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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CORRECTIONS  
DIVISION OF ADMINISTRATION

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January 26, 2016

The Honorable Neal M. Kurk, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, NH 03301

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Executive Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

Pursuant to the provisions of Chapter 276:219 Laws of 2015, the New Hampshire Department of Corrections respectfully requests permission to transfer \$1,896,080 among accounts listed on the attached detailed exhibit to reallocate appropriations and cover overtime shortfalls effective upon Fiscal Committee and Governor and Executive Council approval through June 30, 2016. 100% General Funds.

Transfers are to occur from and within accounts listed on the attached detailed exhibits as follows:

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02-46-46-461010-83000000 Financial Services				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 721,705	\$ -	\$ 721,705
011-500126	Personal Services - Unclassified	\$ 96,750	\$ -	\$ 96,750
018-500106	Overtime	\$ 9,883	\$ -	\$ 9,883
020-500200	Current Expenses	\$ 4,058	\$ -	\$ 4,058
022-500255	Rents - Leases Other than State	\$ 3,478	\$ -	\$ 3,478
027-502799	Transfers to DoIT	\$ 2,297,339	\$ -	\$ 2,297,339
030-500331	Equipment New/Replacement	\$ 500	\$ -	\$ 500
035-500098	Shared Services Support	\$ 62,034	\$ -	\$ 62,034
039-500188	Telecommunications	\$ 92,257	\$ -	\$ 92,257
050-500109	Personal Service-Temp/Appointed	\$ 144,160	\$ (20,000)	\$ 124,160
060-500602	Benefits	\$ 432,873	\$ (9,580)	\$ 423,293
070-500704	In-State Travel Reimbursement	\$ 1,746	\$ -	\$ 1,746
103-502664	Contracts for Operational Services	\$ 284	\$ -	\$ 284
	Total	\$ 3,867,067	\$ (29,580)	\$ 3,837,487
	REVENUES			
	Total General Funds	\$ 3,867,067	\$ (29,580)	\$ 3,837,487

02-46-46-461510-83600000 Security & Training				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 328,786	\$ -	\$ 328,786
011-500126	Personal Services - Unclassified	\$ 96,150	\$ -	\$ 96,150
018-500106	Overtime	\$ 86,336	\$ 88,240	\$ 174,576
019-500105	Holiday Pay	\$ 5,816	\$ -	\$ 5,816
020-500200	Current Expenses	\$ 37,870	\$ -	\$ 37,870
022-500255	Rents - Leases Other than State	\$ 1,659	\$ -	\$ 1,659
030-500331	Equipment New/Replacement	\$ 2,850	\$ -	\$ 2,850
039-500188	Telecommunications	\$ 1,502	\$ -	\$ 1,502
050-500109	Personal Service-Temp/Appointed	\$ 29,188	\$ (10,000)	\$ 19,188
060-500602	Benefits	\$ 247,568	\$ -	\$ 247,568
070-500704	In-State Travel Reimbursement	\$ 6,731	\$ -	\$ 6,731
	Total	\$ 844,456	\$ 78,240	\$ 922,696
	REVENUES			
	Total General Funds	\$ 844,456	\$ 78,240	\$ 922,696

**02-46-46-462510-59290000 Professional Standards**

Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 599,661	\$ -	\$ 599,661
011-500126	Personal Services - Unclassified	\$ 89,051	\$ -	\$ 89,051
018-500106	Overtime	\$ 29,385	\$ 10,000	\$ 39,385
019-500105	Holiday Pay	\$ 2,492	\$ (1,000)	\$ 1,492
020-500200	Current Expenses	\$ 4,559	\$ -	\$ 4,559
030-500331	Equipment New/Replacement	\$ 2,188	\$ -	\$ 2,188
050-500109	Personal Service-Temp/Appointed	\$ 117,566	\$ (10,000)	\$ 107,566
060-500602	Benefits	\$ 399,253	\$ -	\$ 399,253
070-500704	In-State Travel Reimbursement	\$ 424	\$ -	\$ 424
102-500731	Contracts for Program Services	\$ 30,000	\$ (19,000)	\$ 11,000
	Total	\$ 1,274,579	\$ (20,000)	\$ 1,254,579
	REVENUES			
	Total General Funds	\$ 1,274,579	\$ (20,000)	\$ 1,254,579

