



State of New Hampshire

DEPARTMENT OF SAFETY
 OFFICE OF THE COMMISSIONER
 33 HAZEN DR. CONCORD, NH 03305
 603/271-2791

JOHN J. BARTHELMES
 COMMISSIONER

Representative Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

January 9, 2013

 Approved by Fiscal Committee 2/1/13 Date

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 9:16-c, Transfer of Federal Grant Funds, authorize the Department of Safety, Office of the Commissioner, to transfer \$2,904,097.00 within federal grants entitled "FY 2008 Homeland Security Grant Program," "FY 2009 Homeland Security Grant Program," and "FY 2010 Homeland Security Grant Program," from the U.S. Department of Homeland Security/FEMA (DHS/FEMA), Preparedness Directorate. This request for transfer of funds is to re-align appropriated funds for the purpose of executing the mission of the Homeland Security Grant funding at the local and state level. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2013. Funding source: 100% Federal Funds.

Funds are to be budgeted as follows:

02-23-23-231010-11180000 Dept. of Safety Office of the Commissioner Homeland State Agency Grants

Class	Description	Current SFY 2013 Adj. Authorized	Requested Action	Revised SFY 2013 Adj. Authorized
000-406727	Federal Funds	(5,119,359.58)	1,666,725.00	(3,452,634.58)
018-500106	Overtime	60,000.00	(40,000.00)	20,000.00
020-500200	Current Expenses	30,345.31		30,345.31
024-500225	Maintenance Other Than Build.	193,287.00		193,287.00
030-500301	Equipment New/Replacement	2,047,518.36	(282,894.00)	1,764,624.36
037-500165	Technology - Hardware	10,520.60		10,520.60
038-500177	Software License / Maintenance	57,690.00		57,690.00
050-500109	Personal Services - Temp/Appointed	36,000.00		36,000.00
060-500602	Benefits	13,833.00		13,833.00
070-500704	In-State Travel Reimbursement	18,145.00	(3,145.00)	15,000.00
072-500576	Grants-Federal	2,633,821.98	(1,334,988.00)	1,298,833.98
080-500710	Out-of-State Travel Reimbursement	10,698.33	(5,698.00)	5,000.33
102-500731	Contracts for Program Services	7,500.00		7,500.00
	Total Expenses	5,119,359.58	(1,666,725.00)	3,452,634.58

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02-23-23-231010-41920000 Dept. of Safety Office of the Commissioner HLS Exercise Grants

Class	Description	Current SFY 2013 Adj. Authorized	Requested Action	Revised SFY 2013 Adj. Authorized
000-404492	Federal Funds	(1,051,414.95)	0.00	(1,051,414.95)
018-500106	Overtime	25,000.20	(18,482.00)	6,518.20
020-500200	Supplies (Consumable)	500.00		500.00
021-502668	Food Non-Institutional	100.00		100.00
060-500602	Health Ins Benefit (Perm)	17,978.72	(16,665.00)	1,313.72
070-500704	Mileage Private Cars (In-State)	1,155.00		1,155.00
072-500576	Grants to Local Government - Federal	1,005,181.44	35,331.00	1,040,512.44
080-500710	Common Carriers (Out-Of State)	1,499.59	(184.00)	1,315.59
	Total Expenses	1,051,414.95	0.00	1,051,414.95

02-23-23-231010-41950000 Dept. of Safety Office of the Commissioner Homeland Security Grant

