



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CULTURAL RESOURCES

Division of Arts, Division of Historical Resources,
Division of Libraries, Film and Television Office
Office of Curatorial Services
*American Canadian French Cultural Exchange Commission,
Administratively Attached*

Van McLeod, Commissioner



219

November 7, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council

State House
Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Cultural Resources respectfully requests permission to award a Conservation Number Plate Grant to the Players' Ring Theater (vendor code 157286) for window and door repairs and masonry work at the Players' Ring Theater in the amount of \$10,000.00 effective upon Governor and Council approval through October 15, 2015.
100% Other Funds.

Funds are available in the account titled Administration Support as follows:

	<u>FY2014</u>
01-34-34-340010-69990000-054-500528 Trust Fund Expenditures	\$10,000.00

EXPLANATION

Pursuant to RSA 261:97-c Conservation Number Plate Funds are used to promote the use and conservation of cultural resources in New Hampshire and to preserve the cultural heritage that belongs to all New Hampshire citizens by providing for the preservation of publicly-owned historic properties.

The historic Portsmouth Marine Railway building was built in 1833 and is still owned by the City of Portsmouth today. In 1992 the building was leased to the Players Ring, an affordable venue for local theater production companies, performers, directors, technical people and playwrights. As part of their agreement with the City of Portsmouth, the Players Ring maintains the needs of the building. Past projects have been to repair the roof and gutter, and replacement of the furnace. With this \$10,000 grant, the windows, doors and masonry work will be completed on the east side of the building.

Should Other Funds become no longer available General funds will not be requested to support this program.

Respectfully submitted,

for 
Van McLeod
Commissioner

New Hampshire Division of Historical Resources

This agreement between the State of New Hampshire, Division of Historical Resources (hereinafter "DHR") and **the Player's Ring** (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: October 15, 2013-October 15, 2015
2. OBLIGATION OF THE GRANTEE: The Grantee agrees to accept \$10,000 and apply it to the project(s) described in the grant application and approved budget referenced above. In the performance of this grant agreement the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.

As required by the Conservation License Plate Grant Program and the DHR, Grantee agrees to prominently place a DHR provided grant information sign on site or within the community throughout the project funded by this grant, and to acknowledge support of the DHR and the Conservation License Plate Program on any materials promoting the project.

The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant shall cease.

3. PAYMENT of 50% will be made following review by the NH Attorney General's Office and Governor and Council. Payment of the final 50% will be made upon receipt and approval of the final report documentation.
4. FINAL REPORT: The Grantee agrees to submit a narrative report of progress at the six month point in the grant period. The Grantee agrees to submit a final financial and project report in a format provided by the DHR, no more than 30 days after the end of the grant period.
5. SOVERIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DIVISION HISTORICAL RESOURCES

Elizabeth Muzzey 10/29/13
Elizabeth Muzzey, Director/SHPO Date

GRANTEE

Name Player's Ring
Address 105 Marcy St.
Portsmouth, NH 03801

Barbara L. Nuttin 10.7.13
Authorized Signature Date

Approved as to form, substance and execution:

Rosemary Aid 11-18-13
Office of Attorney General Date

STATE OF NEW HAMPSHIRE, COUNTY OF
The foregoing statement was acknowledged before me
this 7th day of Oct 2013
Annon Duran 11/14/17
Signature of Notary Public Commission Expires

CERTIFICATION OF BOARD RESOLUTION

Authorization to Enter into Contracts with New Hampshire Division of Historical Resources

Important:

***The Resolution date must occur before the date on the Grant Agreement.**

****The Notary date must be the same date or after the date on the Grant Agreement.**

1. Resolution

THIS IS TO CERTIFY that the following is a true and correct copy of excerpts from resolutions adopted at a meeting of the Board of Directors

Players' Ring Theatre
(Name of organization)

on * 10/7/13
(before the Grant Agreement date)

at which time a quorum was present and voted, and further that said resolution has not been rescinded, altered or amended and is still in full force and effect.

"Be it resolved that Barbara L. Newton is hereby authorized
(Printed name of authorizing official)

on behalf of this Corporation to enter into contracts with the State of New Hampshire and to execute any and all documents, agreements and other instruments, and any amendments, revisions, or modifications, thereto, as s/he may deem necessary, desirable or appropriate."

Signed: Michael Pomp
(Signature of Clerk/Secretary to the Board)

Printed Name: Michael Pomp

2. **Certificate

STATE OF NEW HAMPSHIRE
COUNTY OF Rockingham

**On the 7th day of October, 2013 before the undersigned officer, personally

appeared Michael Pomp, or satisfactorily proven to be the person whose
(print name of person whose signature is being notarized)

name appears above, and acknowledged s/he executed this document in the capacity indicated.

