



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

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CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Division of Aeronautics, Rail and Transit
September 10, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

[Signature]
Approved by Fiscal Committee
11/10/14
Date

REQUESTED ACTION

Pursuant to Chapter 144:95, Laws of 2013, authorize the Department of Transportation to transfer and expend funds in the amount of \$1,000 in a mixed funding account and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2015. 75.42% General Funds and 24.58% Agency Income.

04-096-096-964010-2107	Current Budget SFY 2015	Requested Change SFY 2015	Revised Budget SFY 2015
Aeronautics			
Expenses:			
010 500100 Personal Services – Permanent	\$309,371	\$0	\$309,371
011 500110 Personal Services – Unclassified	84,859	0	84,859
018 500106 Overtime	2,538	1,000	3,538
020 500200 Current Expense	18,832	(1,000)	17,832
022 500255 Rents, Leases Other than State	6,453	0	6,453
023 500291 Heat, Electricity & Water	3,200	0	3,200
024 500228 Maint Other than Build & Grnds	4,595	0	4,595
026 500251 Organizational Dues	60	0	60
029 500290 Intra-Agency Transfers	6,511	0	6,511
035 509035 Shared Services Support	2,409	0	2,409
039 500180 Telecommunications	5,800	0	5,800
050 500109 Personal Services Temporary	29,038	0	29,038
057 500534 Subscription –On Line	500	0	500
060 500601 Benefits	226,894	0	226,894
066 500543 Employee Training	1,000	0	1,000
070 500700 In State Travel	1,050	0	1,050
073 500581 Grants-Non Federal	358,000	0	358,000
080 500714 Out of State Travel	2,200	0	2,200
404 500880 Intra Indirect Costs	6,117	0	6,117
Total	\$1,069,427	\$0	\$1,069,427

04-096-096-964010-2107	Current Budget SFY 2015	Requested Change SFY 2015	Revised Budget SFY 2015
Source of Funds			
Revenue:			
009 407571 Agency Income	\$262,827	\$0	\$262,827
000 000010 General Funds	806,600	0	806,600
Total	\$1,069,427	\$0	\$1,069,427

EXPLANATION

The Department requests authorization to transfer budgeted account funds among the various accounts in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

Aeronautics (2107) –75.42% General Funds, 24.58% Agency Income

Class 018 Increase Overtime by \$1,000 to cover personnel costs to respond to potential aircraft accidents through June 30, 2015. In accordance to RSA 422:7 Investigations, the Bureau responds and documents all aviation related incidents and accidents, including but not limited to aircraft incidents and accidents, airport infrastructure safety issues and state owned navigational aids outages. The overtime budget was significantly decreased when staff responded to a fatal incident on September 1, 2014. It is requested that \$1,000 be transferred to Class 018 to cover potential future overtime costs for FY 2015. There are sufficient Class 060 Benefit appropriations to accommodate this request.

Class 020 Decrease Current Expenses by \$1,000. The expenditures in this class will be managed to accommodate this transfer.

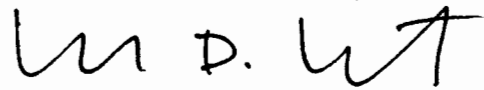
The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
Source of funds is General Funds and Agency Income.

5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Should funds lapse as a result of not approving this request, such funds will lapse to their respective account fund balances.
7. Are personal services involved?
The transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,

A handwritten signature in black ink, appearing to read "C. D. Clement, Sr.", written in a cursive style.

Christopher D. Clement, Sr.
Commissioner



