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Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner of Education
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

June 20, 2014

Her Excellency, Governor Margaret Wood Hassan
and The Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Education to grant funds to the NH Coalition for Occupational Safety and Health, Hooksett, NH (vendor code 166732) not to exceed \$28,454.60 effective September 1, 2014 or upon Governor and Council approval whichever is later through June 30, 2015 and authorize unencumbered payment of said grant with internal accounting control within the Department of Education. The funds granted by this action will provide English Language/Civics Education classes to workers who are learning English as another language and to students in adult basic education classes throughout the state. **40% Federal Funds, 60% General Funds.**

Funding is available in the account entitled Adult Education for FY 14/15 as follows:

		<u>FY2015</u>
06-56-56-5666010-70040000-072-500575	Grants-Federal	\$11,381.84
06-56-56-5666010-70040000-601-500931	State Fund Match	\$17,072.76

EXPLANATION

The funds granted by this action will be used to provide English Language/Civics Education classes to workers who are learning English as another language and to students in adult basic education classes. The programs will combine instruction in language skills with education in a variety of civic, community and worker rights and responsibilities. Services provided from this grant will be available to adult education centers throughout the state. Approximately three hundred forty adults will be served by the program.

All federal and state adult education grants are awarded through a competitive application process that is open to school districts, private not for profit and governmental agencies. The criteria for evaluating the applications are contained in the Adult Education and Family Literacy Act (Workforce Investment Act-Title II).

Her Excellency, Governor Margaret Wood Hassan
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Funding for these grants comes from the Adult Education and Family Literacy Act and state funding for adult education. All grants are approved by the staff of the Bureau of Adult Education, NH Department of Education after a competitive application process open to all interested agencies.

The actual amount of the grant may reflect changes incorporated into the project after the OBM Form1-Project Application was filed with the Bureau of Adult Education.

The Bureau of Adult Education, provides educational services to approximately 8,000 adults each year. The New Hampshire Department of Education Centralized Federal Funding System will be utilized to grant funds to the NH Coalition for Occupational Safety and Health.

Should federal funds become no longer available additional general funds will not be requested to support this program.

Respectfully submitted,

A handwritten signature in black ink that reads "Virginia M. Barry". The signature is written in a cursive style with a large, prominent "V" at the beginning.

Virginia M. Barry, Ph.D.
Commissioner of Education

Attachment A

A request for applications was released to eligible applicants (school districts, private not for profits and state agencies) on April 11, 2014.

All grants awarded by the Bureau of Adult Education to school districts, state agencies and private not-for profit organizations are based on applications received from eligible organizations that meet the criteria for funding below. Each response to the request for applications addressed the services to be provided and met the criteria required for awarding a contract.

The applications were reviewed by the Department of Education, Bureau of Adult Education's Administrator and Education Consultant. Both have experience in evaluation of application submissions utilizing the criteria below.

Applications for adult education services at the local level are required annually. The grants based upon those applications are for services provided from July 1-June 30 of the applicable fiscal year.

Criteria for Awarding Grants/Contracts to Local Agencies

(Adult Education and Family Literacy Act-Title II-Workforce Investment Act of 1998)

1. The degree to which the eligible provider will establish measurable goals for participant outcomes;
2. The past effectiveness of an eligible provider in improving the literacy skills of adults and families, and, after the 1-year period beginning with the adoption of an eligible agency's performance measures under section 212, the success of an eligible provider receiving funding under this subtitle in meeting or exceeding such performance measures, especially with respect to those adults with the lowest levels of literacy;
3. The commitment of the eligible provider to serve individuals in the community who are most in need of literacy services, including individuals who are low-income or have minimal literacy skills;
4. Whether or not the program-
 - a. Is of sufficient intensity and duration for participants to achieve substantial learning gains; and
 - b. Uses instructional practices, such as phonemic awareness, systematic phonics, fluency, and reading comprehension that research has proven to be effective in teaching individuals to read;
5. Whether the activities are built on a strong foundation of research and effective educational practice;
6. Whether the activities effectively employ advances in technology, as appropriate, including the use of computers;
7. Whether the activities provide learning in real life contexts to ensure that an individual has the skills needed to compete in the workplace and exercise the rights and responsibilities of citizenship;
8. Whether the activities are staffed by well-trained instructors, counselors, and administrators;
9. Whether the activities coordinate with other available resources in the community, such as by establishing strong links with elementary schools and secondary schools, post-secondary educational institutions, one-stop centers, job training programs, and social service agencies;
10. Whether the activities offer flexible schedules and support services (such as child care and transportation) that are necessary to enable individuals, including individuals with disabilities or other special needs, to attend and complete programs;
11. Whether the activities maintain a high-quality information management system that has the capacity to report participant outcomes and to monitor program performance against the eligible agency performance measures; and
12. Whether the local communities have a demonstrated need for additional English literacy programs.

