="checkbox"/> SAFETY NOH	X	X	6018203376	05/01/2020	05/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ 1,000,000 Medical Expense \$ 5,000
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	X	X	6018203362 FOLLOWS FORM	05/01/2020	05/01/2021	EACH OCCURRENCE \$ 14,000,000 AGGREGATE \$ 14,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y/N <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		X	6017185236 ALL STATES LONGSHORE/HA	05/01/2020	05/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Arch Eng Prof Liab Incl Pollution Liab			DPR9962765 FULL PRIOR ACTS	07/19/2020	07/19/2021	Per Claim \$ 5,000,000 Aggregate \$ 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: See Attached List of Projects  
Professional Liability Deductible: \$50,000

## CERTIFICATE HOLDER

NHDOT-1

New Hampshire Department  
of Transportation  
John O. Morton Building  
7 Hazen Drive, P.O. Box 483  
Concord, NH 03302-0483

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**NOTEPAD:**

HOLDER CODE NHDOT-1  
INSURED'S NAME Vanasse Hangen Brustlin Inc

VANAS-1  
OP ID: CL

PAGE 2  
Date 08/27/2020

RE: Projects List Attached

New Hampshire Department of Transportation is included as additional insured per written contract under the general, auto, and umbrella liability policies subject to same terms and conditions. Coverage is primary and non-contributory. Waiver of subrogation applies to indicated policies in favor of additional insured. 30 day notice of cancellation except 10 day notice for non-payment of premium.





**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



**Victoria F. Sheehan**  
**Commissioner**

**William Cass, P.E.**  
**Assistant Commissioner**

**Bureau of Bridge Design**  
**May 7, 2020**

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Transportation to amend Contract #5000576 with Vanasse Hangen Brustlin, Inc., Vendor #174584, to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington, by retroactively extending the completion date from May 31, 2020 to December 31, 2020, effective upon Governor and Council approval. The original Agreement was approved by Governor and Council on August 26, 2015, Item #30. Time extension only, no new funding.

**EXPLANATION**

This item is retroactive because the circumstances that contribute to the time extension, the COVID-19 pandemic, were unforeseen. The stay at home order has hindered public participation and negatively impacted completion of the project's public outreach for Section 106 Consultation prior to May 31, 2020.

On August 26, 2015, the Governor and Council authorized the subject engineering and environmental services Agreement (Item #30; copy of Resolution attached) in the amount of \$291,531.41 to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. This 1930's 9-span structure (6 steel deck truss approach spans and a 3-span steel through-truss deck arch) has a total length of 1,585 feet. It has been on the Red List since 1990 and is currently closed to all traffic due to its deteriorated condition. This project is currently included in the State's Ten-Year Transportation Improvement Plan (Newington-Dover, 11238S).

On June 6, 2018, the Governor and Council authorized a fee increase and time extension amendment to the Agreement (Item #53; copy of Resolution attached) in the amount of \$754,310.22 (from \$291,531.41 to \$1,045,841.63) for the expanded scope of work for the Type, Size and Location (TS&L) evaluation and environmental coordination for the General Sullivan Bridge. The completion date was amended from December 31, 2018 to June 30, 2019.

There were two earlier and two subsequent time extension amendments. The first time extension amendment extended the original completion date of December 31, 2016 to December 31, 2017, and was approved by Governor and Council on December 21, 2016 (Item #5H; copy of Resolution attached). The second time extension amendment extended the completion date to December 31, 2018, and was approved by Governor and Council on October 25, 2017 (Item #5A; copy of Resolution attached). The fourth time extension amendment extended the completion date to December 31, 2019,

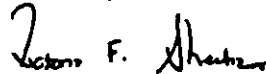
and was approved by Governor and Council on June 5, 2019 (Item #5D; copy of Resolution attached). The fifth time extension amendment extended the completion date to May 31, 2020, and was approved by Governor and Council on December 18, 2019 (Item #5M; copy of Resolution attached).

The purpose of this time extension amendment is to allow the consultant sufficient time to complete the public outreach for the Section 106 Consultation and issue a Supplemental Environmental Impact Statement (SEIS). Of the previously-amended \$1,045,841.63 amount for this contract, there is a balance of approximately \$189,500.00 remaining (100% Turnpike Funds).

This amended Agreement has been approved by the Attorney General as to form and execution. Copies of the fully-executed amended Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that authority be given to amend this Agreement for consulting services as outlined above.

Sincerely,

A handwritten signature in black ink, appearing to read "Victoria F. Sheehan".

Victoria F. Sheehan  
Commissioner

Attachments



**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



**Victoria F. Sheehan**  
**Commissioner**

**NEWINGTON-DOVER**  
**11238S (Part B)**  
**General Sullivan Bridge**  
**Time Extension Amendment #6**  
**(Agreement Dated July 15, 2015,**  
**Contract No. 5000576)**

**William Cass, P.E.**  
**Assistant Commissioner**

**Bureau of Highway Design**  
**Room 200 (CMF)**  
**Tel. (603) 271-2171**  
**Fax: (603) 271-7025**

May 7, 2020

**Mr. Peter J. Walker**  
**Project Manager**  
**Vanasse Hangen Brustlin, Inc.**  
**2 Bedford Farms Drive, Suite 200**  
**Bedford, NH 03110-6532**

Dear Mr. Walker:

This letter amends Article I, Section G (Date of Completion) for the above-noted Agreement. The original and amended dates are as follows:

Original Completion Date	December 31, 2016
Amended to	December 31, 2017
Amended to	December 31, 2018
Amended to	June 30, 2019
Amended to	December 31, 2019
Amended to	May 31, 2020
By this letter, amended to	December 31, 2020


This no-additional-cost change order for the extension is as requested by your letter dated April 16, 2020.

This amendment becomes effective upon approval by the Governor and Council.

Sincerely,

  
**Keith A. Cota, P.E.**  
**Chief Project Manager**

Approved:

  
**Peter E. Stamnas, P.E.**  
**Director of Project Development**

We concur in the above Amendment.

**VANASSE HANGEN BRUSTLIN, INC.**

By: 

Title: Senior Principal

KAC/wjh  
Attachments

c:\highway-design\towns\newington\11238-s\part b agreement\letters\time extension #6\vbh 05-07-20 tel #6.docx

**AGREEMENT AMENDMENT**

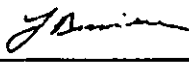
**NEWINGTON-DOVER, 11238S (PART B)**

**VANASSE HANGEN BRUSTLIN, INC.**

IN WITNESS WHEREOF the parties hereto have executed this amended AGREEMENT on the day and year first above written.

**Consultant**

WITNESS TO THE CONSULTANT

By: 

Dated: 5/8/2020

CONSULTANT

By: 

Senior Principal (Title)

Dated: 5/8/2020

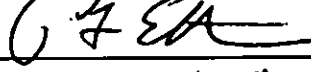
**Department of Transportation**

WITNESS TO THE STATE OF NEW HAMPSHIRE

By: 

Dated: May 13, 2020

THE STATE OF NEW HAMPSHIRE

By:   
Director of Project Development

for DOT COMMISSIONER  
Dated: May 13, 2020

**Attorney General**

This is to certify that the above-amended AGREEMENT has been reviewed by this office and is approved as to form and execution.

Dated: 10/4/2020

By:   
Assistant Attorney General

**Secretary of State**

This is to certify that the GOVERNOR AND COUNCIL on \_\_\_\_\_ approved this amended AGREEMENT.

Dated: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Secretary of State

**VANASSE HANGEN BRUSTLIN, INC.**

**Certificate of Vote**

**NEWINGTON-DOVER  
11238S (PART B)  
General Sullivan Bridge**

I, Robert M. Dubinsky, hereby certify that I am the duly elected Clerk of Vanasse Hangen Brustlin, Inc.

I hereby certify the following is a true copy of Vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on January 29, 2020, at which a quorum of the Board was present and voting.

**VOTED:**

*That Martin F. Kennedy is Senior Principal for Vanasse Hangen Brustlin, Inc. and is hereby authorized to execute professional services contracts, proposals and amendments in the name and behalf of Vanasse Hangen Brustlin, Inc., and affix its corporate seal thereto; and such execution of any professional service contract, proposal or amendment in this company's name on its behalf under seal of the company, shall be valid and binding upon this company.*

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of this date, and that Martin F. Kennedy is Senior Principal for this Corporation.

ATTEST:

Date: May 8, 2020



Clerk

(Corporate Seal)



# State of New Hampshire

## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that VANASSE HANGEN - BRUSTLIN, INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on December 11, 1986. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 104275

Certificate Number: 0004892977



IN TESTIMONY WHEREOF,  
I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 15th day of April A.D. 2020.

A handwritten signature in cursive script, appearing to read "Wm Gardner".

William M. Gardner  
Secretary of State



VANAS-1

OP ID: CL

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/08/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Pools Professional B&B of MA 107 Audubon Rd, #2, Ste 305 Wakefield, MA 01880 Christopher A. Pools		781-245-5400		<b>CONTACT NAME:</b> Christopher A. Pools	
				<b>PHONE (A/C, No, Ext):</b> 781-245-5400	<b>FAX (A/C, No):</b> 781-245-5463
				<b>E-MAIL ADDRESS:</b>	
				<b>INSURER(S) AFFORDING COVERAGE:</b>	
				<b>INSURER A:</b> Transportation Insurance Co	
				<b>INSURER B:</b> Safety Insurance Company	
				<b>INSURER C:</b> Continental Casualty Company	
				<b>INSURER D:</b> XL Specialty Insurance Company	
				<b>INSURER E:</b>	
				<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURER LYR	TYPE OF INSURANCE	ADDL INSD	SUBR INSD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab <input checked="" type="checkbox"/> Blanket Waiver  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJEC <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	X	X	6018141932 NO DEDUCTIBLE XCU COVERAGE INCL	05/01/2020	05/01/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Val Paper \$ 1,500,000
C	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> 1501873 MA Safety NOH	X	X	6018203376	05/01/2020	05/01/2021	COMBINED SINGLE LIMIT (EA accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical Expense \$ 5,000
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	X	X	6018203362 FOLLOWS FORM	05/01/2020	05/01/2021	EACH OCCURRENCE \$ 14,000,000 AGGREGATE \$ 14,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	6017185236 ALL STATES LONGSHORE/HA	05/01/2020	05/01/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Arch Eng Prof Liab Incl Pollution Liab			DPR9945121 FULL PRIOR ACTS	07/19/2019	07/19/2020	Per Claim \$ 5,000,000 Aggregate \$ 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

PL Deductible: \$50,000

See Attachment

## CERTIFICATE HOLDER

NHDOT-1

New Hampshire Department  
of Transportation  
John O. Morton Building  
7 Hazen Drive, P.O. Box 483  
Concord, NH 03302-0483

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**NOTEPAD:**

HOLDER CODE NHDOT-1  
INSURED'S NAME Vanasse Hangen Brustlin Inc.

