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# State of New Hampshire

DEPARTMENT OF SAFETY  
JAMES H. HAYES BLDG. 33 HAZEN DR.  
CONCORD, N.H. 03305  
603/271-2791

KEVIN P. O'BRIEN  
ASSISTANT COMMISSIONER  
  
RICHARD C. BAILEY, JR.  
ASSISTANT COMMISSIONER



JOHN J. BARTHELMES  
COMMISSIONER OF SAFETY

February 18, 2016

The Honorable Neal M. Kurk, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

*[Signature]* 3/18/16  
Approved by Fiscal Committee Date

### Requested Action

- Pursuant to RSA 14:30-a VI, the Department of Safety, Division of Homeland Security and Emergency Management, requests authorization to accept and expend Hazard Mitigation Grant Program (HMGP) funds from the Federal Emergency Management Agency (FEMA) for DR-4209 January Snowstorm in the amount of \$756,812.00 for the implementation of cost effective mitigation projects. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2017. Funding Source: 100% Federal Funds.
- Pursuant to RSA 124:15, authorize the Department of Safety, Division of Homeland Security and Emergency Management, to establish one (1) temporary part-time Program Assistant II position to assist in completing the scope of the Hazard Mitigation Grant for DR-4209 January Snowstorm. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2017. Funding Source: 100% Federal Funds

Funds are to be budgeted in SFY 2016 in the following account:

02-23-23-236010-29200000 Dept. of Safety HSEM Hazard Mitigation Grant Program-FEMA

	<u>Current Adjusted Authorized</u>	<u>Requested Action</u>	<u>Revised Adjusted Authorized</u>
000-408121 Federal Funds	(\$2,254,638.69)	(\$756,812.00)	(\$3,011,450.69)
018-500106 Overtime	\$5,000.00	\$1,500.00	\$6,500.00
020-500200 Current Expense	\$5,400.00	\$2,000.00	\$7,400.00
030-500311 Equipment	\$17,150.00	\$1,503.00	\$18,653.00
040-500800 Indirect Costs	\$15,827.00	\$3,800.00	\$19,627.00
041-500801 Audit Funds Set Aside	\$2,760.00	\$780.00	\$3,540.00
050-500801 Part time Salary	0.00	10,500.00	\$10,500.00
060-500601 Benefits	\$1,008.00	\$1,900.00	\$2,908.00
070-500705 In State Travel	\$2,031.00	\$1,000.00	\$3,031.00
072-500574 Grants Federal	\$2,099,745.69	\$721,529.00	\$2,821,274.69
080-500710 Out of State Travel	\$4,650.00	\$2,300.00	\$6,950.00

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246-500792 Grantee Admin Costs	\$101,067.00	\$10,000.00	\$111,067.00
Total Appropriation	(\$2,254,638.69)	(\$756,812.00)	(\$3,011,450.69)

**Explanation**

The Hazard Mitigation Grant Program (HMGP) provides funding to states and communities (sub-recipients) for cost effective hazard mitigation activities that complement a comprehensive mitigation program. FEMA provides HMGP funds to states following presidentially declared disasters where the FEMA Public Assistance Program is employed that, in turn, provide sub-grants or contracts for a variety of mitigation activities, such as planning and the implementation of projects identified through the evaluation of natural hazards. The cost share is 75% Federal funds and a 25% applicant soft-match. The sub-grantee will provide and document the program match requirements. The management costs associated with the Hazard Mitigation Grant Program are 100% Federal funds and do not require a matching percentage.

<u>Class Code</u>	<u>Title</u>	<u>Description</u>
018	Overtime	Provides funding for full-time staff working extra hours to manage the Hazard Mitigation Assistance programs.
020	Current Expense	Allows for purchasing supplies needed to manage the Hazard Mitigation Assistance programs.
030	Equipment	Allows for purchasing equipment needed for project management
040	Indirect Cost	Represents the associated amount for this request.
041	Audit Fund Set Aside	Represents the associated amount for this request.
050	Part Time Salary	Provides funding for part time mitigation personnel
060	Benefits	Provides funding associated with Class Code 018 and 050.
070	In-State Travel	Provides funding for travel to manage the Hazard Mitigation Assistance programs statewide.
072	Grants	Provides funding for grants to sub-grantees.
080	Out of State Travel	Provides funding for travel to workshops associated with managing the Hazard Mitigation Assistance programs.
246	Grantee Admin Costs	Provides funding for Grantee administrative costs.