PROJECT APPLICATION BUDGET AND DESIGNATION OF APPLICATION MANAGER/ PROJECT MANAGER

PROJECT # _____
CHANGE # _____
PAGE 1 of 2

Federal/State Program Title: Adult Basic Education

FROM: NH Coalition for Occupational Safety and Health
161 Londonderry Turnpike
Hooksett, NH 03106

TO: Bureau of Adult Education
NH Department of Education
State Office Park South
101 Pleasant Street
Concord, New Hampshire 03301-3860

SAURA: 998

Proposed Project Title: Adult Basic Education at NH COSH

Project Period: _____

9/1/2014 to: 6/30/2015

The following information is required for all projects

PROJECT MANAGER:

NAME: Brian Mitchell

ADDRESS: NH COSH, 161 Londonderry Turnpike, Hooksett, NH 03106

E-MAIL ADDRESS: bhcosh@nhcosh.org

TITLE: Director

TELEPHONE: 603-232-4406

FAX: 603-232-4461

FINANCIAL CONTACT:

NAME: _____

ADDRESS: _____

E-MAIL ADDRESS: _____

TELEPHONE: _____

FAX: _____

The above named person is designated as Project Manager. I hold the Project Manager responsible for implementing the project in accordance with the approved project, for remaining within the budget limitations, for ensuring that only authorized items required to implement the project are charged to the project, and for initiating request to amend the approved project. No services or supplies will be ordered or charged to the project without written approval of the Project Manager.

THE APPLICANT AGENCY AGREES AND CERTIFIES THAT:

- This grant will be administered in accordance with the applicable provisions of the following federal laws and regulations:
 - Education Department General Administrative Regulations (EDGAR) in Title 34 Code of Federal Regulations (CFR), Parts 74, 75, 76, 77, 79, 80, 82, 85, 86, 88; Civil Rights Regulations in 34 CFR, Parts 100 through 106, and specific program laws and regulations.
 - Any amendments in effect on the date of this grant award or to become effective during the project period are incorporated.
- Grant accounting and financial reporting will be in accordance with New Hampshire Department of Education "Federal Funds Financial Management Manual".
- Authorized funds will be obligated and expended only for the purpose described in the approved project proposal and budget.
- Audits will be in compliance with the Single Audit Act Amendments of 1996 (P.L. 104-156) and U.S. Office of Management and Budget (OMB) Circulars.
- Project approval, if given, will be on the condition that full funding of the Approved Budget and payment by the grantor are contingent upon the availability of a Federal Grant and Appropriation Authority approved by the General Court of New Hampshire or the Governor and Council of this State for this purpose. Neither the State nor the Department of Education shall be liable for payments under this grant except from such funds.

FISCAL AGENT - MAKE CHECKS PAYABLE TO:

NH Coalition for Occupational Safety and Health
161 Londonderry Turnpike
Hooksett, NH 03106

APPROVED INDIRECT COST RATE: _____ %

Brian Mitchell, Executive Director

PRINT NAME AND TITLE OF SAU SUPERINTENDENT OF SCHOOLS

~~OR~~ CHIEF FINANCIAL OFFICER

Brian Mitchell

SIGNATURE SAU SUPERINTENDENT OF SCHOOLS

~~OR~~ CHIEF FINANCIAL OFFICER, Executive Director

5/20/2014

DATE

PROJECT APPLICATION BUDGET AND DESIGNATION OF APPLICATION MANAGER/ PROJECT MANAGER

PROJECT # _____
CHANGE # _____
PAGE 1 of 2

Federal/State Program Title: Projects in English Language/Civics Education

FROM: NH Coalition for Occupational Safety and Health TO: Bureau of Adult Education
161 Londonderry Turnpike NH Department of Education
Hooksett, NH 03106 State Office Park South
101 Pleasant Street
Concord, New Hampshire 03301-3860

