69-N

Virginia M. Barry, Ph.D.
Commissioner of Education
Tel. 603-271-3144

Paul Leather
Deputy Commissioner of Education
Tel. 603-271-3801

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
FAX 603-271-1953
Citizens Services Line 1-800-339-9900

September 4, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Education, Division of Career Technology and Adult Learning to grant funds to Pinkerton Academy (Vendor Code 154151), Derry, New Hampshire to provide Dropout Prevention services, partnered with Career and Technical Education (CTE) upon Governor and Council approval for the period effective October 2, 2013 through June 30, 2015 in an amount not to exceed $92,594.00 and authorize unencumbered payment of said grant with internal control within the Department of Education. Funding is **100% State**. Funding is available as follows:

Account No.	Amount	Fiscal Year
06-56-56-561010-6019-606-500936	$44,893.00	2014
06-56-56-561010-6019-606-500936	$47,701.00	2015

EXPLANATION

The New Hampshire Department of Education has been appropriated $600,000.00 for both FY14 and FY15. The Dropout Prevention and Dropout Recovery Oversight Council is the administrative entity designated by the Governor of the State of New Hampshire to receive and administer the Dropout Prevention funds allocated from the State of New Hampshire. These funds will be used for the implementation and oversight of Pinkerton Academy Dropout Prevention Program.

The purposes for the Dropout Prevention funds are to increase graduation rates and reduce dropout rates at the high school level in partnership with Career and Technical Education (CTE) by:

1. Increasing current capacity to students at-risk of dropping out that are between the ages of 16 to 21 and enrolled in secondary education.

2. Collaborating with CTE to implement strategies and/or programs to serve underclassmen entering or enrolled in secondary education to achieve their graduation requirements.

As a result of SB 18 that increased the age of required attendance of children in school from age 16 to 18 effective July 1, 2009, the Department of Education is requesting authority to contract with Pinkerton Academy to provide dropout prevention/alternative education services. Pinkerton Academy will build upon existing resources and programs which include:

- Adult Education funding for evening adult diploma programs,
- Career and Technical Education programming available through the regional CTE Centers, and
- Follow the Child by promoting student achievement through an emphasis on personalized learning and assessment. This vision for child-centered learning can be met as each school and district best sees fit.

Acknowledging these resources exists and the subsequent gaps, the Department of Education continues to seek alternative education funds to respond to the gaps.

The youth services, employment, and training contract will fulfill all the above-mentioned purposes.

A Request for Proposal (RFP) was released in January 2013. The RFP was sent to former and current recipients of the Dropout Prevention grant. A copy of the RFP was included on the NH Department of Education's web site as well as the Manchester Union Leader and Sunday News from February 3 through February 5, 2013. Nine (9) proposals were reviewed utilizing an evaluation tool that was developed based on the Request for Proposal requirements and scoring system established by the Dropout Prevention and Dropout Recovery Oversight Council and included in the RFP (see Attachment A).

The NH Department of Education Centralized Funding System will be utilized to grant funds to Pinkerton Academy.

Respectfully submitted,

Virginia M. Barry

Virginia M. Barry, Ph.D.
Commissioner of Education

Attachment A

Proposal Criteria in RFP:

	Points
Need	30
Program Design	20
Operational Capacity	10
Plans for Decreasing Dropout Rate and Increasing Graduation Rates	20
Budget and Evaluation	20

Reviewers for the Dropout Prevention proposals included the following members of the Dropout Prevention and Dropout Recovery Council:

Paul Leather, Deputy Commissioner, NH Department of Education since 2009
George Cushing, School Superintendent of Rye, Greenland, Newington and New Castle
Carol Droznick, Retired School Teacher, Family Child Therapist and Realtor
Beth Doiron, Director of College Access and DoE Programs and Initiatives at the Community College System of New Hampshire.
Dwight Davis, Chair, NH Workforce Opportunity Council since 2007, Realtor at Keller Williams Coastal Realty
Susan Randall, Education Consultant, NH Department of Education, Dropout Prevention, focus on reducing dropouts and increasing graduation rates.