At the time the State of New Hampshire FY 2016-17 budget was being developed, it was not anticipated that the State would receive this level of funding.

The State of New Hampshire solicits applications statewide. Notification of the availability of HMGP funds is made to every community by e-mail and by letters sent to the chief elected official of each community. The State of New Hampshire submits all applications received for program funding to the Federal Emergency Management Agency for their final approval. Applications that are determined to be cost effective and program eligible are then funded 75% by FEMA; not every application submitted is determined to be program eligible. However, all applications that are determined to be eligible are funded at the requested dollar amount listed in their application, pending availability of adequate program funding.

The following information is provided in accordance with the comptroller's instructional memorandum dated September 12, 1981.

- 1) *List of personnel involved:* One (1) temporary part-time position for one (1) Program Assistant II.
- 2) *Nature, Need, and Duration:* This position is needed to assist HSEM in the administration, monitoring projects and closeout process for this grant.
- 3) *Relationship to existing agency programs:* This position will provide support to the HSEM Hazard Mitigation Grant Program.


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- 4) *Has a similar program been requested of the legislature and denied?* No
- 5) *Why wasn't funding included in the agency's budget request?* These funds were unanticipated at the time the budget was created.
- 6) *Can portions of the grant funds be utilized?* Grant funds are being utilized for this position.
- 7) *Estimate the funds required to continue this position:* Funds for this position are estimated at \$10,500.00 for the grant through June 30, 2017.

There are no General funds required with this request. In the event that Federal funds are no longer available, General funds and/or Highway funds will not be requested to support this program.

Respectfully submitted,

  
John J. Barthelmes  
Commissioner of Safety

Homeland Security and Emergency Management  
Hazard Mitigation Grant Program

2/2/2016

Fiscal Situation: Account 02-23-23-236010-29200000

**Federal Funds Awarded:**

DR4026 TS Irene HMGP	\$2,210,557.00
DR4095 Hurricane Sandy HMGP	\$334,341.00
DR4105 February 2013 Snowstorm HMGP	\$959,266.00
DR4209 January 2015 Blizzard	\$756,812.00

**Total Grant Funds Awarded**

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**\$4,260,976.00**

Less expenses in FY 2013	(\$240,858.19)
Less expenses in FY 2014	(\$159,044.31)
Less expenses in FY 2015	(\$452,046.20)

**Total Prior Fiscal Year Actual Expenses**

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**(\$851,948.70)**

**Net Grant Funds Remaining**

**\$3,409,027.30**

**Less: Current Adjusted Authorized**

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**(\$2,254,638.69)**

**Available Funds**

**\$1,154,388.61**

**This Request**

**\$756,812.00**



# FEMA

November 9, 2015

Perry Plummer, Director  
Homeland Security and Emergency Management  
33 Hazen Dr.  
Concord, NH 03305

Re: Section 324 Management Costs Six-Month Lock-in and  
HMGP Estimated Ceiling, FEMA-4209-DR-NH

Dear Director Plummer:

In accordance with 44 CFR 207.5(b)(2), I am providing the following revised lock-in amounts for planning purposes only. The Stafford Act 324 Management Costs lock-ins are based on the 6-month Hazard Mitigation Grant Program (HMGP) estimated costs for FEMA-4209-DR-NH. This letter also transmits the 6-month estimated ceiling for HMGP program funding. A breakdown of funding is listed below:

5% PROJECTS	\$ 36,076	
7% PROJECTS	\$ 50,507	
REGULAR PROJECTS	\$ 634,946	
6-MONTH ESTIMATE	\$ 721,529	} \$756,812.00
STATE MANAGEMENT COST PROJECTS	\$ 35,283	

The HMGP funding ceiling will be determined 12-months after the disaster declaration. Any prior estimates do not represent a minimum or floor amount. However, we recommend you develop and submit projects early in the application period. We will review submitted applications and may obligate up to 75 percent of the 6-month HMGP estimated ceiling for approved projects prior to the 12-month lock-in. If you have any questions, please contact Richard Verville, FEMA Region I Hazard Mitigation Assistance Branch Chief, at (617) 956-7524.