SAURA: 998

Proposed Project Title: Adult Basic Education at NH COSH

Project Period: _____

9/1/2014 to: 6/30/2015

The following information is required for all projects

PROJECT MANAGER: NAME: Brian Mitchell
ADDRESS: NH COSH, 161 Londonderry Turnpike, Hooksett, NH 03106
E-MAIL ADDRESS: nhcosh@nhcosh.org

TITLE: Director
TELEPHONE: 603-232-4406
FAX: 603-232-4461

FINANCIAL CONTACT: NAME: _____
E-MAIL ADDRESS: _____

TELEPHONE: _____
FAX: _____

The above named person is designated as Project Manager. I hold the Project Manager responsible for implementing the project in accordance with the approved project, for remaining within the budget limitations, for ensuring that only authorized items required to implement the project are charged to the project, and for initiating request to amend the approved project. No services or supplies will be ordered or charged to the project without written approval of the Project Manager.

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FISCAL AGENT - MAKE CHECKS PAYABLE TO:

NH Coalition for Occupational Safety and Health
161 Londonderry Turnpike
Hooksett, NH 03106

APPROVED INDIRECT COST RATE: _____ %

Brian Mitchell, Executive Director

PRINT NAME AND TITLE OF SAU SUPERINTENDENT OF SCHOOLS
OF RAICHIEF-FINANCIAL OFFICER

SIGNATURE SAU SUPERINTENDENT OF SCHOOLS

OF RAICHIEF-FINANCIAL OFFICER Executive Director

5/20/2014
DATE

**APPLICATION FOR ENGLISH LANGUAGE/
CIVICS EDUCATION
NH BUREAU OF ADULT EDUCATION 2013-2014**

1. NEEDS ASSESSMENT

The national economic crisis has been extremely hard on immigrants and refugees in New Hampshire. Although willing to work hard to support their families, many have lost jobs or had hours cut back. Some new refugees have not been able to get any employment at all, and find they are unable to begin rebuilding their lives. In addition, many kinds of public assistance are unavailable for new immigrants (those with less than 5 years legal status in the U.S.). Most new immigrants are not eligible for food stamps or TANF (Temporary Assistance to Needy Families), for example. Though theoretically eligible for unemployment compensation, many new immigrants and refugees do not have sufficient earnings history to claim benefits. Finally, increased fear of job loss makes it difficult for workers to challenge hazardous or abusive conditions on the job.

These new residents are talented, hardworking, and family-oriented. But now more than ever, they must successfully meet linguistic challenges and learn about employment-related issues to survive in this harsh economy.

Foreign-born workers, even those formerly professionally employed in their countries of origin, frequently work in low-wage jobs at restaurants, hotels, factories, and construction sites. They need answers to many questions. How can I apply for unemployment benefits? How will my paycheck be calculated? Is my workplace safe? Am I entitled to health insurance? What is sexual harassment, and how should I respond to it? How do unions work? What if I get injured on the job? What if I think I'm being discriminated against? What agencies can help me solve these problems and how can I contact them?

To address this need, the New Hampshire Coalition for Occupational Safety and Health (NH COSH) has been working with the NH Office of Adult Education since 2000/2001 to develop and present ESOL lessons on workplace safety and worker rights. For 2013-14, we intend to continue offering programs to ESOL students in adult education centers statewide. We will accompany these presentations with follow-up information and referrals to specific agencies, according to the needs of students. We will also develop additional curriculum materials and make presentations to groups of ESOL teachers.

2. PROGRAM NARRATIVE

A. Measurable Objectives

Our objective is to visit at least 18 ESOL classes to make presentations. (This is in addition to an equal number of presentations under our ABE proposal, resulting in a total of 36 presentations made with funds from the NH Bureau of Adult Education.) We will also continue to develop new curriculum materials, as well as providing information and referral services on worker safety and worker rights.

As a result of these activities, students will have a deeper understanding of workplace safety and worker rights. They will also have more confidence in speaking to supervisors and government agencies about workplace problems.