Class	Description	Current SFY 2013 Adj. Authorized	Requested Action	Revised SFY 2013 A Authorized
000-404492	Federal Funds	(2,717,754.67)	600,000.00	(2,117,754.67)
010-500100	Personal Services - Perm.	48,396.30	23,400.00	71,796.30
018-500106	Overtime	30,648.69		30,648.69
020-500200	Current Expenses	24,968.01		24,968.01
021-502668	Food Institutions	4,716.25		4,716.25
022-500255	Rents-Leases	4,451.64		4,451.64
029-500290	Intra Agency Transfers	82,167.79	2,600.00	84,767.79
030-500301	Equipment New/Replacement	5,095.04		5,095.04
037-500173	PC Desktop Hardware - New	1,090.01		1,090.01
040-500800	Indirect Costs	123,905.24		123,905.24
041-500801	Audit Fund Set Aside	24,463.91		24,463.91
046-500464	Consultants	435,000.00		435,000.00
049-500294	Transfer to Other State Agencies	0.65		0.65
050-500109	Personal Services - Temp/Appointed	60,578.09		60,578.09
057-500535	Books, Periodicals, Subscriptions	1,200.00		1,200.00
060-500602	Benefits	35,693.40	4,700.00	40,393.40
070-500704	In-State Travel Reimbursement	10,519.11		10,519.11
072-500576	Grants-Federal	1,795,185.54	(630,700.00)	1,164,485.54
080-500710	Out-of-State Travel Reimbursement	29,005.00		29,005.00
103-502664	Contracts for Op. Services	670.00		670.00
	Total Expenses	2,717,754.67	(600,000.00)	2,117,754.67

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02-23-23-231010-54090000 Dept. of Safety Office of the Commissioner HLS Training Grants

		Current SFY 2013 Adj. Authorized	Requested Action	Revised SFY 2013 Adj. Authorized
000-404492	Federal Funds	(3,337,132.48)	(1,666,725.00)	(5,003,857.48)
018-500106	Overtime	14,931.66	(10,000.00)	4,931.66
020-500200	Supplies (Consumable)	54,883.42	40,470.00	95,353.42
030-500301	Office Equip. & Furnish (New)	32,456.10	162,945.00	195,401.10
037-500173	PC Desktop Hardware Maint.	9,600.00	5,400.00	15,000.00
038-500175	Desktop Software	0.00	19,000.00	19,000.00
050-500109	Part Time Salaries	123,513.05	0.00	123,513.05
060-500611	FICA (Temporary)	9,433.05	2,440.00	11,873.05
070-500704	Mileage Private Cars (In-State)	9,100.00	13,280.00	22,380.00
072-500574	Grants to Local Government - Federal	3,011,739.64	1,445,165.00	4,456,904.64
080-500710	Common Carriers (Out-Of State)	18,975.56	(11,975.00)	7,000.56
102-500731	Contracts for Program Services	52,500.00	0.00	52,500.00
	Total Expenses	3,337,132.48	1,666,725.00	5,003,857.48

02-23-23-231010-5410000 Dept. of Safety Office of the Commissioner HLS Equipment Grants

		Current SFY 2013 Adj. Authorized	Requested Action	Revised SFY 2013 Appropriation
000-404492	Federal Funds	(13,016,121.30)	(600,000.00)	(13,616,121.30)
046-500464	Consultants	844,314.71	(549,366.00)	294,948.71
072-500574	Grants to Local Government - Federal	12,171,806.59	1,149,366.00	13,321,172.59
	Total Expenses	13,016,121.30	600,000.00	13,616,121.30

Explanation

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

Justification:

Does transfer involve continuing programs or one-time projects? *This transfer is to provide sufficient appropriations to cover the local and state training projects funded through the Homeland Security grants.*

Is this transfer required to maintain existing program level or will it increase the program level? *This transfer will allow the Department of Safety to implement the mission of the Homeland Security grants for local and State First Responder entities specifically in regards to federally approved training programs, which have an anticipated peak number of locals to be trained through February 2013 with additional training in excess of initial plans through July 31, 2013.*

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Cite any requirements which make this program mandatory. *There are no requirements that make this program mandatory. However, this program has been federally approved by enabling Congressional language and is being 100% funded by a federal award.*

Identify the source of funds on all accounts listed on this transfer. *100% federal funds.*

Will there be any effect on revenue if this transfer is approved or disapproved? *No. Approved Homeland Security grant funded training programs for local first responders will not be completed.*

Are funds expected to lapse if this transfer is not approved? *No.*

Are personnel services involved? *Yes. This transfer will cover the part-time personnel and benefit costs associated with federally approved training for local Law Enforcement, Fire, and EMS.*

