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State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

CHARLES M. ARLINGHAUS
Commissioner
(603)-271-3201

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Assistant Commissioner
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June 26, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, NH 03301

REQUESTED ACTION

Pursuant to RSA 4:8, Gifts to the State, the Department of Administrative Services respectfully requests authorization to accept a gift for travel reimbursement, not to exceed \$900.00, from the United States Department of Energy (USDOE) to allow one employee to attend the 2018 Energy Exchange and Better Buildings Summit August 20-24, 2018 in Cleveland, OH.

EXPLANATION

The USDOE is a partner in New Hampshire's efforts to reduce energy use and costs across state government. The Department of Energy is combining its two large energy events this year into one weeklong event that will offer energy related trainings, a trade show, and peer networking opportunities. New Hampshire's State Energy Manager has been invited to speak at the Better Buildings Summit regarding New Hampshire's efforts specifically related to energy saving performance contracts. The State of New Hampshire has been offered travel reimbursement for one member of the Department of Administrative Services, Division of Plant and Property Management to attend the USDOE's Energy Exchange and Better Buildings Summit August 20-24, 2018 in Cleveland, OH with funds being made available through a scholarship offered by USDOE.

This gift supports attendance at the USDOE Energy Exchange and Better Buildings Summit for one office member to participate in an energy related presentation, training sessions, and to learn about new energy saving products and technologies. Workshop opportunities at the event include presentations energy saving performance contracting, and demonstrations on free tools offered by DOE to help states save energy and money.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'Charles M. Arlinghaus'.

Charles M. Arlinghaus
Commissioner



Event Schedule

Monday, August 20, 2018

Pre-Conference

8:00 AM– 5:30 PM	FEMP Workshops	Federal Meetings
5:30 PM– 7:00 PM	Trade Show	

Tuesday, August 21, 2018

Sessions & Trade Show

8:30 AM– 10:00 AM	ENERGY EXCHANGE OPENING PLENARY		
10:00 AM– 12:00 PM	Energy Exchange Sessions <i>Begins at 10:30 AM</i>	Ask-An-Expert Lounge	Trade Show
LUNCH: 12:00 PM– 2:00 PM			
2:00 PM– 5:30 PM	Energy Exchange Sessions	Building Tours	Ask-An-Expert Lounge

Wednesday, August 22, 2018

Sessions & Trade Show

8:30 AM– 12:00 PM	Energy Exchange Sessions	Better Buildings Sessions	Ask-An-Expert Lounge	Trade Show <i>Begins at 9:00 AM</i>
LUNCH: 12:00 PM– 2:00 PM				
12:30 PM– 2:00 PM	KEYNOTE ADDRESS			
2:00 PM– 5:30 PM	Energy Exchange Sessions	Better Buildings Sessions	Ask-An-Expert Lounge	Resilience Roundtable
5:30 PM– 6:00 PM	FEDERAL RECOGNITION EVENT			
6:00 PM– 7:30 PM	ENERGY EXCHANGE AND BETTER BUILDINGS SUMMIT RECEPTION			

Thursday, August 23, 2018

Sessions & Trade Show

8:30 AM– 12:00 PM	Energy Exchange Sessions	Better Buildings Sessions	Ask-An-Expert Lounge	Trade Show <i>Begins at 9:00 AM</i>
LUNCH: 12:00 PM– 2:00 PM				
12:30 PM– 2:00 PM	Federal Meetings	BETTER BUILDINGS PARTNER RECOGNITION		
2:00 PM– 5:30 PM		Better Buildings Sessions	Ask-An-Expert Lounge	
5:30 PM– 7:00 PM	BETTER BUILDINGS NETWORKING EVENT			

Friday, August 24, 2018

Post-Conference

8:00 AM– 6:00 PM	Federal Meetings	Better Buildings Workshops <i>8:00 AM - 2:00 PM</i>
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