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Jeffrey A. Meyers
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

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October 17, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, to enter into an educational tuition agreement and to pay said costs in an amount of \$3000.00 as follows:

Institution:	Franklin Pierce University 40 University Drive Rindge, NH 03461
Course Title(s):	Health Policy and Population Health Issues, and Inferential Statistics
Course Date(s):	Begin: 11/18/2019 End: 05/23/2020
Employee:	Elizabeth Perry
Funding Source:	05-95-95-953010-56770000-066-500544
Total Cost of Course(s):	\$3,391.50
State Share:	\$3,000.00
Source of Funds:	Employee Training, 25% Federal, 75% General

EXPLANATION

These courses, Health Policy and Population Health Issues and Inferential Statistics, will benefit the Department and the employee by increasing Ms. Perry's knowledge and understanding of the functions of an effective nurse manager, and will assist her gaining the skills and proficiency needed to be an innovative nurse leader. Health Policy and Population Health Issues explores global health issues from a nursing perspective. The course will discuss the role of the nurse as a change agent to affect local and global health policies, and as an advocate to promote health and reduce the risk of disease. Inferential Statistics is a graduate level statistics course for healthcare professionals. It encourages students to think critically about data analysis and research design in relationship to evidence based practice. These courses will allow M. Perry to become a front runner in the nursing department; someone who is able to provide and promote the top level of care, empowering patients living with mental illness and their families to live fulfilling lives and successfully transition back to the community.

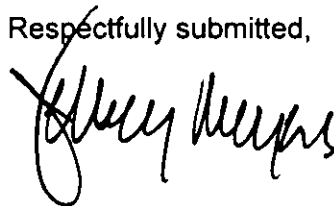
Elizabeth Perry has been employed by the Department of Health and Human Services (DHHS) for thirteen (13) years and is currently a Registered Nurse at New Hampshire Hospital (NHH). Duties entail managing the Pscyhiatric Milieu on an acute admission unit through therapeutic communication, nursing theory and trauma informed care. Detecting patient reactions, deteriorations, and improvements and accurately reporting results in patient records. Developing nursing care plans, including assessments, evaluations and nursing diagnosis, distributes medication and performs pharmacological and non-pharmacological interventions. She also manages the patient discharge process as needed and orients newly hired nurses to NHH practices and procedures.

The Department of Health and Human Services encourages and supports employees who wish to further their professional growth through continuing education in disciplines that are mutually advantageous. Successful completion of the program will add to the overall strength of the Department to perform its mission to the residents of New Hampshire.

This course will not be taken on State time.

Attached is a fully executed Tuition Agreement for your review.

Respectfully submitted,



Jeffrey A. Meyers
Commissioner



THE STATE OF NEW HAMPSHIRE
EDUCATIONAL TUITION AGREEMENT

Agreement dated this 9th day of October, 2019 by and through the Department of Health and Human Services (hereinafter referred to as the "State) and Elizabeth Perry (hereinafter referred to as the "Recipient"). The State and the Recipient do hereby mutually agree as follows:

- 1. The State shall pay to the named institution the sum of \$3,000.00, which monies shall be used for the purpose of enrolling the Recipient in: Health Policy and Population Health Issues and Inferential Statistics (course name), which course(s) is being offered by Franklin Pierce University and which course(s) shall commence on November 18, 2019 and terminate on May 23, 2020.
- 2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
- 3. Should the Recipient fail to complete or achieve a passing grade in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
- 4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue in the employ of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of six (6) months.
- 5. The Recipient shall work in any area of the State to which he/she may be assigned, provided that such assignment will not constitute a severe hardship to said Recipient.
- 6. Should the Recipient breach any of the conditions set forth in paragraphs 4 and 5, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course(s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.
- 7. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.
- 8. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

IN WITNESS WHEREOF the representatives of the State, in his/her official capacity only, and without personal liability, and the Recipient, have hereunto set their hands on the date first above written.

RECIPIENT (signature) [Signature] (printed name) Elizabeth Perry

NOTARY State of New Hampshire, County of Merrimack:

On this the 9th day of October, 2019, before me, Stephanie Farnsworth, undersigned officer, personally appeared, Elizabeth Perry (recipient) known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.

[Signature] Notary Public/Justice of the Peace

THE STATE OF NEW HAMPSHIRE (signature) [Signature] (date) 10.18.19 (printed name, title) Lon Weaver

ed.agreement Elizabeth Perry 10-9-19 Associate Commissioner