**02-46-46-463010-71200000 NHSP/M - Security**

Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 10,869,574	\$ (500,000)	\$ 10,369,574
018-500106	Overtime	\$ 3,301,683	\$ 1,000,000	\$ 4,301,683
019-500105	Holiday Pay	\$ 450,839	\$ (45,000)	\$ 405,839
020-500200	Current Expenses	\$ 72,183	\$ -	\$ 72,183
022-500255	Rents - Leases Other than State	\$ 8,168	\$ -	\$ 8,168
024-500225	Maint Other Than Build-Grn	\$ 7,549	\$ -	\$ 7,549
030-500331	Equipment New/Replacement	\$ 11,650	\$ -	\$ 11,650
039-500188	Telecommunications	\$ 21,235	\$ -	\$ 21,235
050-500109	Personal Service-Temp/Appointed	\$ 24,197	\$ 1,000	\$ 25,197
060-500602	Benefits	\$ 8,762,499		\$ 8,762,499
068-500565	Remuneration	\$ 428,962	\$ -	\$ 428,962
070-500704	In-State Travel Reimbursement	\$ 90,673	\$ -	\$ 90,673
103-502664	Contracts for Operational Services	\$ 440	\$ -	\$ 440
242-500787	Transportation of Inmates	\$ 27,841	\$ -	\$ 27,841
	Total	\$ 24,077,493	\$ 456,000	\$ 24,533,493
	REVENUES			
	Total General Funds	\$ 24,077,493	\$ 456,000	\$ 24,533,493

02-46-46-463010-71400000 NHSP/M Maintenance				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 608,149	\$ (20,000)	\$ 588,149
018-500106	Overtime	\$ 19,016	\$ -	\$ 19,016
019-500105	Holiday Pay	\$ 7,138	\$ (1,500)	\$ 5,638
020-500200	Current Expenses	\$ 103,057	\$ -	\$ 103,057
022-500255	Rents - Leases Other than State	\$ 3,079	\$ -	\$ 3,079
023-500291	Heat-Electricity-Water	\$ 2,743,675	\$ (150,000)	\$ 2,593,675
024-500225	Maint Other Than Build-Grn	\$ 40,836	\$ -	\$ 40,836
030-500331	Equipment New/Replacement	\$ 1,243	\$ -	\$ 1,243
039-500188	Telecommunications	\$ 4,879	\$ -	\$ 4,879
047-500240	Own Forces Maint Build-Grn	\$ 41,943	\$ -	\$ 41,943
048-500226	Contractual Maint Build-Grn	\$ 160,115	\$ -	\$ 160,115
050-500109	Personal Service-Temp/Appointed	\$ 22,314	\$ 2,400	\$ 24,714
060-500602	Benefits	\$ 383,527	\$ (20,000)	\$ 363,527
070-500704	In-State Travel Reimbursement	\$ 20,368	\$ -	\$ 20,368
103-502664	Contracts for Operational Services	\$ 50,568	\$ -	\$ 50,568
	Total	\$ 4,209,907	\$ (189,100)	\$ 4,020,807
	REVENUES			
	Total General Funds	\$ 4,209,907	\$ (189,100)	\$ 4,020,807