Susan Turner
Notary Public/Justice of the Peace
Printed Name: Susan Turner
My Commission Expires: 11/14/17

Players' Ring Company
Balance Sheet
As of December 31, 2012

	<u>Dec 31, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
Memorial Fund Checking	35,851.29
Operating Account	5,387.95
Savings	5,008.00
Total Checking/Savings	<u>46,247.24</u>
Accounts Receivable	
Accounts Receivable	90.00
Total Accounts Receivable	<u>90.00</u>
Total Current Assets	<u>46,337.24</u>
TOTAL ASSETS	<u>46,337.24</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	2,921.23
Total Accounts Payable	<u>2,921.23</u>
Total Current Liabilities	<u>2,921.23</u>
Long Term Liabilities	
Loan payable - David Mauriello	2,400.00
Total Long Term Liabilities	<u>2,400.00</u>
Total Liabilities	<u>5,321.23</u>
Equity	
Retained Earnings	36,691.48
Net Income	4,324.53
Total Equity	<u>41,016.01</u>
TOTAL LIABILITIES & EQUITY	<u>46,337.24</u>

Players' Ring Company
Profit & Loss
 January through December 2012

	Jan - Dec 12
Ordinary Income/Expense	
Income	
Fund Raisers	2,222.20
Gate Receipts	94,559.26
Gift Received	6,246.65
Memberships	6,525.01
Misc Income	417.91
Program Ads	3,455.00
Sponsorship Revenue	1,000.00
Other Inc	920.60
Ticket Refund	-17.75
Total Income	115,328.88
Expense	
Advertising	7,485.49
Bank Charge	79.25
Commission	940.00
Conferences-Meetings	749.52
Donations	880.00
Dues and Subscriptions	225.00
Entertainment	125.00
Facility Costs Day Of Caring	11,951.88
Fees -- State	80.00
Liability Insurance	2,715.40
Miscellaneous Expenses	-0.87
Postage and Delivery	1,138.92
Printing and Reproduction	5,939.07
Production Expenses	8,468.49
Production Expenses Compensatio	55,381.31
Supplies	
Building	1,070.00
Intermission	3,132.55
Office-business	1,344.56
Supplies - Other	923.76
Total Supplies	6,470.87
Utilities	
Electric	2,172.14
Gas	2,330.62
Telephone	3,079.17
Water	812.68
Total Utilities	8,394.61
Total Expense	111,023.94
Net Ordinary Income	4,304.94
Other Income/Expense	
Other Income	
Interest Inc	19.59
Total Other Income	19.59
Net Other Income	19.59
Net Income	<u>4,324.53</u>



NEW HAMPSHIRE DIVISION OF HISTORICAL RESOURCES

State of New Hampshire, Department of Cultural Resources
19 Pillsbury Street, 2nd floor, Concord NH 03302

603-271-3483
603-271-3559

FAX 603-271-3433 preservation@nhdhr.state.nh.us Voice/TDD RELAY ACCESS 1-800-735-2964

Grantee Information Form

Please complete this questionnaire for fulfillment of grant requirements by the Governor and Executive Council and the State of New Hampshire's Department of Administrative Services.

Name of Organization: Players' Ring Theatre

1. Provide your organization's Statement of Purpose (Include your mission statement and/or your objectives):

The Players' Ring Theatre is a New Hampshire nonprofit organization founded in 1992 to provide a performing arts venue for local production companies and to promote the production of original works by local and regional playwrights.

2. Provide the annual salary of the administrator/director who will be involved in this grant and attach their resume:

The administrator for this project and grant is Barbara L Newton. Ms. Newton is the President of the Ring and a founding Board Member. She and all involved in the Players' Ring are volunteers and do not draw a salary.

3. List the current Board of Directors and officers of your organization:

Attached

4. List the geographic areas served by your organization:

The Greater Seacoast area of southern New Hampshire, Maine and Massachusetts.

Barbara L. Newton

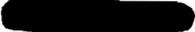
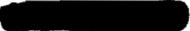
Project Director

As a founding member and Director of the Players' Ring, Barbara has been involved in virtually all aspects of running a small theatre since 1992. From its inception she has been responsible for the financial and administrative functions of the theatre venue. She is also involved in grant writing, fundraising and strategic planning.

In 2000 when founder F. Gary Newton passed away, Ms. Newton was elected President by the Board of Directors and has served in that capacity ever since. Not only has she overseen the day-to-day operations of the theatre, but she has also guided the theatre through major projects such as complete rewiring of the building, conversion to a gas heating system, replacement of the wood shingle roof including new gutters and down spouts with proper drainage. Internally the theatre lighting system has been updated with the installation of a track system which protects the original beams from repeated use.