B. Program Plan

In order to help ESOL students become successful workers, we will make presentations to ESOL classes on workplace safety and worker rights in areas such as:

- Workplace injuries and workers' compensation
- Sexual harassment
- Warning signs
- Hazardous materials
- Payroll withholding, Hours and wages laws (such as minimum wage and overtime)
- Safety equipment
- Industrial safety
- Safety for cleaners and housekeepers
- Unemployment insurance
- Discrimination

We expect to visit ESOL classes throughout central and southern New Hampshire, including adult education programs in Keene, Concord, Dover, Manchester, Derry, and Nashua. Presentations will be offered throughout the school year. Presentations will be approximately 1 ½ - 3 hours in length. The presentations rely on oral, written, and graphic methods of presenting information; hands-on experience with safety equipment; class discussion; skits; and role-plays. The curriculum will include specific information about state and federal agencies in New Hampshire. Where appropriate, we will provide follow-up services to respond to issues arising in these sessions.

This instruction integrates English literacy and civics education by offering vocabulary instruction, conversational practice, and written exercises about workplace safety and worker rights.

New Hampshire Coalition for Occupational Safety and Health
161 Londonderry Turnpike
Hooksett, NH 03106
(603) 232-4406 Office (603) 232-4461
nhcosh@nhcosh.org www.nhcosh.org

BOARD OF DIRECTORS
2013 - 2014

Acting Chair	Dennis Martino (AFM #374) 4 Pinewood Drive Hopkinton, NH 03229 (W): dmartin@admin.state.nh.us	(603) 271-2793 (603) 746-7506
Vice Chair	Alfred P. Bouchard, NAMI, Working America 27 E. Dunstable Road Nashua, NH 03060 an:istygma@yahoo.com	(603) 888-1384 (H)
Secretary	Steven O'Connor, IBEW #2320 40 Dwinell Drive Concord, NH 03301 spoc@comcast.net	(603) 228-3395 (H)
Treasurer		

At-Large Members (3 Elected)

Eva Castillo, Working America 733 Bryant Road Manchester, NH 03109 Evita8@comcast.net	(603) 661-2873
Meghan Steele 64 Merrimack Street, Apt. 28 Manchester, NH 03101 Msteele8807@gmail.com	(603) 315-3924

Directors serve without compensation.

**NH AFL-CIO Pres. Appointments
To the Board of Directors
(3 Members)**

*Mark MacKenzie, President NH AFL-CIO
161 Londonderry Turnpike
Hooksett, NH 03106
solidarity@nhaficio.org*

*(603) 623-7302
(603) 623-7304 FAX*

Rick Rothwell

*(603) 647-9366 (H)
(603) 261-9366*

Staff

*Brian Mitchell, Exec. Dir., UAW Local 1981
82 Carnegie Street
Manchester, NH 03104
Btmitchell!@comcast.net
nhcosh@nhcosh.org*

*(603) 668-9058 (H)
(603) 493-1173 (C)*

*Renee Reese
161 Londonderry Turnpike
Hooksett, NH 03106
nhcosh@nhcosh.org*

(603) 339-3185

NH COALITION FOR
OCCUPATIONAL SAFETY
AND HEALTH
161 LOONDONDERRY TURNPIKE
HOOKSETT NH 03106

KEY PERSONNEL

EXECUTIVE DIRECTOR	BRIAN MITCHELL	\$ 3,919.20
TRAINER	BRIAN MITCHELL	\$10,472.00
SUPPORT STAFF	N. RENEE REESE	<u>\$ 6,582.40</u>
	TOTAL	\$20,873.60

Brian Mitchell

Employment History

New Hampshire Coalition for Safety & Health Hooksett, NH 2009 –present
Executive Director

State Employees Association SEIU Local 1984 Concord, NH 1998-2007
Field Representative II/Negotiator

Negotiated and maintained 14 county and municipal union contracts. Organized new members and educated union stewards in process grievances, explained standards and procedures. Trained negotiation teams in collective bargaining.

City of Manchester, Highway Department 1974-1998

Operated various construction machines, including heavy equipment. Conducted assorted labor duties. Executed detailed maintenance mechanic skills on boiler systems. Performed a wide range of electrical, plumbing, heating, construction, layout, construction and concrete projects in the carpentry shop over 15 years. Implemented problem solving skills daily. Utilized stencils, jigs, templates and design drawings. Sound observation and attention to detail abilities used in diverse construction locations.