Funding Recommendation:

Applicant	Award per year	Award total for two years	Average Score	Not Funded
Pinkerton Academy	44,893.00-FY 2014 47,701.00-FY 2015	92,594.00	92	
Concord	95,000.00	190,000.00	88.33	
NH JAG Laconia	61,703.00	123,406.00	84.33	
NH JAG Kennett	49,981.00	99,962.00	80	
Manchester	322,000.00	644,000.00	81.67	
NCCA	25,000.00	50,000.00	77.5	
Lisbon HS			68.8	X
Somersworth/Nute HS			58.55	X
Edison Learning			54.5	X

OBM FORM 1
9/2005

PROJECT APPLICATION BUDGET AND DESIGNATION OF APPLICATION MANAGER/ PROJECT MANAGER

PROJECT #
CHANGE #
PAGE 1 of 2

Federal/State Program Title: Dropout Prevention and Recovery Grant

FROM:
Pinkerton Academy
5 Pinkerton Street
Derry, NH 03038-1051
SAU/RA: 587

TO: Susan Randall
NH Department of Education
State Office Park South
101 Pleasant Street
Concord, New Hampshire 03301-3860

TYPE OF CHANGE	
XX	BUDGET
	FUND AUTH
	FISCAL AGENT
	OTHER

Proposed Project Title: Alternative Education Grant

Project Period: 18-Sep-13 to: 30-Jun-15

*****The following information is required for all projects*****

PROJECT MANAGER:
NAME: William Foye
TITLE: Director of Continuing Education
ADDRESS: Pinkerton Academy, 5 Pinkerton St., Derry, NH 03038
TELEPHONE: 603-437-5200 x 1115
E-MAIL ADDRESS: wfoye@pinkertonacademy.org
FAX: 603-425-2456

FINANCIAL CONTACT:
NAME: Glenn Neagle
TELEPHONE: 603-437-5200 x
E-MAIL ADDRESS: gneagle@pinkertonacademy.org
FAX: 603-432-5328

The above named person is designated as Project Manager. I hold the Project Manager responsible for implementing the project in accordance with the approved project, for remaining within the budget limitations, for ensuring that only authorized items required to implement the project are charged to the project, and for initiating request to amend the approved project. No services or supplies will be ordered or charged to the project without written approval of the Project Manager.

THE APPLICANT AGENCY AGREES AND CERTIFIES THAT:

1. **This grant will be administered in accordance with the applicable provisions of the following federal laws and regulations:**
   a. **Education Department General Administrative Regulations (EDGAR) in Title 34 Code of Federal Regulations (CFR), Parts 74, 75, 76, 77, 79, 80, 82, 85, 86; Civil Rights Regulations in 34 CFR, Parts 100 through 106, and specific program laws and regulations.**
   b. **Any amendments in effect on the date of this grant award or to become effective during the project period are incorporated.**
2. **Grant accounting and financial reporting will be in accordance with New Hampshire Department of Education "Federal Funds Financial Management Manual".**
3. **Authorized funds will be obligated and expended only for the purpose described in the approved project proposal and budget.**
4. **Audits will be in compliance with the Single Audit Act Amendments of 1996 (P.L. 104-156) and U.S. Office of Management and Budget (OMB) Circulars.**
5. **Project approval, if given, will be on the condition that full funding of the Approved Budget and payment by the grantor are contingent upon the availability of a Federal Grant and Appropriation Authority approved by the General Court of New Hampshire or the Governor and Council of this State for this purpose. Neither the State nor the Department of Education shall be liable for payments under this grant except from such funds.**

FISCAL AGENT - MAKE CHECKS PAYABLE TO:

Pinkerton Academy
19 North Main Street
Derry, NH 03038

APPROVED INDIRECT COST RATE: N/A %

Mary A. Anderson, Headmaster, Pinkerton Academy
PRINT NAME AND TITLE of SAU SUPERINTENDENT OF SCHOOLS
or RA/CHIEF FINANCIAL OFFICER