VANAS-1  
OP ID: CL

PAGE 2  
Date 05/08/2020

RE: PROJECT(S): Statewide On-Call Hwy Design, 26922-Newington-Dover,  
112388 Part A-Statewide On-Call Br. Design, 26433-Manchester, 16099 Part  
B-Statewide On-Call Water Quality Service, 41454-Statewide On-Call Hwy.  
Design, 41329-Statewide On-Call Air Quality and Noise, 41305-Jaffrey I-  
A003(234), 16037-Statewide On-Call Hwy. Design, 41883-Statewide On-Call  
Br. Design, 41341, Newington-Dover-112388 Part B-General Sullivan Bridge

The State of New Hampshire Department of Transportation is included as  
additional insureds per written contract on the general, auto and umbrella  
liability policies subject to same terms and conditions. Coverage is  
primary and non-contributory. Waiver of subrogation applies in favor of  
additional insured. 30 day notice of cancellation except 10 day notice for  
non-payment of premium.



5M ~~km~~

**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



*Victoria F. Sheehan*  
 Commissioner

*William Cass, P.E.*  
 Assistant Commissioner

Bureau of Bridge Design  
 October 21, 2019

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

The Department of Transportation requests placing this item on the Consent Calendar.

Authorize the Department of Transportation to amend Contract #5000576 with Vanasse Hangen Brustlin, Inc., Vendor #174584, to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington, by extending the completion date from December 31, 2019 to May 31, 2020, effective upon Governor and Council approval. The original Agreement was approved by Governor and Council on August 26, 2015, Item #30. Time extension only, no new funding.

**EXPLANATION**

On August 26, 2015, the Governor and Council authorized the subject engineering and environmental services Agreement (Item #30; copy of Resolution attached) in the amount of \$291,531.41 to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. This 1930's 9-span structure (6 steel deck truss approach spans and a 3-span steel through-truss deck arch) has a total length of 1,585 feet. It has been on the Red List since 1990 and is currently closed to all traffic due to its deteriorated condition. This project is currently included in the State's Ten-Year Transportation Improvement Plan (Newington-Dover, 11238S).

On June 6, 2018, the Governor and Council authorized a fee increase and time extension amendment to the Agreement (Item #53; copy of Resolution attached) in the amount of \$754,310.22 (from \$291,531.41 to \$1,045,841.63) for the expanded scope of work for the Type, Size and Location (TS&L) evaluation and environmental coordination for the General Sullivan Bridge. The completion date was amended from December 31, 2018 to June 30, 2019.

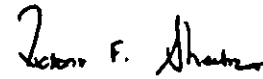
There were two earlier and one subsequent time extension amendments. The first time extension amendment extended the original completion date of December 31, 2016 to December 31, 2017, and was approved by Governor and Council on December 21, 2016 (Item #5H; copy of Resolution attached). The second time extension amendment extended the completion date to December 31, 2018, and was approved by Governor and Council on October 25, 2017 (Item #5A; copy of Resolution attached). The fourth time extension amendment extended the completion date to December 31, 2019, and was approved by Governor and Council on June 5, 2019 (Item #5D; copy of Resolution attached).

The purpose of this time extension amendment is to allow the consultant sufficient time to complete the Section 106 Consultation and issue a Supplemental Environmental Impact Statement (SEIS). Of the previously-amended \$1,045,841.63 amount for this contract, there is a balance of approximately \$286,500.00 remaining (100% Turnpike Funds).

This amended Agreement has been approved by the Attorney General as to form and execution. Copies of the fully-executed amended Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that authority be given to amend this Agreement for consulting services as outlined above.

Sincerely,

A handwritten signature in dark ink, appearing to read "Victoria F. Sheehan".

Victoria F. Sheehan  
Commissioner

Attachments



THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan  
Commissioner

NEWINGTON-DOVER  
11238S (Part B)  
General Sullivan Bridge  
Time Extension Amendment #5  
(Agreement Dated July 15, 2015,  
Contract No. 5000576)

William Cass, P.E.  
Assistant Commissioner

Bureau of Highway Design  
Room 200 (CMF)  
Tel. (603) 271-2171  
Fax: (603) 271-7025

October 17, 2019

Mr. Peter J. Walker  
Project Manager  
Vanasse Hangen Brustlin, Inc.  
2 Bedford Farms Drive, Suite 200  
Bedford, NH 03110-6532

Dear Mr. Walker:

This letter amends Article I, Section G (Date of Completion) for the above-noted Agreement. The original and amended dates are as follows:

Original Completion Date	December 31, 2016
Amended to	December 31, 2017
Amended to	December 31, 2018
Amended to	June 30, 2019
Amended to	December 31, 2019
By this letter, amended to	May 31, 2020

This no-additional-cost change order for the extension is as requested by your letter dated September 26, 2019.

This amendment becomes effective upon approval by the Governor and Council.

Sincerely,

Keith A. Cota, P.E.  
Chief Project Manager

Approved:

Peter E. Stamnas, P.E.  
Director of Project Development

We concur in the above Amendment.

VANASSE HANGEN BRUSTLIN, INC.

By:

Title:

KAC/wjh  
Attachments

s:\highway-design\towns\newington\11238-spart b agreement\letters\time extension #4\vhb 10-17-19 tel5.docx

**AGREEMENT AMENDMENT**

**NEWINGTON-DOVER, 11238S (PART B)**

**VANASSE HANGEN BRUSTLIN, INC.**

IN WITNESS WHEREOF the parties hereto have executed this amended AGREEMENT on the day and year first above written.

**Consultant**

WITNESS TO THE CONSULTANT

By: *Louis Derville*

Dated: 11/01/19

CONSULTANT

By: *Gabriel Bous*

*Managing Director* (Title)

Dated: 10/29/19

**Department of Transportation**

WITNESS TO THE STATE OF NEW HAMPSHIRE

By: *John C. Dowlak*

Dated: November 4, 2019

THE STATE OF NEW HAMPSHIRE

By: *[Signature]*

Director of Project Development

For DOT COMMISSIONER

Dated: November 4, 2019

**Attorney General**

This is to certify that the above-amended AGREEMENT has been reviewed by this office and is approved as to form and execution.

Dated: 11/27/19

By: *Alvin B. Greenstein*

Assistant Attorney General

**Secretary of State**

This is to certify that the GOVERNOR AND COUNCIL on \_\_\_\_\_ approved this amended AGREEMENT.

Dated: \_\_\_\_\_

Attest:

By: \_\_\_\_\_

Secretary of State

**VANASSE HANGEN BRUSTLIN, INC.**

**Certificate of Vote**

**Newington-Dover  
11238S (Part B)  
General Sullivan Bridge**

I, Robert M. Dubinsky, hereby certify that I am the duly elected Clerk of Vanasse Hangen Brustlin, Inc.

I hereby certify the following is a true copy of Vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on February 6, 2019, at which a quorum of the Board was present and voting.

**VOTED:**

*That Robin Bousa is Managing Director for Vanasse Hangen Brustlin, Inc. and is hereby authorized to execute professional services contracts, proposals and amendments in the name and behalf of Vanasse Hangen Brustlin, Inc., and affix its corporate seal thereto; and such execution of any professional service contract, proposal or amendment in this company's name on its behalf under seal of the company, shall be valid and binding upon this company.*

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of this date, and that Robin Bousa is Managing Director for this Corporation.

ATTEST:

Date: October 28, 2019



# State of New Hampshire

## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that VANASSE HANGEN BRUSTLIN, INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on December 11, 1986. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 104275

Certificate Number : 0004485580



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 2nd day of April A.D. 2019.

A handwritten signature in black ink, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: CL

DATE (MM/DD/YYYY)

10/29/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Poole Professional Ltd. 107 Audubon Rd. #2, Ste. 305 Wakefield, MA 01880 Christopher A. Poole	<b>CONTACT NAME:</b> <b>PHONE</b> [A/C No. Ext.]: <b>FAX</b> [A/C No.]: <b>E-MAIL</b> <b>ADDRESS:</b> <b>PRODUCER</b> <b>CUSTOMER ID #:</b> VANAS-1														
<b>INSURED</b> Vanasse Hangen Brustlin, Inc.; VHB Eng./Surveying/Landscape Arch.& Geology P.C.; Vanasse Hangen Brustlin, LLC, VHB Eng., NC, PC, VHB Metro DC, LLC P. O. Box 9161 Watertown, MA 02471	<b>INSURER(S) AFFORDING COVERAGE</b> <table border="1"><thead><tr><th>INSURER</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: Valley Forge Insurance Company</td><td>20508</td></tr><tr><td>INSURER B: Safety Insurance Company</td><td>39454</td></tr><tr><td>INSURER C: Continental Casualty Company</td><td>20443</td></tr><tr><td>INSURER D: XL Specialty Insurance Company</td><td>37885</td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER	NAIC #	INSURER A: Valley Forge Insurance Company	20508	INSURER B: Safety Insurance Company	39454	INSURER C: Continental Casualty Company	20443	INSURER D: XL Specialty Insurance Company	37885	INSURER E:		INSURER F:	
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INSURER D: XL Specialty Insurance Company	37885														
INSURER E:															
INSURER F:															

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

SWR LTR	TYPE OF INSURANCE	ADOL	ESUR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LISTS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contract. Liab. <input checked="" type="checkbox"/> Blanket Waiver GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	X	X	8018141932  NO DEDUCTIBLE XCO COVERAGE INCL.	05/01/2019	05/01/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000 Val Paper \$ 1,500,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS	X	X	8018203376-NO DED	05/01/2019	05/01/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$
B	<input checked="" type="checkbox"/> SCHEDULED AUTOS			1501873-MASS AUTO NO DED	06/13/2019	06/13/2020	PROPERTY DAMAGE (PER ACCIDENT) \$ Medical Expense \$ 5,000
B	<input checked="" type="checkbox"/> HIRED AUTOS			MA AUTO INCLDS NOH			
B	<input checked="" type="checkbox"/> NON-OWNED AUTOS						
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000	X	X	8018203382 FOLLOW FORM	05/01/2019	05/01/2020	EACH OCCURRENCE \$ 14,000,000 AGGREGATE \$ 14,000,000 \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	6017185236 ALL STATES LONGSHORE/HARB	05/01/2019	05/01/2020	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Arch Eng Prof Liab Incl Pollution Liab			DPR9945121 FULL PRIOR ACTS	07/19/2019	07/19/2020	Per Claim \$ 5,000,000 Aggregate \$ 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Nowington-Doyor, General Sullivan Bridge, 11238-S (Part B)  
Deductible for the Professional Liability/Arch/Engr E&O: \$50,000.00  
See Attachment

**CERTIFICATE HOLDER**

NHDOT-1

New Hampshire Department  
of Transportation  
John O. Morton Building  
1 Hazen Drive, P.O. Box 483  
Concord, NH 03301-0483

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**NOTEPAD:**

HOLDER CODE NHDOT-1

VANAS-1

PAGE 2

INSURED'S NAME Vanasse Hangen Brustlin, Inc.;

OP ID: CL

Date 10/29/2019

RE: Newington-Dover, General Sullivan Bridge, 11238-S (Part B)

New Hampshire Department of Transportation is included as additional insureds per written contract on the general, auto and umbrella liability policies subject to same terms and conditions. Coverage is primary and non-contributory. Waiver of subrogation applies in favor of additional insured. 30 day notice of cancellation except 10 day notice for non-payment of premium.