Education

Harvard Trade Union Program 1993
Cambridge, Mass

George Meaney Center Health and Safety Train the Trainer 1993
Silver Springs, MD

American Arbitration Association Grievance and Arbitration preparation 1993
Augusta, Maine

Professional Experience

President of the Grant State Organizing Project 2012- present

President of the National Council for Occupational Safety and Health 2011-present

United Way Executive Board Member 1995-1997

President of AFSCME Local 298 1987-1998

Board member of Member NH AFL-CIO 1988-1998

Board member AFSCME Council 93 1988-1998

City of Manchester NH Safety Review Board 1995-1998

N. Renee Reese

Employment

Site Manager	All Around Storage	2010 - present
Rentals – process contracts for new tenants. Assess customer needs and recommend appropriate accommodation. Maintain onsite security. Coordinate landscaping and snow removal. Hands-on maintenance and arrange for contracted maintenance. Accounts receivable and billing, including automatic payment processing and credit card payment processing. Organization and supervision of regular auction events. In my first year as site manager, I increased occupancy from 80 to 95%. Point of contact for resolving multi-site computing uniformity. Proficient in MS Office, QuickBooks, PowerPoint. Responsible for daily accounts balance and banking.		
Volunteer and Classroom	St. Anthony Elementary	2006 - 2009
Assist with general clerical duties. In charge of organizing and supervising special classroom events. President of the Parent Student Organization. Substitute teaching for grades K-4.		
Maintain Household	Parent	2000-2006
Adopted a child from Russia and maintained a household. Taught child to read and write and do math. Organized activities. Maintained household finances.		
Office Manager	Hill, Barth & King, LLC	1996-2000
Maintenance of petty cash funds. Administrative support for a team of 6 accountants. Organization and finalization of tax returns and financial plans. Paraprofessional duties – preparation of individual tax returns under supervision.		
Office Manager	GK Financial Strategies	1994 - 1996
Administrative support for a team of 4 financial planners. Organization and finalization of financial plans. Earned Insurance Broker License.		
Mailroom	Benefit Management, Inc.	1992 - 1993
Administrative support for large third-party insurance organization. Trained in third-party insurance claims processing.		

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

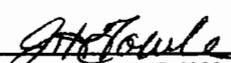
PRODUCER Davis Towle Morrill & Everett 115 Airport Road P O Box 1260 Concord, NH 03302-1260	CONTACT NAME: Donna Beaudoin PHONE (A/C, No, Ext): 603 225-6611 E-MAIL ADDRESS: dbeaudoin@davistowle.com	FAX (A/C, No): 603-225-7935
	INSURER(S) AFFORDING COVERAGE	
INSURED New Hampshire Coalition for Occupational Safety & Health 161 Londonderry Turnpike Hooksett, NH 03106	INSURER A : The Hartford Insurance	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			04SBVU9535	08/31/2013	08/31/2014	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
							COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
			PROPERTY DAMAGE (Per accident)	\$				
				\$				
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB						AGGREGATE	\$
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			04WECIT6445	08/31/2013	08/31/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N					E.L. EACH ACCIDENT	\$ 100,000
		<input checked="" type="checkbox"/> Y	N/A				E.L. DISEASE - EA EMPLOYEE	\$ 100,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER State of NH Dept. of Education Bureau of Adult Education 21 South Fruit St, Suite 20 Concord, NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

nhcosh

Safe Jobs - Workers' Rights

NH Coalition for Occupational Safety & Health

161 Londonderry Turnpike, Hooksett, NH 03106

nhcosh@nhcosh.org ♦ 603-232-4406

http://www.nhcosh.org Fax: 603-232-4461

To Whom It May Concern:

Per Board Resolution dated May 20, 2014, "The Board of the NH Coalition of Occupational Safety and Health authorizes Brian Mitchell, Executive Director, and Dennis Martino, Governing Board Chair, to sign contracts and agreements for funding from the NH Bureau of Adult Education for NH COSH's English Language/Civics and Adult Basic Education programs."

Signed:

Name Dennis Martino (Print)

Signature *Dennis V. Martino*

Title Acting Chairperson

NH Coalition for Occupational Safety and Health

Date Signed May 20, 2014

State of NH County of Merrimack

Signed and sworn to (or affirmed) before me on May 20, 2014

Joseph D. Blouin

(Signature of Notarial Officer)

My commission expires: March 7, 2017



State of New Hampshire

Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that NEW HAMPSHIRE COALITION FOR OCCUPATIONAL SAFETY AND HEALTH (NHCOSH) is a New Hampshire nonprofit corporation formed December 19, 1990. I further certify that it is in good standing as far as this office is concerned, having filed the return(s) and paid the fees required by law.

