



STATE OF NEW HAMPSHIRE

JAN 12 '16 PM 1:54 DFG

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION FOR CHILDREN, YOUTH & FAMILIES

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-4451 1-800-852-3345 Ext. 4451
FAX: 603-271-4729 TDD Access: 1-800-735-2964

Jeffrey A. Meyers
Acting
Commissioner

Lorraine Bartlett
Director

January 8, 2016

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Retroactive

REQUESTED ACTION

Authorize the Department of Health and Human Services, Division for Children, Youth, and Families to retroactively pay an annual membership fee to the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance, Washington, D.C. (Vendor #170420 B001) in the amount of \$4,000.00, effective retroactive to January 1, 2016 through December 31, 2016, upon Governor and Executive Council approval. 50% Federal Funds and 50% General Funds. Funds are available in the following account:

05-95-42-421010-29560000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, OFFICE OF DIRECTOR - DCYF

Table with 4 columns: Class/Object, Title, Activity Code, SFY 2016. Row 1: 026-500251, Organizational Dues, 42105840, \$4,000.00

EXPLANATION

This request is retroactive because the Division for Children, Youth and Families did not receive the invoice from the vendor until January 4, 2016. This date is after the start to the annual subscription.

The above action is requested to renew the Division's membership in the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance. The purpose of this Association is to: connect all states to facilitate medical and supportive services for children who are eligible for adoption assistance.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions:

- 1. How long has this organization been in existence and how long has this agency been a member of this organization?
A. In 1986, states which had passed legislation making the ICAMA (Interstate Compact on Adoption and Medical Assistance) law in their states formed the Association of the Interstate Compact on Adoption and Medical Assistance (AAICAMA) to enhance the administration of the compact and strengthen protections for interstate adopted children or adopted children moving out of state.

AAICAMA is a nonprofit organization comprised of member states working with child welfare agencies, tribes, and adoptive parents to facilitate and support special needs adoption. The association provides educational and technical assistance to enhance states' capacity to achieve timely permanency and needed services for adoption assistance-eligible children.

AAICAMA facilitates the effective and efficient administration of the compact, addresses issues related to the provision of medical and post-adoption services across state lines, and works to develop and implement sound interstate policy and practice for children eligible for adoption assistance. Through AAICAMA, members work jointly with special needs to find ways to enhance adoption opportunities for children.

AAICAMA members work together in committees to effect practical changes in the day-to-day administration of the compact. AAICAMA regularly provides training to state staff.

The New Hampshire Division for Children, Youth and Families (DCYF) has been a member of this organization since its implementation in 1986.

2. Is there any other organization, which provides the same or similar benefits, which your agency belongs to?
  - A. AAICAMA is the only organization that DCYF belongs to that provides these types of benefits.
3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?
  - A. All states are members. The NH Division for Children, Youth and Families is the only member for and from New Hampshire.
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)
  - A. Standard fee for all states.
5. What benefit does the state receive from participating in this membership?
  - A. AAICAMA provides technical assistance to states and agencies on issues pertaining to the administration of the ICAMA. These issues include the provision of Medicaid to eligible children who move to or are placed in a new state, title IV-E and state-funded adoption assistance, and the effect of new federal legislation on the administration of the compact.
6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.
  - A. Training is one of the services provided to members by AAICAMA and all trainings and materials are included in the annual membership.
7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.
  - A. No, however, as a result of participation, NH DCYF has become aware of federal funds that are available for unique Child Welfare Initiatives.
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership-supported trips.
  - A. The membership fee does not cover the costs of any travel related to this organization.

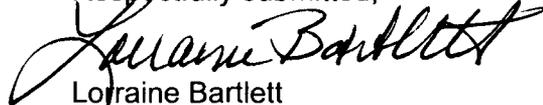
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.
- A. The Division has two representatives:
1. Lorraine Bartlett, Director of the Division for Children, Youth and Families
  2. Catherine Meister, Adoption Supervisor
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.
- A. Should Governor and Council not approve this request, it would hinder the ability for the Division to facilitate medical and supportive services for NH children who are eligible for adoption assistance when they move out of state. It is the responsibility of NH DCYF to promote practices and policies to ensure that all NH children who are eligible for adoption assistance receive uninterrupted supportive services in the state where they reside.

Geographic Area: Statewide

Source of Funds: 50% Federal and 50% General Funds.