Victoria F. Sheehan  
Commissioner

**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**

G+C # 5D  
Date 6-5-19



William Cass, P.E.  
Assistant Commissioner

Bureau of Bridge Design  
April 15, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

The Department of Transportation requests placing this item on the Consent Calendar.

Authorize the Department of Transportation to amend Contract #5000576 with Vanasse Hangen Brustlin, Inc., Vendor #174584, to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington, by extending the completion date from June 30, 2019 to December 31, 2019, effective upon Governor and Council approval. The original Agreement was approved by Governor and Council on August 26, 2015, Item #30. Time extension only, no new funding.

**EXPLANATION**

On August 26, 2015, the Governor and Council authorized the subject engineering and environmental services Agreement (Item #30; copy of Resolution attached) in the amount of \$291,531.41 to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. This 1930's 9-span structure (6 steel deck truss approach spans and a 3-span steel through-truss deck arch) has a total length of 1,585 feet. It has been on the Red List since 1990 and is currently closed to all traffic due to its deteriorated condition. This project is currently included in the State's Ten-Year Transportation Improvement Plan (Newington-Dover, 11238S).

On June 6, 2018, the Governor and Council authorized a fee increase and time extension amendment to the Agreement (Item #53; copy of Resolution attached) in the amount of \$754,310.22 (from \$291,531.41 to \$1,045,841.63) for the expanded scope of work for the Type, Size and Location (TS&L) evaluation and environmental coordination for the General Sullivan Bridge. The completion date was amended from December 31, 2018 to June 30, 2019.

There were two earlier time extension amendments. The first time extension amendment extended the original completion date of December 31, 2016 to December 31, 2017, and was approved by Governor and Council on December 21, 2016 (Item #5H; copy of Resolution attached). The second time extension amendment extended the completion date to December 31, 2018, and was approved by Governor and Council on October 25, 2017 (Item #5A; copy of Resolution attached).

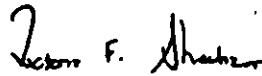
The purpose of this time extension amendment is to allow the consultant sufficient time to complete the Section 106 Consultation and issue a Supplemental Environmental Impact Statement (SEIS). Target dates for project milestones consist of presentation of draft SEIS in June/July 2019 with final SEIS in

August/September 2019. Of the previously-amended \$1,045,841.63 amount for this contract, there is a balance of approximately \$420,000.00 remaining (100% Turnpike Funds).

This amended Agreement has been approved by the Attorney General as to form and execution. Copies of the fully-executed amended Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that authority be given to amend this Agreement for consulting services as outlined above.

Sincerely,

A handwritten signature in dark ink, appearing to read "Victoria F. Sheehan". The signature is fluid and cursive, with the first name being the most prominent.

Victoria F. Sheehan  
Commissioner

Attachments



THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan  
Commissioner

NEWINGTON-DOVER  
11238S (Part B)  
General Sullivan Bridge  
Time Extension Amendment #4  
(Agreement Dated July 15, 2015,  
Contract No. 5000576)

William Cass, P.E.  
Assistant Commissioner

Bureau of Highway Design  
Room 200 (CMF)  
Tel. (603) 271-2171  
Fax: (603) 271-7025

April 15, 2019

Mr. Peter J. Walker  
Project Manager  
Vanasse Hangen Brustlin, Inc.  
2 Bedford Farms Drive, Suite 200  
Bedford, NH 03110-6532

Dear Mr. Walker:

This letter amends Article I, Section G (Date of Completion) for the above-noted Agreement. The original and amended dates are as follows:

Original Completion Date	December 31, 2016
Amended to	December 31, 2017
Amended to	December 31, 2018
Amended to	June 30, 2019
By this letter, amended to	December 31, 2019

This no-additional-cost change order for the extension is as requested by your letter dated April 5, 2019.

This amendment becomes effective upon approval by the Governor and Council.

Sincerely,

Keith A. Cota, P.E.  
Chief Project Manager

Approved:

Peter E. Stannos, P.E.  
Director of Project Development

We concur in the above Amendment.

VANASSE HANGEN BRUSTLIN, INC.

By:

Title: Senior Principal

KAC/wjh  
Attachments

s:\highway-design\towns\newington\11238-spart b agreement\letters\time extension #4\vhb 04-15-19 tel4.docx

**AGREEMENT AMENDMENT**

**NEWINGTON-DOVER, 11238S (PART B)**

**VANASSE HANGEN BRUSTLIN, INC.**

IN WITNESS WHEREOF the parties hereto have executed this amended AGREEMENT on the day and year first above written.

**Consultant**

WITNESS TO THE CONSULTANT

By: 

Dated: 4/20/19

CONSULTANT

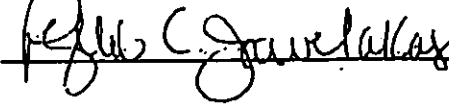
By: 

SENIOR PRINCIPAL (Title)

Dated: 4/22/19


**Department of Transportation**

WITNESS TO THE STATE OF NEW HAMPSHIRE

By: 

Dated: April 29, 2019

THE STATE OF NEW HAMPSHIRE

By: 

Director of Project Development

for DOT COMMISSIONER

Dated: April 29, 2019

**Attorney General**

This is to certify that the above-amended AGREEMENT has been reviewed by this office and is approved as to form and execution.

Dated: May 1, 2019

By:   
Assistant Attorney General

**Secretary of State**

This is to certify that the GOVERNOR AND COUNCIL on JUN 05 2019 approved this amended AGREEMENT.

Dated: JUN 05 2019

Attest:

By:   
Secretary of State

**DEPUTY SECRETARY OF STATE**

**VANASSE HANGEN BRUSTLIN, INC.**

**Certificate of Vote**

**NEWINGTON-DOVER**

**11238S (Part B)**

**General Sullivan Bridge**

I, Robert M. Dubinsky, hereby certify that I am the duly elected Clerk of Vanasse Hangen Brustlin, Inc.

I hereby certify the following is a true copy of Vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on February 6, 2019, at which a quorum of the Board was present and voting.

**VOTED:**

*That Martin F. Kennedy is Senior Principal for Vanasse Hangen Brustlin, Inc. and is hereby authorized to execute professional services contracts, proposals and amendments in the name and behalf of Vanasse Hangen Brustlin, Inc., and affix its corporate seal thereto; and such execution of any professional service contract, proposal or amendment in this company's name on its behalf under seal of the company, shall be valid and binding upon this company.*

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of this date, and that Martin F. Kennedy is Senior Principal for this Corporation

ATTEST:

Date:

4/22/2019





# State of New Hampshire

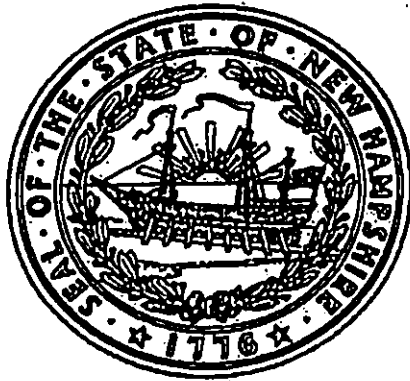
## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that VANASSE HANGEN BRUSTLIN, INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on December 11, 1986. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 104275

Certificate Number : 0004485580



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 2nd day of April A.D. 2019.

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State ~



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: CL

DATE (MM/DD/YYYY)

04/25/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Poole Professional Ltd. 107 Audubon Rd. #2, Ste. 305 Watford, MA 01850 Christopher A. Poole		<b>CONTACT</b> NAME: _____ PHONE: _____ FAX: _____ JAC No. EXT: _____ E-MAIL: _____ ADDRESS: _____ PRODUCER: _____ CUSTOMER ID: <b>VANAS-1</b>	
<b>INSURED</b> Vanasse Hangen Brustlin, Inc.; VHB Eng. Surveying, Landscape Arch. & Geology P.C.; Vanasse Hangen Brustlin, LLC, VHB Eng., NC, PC, VHB Metro DC, LLC P. O. Box 9151 Watertown, MA 02471	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A: Valley Forge Insurance Company</b>		<b>20508</b>
	<b>INSURER B: Safety Insurance Company</b>		<b>39484</b>
	<b>INSURER C: Continental Casualty Company</b>		<b>20443</b>
	<b>INSURER D: XL Specialty Insurance Company</b>		<b>37885</b>
	<b>INSURER E:</b>		
<b>INSURER F:</b>			

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

USER LTA	TYPE OF INSURANCE	ADOL. COVR. INSR. (Y/N)	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY	<input checked="" type="checkbox"/>	5018141932	05/01/2019	05/01/2020	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	<input checked="" type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR				DAMAGE TO RENTED PREMISES (EA occurrence) \$ 1,000,000
	<input checked="" type="checkbox"/> Contract Lib.					MED EXP (Any one person) \$ 10,000
	<input checked="" type="checkbox"/> Blanket Waiver					PERSONAL & ADV INJURY \$ 1,000,000
GRANT AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMPROP AGG \$ 2,000,000
						Val Paper \$ 1,500,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY	<input checked="" type="checkbox"/>	5018203376-NO DED	05/01/2019	05/01/2020	COMBINED SINGLE LIMIT (EA accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS					PROPERTY DAMAGE (PER ACCIDENT) \$
B	<input checked="" type="checkbox"/> HIRED AUTOS		1501873-MASS AUTO NO DED MA AUTO INCLDS NON	08/13/2018	08/13/2019	Medical Expense \$ 5,000
B	<input checked="" type="checkbox"/> NON-OWNED AUTOS					
C	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/>	5018203382 FOLLOW FORM	05/01/2019	05/01/2020	EACH OCCURRENCE \$ 14,000,000
	<input type="checkbox"/> EXCESS LIAB	<input checked="" type="checkbox"/> CLAIMS-MADE				AGGREGATE \$ 14,000,000
	<input checked="" type="checkbox"/> DEDUCTIBLE					
	<input checked="" type="checkbox"/> RETENTION \$ 10,000					
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	<input checked="" type="checkbox"/>	5017185236	05/01/2019	05/01/2020	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH)	<input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N				EL EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					EL DISEASE - EA EMPLOYEE \$ 1,000,000
						EL DISEASE - POLICY LIMIT \$ 1,000,000
D	Arch/Engr E&O		DPR9928347	07/19/2018	07/19/2019	Per Claim \$ 5,000,000
	Incl Pollution Lib					Aggregate \$ 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Newington-Dover, General Sullivan Bridge, 11238-S (Part B)  
Deductible for the Professional Liability/Arch./Engr. E&O: \$75,000.00  
See Attachment

**CERTIFICATE HOLDER****CANCELLATION**

New Hampshire Department of Transportation John O. Morton Building 1 Hazen Drive, P.O. Box 483 Concord, NH 03301-0483	NHDOT-1
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
AUTHORIZED REPRESENTATIVE 	

© 1988-2009 ACORD CORPORATION. All rights reserved.

