



State of New Hampshire Department of Revenue Administration

109 Pleasant Street
PO Box 457, Concord, NH 03302-0457
Telephone 603-230-5005
www.nh.gov/revenue



John T. Beardmore
Commissioner

Kathryn E. Skouteris
Assistant Commissioner

June 16, 2015

Her Excellency, Governor Margaret Wood Hassan
and The Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 94:6, the Commissioner of the Department of Revenue Administration respectfully requests to place Mr. Aaron Agarwal at Step 4 (NH First equivalent Step 5) for the position of Multi State Tax Auditor, unclassified salary grade DD, earning \$74,721.50 annually, effective upon Governor & Council approval. Funding is 100% general funds.

EXPLANATION

The Department of Revenue Administration (DRA) requests, pursuant to RSA 94:6, the Governor and Council approve an entrance salary higher than the minimum salary within the established range for position #9U263, Multi State Auditor, within the Audit Division, for Mr. Aaron Agarwal, Certified Public Accountant (CPA). Mr. Agarwal is currently employed with the DRA in the position of Multi Entity Tax Auditor, Unclassified Salary Grade, CC. This request is to place Mr. Agarwal into the Multi State Tax Auditor position, Unclassified Salary Grade DD at the level according to a promotional progression.

Mr. Agarwal possesses a Master of Science in Accounting and Master in Business Administration from Suffolk University, Sawyer Business School, with a Certificate in Advanced Studies of Taxation from Bentley University, McCallum Graduate School of Business. Additionally, Mr. Agarwal is member of the Massachusetts Society of Certified Public Accountants. Mr. Agarwal currently holds the position of Multi Entity Tax Auditor, unclassified salary grade CC, at the Department of Revenue Administration. In this role he conducts examinations of partnership and corporate income tax returns filed for regional and national taxpayers, as well as interest and dividends tax returns for individuals and trusts. Prior to his employment with the DRA Mr. Agarwal's possesses over five years of experience in the tax field.

Based upon Mr. Agarwal's education and experience, the Department believes that he should be placed into the Multi State Tax Auditor position, #9U263, unclassified grade DD at Step 4, earning \$74,721.50 annually.

Sincerely,

John T. Beardmore
Commissioner

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.

Aaron Agarwal, CPA

CREDENTIALS

CPA IN THE STATE OF MASSACHUSETTS (SINCE 2012)

EDUCATION

BENTLEY UNIVERSITY, MCCALLUM GRADUATE SCHOOL OF BUSINESS

Waltham, MA

Certificate in Advanced Studies of Taxation

May 2014

Relevant Courses: Federal Taxation, Professional Tax Practice, State and Local Taxation, Multi-jurisdictional Taxation

SUFFOLK UNIVERSITY, SAWYER BUSINESS SCHOOL

Boston, MA

MBA/MSA, Accountancy

May 2010

- Relevant Courses: Graduate Financial Accounting I and II, Portfolio Federal Taxation I and II, Auditing and Assurance, Multinational Financial Analysis and Control, Business Law I and II

UNIVERSITY OF PITTSBURGH

Pittsburgh, PA

BA, Psychology, Minor in Japanese

May 2007

- Co-author for “An Old Custom, A New Threat to Tobacco Control” published in the *American Journal of Public Health* in August 2006
- Co-author for and presented at the American Public Health Association’s 135th Annual Meeting for “A content analysis of substances of abuse in popular music” published in the *Archives of Pediatric and Adolescent Medicine* in 2008
- Co-author for and presented at the Society of Adolescent Medicine 2008 Annual Meeting for “Prevalence of and associations with waterpipe smoking among US university students” published in the *Annals of Behavioral* in 2008

EXPERIENCE

NH DEPARTMENT OF REVENUE

Concord, NH

Multi-State Tax Auditor

May 2014-Present

- Conduct examinations of corporate income tax returns filed for multinational taxpayers
- Apply state tax laws pertaining to the administration of New Hampshire taxes.
- Prepare letters to taxpayers with reference and analysis of statutes and rules
- Visit taxpayer locations across the U.S. to meet with taxpayer and/or representatives
- Present the agency’s position during the conduct of formal hearings when taxpayers contest the results of audits.

NH DEPARTMENT OF REVENUE

Concord, NH

Multi-Entity Tax Auditor

December 2013-May 2014

- Conducted examinations of partnership and corporate income tax returns filed for regional and national taxpayers as well as interest and dividends tax returns for individuals and trusts.
- Applied state tax laws pertaining to the administration of various New Hampshire taxes.
- Prepared letters to taxpayers with reference and analysis of statutes and rules
- Presented the agency’s position during the conduct of formal hearings when taxpayers contested the results of audits.

STATE STREET GLOBAL ADVISORS

Boston, MA

Tax Associate

June 2011-December 2013

- Acted as a resource for investment operations, portfolio management, relationship management and sales/product development for any tax functions with regards to Common Trust Funds (CTFs) and ERISA Pension products
- Supported the Participant Tax Reclaim process for our clients
- Supported U.S Withholding functions (including filing of 1042 and 1042-S reporting) as well as the Audited Financial Statement preparation and Tax Return process.

COWAN BOLDOC DOHERTY, LLC

North Andover, MA

Tax Accountant

November 2010-June 2011

- Prepared federal and state returns for high net worth individuals and small businesses.
- Performed accounting services throughout the year for numerous entities.
- Researched complex tax and accounting services

SKILLS

Computer: Experience with Pro Systems FX Engagement, Pro Systems FX Tax Preparation, Pro Systems Fixed Assets, PPC Checkpoint, ONYX, COGNOS and Microsoft Office Suite.

Languages: Familiar with Hindi, Punjabi, Japanese and Spanish.

AFFILIATIONS

Member of the Massachusetts Society of Certified Public Accountants