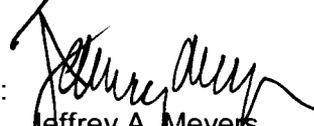
In the event that the Federal funds become no longer available, General funds will not be requested to support this program.

Respectfully submitted,



Lorraine Bartlett  
Director

Approved by:



Jeffrey A. Meyers  
Acting Commissioner



The Association of Administrators of the  
Interstate Compact on Adoption and Medical Assistance, Inc.

***AAICAMA: 2012 Centennial Adoption Excellence Award Recipient***

December 23, 2015

Catherine Meister  
Adoption Program Supervisor  
Division for Children, Youth and Families  
Dept. of Health and Human Services  
129 Pleasant St.  
Concord, NH 03301

Dear Ms. Meister:

Thank you for all you do on behalf of the AAICAMA and the youth it serves. I am writing on behalf the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance (AAICAMA) to thank you for New Hampshire's past support and to urge your continued support of our important work. As an ICAMA signatory, New Hampshire has agreed to support the work of AAICAMA by payment of the annual assessment. The 2016 dues remain at a modest \$4000.00 and are eligible for federal reimbursement as a title IV-E administrative cost.

The health and well-being of children eligible for title IV-E and state-funded adoption assistance rely on the benefits ensured by the ICAMA. ICAMA professionals in every state rely on their association to provide reliable, targeted legal guidance, technical assistance and training to increase state efficiency and effectiveness.

In 2015, New Hampshire's dues provided:

- 24/7 access to the AAICAMA worksite and database for completion of ICAMA forms. The data collected, tracking both national and state-specific data, is poised to provide new perspectives on the interstate movement of children eligible for adoption as well as guardianship (GAP) assistance.
- The National meeting, attended by 30 states, with training on Title XVI: Supplemental Security Income (SSI) Program: An Eligibility Overview, Respite for Adoptive Families, Trauma Informed Care, Understanding EPSDT and its Role in Securing Psychiatric Services for Youth Under 21, and Federal law on title IV-E Adoption and KinGap programs.
- Training on adoption and guardianship assistance programs and Medicaid
- Technical assistance on a range of issues from title IV-E eligibility and alienage to the effects of *Obergefell v. Hodges* on state practice
- Mediation of interstate Medicaid issues and legal guidance on the provision of Medicaid to adoption assistance recipients
- Maintenance of AAICAMA.org with 24/7 resources available for interstate professionals.

On behalf of the Association and all ICAMA signatories, thank you for your continued support of permanency through the AAICAMA. Please don't hesitate to contact the AAICAMA Program Director, Ursula Gilmore, at [ugilmore@aphsa.org](mailto:ugilmore@aphsa.org), if you have any questions.

Sincerely,

*Diane Savage*

Diane Savage  
President, AAICAMA

enclosure: Invoice

1133 19th Street, NW, Suite 400, Washington, DC, 20036  
Phone (202) 682-0100 x247 ♦ Fax (202) 289-6555



The Association of Administrators of the  
Interstate Compact on Adoption and Medical Assistance, Inc.

## INVOICE

January 1, 2016 through December 31, 2016

**New Hampshire Annual Assessment  
Administration of the Interstate Compact on Adoption and Medical Assistance**

These dues are an allowable title IV-E administrative cost subject to 50% federal financial participation.

**TO:**

Catherine Meister  
Adoption Program Supervisor  
Division for Children, Youth and Families  
Dept. of Health and Human Services  
129 Pleasant St.  
Concord, NH 03301

**New Hampshire Assessment for January 2016– December 2016: \$4,000.00**

**Payment**

Payment Methods
<b>Check</b>
<b>Make check payable to:</b>
<b>AAICAMA</b> Association of the Administrators of the Interstate Compact on Adoption and Medical Assistance
<b>Mail checks to:</b>
<b>AAICAMA</b> 1133 19 <sup>th</sup> Street, NW Suite 400 Washington, DC 20036
<b>Credit Card</b>
AAICAMA can accept payment by credit card. To receive an invoice to pay by credit card contact Robyn Bockweg at: <a href="mailto:rbockweg@aphsa.org">rbockweg@aphsa.org</a>
AAICAMA has adopted this method of credit card receipt for the protection of the states. Payments made through this system allow the card holder to directly enter the card information into a secure database. No information is exchanged by email or phone. AAICAMA will not have access to the card number or expiration date.
<b>Federal I.D. Number: 52-1479559</b>