**NOTEPAD:**

HOLDER CODE NHDOT-1  
INSURED'S NAME Vanasse Hangen Brustlin, Inc.;

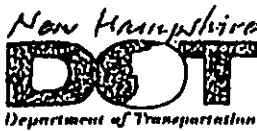
VANAS-1  
OP ID: CL

PAGE 2  
Date 04/26/2019

RE: Newington-Dover, General Sullivan Bridge, 11238-8 (Part B).

New Hampshire Department of Transportation is included as additional insureds per written contract for ongoing and completed operations on the general, auto, and umbrella liability policies subject to same terms and conditions. Coverage is primary and non-contributory. Waiver of subrogation applies in favor of additional insured. 30 day notice of cancellation except 10 day notice for non-payment of premium.





Victoria F. Sheehan  
Commissioner

THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION

G+C #53  
Date 6/6/18



William Cass, P.E.  
Assistant Commissioner

Bureau of Bridge Design  
March 29, 2018

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

REQUESTED ACTION

1. Authorize the Department of Transportation to amend Contract #5000576, with Vanasse Hangen Brustlin, Inc., Bedford, NH, Vendor #174584, to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington, by increasing the total amount payable by \$754,310.22 (from \$291,531.41 to \$1,045,841.63) for additional design services that were not anticipated in the original scope of work, effective upon Governor and Council approval. 100% Turnpike Funds.

Funds to support this request are available in the following account in State FY 2018 and FY 2019, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified:

	FY 2018	FY 2019
04-96-96-961017-7514		
Spaulding Turnpike Expansion		
046-500463 Eng Consultants Non-Benefits	\$70,000.00	\$684,310.22

2. Further, authorize to amend the contract's completion date from December 31, 2018 to June 30, 2019, effective upon Governor and Council approval.

EXPLANATION

On August 26, 2015, the Governor and Council authorized the subject engineering and environmental services Agreement (Item #30; copy of Resolution attached) in the amount of \$291,531.41 to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. This 1930's 9-span structure (6 steel deck truss approach spans and a 3-span steel through-truss deck arch) has a total length of 1,585 feet. It has been on the Red List since 1990 and is currently limited to only pedestrian and bicycle traffic. This project is currently included in the State's Ten-Year Transportation Improvement Plan (Newington-Dover, 11238S).

This amendment to the Agreement involves the expanded scope of work for the Type, Size and Location (TS&L) evaluation and environmental coordination for the General Sullivan Bridge. The preliminary TS&L and life cycle cost analysis completed to date have concluded that there is a need to formally re-evaluate the commitments made under the original Newington-Dover, 11238 environmental documentation for the bridge rehabilitation undertaken in a Final Environmental Impact Statement (FEIS) as required by the National Environmental Policy Act of 1969 (NEPA). On August 17, 2017, the Department requested through the Federal Highway Administration (FHWA) to re-open the NEPA process and re-evaluate the reasonable range of alternatives, beyond the rehabilitation alternative, included in the original FEIS. In discussions with FHWA, the re-evaluation process was refined to include only the preparation of a supplemental EIS relative to the rehabilitation of the General Sullivan Bridge in compliance with 23 CFR 771.130. This process requires:

- Coordination with participating agencies and consulting parties,
- Re-evaluation of the area of potential effect for historic resources,
- New alternative screening,

- Constructability reviews,
- Environmental impact evaluations,
- Public outreach, and
- Formal development of a Supplemental EIS (SEIS) and Federal Record of Decision (ROD) consistent with NEPA requirements.

While limited scope was included within Part "B" agreement to address this work, the effort exceeds the original scope and budget. This supplemental contract fee addresses the scope to support and produce the SEIS to address pedestrian and bicycle access and including:

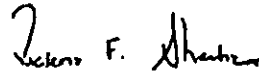
- Update of the shoreland and water resource mapping,
- Update of the 2005 cultural resource surveys and project area form,
- Hazardous materials site characterization,
- Pedestrian and bicycle counts (for the spring/summer of 2018),
- Development of alternatives (expanded TS&L),
- Constructability review,
- Update of impact assessments based upon the preferred alternative,
- Public outreach,
- Development of the draft EIS (with a Section 4(f) evaluation pursuant to the US Department of Transportation Act of 1966), final SEIS and supplemental ROD, and
- A supplemental safety inspection of the General Sullivan Bridge due to its continual deterioration.

Also included in this amendment is an extension of the contract's previously-amended completion dates to allow the consultant sufficient time to complete the additional work for the preliminary design phase of this project. The first time extension amendment extended the original completion date of December 31, 2016 to December 31, 2017, and was approved by Governor and Council on December 21, 2016, Item #5H. The second time extension amendment extended the completion date to December 31, 2018, and was approved by Governor and Council on October 25, 2017, Item #5A.

This amended Agreement has been approved by the Attorney General as to form and execution. Copies of the fully-executed amended Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

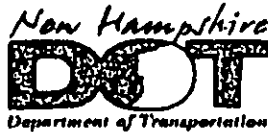
It is respectfully requested that authority be given to amend this Agreement for consulting services as outlined above.

Sincerely,



Victoria F. Sheehan  
Commissioner

Attachments



**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



**Victoria F. Sheehan**  
**Commissioner**

**NEWINGTON-DOVER**  
**11238S (Part B)**  
**General Sullivan Bridge**  
**Fee Increase and Time Extension Amendment**  
**(Agreement Dated July 15, 2015,**  
**Contract No. 5000576)**

**William Cass, P.E.**  
**Assistant Commissioner**

**Bureau of Highway Design**  
**Room 200 (CMF)**  
**Tel. (603) 271-2171**  
**Fax: (603) 271-7025**

March 28, 2018

Mr. Peter J. Walker  
Project Manager  
Vanasse Hangen Brustlin, Inc.  
2 Bedford Farms Drive, Suite 200  
Bedford, NH 03110-6532

Dear Mr. Walker:

This letter amends the Table of Contents, Article I, and Article II in the above-referenced Agreement.

The Table of Contents is being amended to add Attachment B – Scope of Work for Supplemental Environmental Impact Statement and Section 4(f) Evaluation, Vanasse Hangen Brustlin, Inc., dated January 30, 2018.

Portions of Article I are being amended by Attachment B.

Article I, Section G (Date of Completion) is being amended to extend the date of completion. The extension of time is as requested by Vanasse Hangen Brustlin, Inc. in their letter dated March 15, 2018. The original and amended dates are as follows:

Original Completion Date	December 31, 2016
Amended to	December 31, 2017
Amended to	December 31, 2018
By this letter, amended to	June 30, 2019

Article II, Section A (General Fee) is being amended to increase the total amount payable under this Agreement by \$754,310.22 as payment for additional design services by Vanasse Hangen Brustlin, Inc. for work associated with producing the Supplemental Environmental Impact Statement [with Section 4(f)] to address pedestrian and bicycle access, and also a supplemental safety inspection of the General Sullivan Bridge due to its continual deterioration. This work effort is described in detail in Attachment B.

The portion of Article II, Section A (General Fee) specifying the maximum direct-labor rate is being amended to read as follows:

\*In accordance with DEPARTMENT policy, the maximum direct-labor rate allowed for all positions under this AGREEMENT shall be ~~\$60.00~~ \$60.00 per hour unless a waiver to the salary cap has been specifically approved for specialty services.

The portion of Article II, Section A (General Fee) specifying the dates for the fee and manhour estimates is being amended to read as follows:

"The total amount to be paid under this AGREEMENT shall not exceed \$1,045,841.63, the sum of the amounts shown in Article II, Section B (which amount is based on the CONSULTANT'S fee and manhour estimates of July 2, 2015 and January 30, 2018),..."

Furthermore, this fee increase revises the amounts in Article II, Section B (Summary of Fees) as follows:

- Increases the estimated amount of (a) actual CONSULTANT'S salaries, costs applicable to actual salaries, salary burden (direct and indirect) and administrative costs attributable to overhead by \$639,790.60, from \$131,985.73 to \$771,776.33.
- Revises the salary burden and overhead cost rate for billing purposes from 161.97% to 157.93%.
- Increases the amount of (b) fixed fee to cover profit and non-reimbursed costs by \$63,979.06, from \$13,198.58 to \$77,177.64.
- Increases the estimated amount of (c) reimbursement for direct, out-of-pocket expenses by \$74,090.00, from \$4,635.00 to \$78,725.00.
- Decreases the estimated amount of (d) reimbursement for actual cost of subconsultant HDR Engineering, Inc. by \$23,549.44, from \$129,185.62 to \$105,636.18.
- Does not change the estimated amount of (d) reimbursement for actual cost of subconsultant KTA Tator, Inc., which remains at \$12,526.48.

Also, the first sentence in paragraph I of Article II, Section C (Limitation of Costs) is being amended to read as follows:

"Costs incurred against this AGREEMENT shall not exceed \$1,045,841.63, unless otherwise authorized."

The above additional work revises the total amount payable under this Agreement, which increases by \$754,310.22, from \$291,531.41 to \$1,045,841.63 by this amendment.