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02-46-46-464010-83020000 District Offices				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 5,205,253	\$ -	\$ 5,205,253
011-500126	Personal Services - Unclassified	\$ 97,350	\$ -	\$ 97,350
018-500106	Overtime	\$ 2,287	\$ 2,000	\$ 4,287
019-500105	Holiday Pay	\$ 1,094	\$ -	\$ 1,094
020-500200	Current Expenses	\$ 79,674	\$ -	\$ 79,674
022-500255	Rents - Leases Other than State	\$ 378,479	\$ -	\$ 378,479
023-500291	Heat-Electricity-Water	\$ 35,975	\$ -	\$ 35,975
024-500225	Maint Other Than Build-Grn	\$ 237	\$ -	\$ 237
028-500292	Transfers to General Services	\$ 17,697	\$ -	\$ 17,697
030-500331	Equipment New/Replacement	\$ 92,145	\$ -	\$ 92,145
039-500188	Telecommunications	\$ 121,674	\$ -	\$ 121,674
047-500240	Own Forces Maint Build-Grn	\$ 1,000	\$ -	\$ 1,000
048-500226	Contractual Maint Build-Grn	\$ 2,726	\$ -	\$ 2,726
050-500109	Personal Service-Temp/Appointed	\$ 54,273	\$ -	\$ 54,273
060-500602	Benefits	\$ 3,224,912	\$ (50,000)	\$ 3,174,912
068-500565	Remuneration	\$ 1,500	\$ -	\$ 1,500
070-500704	In-State Travel Reimbursement	\$ 93,111	\$ -	\$ 93,111
080-500714	Out of State Travel	\$ 100	\$ -	\$ 100
102-500731	Contracts for Program Services	\$ 91,993	\$ -	\$ 91,993
103-502664	Contracts for Operational Services	\$ 15,526	\$ -	\$ 15,526
	Total	\$ 9,517,006	\$ (48,000)	\$ 9,469,006
	REVENUES			
	Total General Funds	\$ 9,517,006	\$ (48,000)	\$ 9,469,006

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02-46-46-464510-78740000 Calumet House				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 445,599	\$ -	\$ 445,599
018-500106	Overtime	\$ 95,353	\$ 32,000	\$ 127,353
019-500105	Holiday Pay	\$ 15,692	\$ -	\$ 15,692
020-500200	Current Expenses	\$ 1,856	\$ -	\$ 1,856
022-500255	Rents - Leases Other than State	\$ 1,524	\$ -	\$ 1,524
023-500291	Heat-Electricity-Water	\$ 54,986	\$ -	\$ 54,986
024-500225	Maint Other Than Build-Grn	\$ 2,305	\$ -	\$ 2,305
030-500331	Equipment New/Replacement	\$ 7,762	\$ -	\$ 7,762
039-500188	Telecommunications	\$ 4,265	\$ -	\$ 4,265
047-500240	Own Forces Maint Build-Grn	\$ 5,197	\$ -	\$ 5,197
048-500226	Contractual Maint Build-Grn	\$ 6,369	\$ -	\$ 6,369
060-500602	Benefits	\$ 350,032	\$ -	\$ 350,032
070-500704	In-State Travel Reimbursement	\$ 6,180	\$ -	\$ 6,180
103-502664	Contracts for Operational Services	\$ 4,467	\$ -	\$ 4,467
	Total	\$ 1,001,587	\$ 32,000	\$ 1,033,587
	REVENUES			
	Total General Funds	\$ 1,001,587	\$ 32,000	\$ 1,033,587

02-46-46-465010-58330000 Secure Psychiatric Unit				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,787,204	\$ (35,000)	\$ 1,752,204
018-500106	Overtime	\$ 214,577	\$ 180,000	\$ 394,577
019-500105	Holiday Pay	\$ 58,212	\$ (15,000)	\$ 43,212
020-500200	Current Expenses	\$ 20,905	\$ -	\$ 20,905
021-500211	Food Institutions	\$ 92,579	\$ -	\$ 92,579
022-500255	Rents - Leases Other than State	\$ 3,399	\$ -	\$ 3,399
024-500225	Maint Other Than Build-Grn	\$ 1,848	\$ -	\$ 1,848
039-500188	Telecommunications	\$ 49,385	\$ -	\$ 49,385
047-500240	Own Forces Maint Build-Grn	\$ 2,400	\$ -	\$ 2,400
048-500226	Contractual Maint Build-Grn	\$ 2,000	\$ -	\$ 2,000
060-500602	Benefits	\$ 1,218,383	\$ (25,000)	\$ 1,193,383
068-500565	Remuneration	\$ 66,185	\$ -	\$ 66,185
070-500704	In-State Travel Reimbursement	\$ 973	\$ -	\$ 973
101-500730	Medical Payments to Providers	\$ 60,355	\$ -	\$ 60,355
103-502664	Contracts for Operational Services	\$ 2,332	\$ -	\$ 2,332
	Total	\$ 3,580,737	\$ 105,000	\$ 3,685,737
	REVENUES			
	Total General Funds	\$ 3,580,737	\$ 105,000	\$ 3,685,737