Sincerely,

Dean J. Savramis  
Director, Mitigation Division  
FEMA Region I

cc: Beth Peck, State Hazard Mitigation Officer, NH HSEM  
Dan McElhinney, Grants Division Director, FEMA Region I  
Lynn Wright, Grants Management Branch Chief, FEMA Region I



FEMA

October 24, 2012

Mr. Christopher Pope, Director  
NH Department of Homeland Security and Emergency Management  
33 Hazen Drive  
Concord, New Hampshire 03301

Re: 12-Month Final Lock-In  
FEMA-4026-DR-NH  
Hazard Mitigation Grant Program (HMGP)

Dear Director Pope:

Under Section 404 of the Stafford Act, as amended, 75% Federal funding is authorized for hazard mitigation measures. As a condition of receiving Federal disaster assistance, measures must be cost-effective, environmentally acceptable and be consistent with the strategies and recommendations identified in your State Hazard Mitigation Plan. Funding for mitigation projects under the HMGP is based on 15% of the estimated aggregate amount of grants made under the Stafford Act. The 12-month final lock-in of \$2,107,500 in Federal funding is available for the HMGP under FEMA-4026-DR-NH. A breakdown of funding is listed below:

5% PROJECTS	\$ 105,375
7% PROJECTS	\$ 147,525
REGULAR PROJECTS	\$ 1,854,600
12-MONTH LOCK-IN	\$ 2,107,500
STATE MANAGEMENT COSTS	\$ 103,057

> \$ 2,210,557.00

This calculation is based on the 12-month estimate as reported by the authorized disaster assistance programs. This is the final 12-month lock-in for FEMA-4026-DR-NH. Final applications or amendments for new mitigation projects must have been submitted to the FEMA Region I Hazard Mitigation Division by September 3, 2012. Please forward a SF-424 to cover the funding request. If you have any questions, please contact me.

Sincerely,

Dean J. Savramis  
Mitigation Division Director  
FEMA Region I

Cc: Lance Harbour, HSEM



FEMA

March 10, 2014

Perry Plummer, Director  
NH Department of Homeland Security and Emergency Management  
33 Hazen Drive  
Concord, New Hampshire 03301

Re: Section 324 Management Costs Final (12-Month) Lock-ins and  
HMGP Final Lock-in Ceiling, DR-4095-NH

Dear Director Plummer:

Under Section 404 of the Stafford Act, as amended, 75% Federal funding is authorized for hazard mitigation measures. As a condition of receiving Federal disaster assistance, measures must be cost-effective, environmentally acceptable and be consistent with the strategies and recommendations identified in your State Hazard Mitigation Plan. Funding for mitigation projects under the HMGP is based on 15% of the estimated aggregate amount of grants made under the Stafford Act. The 12-month final lock-in of \$318,754 in Federal funding is available for the HMGP under FEMA-4095-DR-NH. A breakdown of funding is listed below:

5% PROJECTS	\$ 15,938
7% PROJECTS	\$ 22,313
REGULAR PROJECTS	\$ 280,503
12-MONTH LOCK-IN	\$ 318,754
STATE MANAGEMENT COST PROJECTS	\$ 15,587

#334,341.00

This calculation is based on the 12-month estimate as reported by the authorized disaster assistance programs. This is the final 12-month lock-in for FEMA-4095-DR-NH. Final applications or amendments for new mitigation projects must have been submitted to the FEMA Region I Hazard Mitigation Division by November 28, 2013. Please forward a SF-424 to cover the funding request. If you have any questions, please contact me.