This amendment becomes effective upon approval by the Governor and Council.

Sincerely,

  
Keith A. Cota, P.E.

Chief Project Manager



Approved:

Peter E. Stamnas, P.E.  
Director of Project Development

We concur in the above Amendment.

VANASSE HANGEN BRUSTLIN, INC.

By: 

Title: Senior V.P.

KAC/wjh  
Attachments

**AGREEMENT AMENDMENT**

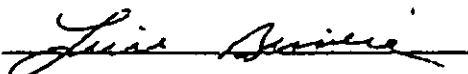
**NEWINGTON-DOVER, 11238S (PART B)**

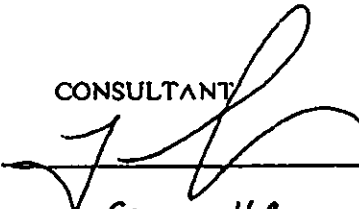
**VANASSE HANGEN BRUSTLIN, INC.**

IN WITNESS WHEREOF the parties hereto have executed this amended AGREEMENT on the day and year first above written.

**Consultant**


WITNESS TO THE CONSULTANT

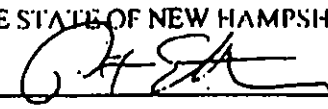
By:   
Dated: 4/4/18

CONSULTANT  
By:   
Senior V.P. (Title)  
Dated: 4/2/18

**Department of Transportation**


WITNESS TO THE STATE OF NEW HAMPSHIRE

By:   
Dated: 4/3/18

THE STATE OF NEW HAMPSHIRE  
By:   
Director of Project Development  
for DOT COMMISSIONER  
Dated: 4/3/18

**Attorney General**

This is to certify that the above-amended AGREEMENT has been reviewed by this office and is approved as to form and execution.

Dated: 5/2/18 By:   
Assistant Attorney General

**Secretary of State**

This is to certify that the GOVERNOR AND COUNCIL on JUN 06 2018 approved this amended AGREEMENT.

Dated: JUN 06 2018 Attest:   
By: **DEPUTY SECRETARY OF STATE**

**VANASSE HANGEN BRUSTLIN, INC.**

**Certificate of Vote**

**Newington-Dover  
General Sullivan Bridge  
11238S (Part B)**

I, Robert M. Dubinsky, hereby certify that I am the duly elected Clerk of Vanasse Hangen Brustlin, Inc.

I hereby certify the following is a true copy of a Vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on January 31, 2018, at which a quorum of the Board was present and voting.

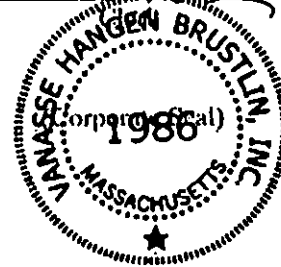
***VOTED:***

*That Thomas Jackmin is New England Regional Manager for Vanasse Hangen Brustlin, Inc. and is hereby authorized to execute professional service contracts, proposals and amendments in the name and behalf of Vanasse Hangen Brustlin, Inc., and affix its corporate seal thereto; and such execution of any professional service contract, proposal or amendment in this company's name on its behalf under seal of the company, shall be valid and binding upon this company.*

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of this date, and that Thomas Jackmin is New England Regional Manager for this Corporation.

ATTEST:

Date: April 2, 2018



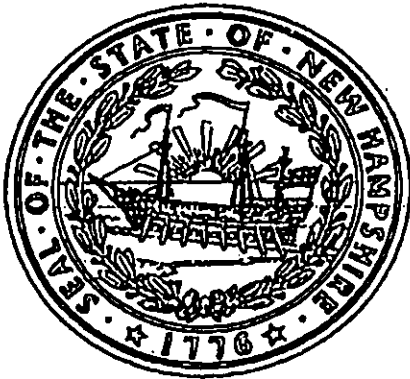
**State of New Hampshire**  
**Department of State**

**CERTIFICATE**

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that VANASSE HANGEN BRUSTLIN, INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on December 11, 1986. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 104275

Certificate Number : 0004071454



IN TESTIMONY WHEREOF,  
I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 2nd day of April A.D. 2018.

A handwritten signature in cursive script, appearing to read "Wm. Gardner".

William M. Gardner  
Secretary of State



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: CL

DATE (MM/DD/YYYY)  
04/02/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Poole Professional Ltd. 107 Audubon Rd. #2, Ste. 305 Wakefield, MA 01880 Christopher A. Poole	<b>CONTACT</b> NAME: PHONE: FAX: ADDRESS: PRODUCER: CUSTOMER ID: <b>VANAS-1</b>
<b>INSURED</b> Vanasse Hangen Brustlin, Inc.; VHB Eng., Surveying, Landscape Arch. & Geology P.C.; Vanasse Hangen Brustlin, LLC, VHB Eng., NC, PC, VHB DC, LLC P. O. Box 9151 Watertown, MA 02471	<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Continental Casualty Company 20443 INSURER B: Safety Insurance Company 39454 INSURER C: The Continental Ins Co. INSURER D: Valley Forge Insurance Company 20508 INSURER E: INSURER F:

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	INSURER	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contract. Lib. <input checked="" type="checkbox"/> Blanket Waiver GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-ECT <input type="checkbox"/> LOC	Y	Y	5018141932	05/01/2017 05/01/2018 05/01/2018 05/01/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 FEDERAL AGGREGATE \$ 2,000,000 FEDERAL AGGREGATE \$ 2,000,000
<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	5018203376 - NO DED. 1501873 - MASS AUTO NO DE MA AUTO INCLDS. NO&H	05/01/2017 05/01/2018 05/01/2018 05/01/2019 06/13/2017 06/13/2018	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$ Medical Exp. \$ 5,000
<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000	Y	Y	5018203362 FOLLOW FORM	05/01/2017 05/01/2019	EACH OCCURRENCE \$ 14,000,000 AGGREGATE \$ 14,000,000
<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A	5017185236 ALL STATES LONGSHORE/HAZ	05/01/2017 05/01/2018 05/01/2018 05/01/2019	<input checked="" type="checkbox"/> WC STATUS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
<b>A</b> Office Package \$1,000 Deductible			5018141932	05/01/2017 05/01/2018 05/01/2018 05/01/2019	Valuable Papers 2,250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Newington-Dover, General Sullivan Bridge 11238-S (Part B). Interest of the New Hampshire Department of Transportation is included as additional insured under the above indicated policies only subject to all policy terms. 30 day notice of cancellation except 10 day for non-payment of premium.

## CERTIFICATE HOLDER

NHDOT-1

New Hampshire Department  
of Transportation  
John O. Morton Building  
1 Hazen Drive, P.O. Box 463  
Concord, NH 03301-0463

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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VANAS-1

QP ID: CI

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/02/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Poolo Professional Ltd. 107 Audubon Rd. #2, Ste. 305 Watfield, MA 01880 Christopher A. Poolo	781-245-5400	CONTACT Christopher A. Poolo PHONE (AC, No, Ext): 781-245-5400 FAX (AC, No): 781-245-5463 ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: XL Specialty Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 37885
INSURED Vanasse Hangen Brustlin, Inc. VHB Eng, Surveying, Landscape Arch & Geology P.C.; Vanasse Brustlin, LLC, VHB Eng., NC PC, VHB DC, LLC P. O. Box 9161 Watertown, MA 02471			

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSURANCE TYPE	TYPE OF INSURANCE	ACORD 101/102/103	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS	
<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  <input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. <input type="checkbox"/> LOC <input type="checkbox"/> OTHER						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMPROP AGG	
<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> Hired AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	
<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTIONS  <input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER (MEMBER EXCLUDED?) (Necessary in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						EACH OCCURRENCE AGGREGATE  PER STATUTE <input type="checkbox"/> DIN- PR <input type="checkbox"/> E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	
A	Engrs. Prof. Liab. Incl. Poll. Liab.		DPR9915924 FULL PRIOR ACTS	07/19/2017	07/19/2018	Per Claim Aggregate	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Nowington-Dover, General Sullivan Bridge 11238-S (Part B)  
For professional liability coverage, the aggregate limit is the total  
insurance available for all covered claims presented within the policy  
period. The limit will be reduced by payments of indemnity and expense.

## CERTIFICATE HOLDER

NHDOT-1

New Hampshire Department  
of Transportation  
John O. Morton Building  
1 Hazen Drive, P.O. Box 483  
Concord, NH 03301-0483

## CANCELLATION

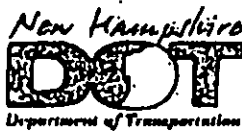
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE  
THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN  
ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



**VICTORIA F. SHEEHAN**  
**COMMISSIONER**

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**WILLIAM CASS, P.E.**  
**ASSISTANT COMMISSIONER**

Bureau of Bridge Design  
September 11, 2017

G+C # 5A  
Date 10-25-17

**REQUESTED ACTION**

The Department of Transportation requests placing this item on the Consent Calendar.

Authorize the Department of Transportation to amend an agreement with Vanasse Hangen Brustlin, Inc., Vendor #174584, to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington, by extending the completion date from December 31, 2017 to December 31, 2018, effective upon Governor and Council approval. The original Agreement was approved by Governor and Council on August 26, 2015, Item #30. Time extension only, no new funding.

**EXPLANATION**

The purpose of this engineering and environmental consultant services Agreement is to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. This 1930's 9-span structure (6 steel deck truss approach spans and a 3-span steel through-truss deck arch) has a total length of 1,585 feet. It has been on the Red List since 1990 and is currently limited to only pedestrian and bicycle traffic, with Span 7 having a load limit capacity of only 12 persons. This project's engineering phase is currently included in the State's Ten-Year Transportation Improvement Plan (Newington-Dover 11238S).

This amendment to the Agreement is to extend the contract's previously-amended completion date to allow the consultant sufficient time to reassess the environmental commitments under Section 106, collaborate with project stakeholders, seek adjustments to Section 4(f), and complete the preliminary design phase of this project. Of the original \$291,531.41 amount for this contract, there is a balance of approximately \$107,000 remaining (100% Turnpike Funds). The previous time extension amendment extended the original completion date of December 31, 2016 to December 31, 2017, and was approved by Governor and Council on December 21, 2016, Item #5H.

This amended Agreement has been approved by the Attorney General as to form and execution. Copies of the fully-executed amended Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that authority be given to amend this Agreement for consulting services as outlined above.

