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STATE OF NEW HAMPSHIRE
DEPARTMENT OF INFORMATION TECHNOLOGY
27 Hazen Dr., Concord, NH 03301
Fax: 603-271-1516 TDD Access: 1-800-735-2964
www.nh.gov/doit

Steven J. Kelleher
Acting Commissioner

September 30, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Retroactive

Authorize the Department of Information Technology (DoIT) to pay retroactive membership fees to the National Association of State Chief Information Officers (NASCIO), Lexington, Kentucky, Vendor #171836, in the amount of \$8,000.00 to provide technical professional networking and resources to the State of New Hampshire Chief Information Officer for the period beginning July 1, 2014 and concluding June 30, 2015, upon approval from Governor and Executive Council. Source of funds: 100% Other Funds (The agency Class 027 used to reimburse DoIT is 36.11% General Fund)

Funds are available in the following account, contingent upon the availability and continued appropriation of funds.

Table with 5 columns: FY, CAT#-DEPT#-AGENCY#-ACTIVITY#-ACCTG UNIT#-DEPT NAME-AGENCY NAME-ACCTG UNIT NAME, CLASS CODE-ACCOUNT CODE - OBJ (ACCOUNT) DESC, JOB #, AMOUNT, TOTALS. Row 1: 2015, 01-03-03-030010-77030000- DoIT, 026-500251 - Membership Fees, 03030000, \$8,000, \$8,000. Row 2: GRAND TOTAL, \$8,000.

EXPLANATION

This NASCIO membership renewal is retroactive because due to the transition to a new agency Commissioner, the Department chose to delay the renewal until the new Commissioner could be named on the membership NASCIO is the premiere technical professional network and resource for state Chief Information Officers (CIO) and an effective advocate for information technology policies at all levels of government. NASCIO comprises state chief information officers, information resource executives from the fifty states, six United States territories, and the District of Columbia. State members are senior officials who have statewide, executive-level responsibility for information resource management. Associate members include other state officials and federal, local, and international government officials who are involved in information resource management. NASCIO's mission is to foster government excellence through quality business practices, information management, and technology policy. Its vision is government in which the public trust is fully served through the efficient and effective use of technology.

The dues are for an umbrella membership that provides for associate memberships at no additional cost for any other agency employees interested in participating in NASCIO activities, events, or committees. As the State of New Hampshire CIO, Steven Kelleher will serve as New Hampshire's designated contact for the NASCIO membership.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

**1. How long has this organization been in existence and how long has this agency been a member of this organization?**

Founded in 1969, the National Association of State Chief Information Officers (NASCIO) is a nonprofit, 501(c)3 association representing state chief information officers and information technology executives and managers from the states, territories, and the District of Columbia. DoIT has been a NASCIO member since 2007.

**2. Is there any other organization which provides the same or similar benefits which your agency belongs to?**

To our knowledge, there is no other organization that is geared specifically for state information technology professionals. States face unique challenges in managing their information technology that would not be addressed in a commercially oriented organization.

**3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?**

Every state in the United States is a member of NASCIO. The Department of Information Technology is the only agency in the State that holds a membership.

**4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)**

NASCIO has several levels of membership, depending upon the type of organization. Membership dues for any state, regardless of size or population, are \$8,000 per year. Under the DoIT membership, most of the NASCIO benefits are available to any identified employee of DoIT and any other State of New Hampshire agency in the Executive, Judicial, and Legislative branch of the government.

**5. What benefit does the state receive from participating in this membership?**

NASCIO's programs and services provide state and corporate members with vital resources and opportunities to share information, knowledge, and solutions. The membership enables State information technology professionals to tap into the knowledge, support, and experience of thousands of state technologists across the country. Blogs and surveys are updated daily on leading edge topics. It provides a structure for collaborative projects, such as negotiations with technology suppliers. For example, NASCIO recently completed negotiations with YouTube, resulting in an agreement acceptable to states. On behalf of the state, NASCIO is involved in lobbying Congress and industry standards-setting committees. One of the greatest benefits of NASCIO membership is the opportunity to serve on NASCIO's business and issues committees. Association publications, research reports, and multi-media kits, such as the NASCIO Fast Facts newsletter and issue focus reports are all available through NASCIO.

A summary of membership benefits include:

- Research, analysis and tools to leverage experience and knowledge
- Listserv forums for issues discussions and asking questions
- Participation on committees such as Information Security, Enterprise Architecture, IT Governance and Service Reform and Privacy
- Professional recognition
- Biannual conferences
- Association publications
- Networking and learning forums
- Reduced registration fees to the mid-year and annual conferences
- Access to the SMART library (a clearinghouse of data on state government IT)
- Access to on-line services
- Listed on corporate member profile page

**6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.**

Knowledge transfer and collaborative research characterizes the focus of the NASCIO organization. The organization provides numerous research papers, newsletters, topical conference calls, member events, issue committees, and workgroups. These are all available to state members at no additional cost.

