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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF CORRECTIONS  
DIVISION OF ADMINISTRATION

Helen E. Hanks  
Commissioner

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Robin H. Maddaus  
Director

December 3, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

For inclusion on the Governor and Council Consent Calendar, pursuant to MOP 1200, I. (D), authorize the NH Department of Corrections to pay the Association of State Correctional Administrators (ASCA) (VC# 164215), Hagerstown, MD, the amount of \$5,555.00 for membership dues effective upon Governor and Executive Council approval for the period of January 1, 2021 through December 31, 2021. 100% General Funds

Funding is available in account, Commissioner's Office: 02-46-46-460010-7101 as follows:

Account:	Description:	FY 21 Total
026-500251	Membership Fees	\$5,555.00

**EXPLANATION**


The Association of State Correctional Administrators (ASCA) is an organization whose membership consists of persons who are appointed to serve on a full-time basis to be directly responsible for the administration of the correctional facilities or correctional system of a jurisdiction. These persons include heads of state corrections agencies, Los Angeles County, heads of Cook County (Chicago), the District of Columbia, New York City, Philadelphia, the Federal Bureau of Prisons, The Correctional Service of Canada, each province of Canada, and any United States territory, possession, and/or commonwealth. The ASCA provides a collaborative forum for the members to share ideas concerning issues of public safety, security, healthcare practices and orderly facilities to improve the corrections profession.<sup>1</sup>

<sup>1</sup> <http://www.asca.net/>

1. *How long has this organization been in existence and how long has this agency been a member of this organization?* The ASCA has been in existence since 1960 and the NH Department of Corrections (NHDOC) has been a member since at least 1984.
2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?* No.
3. *How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?* All 50 states are eligible members of ASCA and the NHDOC is the only organization representing the State of New Hampshire.
4. *How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)* According to the ASCA, there is a three-tier dues system based on the size of the prisoner population. NH is in the lowest tier.
5. *What benefit does the state receive from participating in this membership?* NHDOC participation in ASCA allows our chief executive officer to gain information that assists the NHDOC executive team to anticipate and identify public policy, legislation, and litigation issues and to pro-actively act on these issues; one of the most effective methods of acquiring this information is through ASCA organized surveys with correctional agencies from the other states. ASCA facilitates numerous conference opportunities for members to attend which include presentations from non-profits engaged in providing services in correctional facilities, vendors who present on new technologies (e.g. drone detection, risk assessment software and many others), and program sharing by ASCA members. These conferences assist all members in advancing correctional and field service operations by sharing program design and outcome data. ASCA also coordinates a grant information network and works with other national organizations to provide training for correctional staff at different levels.
6. *Are Training or educational/research materials included in the membership?* Research on multiple issues of interest to state correctional departments takes place throughout each year with research findings disseminated to the membership electronically and in hard copy.
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams?* No.
8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* Commissioner Hanks attended the 2019 Northeast ASCA annual business meeting held in Pittsburgh, PA. This was a multi-day conference which reviewed national practices in corrections and field services in areas including but not limited to use of restrictive housing, family transition and adverse childhood experiences impacts, managing transgender populations, hepatitis c treatment practices, staff wellness and recruitment practices. There are opportunities for travel to conferences at a minimum of biannually with other opportunities to participate in advocacy at the Congressional level in the area of Corrections. These are important opportunities to learn from other State leaders. This group continually examines security practices, community reintegration strategies, treatment approaches in behavioral health and managing unique populations such as those that are transgendered, to list a few.

9. *Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).* Commissioner Hanks is a member of ASCA with voting privileges. She is a committee member of the Behavioral Health Committee, the Recruitment and Retention Committee and the Restrictive Housing Committee.
10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* Without active participation by the Commissioner in ASCA, the State would lose the opportunity to gain critical information on a regular basis that allows the NH Department of Corrections to anticipate and prepare for legislative and legal issues, learn from other state's past and current practices, in order to advance and/or adjust operations in timely manner, and receive communications of national correctional relevant impacts from which to consider policy needs. This association focuses on the needs for rehabilitation and is extremely collaborative in order to assist all correctional leaders from avoiding adjustment to rules and policies that can be costly to the State as well as sharing practices that serve to advance our Department.

Respectfully Submitted,

  
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Helen E. Hanks  
Commissioner

Association of State Correctional Administrators  
(Correctional Leaders Association)  
PO Box 102  
Iona, ID 83427

# INVOICE 945



New Hampshire Department of Corrections  
P. O. Box 1806  
Concord, New Hampshire 03302-1806

Invoice # 945  
Invoice Date 12/03/2020  
Invoice Due 12/31/2020

<b>Amount Due</b>	<b>\$ 5,555.00</b>
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## Transactions

Description	Amount
Membership Renewal - Organization - New Hampshire Department of Corrections - 1 (through December 31, 2021) Helen Hanks	\$ 5,555.00

<b>Total Amount</b>	<b>\$ 5,555.00</b>
<b>Amount Paid</b>	<b>-\$ 0.00</b>
<b>Amount Due</b>	<b>\$ 5,555.00</b>

Please remit payment to our address above.

If you have any questions, please direct them to Katie Scott at [kscott@correctionalleaders.com](mailto:kscott@correctionalleaders.com).

PLEASE NOTE: WE ARE STILL DOING BUSINESS AS THE ASSOCIATION OF STATE CORRECTIONAL ADMINISTRATORS (ASCA). PLEASE MAKE CHECKS PAYABLE TO "ASCA" OR "ASSOCIATION OF STATE CORRECTIONAL ADMINISTRATORS."



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**CLA 2021 EVENTS**

**CLA Winter Conference**  
February 4<sup>th</sup>-7<sup>th</sup>, 2021  
Orlando, FL

**Southern Region Meeting**  
May 2021  
Sarkostin, FL

**CLA New Directors Training**  
June 13<sup>th</sup> and 14<sup>th</sup>, 2021  
Washington, DC

**CLA on the Hill**  
June 14<sup>th</sup>-16<sup>th</sup>, 2021  
Washington DC

**Western Region Meeting**  
July 18<sup>th</sup>-21<sup>st</sup>, 2021  
Coeur d'Alene, ID

**CLA Summer Conference**  
August 12<sup>th</sup>-15<sup>th</sup>, 2021  
Nashville, TN

**Midwest Region Meeting**  
September 14<sup>th</sup>-17<sup>th</sup>  
MacLinac Island, MI

**Northeast Region Meeting**  
September 30-October 3, 2020  
Niagara Falls, NY

**All Directors Symposium**  
November 2021  
TBD

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- CLA Conferences
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**Upcoming Events**

- Mon Dec 14, 2020  
**New Directors Training 2020**  
Category: Events
  - Tue Dec 15, 2020  
**2020 All Directors Symposium**  
Category: Events
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