Sincerely,

Victoria F. Sheehan  
Commissioner

Attachments



**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



**VICTORIA F. SHEEHAN**  
**COMMISSIONER**

**WILLIAM CASS, P.E.**  
**ASSISTANT COMMISSIONER**

**NEWINGTON-DOVER**  
**GENERAL SULLIVAN BRIDGE**  
**11238-S (PART B)**

Bureau of Highway Design  
Room 200 (CMF)  
Tel. (603) 271-2171  
Fax: (603) 271-7025

September 11, 2017

Mr. Steven M. Hodgdon, P.E.  
Project Manager  
Vanasse Hangen Brustlin, Inc.  
2 Bedford Farms Drive, Suite 200  
Bedford, NH 03110-6532

Dear Mr. Hodgdon:

This letter amends Article I, Section G (Date of Completion) for the above-noted Agreement. The original and amended dates are as follows:

Original Completion Date	December 31, 2016
Amended to	December 31, 2017
By this letter, amended to	December 31, 2018


This no-additional-cost change order for the extension is as requested by your letter dated August 25, 2017.

This amendment becomes effective upon approval by the Governor and Council.

Sincerely,

  
Keith A. Cota, P.E.  
Chief Project Manager

Approved:

  
Peter E. Stamnas, P.E.  
Director of Project Development

We concur in the above Amendment.

**VANASSE HANGEN BRUSTLIN, INC.**

By: 

Title: C.O.O.

KAC/wjh

attachments

s:\highway-design\towns\newington\11238-s\part b agreement\letters\vhb 09-11-17 tel.doc

**AGREEMENT AMENDMENT**

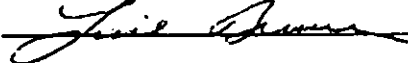
**NEWINGTON-DOVER, 11238-S (PART B)**

**VANASSE HANGEN BRUSTLIN, INC.**

IN WITNESS WHEREOF the parties hereto have executed this amended AGREEMENT on the day and year first above written.

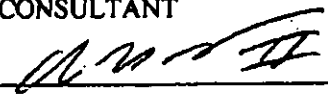
**Consultant**

WITNESS TO THE CONSULTANT

By: 

Dated: 8/12/17

CONSULTANT

By:   
C.O.O. (Title)

Dated: 9/13/17


**Department of Transportation**

WITNESS TO THE STATE OF NEW HAMPSHIRE

By: 

Dated: 9/21/17

THE STATE OF NEW HAMPSHIRE

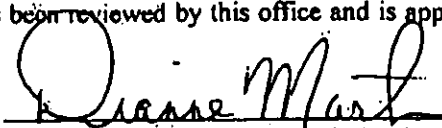
By:   
Director of Project Development  
for DOT COMMISSIONER

Dated: 9/21/17

**Attorney General**

This is to certify that the above-amended AGREEMENT has been reviewed by this office and is approved as to form and execution.

Dated: 9/28/17

By:   
Assistant Attorney General

**Secretary of State**

This is to certify that the GOVERNOR AND COUNCIL on OCT 25 2017 approved this amended AGREEMENT.

Dated: OCT 25 2017

Attest:

By: 

**DEPUTY SECRETARY OF STATE**

**VANASSE HANGEN BRUSTLIN, INC.**

**Certificate of Vote**

**Newington-Dover  
General Sullivan Bridge  
11238-S (Part B)**

I, Robert M. Dubinsky, hereby certify that I am the duly elected Clerk of Vanasse Hangen Brustlin, Inc.

I hereby certify the following is a true copy of Vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on January 25, 2017, at which a quorum of the Board was present and voting.

**VOTED:**

*That William Ashworth is Chief Operating Officer for Vanasse Hangen Brustlin, Inc. and is hereby authorized to execute professional services contracts, proposals and amendments in the name and behalf of Vanasse Hangen Brustlin, Inc., and affix its corporate seal thereto; and such execution of any professional service contract, proposal or amendment in this company's name on its behalf under seal of the company, shall be valid and binding upon this company.*

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of this date, and that William Ashworth is Chief Operating Officer for this Corporation

ATTEST:

Date:

9/13/2017

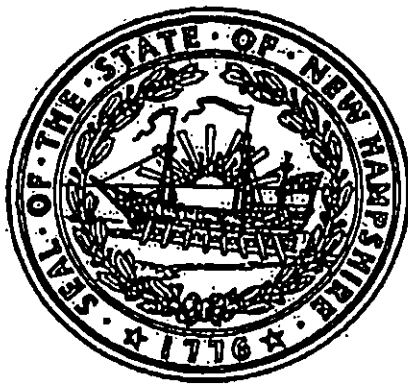


**State of New Hampshire  
Department of State**

**CERTIFICATE**

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that VANASSE HANGEN BRUSTLIN, INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on December 11, 1986. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 104275



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 3rd day of April A.D. 2017.

A handwritten signature in cursive script, appearing to read "Wm Gardner".

William M. Gardner  
Secretary of State



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: DB

DATE (MM/DD/YYYY)

06/18/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Poole Professional Ltd. 107 Audubon Rd. #2, Ste. 305 Wakafeld, MA 01886 Christopher A. Poole	CONTACT NAME PHONE FAX ADDRESS PRODUCER CUSTOMER ID: <b>VANAS-1</b>	INSURER(S) AFFORDING COVERAGE INSURER A: <b>Continental Casualty Company</b> INSURER B: <b>Safety Insurance Company</b> INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Vanasse Hangen Brustlin, Inc.: VHB Engineering, Surveying & Landscape Arch., P.C.; Vanasse Hangen Brustlin, LLC; VHB Eng., NC, PC P. O. Box 9151 Watertown, MA 02471	NAIC # <b>20443</b> <b>39454</b>	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	ADOL. COV. (Y/N)	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contract Liab. <input checked="" type="checkbox"/> Blanket Waiver GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO. <input type="checkbox"/> LOC	X	6018141932  NO DEDUCTIBLE XCU COVERAGE INCL	06/01/2017	06/01/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea. accident) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPROP AGG \$ 2,000,000
<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <b>A</b> <input checked="" type="checkbox"/> SCHEDULED AUTOS <b>B</b> <input checked="" type="checkbox"/> HIRED AUTOS <b>B</b> <input checked="" type="checkbox"/> NON-OWNED AUTOS	X	6018203376 - NO DED.  1501873 MASS AUTO NO DED  MA AUTO INCLDS. NO&H	06/01/2017	06/01/2018	COMBINED SINGLE LIMIT (Ea. accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$ Medical Exp. \$ 5,000
<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000	X	6018203362 FOLLOW FORM	06/01/2017	06/01/2018	EACH OCCURRENCE \$ 11,000,000 AGGREGATE \$ 11,000,000
<b>WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH) If yes, describe under: DESCRIPTION OF OPERATIONS BELOW	Y/N <input checked="" type="checkbox"/> N/A	6017185236 ALL STATES LONGSHORE/HA	06/01/2017	06/01/2018	<input checked="" type="checkbox"/> WC STATUS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
<b>A</b> Office Package \$1,000 Deductible		6018141932	06/01/2017	06/01/2018	Valuable Papers \$ 2,250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Re: Newington-Dover, General Sullivan Bridge 11238-S (Part B). Interest of the New Hampshire Department of Transportation is included as additional insured under the above indicated policies only subject to all policy terms. 30 day notice of cancellation except 10 day notice of cancellation for non-payment of premium.

## CANCELLATION

## CERTIFICATE HOLDER

NHDOT-1

New Hampshire Department  
of Transportation  
John O. Morton Building  
7 Hazen Drive, P.O. Box 483  
Concord, NH 03301-0483

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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VANAS-1

OP ID: C1

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
08/02/2017

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PRODUCER Poole Professional Ltd. 107 Audubon Rd. #2, Ste. 306 Wakefield, MA 01880	781-245-5400	CONTACT: Christopher A. Poole PHONE: 781-245-5400 FAX: 781-245-5483 ADDRESS:
INSURER A: XL Specialty Insurance Company		NAIC # 37885
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

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INSURER	TYPE OF INSURANCE	APOL	SUBR	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
1	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE DAMAGES TO RENTED PROPERTY (Per occurrence) MED. EXP. (Per person) PERSONAL & ADJ. INJURY GENERAL AGGREGATE PRODUCTS - COMBOP AGG
2	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Per occurrence) BODILY INJURY (Per person) BODILY INJURY (Per occurrence) PROPERTY DAMAGE (Per occurrence)
3	UMBRELLA LIAB. <input type="checkbox"/> OCCUR EXCESS LIAB. <input type="checkbox"/> CLAIMS-MADE DED. RETENTION \$						EACH OCCURRENCE AGGREGATE
4	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/AGENCY EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Engrs. Prof. Liab. Incl. Poll. Liab.			DPR0015924 FULL PRIOR ACTS	07/10/2017	07/10/2018	PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/> E.L. EACH ACCIDENT E.L. DISEASE - PER EMPLOYEE E.L. DISEASE - POLICY LIMIT Per Claim Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Newington-Dover, 112385 Part B  
For professional liability coverage, the aggregate limit is the total insurance available for all covered claims presented within the policy period. The limit will be reduced by payments of indemnity and expense.  
Deductible Amount: \$75,000

## CERTIFICATE HOLDER

NHDOT-1

New Hampshire Department  
of Transportation  
John O. Morton Building  
1 Hazen Drive, P.O. Box 483  
Concord, NH 03301-0483

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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DECEMBER 21, 2016



**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



5H

**VICTORIA F. SHEEHAN**  
**COMMISSIONER**

**WILLIAM CASS, P.E.**  
**ASSISTANT COMMISSIONER**

Bureau of Bridge Design  
November 15, 2016

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

The Department of Transportation requests placing this item on the Consent Calendar.

Authorize the Department of Transportation to amend an agreement with Vanasse-Hangen Brustlin, Inc., Vendor #174584, to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington, by extending the completion date from December 31, 2016 to December 31, 2017, effective upon Governor and Council approval. The original Agreement was approved by Governor and Council on August 26, 2015, Item #30. Time extension only, no new funding.

**EXPLANATION**

The purpose of this engineering and environmental consultant services Agreement is to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. This 1930's 9-span structure (6 steel deck truss approach spans and a 3-span steel through-truss deck arch) has a total length of 1,585 feet. It has been on the Red List since 1990 and is currently limited to only pedestrian and bicycle traffic, with Span 7 having a load limit capacity of only 12 persons. This project's engineering phase is currently included in the State's Ten-Year Transportation Improvement Plan (Newington-Dover 11238S).