<b>02-46-46-465010-82310000 Mental Health</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,332,524	\$ (40,000)	\$ 1,292,524
018-500106	Overtime	\$ 153	\$ -	\$ 153
020-500200	Current Expenses	\$ 14,817	\$ -	\$ 14,817
022-500255	Rents - Leases Other than State	\$ 2,244	\$ -	\$ 2,244
030-500331	Equipment New/Replacement	\$ 9,549	\$ -	\$ 9,549
039-500188	Telecommunications	\$ 43	\$ -	\$ 43
049-500294	Transfer to Other State Agencies	\$ 20,000	\$ -	\$ 20,000
060-500602	Benefits	\$ 795,280	\$ (30,000)	\$ 765,280
070-500704	In State Travel Reimbursement	\$ 511	\$ -	\$ 511
101-500730	Medical Payments to Providers	\$ 5,313,455	\$ -	\$ 5,313,455
	Total	\$ 7,488,575	\$ (70,000)	\$ 7,418,575
	REVENUES			
	Total General Funds	\$ 7,488,575	\$ (70,000)	\$ 7,418,575

<b>02-46-46-465010-82340000 Medical - Dental</b>				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 3,338,706	\$ (150,000)	\$ 3,188,706
012-500128	Personal Services - Unclassified	\$ 105,029	\$ -	\$ 105,029
018-500106	Overtime	\$ 185,148	\$ 18,340	\$ 203,488
019-500105	Holiday Pay	\$ 62,818	\$ (15,000)	\$ 47,818
020-500200	Current Expenses	\$ 178,427	\$ -	\$ 178,427
022-500255	Rents - Leases Other than State	\$ 1,721	\$ -	\$ 1,721
024-500225	Maint Other Than Build-Grn	\$ 1,500	\$ -	\$ 1,500
030-500331	Equipment New/Replacement	\$ 50,000	\$ -	\$ 50,000
039-500188	Telecommunications	\$ 12,553	\$ -	\$ 12,553
050-500109	Personal Service-Temp/Appointed	\$ 80,000	\$ (15,000)	\$ 65,000
060-500602	Benefits	\$ 1,836,454	\$ (75,000)	\$ 1,761,454
070-500704	In State Travel Reimbursement	\$ 5,153	\$ -	\$ 5,153
101-500729	Medical Payments to Providers	\$ 4,691,236	\$ -	\$ 4,691,236
103-502664	Contracts for Operational Services	\$ 3,970	\$ -	\$ 3,970
	Total	\$ 10,552,715	\$ (236,660)	\$ 10,316,055
	REVENUES			
	Total General Funds	\$ 10,552,715	\$ (236,660)	\$ 10,316,055

**02-46-46-465010-82350000 Residential Treatment Program**

Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,508,847	\$ (50,000)	\$ 1,458,847
018-500106	Overtime	\$ 158,000	\$ 81,000	\$ 239,000
019-500105	Holiday Pay	\$ 35,136	\$ (5,000)	\$ 30,136
020-500200	Current Expenses	\$ 14,652	\$ -	\$ 14,652
024-500225	Maint Other Than Build-Grn	\$ 300	\$ -	\$ 300
030-500331	Equipment New/Replacement	\$ 585	\$ -	\$ 585
039-500188	Telecommunications	\$ 283	\$ -	\$ 283
048-500226	Contractual Maint Build-Grn	\$ 185	\$ -	\$ 185
060-500602	Benefits	\$ 1,006,385	\$ (30,000)	\$ 976,385
070-500704	In State Travel Reimbursement	\$ 1,809	\$ -	\$ 1,809
103-502664	Contracts for Operational Services	\$ 777	\$ -	\$ 777
	Total	\$ 2,726,959	\$ (4,000)	\$ 2,722,959
	<b>REVENUES</b>			
	Total General Funds	\$ 2,726,959	\$ (4,000)	\$ 2,722,959

