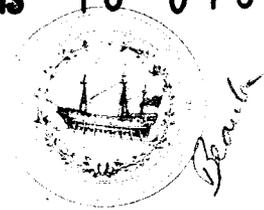




The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES

Thomas S. Burack, Commissioner



January 9, 2015

The Honorable Neal M. Kurk, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH 03301

[Signature] 2/19/15
 Approved by Fiscal Committee Date

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 9:16-c, authorize the Department of Environmental Services (DES) to transfer federal funds in the amount of \$53,870 between classes within accounting unit, Water Planning, for better use of appropriated funds effective upon Fiscal Committee and Governor & Council approval through June 30, 2015. 100% Federal Funds.

Federal Funding is to be rebudgeted as follows:

**WATER PLANNING
 03-44-44-442010-2047
 FY 2015**

Class	Budget Category	Current Budget	Requested Action	Revised Budget
Income				
000-404367	Federal Funds	(353,026)	0	(353,026)
Expenditures				
020-500200	Current Expense	3,500	0	3,500
027-502799	Transfers to DOIT	1,700	0	1,700
038-500175	Computer Software	1,000	0	1,000
039-500188	Telecommunications	300	0	300
040-500800	Indirect Costs	2,941	0	2,941
041-500801	Audit Fund Set Aside	261	29	290
042-500620	Additional Fringe Benefits	3,150	0	3,150
059-500117	Temporary Full Time Personnel	30,000	0	30,000
060-500602	Benefits	15,934	0	15,934
067-500558	Training of Providers	500	0	500
070-500704	In-State Travel	500	0	500
072-500576	Grants Federal	57,371	(53,870)	3,501
080-500713	Out of State Travel	250	5,250	5,500
102-500731	Contract Payments	235,619	48,591	284,210
	Total	353,026	0	353,026

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EXPLANATION

The purpose of this request is to rebudget funds to allow DES to efficiently utilize federal funds under a U.S. Centers for Disease Control and Prevention (CDC) grant. DES was awarded funds for a one-year CDC grant in September 2013. After applying for a grant to continue the project for a second year, DES was awarded additional funds in August 2014. When the FY2015 budget for the project was established, it was not known if funds for the second year would be awarded from CDC. After receiving the Notice of Award, DES is able to determine costs under the grant, and certain adjustments to the budget are necessary for DES to effectively administer the grant.

DES is requesting to budget these funds as shown below:

Class 041 Audit Fund Set Aside – An increase is requested to pay for an audit fund set-aside. The total audit budget for two years under the project is one-tenth of one percent of the total grant award.

Class 080 Out of State Travel – An increase is requested to allow one DES staff member and one New Hampshire Department of Health and Human Services (NHDHHS) staff member to travel to national or regional conference(s) related to this grant. By attending the conference(s), DES can inform various stakeholders of the project findings and discover information that will allow them to more effectively manage their programs in the future.

Class 102 Contract Payments – An increase is requested to fund additional contractual work. The two current contracts under this grant are with a Public Health Contractor and Treatment Guide Contractor. During the first year of the project, the Treatment Guide Contractor designed and built content for a web-based application, and the additional funds will be used to enhance this application and add additional functionality. Funds will be used to provide the public with quality information and tools that relate to increased awareness and understanding of their private well water.

Class 072 Grants Federal – A reduction is requested to facilitate the above requested budget revisions without increasing the total program appropriation. The reduction in this class will not adversely affect the ability of the program to complete its work.

We respectfully request your approval.


Thomas S. Burack, Commissioner