This amendment to the Agreement is to extend the contract's original completion date to allow the consultant sufficient time to collaborate with project stakeholders and accommodate potential National Historic Preservation Act Section 106 efforts in order to complete the preliminary design phase of this project. Of the original \$291,531.41 amount for this contract, there is a balance of approximately \$139,500 remaining (100% Turnpike Funds).

This amended Agreement has been approved by the Attorney General as to form and execution. Copies of the fully-executed amended Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that authority be given to amend this Agreement for consulting services as outlined above.

Sincerely,

A handwritten signature in black ink, appearing to read "Victoria F. Sheehan".

Victoria F. Sheehan  
Commissioner



THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



VICTORIA F. SHEEHAN  
COMMISSIONER

WILLIAM CASS, P.E.  
ASSISTANT COMMISSIONER

NEWINGTON-DOVER  
GENERAL SULLIVAN BRIDGE  
11238-S (PART B)

Bureau of Highway Design  
Room 200 (CMF)  
Tel. (603) 271-2171  
Fax: (603) 271-7025

November 14, 2016

Mr. Steven M. Hodgdon, P.E.  
Project Manager  
Vanasse Hangen Brustlin, Inc.  
2 Bedford Farms Drive, Suite 200  
Bedford, NH 03110-6532

Dear Mr. Hodgdon:

This letter amends Article I, Section G (Date of Completion) for the above-noted Agreement. The original and amended dates are as follows:

Original Completion Date	December 31, 2016
By this letter, amended to	December 31, 2017

This no-additional-cost change order for the extension is as requested by your letter dated October 26, 2016.

This amendment becomes effective upon approval by the Governor and Council.

Sincerely,

Keith A. Cota, P.E.  
Chief Project Manager

Approved: Peter E. Stamnas, P.E.  
Director of Project Development

We concur in the above Amendment.

VANASSE HANGEN BRUSTLIN, INC.

By:

Title: SR. V.P.

KAC/wjh  
attachments

s:\highway-design\towns\newington\11238-s\part b agreement\letters\vhb 11-14-16 tel.doc

**AGREEMENT AMENDMENT**

**NEWINGTON-DOVER, 11238-S (PART B)**

**VANASSE HANGEN BRUSTLIN, INC.**

IN WITNESS WHEREOF the parties hereto have executed this amended AGREEMENT on the day and year first above written.

**Consultant**

WITNESS TO THE CONSULTANT

CONSULTANT

By: [Signature]

By: [Signature]

S.P. (Title)

Dated: 11/15/16

Dated: 11/15/16

**Department of Transportation**

WITNESS TO THE STATE OF NEW HAMPSHIRE

THE STATE OF NEW HAMPSHIRE

By: [Signature]

By: [Signature]

Director of Project Development

for DOT COMMISSIONER

Dated: 11/22/16

Dated: 11/22/16

**Attorney General**

This is to certify that the above-amended AGREEMENT has been reviewed by this office and is approved as to form and execution.

Dated: 12/2/16

By: [Signature]

Assistant Attorney General

**Secretary of State**

This is to certify that the GOVERNOR AND COUNCIL on DEC 21 2016 approved this amended AGREEMENT.

Dated: DEC 21 2016

Attest:

By: [Signature]

**DEPUTY SECRETARY OF STATE**

**VANASSE HANGEN BRUSTLIN, INC.**

**Certificate of Vote**

**NEWINGTON-DOVER  
GENERAL SULLIVAN BRIDGE  
11238-S (PART B)**

I, Robert M. Dubinsky, hereby certify that I am the duly elected Clerk of Vanasse Hangen Brustlin, Inc.

I hereby certify the following is a true copy of Vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on January 27, 2016, at which a quorum of the Board was present and voting.

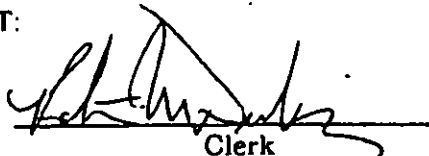
**VOTED:**

*That William Ashworth is Regional Manager for Vanasse Hangen Brustlin, Inc. and is hereby authorized to execute professional services contracts, proposals and amendments in the name and behalf of Vanasse Hangen Brustlin, Inc., and affix its corporate seal thereto; and such execution of any professional service contract, proposal or amendment in this company's name on its behalf under seal of the company, shall be valid and binding upon this company.*

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of this date, and that William Ashworth is Regional Manager for this Corporation

ATTEST:

Date: November 15, 2016

  
Clerk

(Corporate Seal)

# State of New Hampshire

## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that VANASSE HANGEN BRUSTLIN, INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on December 11, 1986. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 104275



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 15th day of November A.D. 2016.

A handwritten signature in cursive script, appearing to read "Wm Gardner".

William M. Gardner  
Secretary of State



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: PB

DATE (MM/DD/YYYY)

04/11/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Poole Professional Ltd. 107 Audubon Rd. #2, Ste. 305 Wakefield, MA 01880 Christopher A. Poole		<b>CONTACT</b> NAME: _____ PHONE (A/C, H, Ext): _____ FAX (A/C, H): _____ E-MAIL: _____ ADDRESS: _____ PRODUCER: _____ CUSTOMER ID: <b>VANAS-1</b>		
<b>INSURED</b> Vanasse Hangen Brustlin, Inc.: VHB Engineering, Surveying & Landscape Arch., P.C.; Vanasse Hangen Brustlin, LLC, VHB Eng., NC., PC P. O. Box 9151 Watertown, MA 02471		<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
		<b>INSURER A: Continental Casualty Company</b>		<b>20443</b>
		<b>INSURER B: Safety Insurance Company</b>		<b>39454</b>
		<b>INSURER C:</b>		
		<b>INSURER D:</b>		
		<b>INSURER E:</b>		
		<b>INSURER F:</b>		

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDR INSUR	ADDR RVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b>	X		6018141932	05/01/2016	05/01/2017	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
	<input checked="" type="checkbox"/> Contract Liab.						PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> Blanket Waiver						GENERAL AGGREGATE \$ 2,000,000
	GENL AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						\$
A	<b>ANY AUTO</b>	X		6018203376	05/01/2016	05/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (PER ACCIDENT) \$
B	<input checked="" type="checkbox"/> NON-OWNED AUTOS			1601873 - MASS - RENEWAL	06/13/2016	06/13/2017	\$
B				1601873 - MASS ONLY	06/13/2016	06/13/2016	\$
				MA AUTO INCLDS. NO&H			\$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB	X		6018203362	05/01/2016	05/01/2017	EACH OCCURRENCE \$ 10,000,000
	<input type="checkbox"/> EXCESS LIAB.						AGGREGATE \$ 10,000,000
	<input type="checkbox"/> CLAIMS-MADE						\$
	<input checked="" type="checkbox"/> DEDUCTIBLE						\$
	<input checked="" type="checkbox"/> RETENTION \$ 10,000						\$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>	Y/N	N/A	6017185236	05/01/2016	05/01/2017	<input checked="" type="checkbox"/> WC STATUTORY LIMIT <input type="checkbox"/> OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH)						E.I. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.I. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.I. DISEASE - POLICY LIMIT \$ 1,000,000
A	Office Package			6018141932	05/01/2016	05/01/2017	Valuable Papers 2,250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Re: Newington-Dover, General Sullivan Bridge 11238-S (Part B). Interest of the New Hampshire Department of Transportation is included as additional insured under the above indicated policies only subject to all policy terms. 10 day notice of cancellation except 10 day notice of cancellation for non-payment of premium.

**CERTIFICATE HOLDER**

NHDOT-1

New Hampshire Department  
of Transportation  
John O. Morton Building  
7 Hazen Drive, P.O. Box 483  
Concord, NH 03301-0483

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2009 ACORD CORPORATION. All rights reserved.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/13/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## PRODUCER

Safe Professional Ltd.  
17 Audubon Rd. #2, Ste. 305  
Salem, MA 01880  
Christopher A. Poole

## CONTACT

NAME:

PHONE:

(A/C, Hs, Ext):

FAX:

(A/C, Hs):

ADDRESS:

PRODUCER:

CUSTOMER ID:

VANAS-1

## INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: XL Specialty Insurance Company

37885

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

## INSURED

Vanasse Hangen Brustlin, Inc.,  
VHB Engineering, Surveying  
& Landscape Arch. PC  
Vanasse Hangen Brustlin, LLC  
P.O. Box 9151  
Watertown, MA 02471

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	ADDL. COV. (Y/N)	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
GENERAL LIABILITY					EACH OCCURRENCE \$
<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (EA OCCURRENCE) \$
<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR					MED EXP (Any one person) \$
					PERSONAL & ADV INJURY \$
					GENERAL AGGREGATE \$
					PRODUCTS - COMP/OP AGG \$
GEN'L AGGREGATE LIMIT APPLIES PER:					\$
<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					\$
AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (EA accident) \$
<input type="checkbox"/> ANY AUTO					BODILY INJURY (Per person) \$
<input type="checkbox"/> ALL OWNED AUTOS					BODILY INJURY (Per accident) \$
<input type="checkbox"/> SCHEDULED AUTOS					PROPERTY DAMAGE (PER ACCIDENT) \$
<input type="checkbox"/> HIRED AUTOS					\$
<input type="checkbox"/> NON-OWNED AUTOS					\$
UMBRELLA LMB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
EXCESS LMB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
DEDUCTIBLE					\$
RETENTION \$					\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/EMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input type="checkbox"/> N				E.L. EACH ACCIDENT \$
DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
ARCH/ENG. E&O		DPR8607174	07/19/2016	07/19/2017	E.L. DISEASE - POLICY LIMIT \$
incl. Pollution/Liab		FULL PRIOR ACTS			En. Claim 5,000,000
					Aggregate 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101; Additional Remarks Schedule, if more space is required)

professional liability coverage, the aggregate limit is the total amount available for all covered claims presented within the policy period. The limit will be reduced by payments of indemnity and expense. \$500 deductible per claim. Re: Newington-Dover; General Sullivan Bridge 38-S (Part B) 30 day notice of cancell. except 10 days for non-payment.

## CERTIFICATE HOLDER

NHDOT-1

New Hampshire Department  
of Transportation  
John O. Morton Building  
7 Hazen Drive, P.O. Box 483  
Concord, NH 03301-0483

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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August 26, 2015



**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



30

**WILLIAM CASS, P.E.**  
**ASSISTANT COMMISSIONER**

Bureau of Bridge Design  
July 14, 2015

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Transportation to enter into an Agreement with Vanasse Hangen Brustlin, Inc., Vendor #174584, for a total amount not to exceed \$291,531.41, to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington, effective upon Governor and Council approval, through December 31, 2016. 100% Turnpike Funds.