The Homeland Security Grant Program (HSGP) funds are used for costs related to preparedness activities associated with implementing the State Homeland Security Strategy and the DHS/FEMA approved Homeland Security Investment Justifications. The HSGP consists of the State Homeland Security Program (SHSP), the Citizen Corps Program, and the Metropolitan Medical Response System (MMRS) Program. Together, these programs provide an integrated mechanism to enhance the coordination of National Priority efforts to prevent, respond to, and recover from terrorist attacks, major disasters, and other emergencies.

The increase in funding is to provide training for local jurisdictions, Divisions within the Department of Safety and other State Agencies through the State Homeland Security Program (SHSP) and the Law Enforcement specific component of this program. SHSP provides funds to build capabilities at the State and local levels through planning, equipment, training, and exercise activities and to implement the goals and objectives included in State Homeland Security Strategies and initiatives in the State Preparedness Report (SPR). To date, DOS has trained over 1400 responders in the State and has turned around \$2.6 million of overtime and backfill back to the cities and towns; awarded \$371,000 in direct local grants to hazardous materials teams; procured \$355,000 in equipment to directly train local first responders in these classes; and hired and paid over \$400,000 for part-time instructors along with their benefits and travel since on February 17, 2012 when the U.S. Department of Homeland Security/FEMA announced significant changes to how the business of administering past grant years unexpended grant funds was to proceed going forward. The accelerated time line has mandated a re-shaping of how these funds are to be spent to avoid deobligation of those funds back to DHS in as little as six (6) months in some cases. The law enforcement specific component of this grant program has provided to date up to \$4.2 million for interoperable communications equipment at the State and local levels to strengthen preparedness planning, information sharing capabilities, communications, and for strengthening improvised explosive device attack deterrence, prevention, and protection capabilities and activities related to such. State Agency funds (20% of funding) are limited to eligible disciplines within the Department of Safety as well as outside agencies who have First Responder capabilities and are designated as having Emergency Support Function roles to cover grant eligible costs.

Funding for local training (80% of funding) is primarily being requested to cover the cost to provide an increased array of training for Local First Responders in particular in the Fire Service and EMS spectrum in addition to Law Enforcement.

Org 1118

1118 Class 18	Decreased due to balances brought forward from FY 2012.
1118 Class 30	Decreased due to balances brought forward from FY 2012.
1118 Class 70	Decreased due to balances brought forward from FY 2012.
1118 Class 72	Decreased due to balances brought forward from FY 2012.
1118 Class 80	Decreased due to balances brought forward from FY 2012.

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Org 4192

4192 Class 18 Decreased due to balances brought forward from FY 2012 as well as a decreased demand for overtime associated with Exercises.

4192 Class 60 Decreased to equal benefits associated with decreased overtime.

4192 Class 72 Increased to cover costs associated with exercises expected to take place in FY 2013.

4192 Class 80 Decreased due to balances brought forward from FY 2012.

Org 4195

4195 Class 10 Increased to cover the accrual costs associated with the pay-out for one long-term employee retiring in June 2013.

4195 Class 29 Increased to cover benefits as these funds are covered by an interagency transfer action to reduce costs from a non-grant appropriation.

4195 Class 60 Increased to cover benefit costs associated with the pay-out for one long-term employee retiring in June 2013.

4195 Class 72 Decreased due to balances brought forward from 2012.

Org 5409

5409 Class 018 Decreased due to balances brought forward from FY 2012.

5409 Class 020 Increased to cover the purchase of books provided to the participants of the training program as well as bunker gear associated with providing training at the local level as determined by the 2011 Homeland Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.

5409 Class 030 Increased to cover the purchase of an EMS SIMM Training Manikin, a "Revolve Air" Air Filling System, SCBA Units and Faceable Entry Props associated with providing training at the local level as determined by the 2011 Homeland Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.

5409 Class 037 Increased to cover the purchase of computer and media related equipment associated with providing remote and on-line training at the local level as determined by the 2011 Homeland Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.