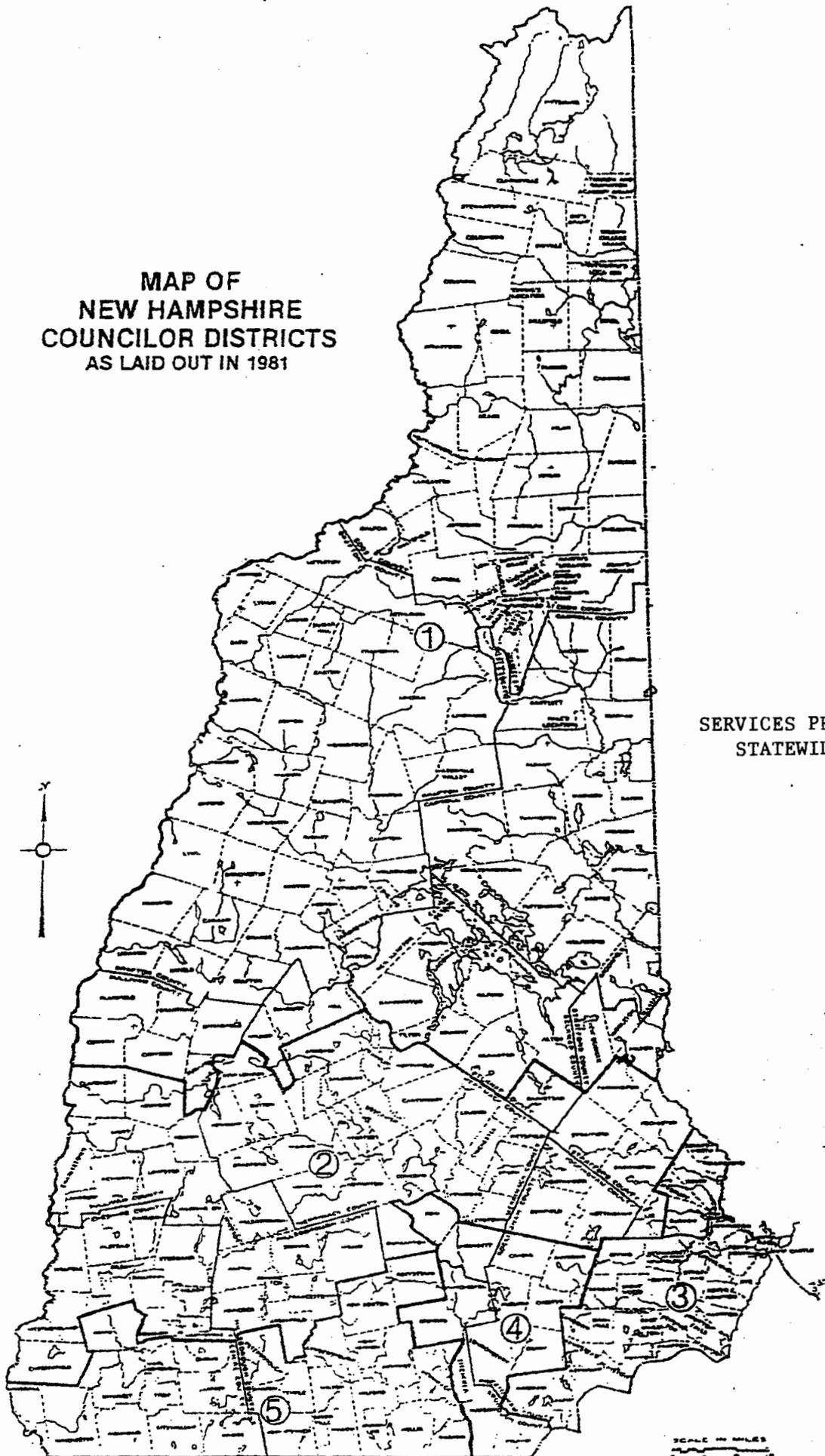


In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 14th day of May A.D. 2014

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner
Secretary of State

**MAP OF
NEW HAMPSHIRE
COUNCILOR DISTRICTS
AS LAID OUT IN 1981**



SERVICES PROVIDED
STATEWIDE