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02-46-46-466010-71110000 NHSP/W - Prison for Women				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 1,332,525	\$ (100,000)	\$ 1,232,525
011-500126	Personal Services - Unclassified	\$ 90,251	\$ -	\$ 90,251
018-500106	Overtime	\$ 178,558	\$ 135,000	\$ 313,558
019-500105	Holiday Pay	\$ 32,123	\$ 2,000	\$ 34,123
020-500200	Current Expenses	\$ 24,888	\$ -	\$ 24,888
021-500211	Food Institutions	\$ 129,421	\$ -	\$ 129,421
022-500255	Rents - Leases Other than State	\$ 258,028	\$ -	\$ 258,028
023-500291	Heat-Electricity-Water	\$ 238,741	\$ -	\$ 238,741
024-500225	Maint Other Than Build-Grn	\$ 9,411	\$ -	\$ 9,411
030-500331	Equipment New/Replacement	\$ 6,655	\$ -	\$ 6,655
039-500188	Telecommunications	\$ 10,893	\$ -	\$ 10,893
047-500240	Own Forces Maint Build-Grn	\$ 3,346	\$ -	\$ 3,346
048-500226	Contractual Maint Build-Grn	\$ 18,388	\$ -	\$ 18,388
050-500109	Personal Service-Temp/Appointed	\$ 58,858	\$ (5,000)	\$ 53,858
060-500602	Benefits	\$ 955,738	\$ (20,000)	\$ 935,738
068-500565	Remuneration	\$ 80,008	\$ -	\$ 80,008
070-500704	In-State Travel Reimbursement	\$ 10,920	\$ -	\$ 10,920
102-500731	Contracts for Program Services	\$ 1,015,248	\$ (150,000)	\$ 865,248
103-502664	Contracts for Operational Services	\$ 5,959	\$ -	\$ 5,959
	Total	\$ 4,459,959	\$ (138,000)	\$ 4,321,959
	REVENUES			
	Total General Funds	\$ 4,459,959	\$ (138,000)	\$ 4,321,959

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02-46-46-468010-8250000 Berlin Prison (NCF)				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 5,943,595	\$ (150,000)	\$ 5,793,595
011-500126	Personal Services - Unclassified	\$ 94,729	\$ -	\$ 94,729
018-500106	Overtime	\$ 1,000,000	\$ 344,100	\$ 1,344,100
019-500105	Holiday Pay	\$ 181,366	\$ (29,000)	\$ 152,366
020-500200	Current Expenses	\$ 221,168	\$ -	\$ 221,168
021-500211	Food Institutions	\$ 635,772	\$ -	\$ 635,772
022-500255	Rents - Leases Other than State	\$ 6,788	\$ -	\$ 6,788
023-500291	Heat-Electricity-Water	\$ 1,281,236	\$ -	\$ 1,281,236
024-500225	Maint Other Than Build-Grn	\$ 12,177	\$ -	\$ 12,177
030-500331	Equipment New/Replacement	\$ 58,250	\$ -	\$ 58,250
039-500188	Telecommunications	\$ 57,360	\$ -	\$ 57,360
047-500240	Own Forces Maint Build-Grn	\$ 64,125	\$ -	\$ 64,125
048-500226	Contractual Maint Build-Grn	\$ 114,922	\$ -	\$ 114,922
060-500602	Benefits	\$ 4,425,288	\$ -	\$ 4,425,288
068-500565	Remuneration	\$ 237,868	\$ -	\$ 237,868
070-500704	In-State Travel Reimbursement	\$ 98,774	\$ -	\$ 98,774
102-500731	Contracts for Program Services	\$ 40,170	\$ -	\$ 40,170
103-502664	Contracts for Operational Services	\$ 20,565	\$ -	\$ 20,565
	Total	\$ 14,494,152	\$ 165,100	\$ 14,659,252
	REVENUES			
	Total General Funds	\$ 14,494,152	\$ 165,100	\$ 14,659,252