5409 Class 038 Increased to cover the purchase of software associated with providing remote and on-line training at the local level as determined by the 2011 Homeland Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.

5409 Class 060 Increased to cover benefits associated with part-time Fire Standards and Training/EMS (FST/EMS) instructors and overtime to provide training at the local level as determined by the 2011 Homeland Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.

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- 5409 Class 070 Increased to cover the costs of in-state travel associated with part-time FST/EMS instructors to conduct the training for locals as approved by the 2011 Homeland Security Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.
- 5409 Class 072 Increased to match the demand for costs associated with local first responder participation in Training including Overtime and Backfill, hiring of Consultants at the local level, and travel as determined by the 2011 Homeland Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.
- 5409 Class 080 Decreased due to balances brought forward from 2012
- Org 5410**
- 5410 Class 046 Decreased due to balances brought forward from 2012.
- 5410 Class 072 Increased to cover the costs associated with purchasing portable radios for the local law enforcement agencies as approved by the 2011 Homeland Security Grant Committee on March 8, 2012 and Governor and Council on May 9, 2012.

Highway Funds or General Funds will not be used should federal funds become unavailable.

Respectfully Submitted,


John J. Barthelmes
Commissioner of Safety

Handwritten: 5/11/12



U.S. Department of Homeland Security
Grant Programs Directorate

GRANT ADJUSTMENT NOTICE

1. GRANTEE NAME AND ADDRESS (Including Zip Code) New Hampshire Department of Safety 33 Hazen Drive Concord, NH 03305-0000	3. GRANT NUMBER 2008-GE-T8-0043
	4. ADJUSTMENT NUMBER 3
1A. GRANTEE IRS/VENDOR NUMBER 026003818	5. DATE MAY 11 2012
2. PROJECT TITLE FY 08 HSGP	6. GRANT MANAGER Patrick Gavin

SECTION I. DEOBLIGATIONS & REOBLIGATIONS

7. ACCOUNTING CLASSIFICATION CODE FISCAL YEAR FUND CODE BUD. ACT. OFC. DIV. REG. SUB. MBO	9. PREVIOUS GRANT AWARD AMOUNT \$ 6,638,428.00
	10. DEOBLIGATION AMOUNT \$
DOCUMENT CONTROL NUMBER	11. ADJUSTED AWARD AMOUNT \$ 6,638,428.00

SECTION II. CHANGES

12. CHANGE GRANT MANAGER	FROM: _____	TO: _____
13. CHANGE GRANT PERIOD	FROM: <u>9/1/08 - 8/31/12</u>	TO: <u>9/1/08 - 2/28/13</u>

SECTION III. OTHER ADJUSTMENTS & INFORMATION

14
This grant adjustment notice extends the grant period as indicated above.
The grantee is reminded to submit all financial status reports and project progress reports to facilitate the drawdown of funds.

RECEIVED
MAY 11 2012
CONTROL DESK
GMD *RS*

GMS
MAY 16 2012
CONTROL DESK
KA

POSTED
MAY 16 2012
ACCOUNTING
RS

15. TYPED NAME AND TITLE OF AUTHORIZED OFFICIAL Robert Kevan, Branch Chief, Preparedness Grants Division	16. SIGNATURE OF AUTHORIZED OFFICIAL <i>[Handwritten Signature]</i>
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Copy 5/17/12



U.S. Department of Homeland Security
Grant Programs Directorate

GRANT ADJUSTMENT NOTICE

1. GRANTEE NAME AND ADDRESS (Including Zip Code) NEW HAMPSHIRE DEPARTMENT OF SAFETY 33 HAZEN DRIVE CONCORD, NH 03305-0000	3. GRANT NUMBER 2009-SS-T9-0078
	4. ADJUSTMENT NUMBER 1
1A. GRANTEE IRS/VENDOR NUMBER 026003618	5. DATE MAY 18 2012
2. PROJECT TITLE FY 2009 HSGP	6. GRANT MANAGER Patrick Gavin