**7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.**

The membership is not required to receive any federal grants or required in order to receive or participate in licensing or certification exams.

**8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.**

One of the benefits of state membership and fully included as part of state dues is two registrations to NASCIO's Annual and Midyear Conferences. Event registration, a \$500 travel stipend, most meals, and hotel accommodations are included in the membership fee for attendees at both events. The NASCIO events are September 28, 2014 to October 1, 2014 in Nashville, TN and April 26, 2015 to April 29, 2015 in Washington, D.C.

NASCIO conferences provide a unique opportunity for state government and corporate members to discuss the issues facing the information technology field in the public and private sectors. Corporate members sit side-by-side with state attendees to discuss trends and build relationships. NASCIO educational programs are centered on policy issues, trends, best practices and information technology issues that affect the public and private sectors. By bringing together all interested parties, NASCIO members can map strategies, develop positions and act responsibly for the benefit of all involved.

**9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.)**

There are currently thirty-seven (37) DoIT employees who are directly involved in the activities of the organization. None is an officer, committee member, or voting member.

**10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.**

The NASCIO membership has been an invaluable resource to DoIT. Without this renewal, we will not continue to benefit from the multitude of resources available from the organization, most of which are available over the phone or through the web. Given the vast number of publications, interactive forums, and advocacy activities, our NASCIO membership is a highly cost effective tool for keeping up with changes in the fast-paced information technology environment.

The Department of Information Technology respectfully requests approval of this professional membership request.

Respectfully submitted,



Steven J. Kelleher  
Acting Commissioner

For



8/27/2014

**Invoice**

Customer Number: 2058  
Invoice Number: 8870530  
Invoice Date: 8/27/2014  
Purchase Order:

State of New Hampshire  
Department of Information Technology  
27 Hazen Drive  
Concord, NH 03301

**Please remit payment to:**

National Association Of State Chief  
Information Officers  
PO Box 1107  
FEIN #61-0728905  
LEXINGTON, KY 40588-1107  
United States  
(P) (859) 514-9153  
(F) (859) 514-9188

**Credit Card Payment Information**

Credit Card Number: \_\_\_\_\_  
Card Type: \_\_\_\_\_ CVV#: \_\_\_\_\_  
Name On Card: \_\_\_\_\_  
Expiration Date: \_\_ / \_\_

**Balance Due** **\$8,000.00**

**Donation/Contribution** \$

**Total Payment Amount** \$

Order Tracking #8870530 - 2058

**Parent Order #**

State of New Hampshire  
Department of Information Technology  
27 Hazen Drive  
Concord, NH 03301

Customer Number: 2058  
Invoice Number: 8870530  
Invoice Date: 8/27/2014

Payment Due: 8/31/2014

Item	Misc Product Notes	Unit Price	Quantity	Amount
State Membership		\$8,000.00	1.00	\$8,000.00
Term: 7/1/2014 - 6/30/2015				

<b>Subtotal</b>	\$8,000.00
<b>Invoice Total</b>	\$8,000.00
<b>Balance Due</b>	\$8,000.00

Dues effective 7/1/2014 through 6/30/15



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## ABOUT NASCIO | Mission

NASCIO's **mission** is to foster government excellence through quality business practices, information management, and technology policy.

Founded in 1969, the National Association of State Chief Information Officers (NASCIO) is a nonprofit, 501(c)3 association representing state chief information officers and information technology executives and managers from the states, territories, and the District of Columbia. The primary state members are senior officials from state government who have executive-level and statewide responsibility for information technology leadership. State officials who are involved in agency level information technology management may participate as associate members. Representatives from federal, municipal, international government and non-profit organizations may also participate as members. Private-sector firms join as corporate members and participate in the Corporate Leadership Council.

NASCIO provides state CIOs and state members with products and services designed to support the challenging role of the state CIO, stimulate the exchange of information and promote the adoption of IT best practices and innovations. From national conferences, peer networking, research and publications, briefings and government affairs, NASCIO is the premier network and resource for state CIOs.

Each program year, NASCIO develops and supports issue committees which enable members to examine key issues in depth and deliver research briefs and other products. NASCIO also creates ad hoc working groups with clearly prescribed charters to focus on high-priority and time-sensitive issues for the states.

Pursuant to IRS Regulations, it is the policy of NASCIO to allow public access to its original exemption application and to its IRS Form 990. In addition, NASCIO will make copies of its governing documents, conflict of interest policy/disclosures, and year-end financial statements available to the public. This access will be provided at NASCIO's principal headquarters offices at a time mutually agreeable between its headquarters and the individual requesting the inspection during regular business hours. In addition, NASCIO will make each Form 990 information return available for a period of 3 years from filing. Headquarters will provide a copy of the exemption application or Form 990 without charge, other than a reasonable fee for reproduction and actual postage costs, as applicable. The copy must include all information furnished to the IRS as well as all schedules, attachments, and supporting statements, except for the name and address of

any contributor to the organization. For further detailed information regarding these IRS requirements, refer to the General Instructions for Form 990.