02-46-46-469010-82320000 Programs				
Class	Description	Current Modified Budget	Requested Action	Current Revised Budget
010-500100	Personal Services - Permanent	\$ 3,043,736	\$ -	\$ 3,043,736
018-500106	Overtime	\$ 1,532	\$ -	\$ 1,532
019-500105	Holiday Pay	\$ 2,256	\$ (1,000)	\$ 1,256
020-500200	Current Expenses	\$ 9,897	\$ -	\$ 9,897
022-500255	Rents - Leases Other than State	\$ 3,216	\$ -	\$ 3,216
030-500331	Equipment New/Replacement	\$ 6,765	\$ -	\$ 6,765
039-500188	Telecommunications	\$ 7,984	\$ -	\$ 7,984
060-500602	Benefits	\$ 1,886,297	\$ (100,000)	\$ 1,786,297
070-500704	In-State Travel Reimbursement	\$ 1,172	\$ -	\$ 1,172
102-500731	Contract for Program Services	\$ 3,772	\$ -	\$ 3,772
	Total	\$ 4,966,627	\$ (101,000)	\$ 4,865,627
	REVENUES			
	Total General Funds	\$ 4,966,627	\$ (101,000)	\$ 4,865,627

## EXPLANATION

The Department requests to transfer \$1,896,080 from various General Fund accounting units, Class 010 Personal Services Permanent Classified, Class 019 Holiday Pay, Class 023 Heat, Electricity and Water, Class 050 Personal Services Temporary Appointed, Class 060 Benefits, and Class 102 Contracts for Program Services, as summarized in the attached detail to address anticipated Class 018 Overtime deficits in various accounting units and identified deficits in Class 019 Holiday Pay in accounting unit 7111 State Prison for Women and Class 050 Personal Services Temporary Appointed in accounting unit 7120 Concord Security and accounting unit 7140 NHSP/M Maintenance.

Class 010 Personal Services Permanent Classified has an anticipated surplus of \$1,045,000 as a result of departmental vacancies in various accounting units. Critical needs exist to fill both security and other direct care positions. Despite increased recruiting efforts, the Department has had difficulty attracting an adequate number of qualified candidates to address this need.

Class 019 Holiday Pay has a projected net surplus of \$110,500 due to a lower than projected expense than was budgeted.

Class 023 Heat, Electricity and Water has a surplus of \$150,000 due to a lower than projected expense than was budgeted.

Class 018 Overtime has a projected fiscal year end general fund shortfall of \$4,104,018 as of 1/22/2016. \$1,890,680 of the deficit will be resolved by this fiscal transfer. The remaining \$2,213,338 projected overtime shortfall will be addressed as additional surpluses are identified. Position vacancies have resulted in a need for increased overtime to maintain institutional security and inmate care.

Class 050 Personal Services Temporary Appointed has a projected net surplus of \$56,600 as a result of deferred hiring for several departmental vacancies and difficulties attracting an adequate number of qualified candidates for critical positions.

Class 060 Benefits has a surplus of \$359,580 as a result of departmental vacancies in various accounting units

Class 102 Contracts for Program Services accounting unit 7111 State Prison for Women has a projected surplus of \$150,000 as of 1/22/16. Savings have been realized as fewer female inmates have been housed at the Stafford County House of Corrections than was anticipated. Accounting unit 5929 Professional Standards has a surplus of \$19,000, as savings were realized from a required Prison Rape Elimination Act (PREA) audit.

### Transfer from Class 010 Personal Services -Permanent:

- \$ 35,000 from accounting unit 5833 Secure Psychiatric Unit
- \$100,000 from accounting unit 7111 NHSP/W Prison for Women
- \$500,000 from accounting unit 7120 NHSP/M Security
- \$ 20,000 from accounting unit 7140 NHSP/M Maintenance
- \$ 40,000 from accounting unit 8231 Mental Health
- \$150,000 from accounting unit 8234 Medical-Dental
- \$ 50,000 from accounting unit 8235 Residential Treatment Program
- \$150,000 from accounting unit 8250 Berlin Prison.