Funds to support this request are anticipated to be available in the following accounts in State FY 2016 and State FY 2017 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified:

	<u>FY 2016</u>	<u>FY 2017</u>
04-96-96-961017-7514 : Spaulding Turnpike Expansion		
046-500463 Eng Consultants Non-Benefits	\$200,000.00	\$91,531.41

**EXPLANATION**

The Department requires professional engineering services to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. This 1930's 9-span structure (6 steel deck truss approach spans and a 3-span steel through-truss deck arch) has a total length of 1,585 feet. It has been on the Red List since 1990 and is currently limited to only pedestrian and bicycle traffic, with Span 7 having a load limit capacity of only 12 persons. This project is currently included in the State's Ten-Year Transportation Improvement Plan (Newington - Dover 11238S).

On November 20, 2013, the Governor and Council authorized the Part A Agreement (Item #122 copy attached) for the In-depth Structural Inspection and Bridge Load Rating of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. The Department reserved the right to either negotiate a scope and fee for the Part B preliminary design services or terminate the contract. Since the firm of Vanasse Hangen Brustlin, Inc. satisfactorily completed the Part A (inspection and rating) services for this project, the Department proposes to continue with this firm to perform the Part B (preliminary design) effort. The Department reserves the right to either negotiate a scope and fee for Part C (final design), or terminate the contract with Vanasse Hangen Brustlin, Inc.




The Part B preliminary design services include developing cost analyses for both capital costs and long-term maintenance costs for the proposed bridge rehabilitation option and a possible bridge replacement option that maintain the current pedestrian/recreational crossing; completing all environmental efforts for documentation needed to comply with the National Environmental Policy Act (NEPA), including Cultural Resource investigations in accordance with Section 106 of the National Historic Preservation Act, and the identification of any permitting requirements; providing paint analysis of existing bridge supports; and assisting the Department with the public involvement process.

Vanasse Hangen Brustlin, Inc. has agreed to furnish the required services for a total fee not to exceed \$291,531.41. This is a reasonable fee and is commensurate with the complexity of the project and the scope of engineering and technical services to be furnished.

This Agreement has been approved by the Attorney General as to form and execution. The Department has verified that the necessary funds are available. Copies of the fully-executed Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that authority be given to enter into an Agreement for consulting services as outlined above.

Sincerely,

  
William Cass, F.B.  
Assistant Commissioner

Attachment 9

IN WITNESS WHEREOF the parties hereto have executed this AGREEMENT on the day and year first above written.

Consultant

WITNESS TO THE CONSULTANT

By: [Signature]

Dated: 7/15/15

CONSULTANT

By: [Signature]  
SR. V.P.  
(TITLE)

Dated: 7/15/15

Department of Transportation

WITNESS TO THE STATE OF NEW HAMPSHIRE

By: [Signature]

Dated: 7/28/15

THE STATE OF NEW HAMPSHIRE

By: [Signature]

for DOT COMMISSIONER  
Dated: 7/28/15

Attorney General

This is to certify that the above AGREEMENT has been reviewed by this office and is approved as to form and execution.

Dated: 8/3/15

By: [Signature]  
Assistant Attorney General

Secretary of State

This is to certify that the GOVERNOR AND COUNCIL on AUG 26 2015 approved this AGREEMENT.

Dated: AUG 26 2015

Attest:  
By: [Signature]

DEPUTY SECRETARY OF STATE

**VANASSE HANGEN BRUSTLIN, INC.**

**Certificate of Vote**

**NEWINGTON-DOVER  
GENERAL SULLIVAN BRIDGE  
11238-S (PART B)**

I, Robert M. Dubinsky, hereby certify that I am the duly elected Clerk of Vanasse Hangen Brustlin, Inc.

I hereby certify the following is a true copy of Vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on January 28, 2015, at which a quorum of the Board was present and voting.

**VOTED:**

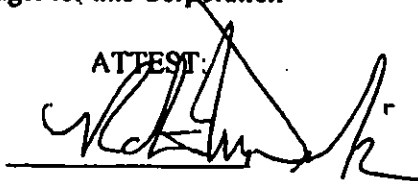
*That William Ashworth II is Regional Manager for Vanasse Hangen Brustlin, Inc. and is hereby authorized to execute professional services contracts, proposals and amendments in the name and behalf of Vanasse Hangen Brustlin, Inc., and affix its corporate seal thereto; and such execution of any professional service contract, proposal or amendment in this company's name on its behalf under seal of the company, shall be valid and binding upon this company.*

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of this date, and that William Ashworth II is Regional Manager for this Corporation

ATTEST:

Date:

7/15/2015

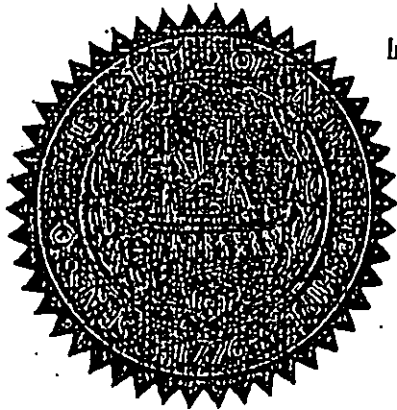


# State of New Hampshire

## Department of State

### CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that VANASSE HANGEN BRUSTLIN, INC. a(n) Massachusetts corporation, is authorized to transact business in New Hampshire and qualified on December 11, 1986. I further certify that all fees and annual reports required by the Secretary of State's office have been received.



In TESTIMONY WHEREOF, I hereto  
set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 15<sup>th</sup> day of April, A.D. 2015

A handwritten signature in cursive script, appearing to read "Wm Gardner", written in dark ink.

William M. Gardner  
Secretary of State



# CERTIFICATE OF LIABILITY INSURANCE

OP ID: PB

DATE (MM/DD/YYYY)

07/16/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Poolo Professionals Ltd. 107 Audubon Rd. #2, Ste. 305 Wakefield, MA 01860 Christopher A. Poolo	CONTACT NAME JACK H. RICH JACK H. RICH ADDRESS CUSTOMER ID: VANAS-1
INSURED Vanasse Hangen Brustlin, Inc.: VHB Engineering, Surveying & Landscape Arch., P.C.; Vanasse Hangen Brustlin, LLC, VHB Eng., NC., PC P. O. Box 9151 Watertown, MA 02471	INSURER(S) AFFORDING COVERAGE INSURER A: Continental Casualty Company 20443 INSURER B: Safety Insurance Company 39464 INSURER C: INSURER D: INSURER E: INSURER F:

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	ADDITIONAL COVERAGES	POLICY NUMBER	POLICY EFF. DATE	POLICY EXPIRATION DATE	LIMITS
<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contract Liab. <input checked="" type="checkbox"/> Blanket Waiver GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PER <input type="checkbox"/> LOC	<input checked="" type="checkbox"/>	5016141932	05/01/2016	05/01/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	<input checked="" type="checkbox"/>	5016203376 5016203376 1501873 - MASS ONLY MA AUTO INCLDS. NO&H	06/01/2016 05/01/2016 06/13/2016	06/01/2016 05/01/2016 06/13/2016	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$ \$ \$
<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000	<input checked="" type="checkbox"/>	5016203382	05/01/2016	05/01/2018	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$ \$
<b>WORKERS COMPENSATION AND EMPLOYER'S LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/EMERGENCY EXCLUDED? (Mandatory in MA) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	5017166236 ALL STATES	05/01/2016	05/01/2016	<input checked="" type="checkbox"/> YES STATE <input checked="" type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
<b>A Office Package</b>		5016141932	05/01/2016	05/01/2018	Valuable Papers 2,260,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Re: Newington-Dover, General Sullivan Bridge 11238-9 (Part B). Interest of the New Hampshire Department of Transportation is included as additional insured under the above indicated policies only subject to all policy terms. 30 day notice of cancellation except 10 day notice of cancellation for non-payment of premium.

## CERTIFICATE HOLDER

## CANCELLATION

NHDOT-1  New Hampshire Department of Transportation John O. Morton Building 7 Hazen Drive, P.O. Box 483 Concord, NH 03301-0483	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	---

© 1988-2009 ACORD CORPORATION. All rights reserved.

# CERTIFICATE OF LIABILITY INSURANCE

OP ID: PB

DATE (MM/DD/YYYY)  
07/16/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**(IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s)).**

<b>PRODUCER</b> Poole Professional Ltd. 107 Audubon Rd. #2, Ste. 305 Wakefield, MA 01880 Christopher A. Poole		<b>CONTACT</b> NAME: PHONE: FAX No. Ext: <span style="border: 1px solid black; padding: 2px;">FAX</span> FAX No. Ext: <span style="border: 1px solid black; padding: 2px;">FAX</span> E-MAIL: ADDRESS: PRODUCER CUSTOMER ID: <b>VANAS-1</b>	
<b>INSURED</b> Venasse Hagen Brustlin, Inc.. VHB Engineering, Surveying & Landscape Arch. PC Venasse Hagen Brustlin, LLC P. O. Box 9151 Watertown, MA 02471		<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
		<b>INSURER A:</b> <b>XL Specialty Insurance Company</b>	<b>37685</b>
		<b>INSURER B:</b>	
		<b>INSURER C:</b>	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

## COVERAGES

**CERTIFICATE NUMBER:**

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	POLICY NO.	POLICY EFF. DATE	POLICY EXP. DATE	LIMITS
GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR _____ _____ GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/PROP AGG \$ _____ \$
AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS _____ _____ UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE \$ RETENTION \$				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (PER ACCIDENT) \$ _____ \$ _____ \$ _____ \$
WORKERS COMPENSATION AND EMPLOYER'S LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER INCLUDED? <input type="checkbox"/> (Must state in Not) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A			WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A ARCH/ENG. E&O Incl. Pollution Liab	DPR0724748 FULL PRIOR ACTS	07/19/2015	07/19/2016	Ea. Claim 5,000,000 Aggregate 5,000,000

DESCRIPTION OF OPERATION / LOCATION / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

For professional liability coverage, the aggregate limit is the total insurance available for all covered claims presented within the policy period. The limit will be reduced by payments of indemnity and expenses. \$75,000 deductible per claim. Re: Newington-Cover, General Sullivan Bridge 11238-S (Part B) 30 day notice of canc. except 10 days for non-payment.

**CERTIFICATE HOLDER****NHDOT-1**

**New Hampshire Department  
of Transportation  
John O. Merton Building  
7 Hazen Drive, P.O. Box 483  
Concord, NH 03301-0483**

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

**AUTHORIZED REPRESENTATIVE**

Charles A. Felt

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