SECTION I: DEOBLIGATIONS & REOBLIGATIONS

7. ACCOUNTING CLASSIFICATION CODE FISCAL YEAR FUND CODE BUD. ACT. OFC. DIV. REG. SUB. MBO	9. PREVIOUS GRANT AWARD AMOUNT \$ 6,992,613.00
	10. DEOBLIGATION AMOUNT \$
DOCUMENT CONTROL NUMBER	11. ADJUSTED AWARD AMOUNT \$ 6,992,613.00

SECTION II: CHANGES

12. CHANGE GRANT MANAGER	FROM: _____	TO: _____
13. CHANGE GRANT PERIOD	FROM: 8/1/09 - 7/31/12	TO: 8/1/09 - 2/28/13

SECTION III: OTHER ADJUSTMENTS & INFORMATION

14
This grant adjustment notice extends the grant period as indicated above.
The grantee is reminded to submit all financial status reports and project progress reports to facilitate the drawdown of funds.





15. TYPED NAME AND TITLE OF AUTHORIZED OFFICIAL Robert Kevan, Branch Chief, Preparedness Grants Division	16. SIGNATURE OF AUTHORIZED OFFICIAL 
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MKE 5/15



Department of Homeland Security FEMA
Grant Programs Directorate

Grant

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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) New Hampshire Department of Safety 33 Hazen Drive Concord, NH 03305		4. AWARD NUMBER: 2010-SS-T0-0069					
		5. PROJECT PERIOD: FROM 08/01/2010 TO 07/31/2013 BUDGET PERIOD: FROM 08/01/2010 TO 07/31/2013					
1A. GRANTEE (RS/VENDOR NO.) 026003618		6. AWARD DATE 09/17/2010	7. ACTION Initial				
		8. SUPPLEMENT NUMBER 00					
		9. PREVIOUS AWARD AMOUNT \$ 0					
3. PROJECT TITLE FY 2010 Homeland Security Grant Program		10. AMOUNT OF THIS AWARD \$ 7,056,165					
		11. TOTAL AWARD \$ 7,056,165					
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).							
13. STATUTORY AUTHORITY FOR GRANT This project is supported under Department of Homeland Security Appropriations Act, 2010 (Public Law 111-083)							
15. METHOD OF PAYMENT . PARS							
AGENCY APPROVAL		GRANTEE ACCEPTANCE					
16. TYPED NAME AND TITLE OF APPROVING DHS OFFICIAL Elizabeth M. Harman Assistant Administrator Grant Programs Directorate		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL John J. Barthelmes Commissioner of Safety					
17. SIGNATURE OF APPROVING DHS OFFICIAL <i>Elizabeth M. Harman</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>John J. Barthelmes</i>	19A. DATE 9/27/10				
AGENCY USE ONLY							
20. ACCOUNTING CLASSIFICATION CODES		21. MU10V40007					
FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. OFC.	REG.	SUB.	POMS	AMOUNT
0	T	MM	10	00	00	00	317419
0	T	UB	10	00	00	00	125546
0	T	SS	10	00	00		6613200

OIP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OIP FORM 4000/2 (REV. 4-88)

JMB

9:16-c Transfer of Federal Grant Funds.

I. In order to maximize the use of federal grant funds and to avoid lapsing such funds where changes in the state or federal accounting systems, changes in federal grant guidelines, or overestimation or underestimation of funds required in various class codes due to program needs or requirements have occurred subsequent to the passage of the budget, every department as defined in RSA 9:1 may, subject to the prior approval of the fiscal committee of the general court and the approval of governor and council, transfer funds in or out of any class code and to create new class codes within federally funded areas of the department's operating budget if such transfers do not result in an over-expenditure of any grant.

II. In order to maximize the use of federal grant funds and not lapse such funds, every department as defined in RSA 9:1 may, subject to the approval of the commissioner of the department of administrative services, carry forward into future state fiscal years any budgeted appropriation balances in class from federal grants for the duration of the federal grant award.