Transfer from Class 019 Holiday Pay:

- \$ 15,000 from accounting unit 5833 Secure Psychiatric Unit
- \$ 1,000 from accounting unit 5929 Professional Standards
- \$ 45,000 from accounting unit 7120 NHSP/M Security
- \$ 1,500 from accounting unit 7140 NHSP/M Maintenance
- \$ 1,000 from accounting unit 8232 Programs
- \$ 15,000 from accounting unit 8234 Medical-Dental
- \$ 5,000 from accounting unit 8235 Residential Treatment Program
- \$ 29,000 from accounting unit 8250 Berlin Prison

Transfer to Class 019 Holiday Pay:

- \$ 2,000 to accounting unit 7111 NHSP/W Prison for Women

Transfer from Class 023 Heat, Electricity and Water:

- \$ 150,000 from accounting unit 7140 NHSP/M Maintenance

Transfer from Class 050 Personal Services –Temp/Appointed:

- \$ 10,000 from accounting unit 5929 Professional Standards
- \$ 5,000 from accounting unit 7111 NHSP/W Prison for Women
- \$ 15,000 from accounting unit 8234 Medical-Dental
- \$ 20,000 from accounting unit 8300 Financial Services
- \$ 10,000 from accounting unit 8360 Security & Training

Transfer to Class 050 Personal Services –Temp/Appointed:

- \$ 1,000 to accounting unit 7120 NHSP/M Security
- \$ 2,400 to accounting unit 7140 NHSP/M Maintenance

Transfer from Class 060 Benefits:

- \$ 25,000 from accounting unit 5833 Secure Psychiatric Unit
- \$ 20,000 from accounting unit 7111 NHSP/W Prison for Women
- \$ 20,000 from accounting unit 7140 NHSP/M Maintenance
- \$ 30,000 from accounting unit 8231 Mental Health
- \$ 100,000 from accounting unit 8232 Programs
- \$ 75,000 from accounting unit 8234 Medical-Dental
- \$ 30,000 from accounting unit 8235 Residential Treatment Program
- \$ 9,580 from accounting unit 8300 Financial Services
- \$ 50,000 from accounting unit 8302 District Offices

Transfer from Class 102 Contracts for Program Services:

- \$ 19,000 from accounting unit 5929 Professional Standards
- \$ 150,000 from accounting unit 7111 NHSP/W Prison for Women

Transfer to Class 018 Overtime:

- \$ 180,000 to accounting unit 5833 Secure Psychiatric Unit
- \$ 10,000 to accounting unit 5929 Professional Standards
- \$ 135,000 to accounting unit 7111 NHSP/W Prison for Women
- \$1,000,000 to accounting unit 7120 NHSP/M Security
- \$ 32,000 to accounting unit 7874 Calumet House
- \$ 18,340 to accounting unit 8234 Medical-Dental
- \$ 81,000 to accounting unit 8235 Residential Treatment Program
- \$ 344,100 to accounting unit 8250 Berlin Prison
- \$ 2,000 to accounting unit 8302 District Offices
- \$ 88,240 to accounting unit 8360 Security & Training

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions.

- A. Does transfer involve continuing program or one-time projects?  
These transfers involve continuing programs.
- B. Is this transfer required to maintain existing program level or will it increase the program level?  
All transfers listed will be used to maintain existing program levels.
- C. Cite any requirements that make this program mandatory.  
The requested action to transfer appropriations to Class 018 Overtime is required to maintain institutional security.
- D. Identify the source of the funds on all accounts listed on this transfer.  
All accounting units are General Funds.
- E. Will there be any effect on revenue if this transfer is approved or disapproved?  
There will not be any effect on revenue.
- F. Are funds expected to lapse if this transfer is not approved?  
General Funds- All Classes, if not fully expended, will lapse. However, a deficit will exist in Class 018 Overtime, at year end, if the request is not approved.
- G. Are personnel services involved?  
No new positions are being funded by this transfer.

Respectfully Submitted,



William L. Wrenn  
Commissioner