During the past years other projects have been undertaken in partnership with volunteer groups under the auspices of the United Way Day of Caring. These projects have included the building of internal ramps and an external pathway to meet ADA compliance standards, replacement of external doors, tiling of bathroom floors, installation of Plexiglas on windows for better insulation and re-flooring of the lobby area. During 2011 and 2012 insulation was installed to provide cold storage areas over both portions of the building.

The Players' Ring Board of Directors – 2013

<p>Barbara L. Newton  Portsmouth, NH 03801 </p>	<p>President</p>	<p>Small Business Owner Benefits Counselor</p>
<p>David Mauriello  Wakefield, MA 01880 </p>	<p>Treasurer</p>	<p>Retired Businessman, Playwright, President of Stagerswrights</p>
<p>Todd Hunter  Portsmouth, NH 03801 </p>	<p>Director Chairman, Artistic Committee</p>	<p>Writer/Director, Producer Rolling Die Productions</p>
<p>Mike Pomp  Barrington, NH 03825 </p>	<p>Secretary</p>	<p>News Director WTSN AM1270</p>
<p>Joel Plagenz  Portsmouth, NH 03802 </p>	<p>Director</p>	<p>Senior Director, Executive Communications, Environmental Defense Fund</p>
<p>Susan Turner  Portsmouth, NH 03801 </p>	<p>Director</p>	<p>Director, Rockingham County Community Resource Network, Member of Generic Theater</p>
<p>Kathleen Dagostino  Portsmouth, NH 03801 </p>	<p>Director</p>	<p>Marketing and PR Executive</p>
<p>Sarah ("Joi") Smith  Portsmouth, NH 03801 </p>	<p>Director</p>	<p>Co-Founder, Producer & Director of Back Alley Productions Client Services Coordinator, Sexual Assault Support Services (SASS)</p>

Note: Organizational affiliations are shown for identification purposes only.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/19/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cole Harrison Agency 83 Main Street P.O. Box 358 Kennebunk ME 04043	CONTACT NAME: Donna Brunelle PHONE (A/C, No, Ext): (207) 985-3361 E-MAIL ADDRESS: dbrunelle@coleharrison.com	FAX (A/C, No): (207) 985-7977
	INSURER(S) AFFORDING COVERAGE	
INSURER A: Hanover Insurance Company		NAIC # 22292
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** CL1391805434 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR LWD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS			
A	GENERAL LIABILITY			ZHP4229353 20	12/11/2013	12/11/2014	EACH OCCURRENCE \$ 1,000,000			
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000			
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 5,000			
	GEN'L AGGREGATE LIMIT APPLIES PER:									PERSONAL & ADV INJURY \$ 1,000,000
	<input checked="" type="checkbox"/> POLICY	<input type="checkbox"/> PRO-JECT	<input type="checkbox"/> LOC							GENERAL AGGREGATE \$ 2,000,000
										PRODUCTS - COM/OP AGG \$
										\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$			
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$			
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$			
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$			
							\$			
	UMBRELLA LIAB						EACH OCCURRENCE \$			
	<input type="checkbox"/> OCCUR						AGGREGATE \$			
	EXCESS LIAB						\$			
	<input type="checkbox"/> CLAIMS-MADE						\$			
	<input type="checkbox"/> DED	<input type="checkbox"/> RETENTION \$					\$			
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER			
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y/N	N/A				E.L. EACH ACCIDENT \$			
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$			
							E.L. DISEASE - POLICY LIMIT \$			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER NH Division of Historical Resources 19 Pillsbury Street Concord, NH 03301-3570	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Donna Brunelle/DMB 
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Players' Ring

October 24, 2013

Deborah J. Gagne
Grants Coordinator
NH Division of Historical Resources
19 Pillsbury Street
Concord, NH 03301

Dear Deb:

This letter will certify that The Players' Ring does not have any paid employees. All Officers and Board Members are volunteers. As the President and chief administrative officer, I likewise do not receive compensation.

Sincerely,

Barbara L. Newton
President

(603) 436-8123

105 MARCY STREET PORTSMOUTH NH 03801-4617

State of New Hampshire Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that PLAYERS RING is a New Hampshire nonprofit corporation formed March 19, 1992. I further certify that it is in good standing as far as this office is concerned, having filed the return(s) and paid the fees required by law.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 29th day of March A.D. 2013

A handwritten signature in black ink, appearing to read "William Gardner", written in a cursive style.

William M. Gardner
Secretary of State