Sincerely,

Dean J. Savramis  
Director, Mitigation Division  
FEMA Region I

cc: Elizabeth Peck, HSEM  
Dan McElhinney, Grants Division Director, FEMA Region I  
Lynn Wright, Grants Management Branch Chief, FEMA Region I



FEMA

March 26, 2014

Perry Plummer, Director  
NH Department of Homeland Security and Emergency Management  
33 Hazen Drive  
Concord, New Hampshire 03301

Re: Section 324 Management Costs Final (12-Month) Lock-ins and  
HMGP Final Lock-in Ceiling, DR-4105-NH

Dear Director Plummer:

Under Section 404 of the Stafford Act, as amended, 75% Federal funding is authorized for hazard mitigation measures. As a condition of receiving Federal disaster assistance, measures must be cost-effective, environmentally acceptable and be consistent with the strategies and recommendations identified in your State Hazard Mitigation Plan. Funding for mitigation projects under the HMGP is based on 15% of the estimated aggregate amount of grants made under the Stafford Act. The 12-month final lock-in of \$914,545 in Federal funding is available for the HMGP under FEMA-4105-DR-NH. A breakdown of funding is listed below:

5% PROJECTS	\$ 45,727
7% PROJECTS	\$ 64,018
REGULAR PROJECTS	\$ 804,800
12-MONTH LOCK-IN	\$ 914,545
STATE MANAGEMENT COST PROJECTS	\$ 44,721

> \$959,266.00

This calculation is based on the 12-month estimate as reported by the authorized disaster assistance programs. This is the final 12-month lock-in for FEMA-4105-DR-NH. Final applications or amendments for new mitigation projects must have been submitted to the FEMA Region I Hazard Mitigation Division by **March 19, 2014**. Please forward a SF-424 to cover the funding request. If you have any questions, please contact me.

Sincerely,

Dean J. Savramis  
Director, Mitigation Division  
FEMA Region I

Cc: Beth Peck, HSEM  
Dan McElhinney, Grants Division Director, FEMA Region I  
Lynn Wright, Grants Management Branch Chief, FEMA Region I



## DR 4209-HMGP Submitted Applications

Sub Recipient	Name of Project	Total Project cost	Federal Share
Plymouth	Bell Road II	\$ 294,397.00	\$ 220,797.75
Claremont	Bible Hill Culvert	\$ 48,000.00	\$ 36,000.00
Town of Lee	Tuttle Road Culvert	\$ 392,500.00	\$ 294,375.00
Weare	HMP Update	\$ 8,000.00	\$ 6,000.00
Pittsfield	Chestnut Demolition	\$ 40,823.00	\$ 30,617.25
Gorham	Spring Road Culvert	\$ 283,610.00	\$ 212,707.50
Atkinson	Island Pond Rd	\$ 35,000.00	\$ 26,250.00
Haverhill	HMP Update	\$ 8,000.00	\$ 6,000.00
Grafton	HMP Development	\$ 10,000.00	\$ 7,500.00
Alexandria	Fowler Rd culvert	\$ 223,200.00	\$ 167,400.00
Laconia	HMP Update	\$ 10,000.00	\$ 7,500.00
Middleton	HMP Update	\$ 8,000.00	\$ 6,000.00
Nottingham	HMP Update	\$ 8,000.00	\$ 6,000.00
Milton	HMP Update	\$ 8,000.00	\$ 6,000.00
Barnstead	New Road	\$ 286,100.00	\$ 214,575.00
Webster	White Plains Road	\$ 307,200.00	\$ 230,400.00

The communities listed above submitted funding applications for DR 4209. All project applications are reviewed by an intra-agency committee and scored. All projects and scores are sent to FEMA for final review and approval. Projects that are not approved by FEMA are wait-listed in the event that a top scored community either withdraws their application or there are cost under-runs associated with a project. No projects have been awarded at this time.