Mary A. Anderson 8/27/13
SIGNATURE SAU SUPERINTENDENT OF SCHOOLS DATE
or RA/CHIEF FINANCIAL OFFICER

OBJECT CODE	1000 INSTRUCTION	2000 SUPPORT	2____ ADMIN			5000 INDIRECT	TOTAL
100	17,000.00	13,624.00					30,624.00
200	1,354.00	1,083.00					2,437.00
300	40,454.00	3,000.00					43,454.00
400		600.00					600.00
500		15,479.00					15,479.00
600							
700							
	58,808.00	33,786.00					92,594.00

DETAIL OF PROPOSED BUDGET

FUNCTION CODE	OBJECT CODE	BUDGET AMOUNT	DETAILED INFORMATION	FUNCTION CODE	OBJECT CODE	BUDGET AMOUNT	DETAILED INFORMATION
1290	110	30,624.00	Staff salaries				
1290	220	2,339.00	FICA				
1290	260	98.00	W.C.and Unemplo				
1290	321	43,454.00	Contr, Services				
1290	400	600.00	Facilities				
2721	519	8,087.00	Student Trans.				
1290	560	7,392.00	Tuition				
	SUB TOTAL/TOTAL	92,594.00	//////////////		SUB TOTAL/TOTAL	92,594.00	//////////////

PINKERTON ACADEMY

FINANCE OFFICE
19 NORTH MAIN STREET
DERRY, NEW HAMPSHIRE 03038-1208
(603) 437-5222

Mary A. Anderson
Headmaster

Glenn Neagle
Finance Administrator

Eileen Schmitt
Accounting Manager

Susan Wilson
Accounts Payable Clerk

Priscilla McLaughlin
Assistant Payable Clerk

Susan Tsantoulis
Payroll Clerk

Lisa Bouché
Accounting Assistant

August 29, 2013

Susan A. Randall
High School Redesign/Alternative Education
New Hampshire Department of Education
21 South Fruit Street, Suite 20
Concord, NH 03301

Re: Alternative Education Grant Funds

Dear Ms. Randall,

Per your request this is to advise you that Mary A. Anderson is authorized to sign Form 1 on behalf of Pinkerton Academy. If you have any questions please do not hesitate to call.

Sincerely,

Glenn Neagle

Glenn Neagle
Finance Administrator
Pinkerton Academy
(603) 437-5222 ext. 3113

Glenn Neagle personally appeared before me this 29th day of August 2013.

Notarized by Susan Wilson

Date 8/29/13

SUSAN LYNN WILSON, Notary Public
My Commission Expires October 7, 2014

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 08/29/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Fred C. Church, Inc.
41 Wellman Street
Lowell, MA 01851
(800) 225-1865

CONTACT NAME: Claire Bolduc, CIC, AAI, CISR, CSRM
PHONE (A/C, No, Ext): 978 3227168 FAX (A/C, No): (978) 454-1865
E-MAIL ADDRESS: cbolduc@fredcchurch.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	United Educators Insurance, a Reciprocal Risk Retention Group	10020
INSURER B :	Continental Insurance	
INSURER C :	New Hampshire Employers Insurance Company	13083
INSURER D :		
INSURER E :		
INSURER F :		

INSURED
Pinkerton Academy

19 North Main Street
Derry, NH 03038-1208

COVERAGES **CERTIFICATE NUMBER:** 23887 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	**GENERAL LIABILITY** X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT LOC			CGL201200219300	11/1/2012	11/1/2013	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$
							GENERAL AGGREGATE	$ 3,000,000
							PRODUCTS - COMP/OP AGG	$
								$
B	**AUTOMOBILE LIABILITY** X ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			5090736623	11/1/2012	11/1/2013	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
A	**UMBRELLA LIAB** X OCCUR X **EXCESS LIAB** CLAIMS-MADE DED X RETENTION $ 1,000,000			GLX201200219300	11/1/2012	11/1/2013	EACH OCCURRENCE	$ 15,000,000
							AGGREGATE	$ 15,000,000
								$
C	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		ECC4000092012012	11/1/2012	11/1/2013	X WC STATU-TORY LIMITS OTH-ER	
							E.L. EACH ACCIDENT	$ 500,000
							E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000
A	Professional Liability			ELS2012000219300	11/1/2012	11/1/2013	$3,000,000 Each Claim/$3,000,000 Aggregate - Educators Legal Liability	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER

NH Department of Education
101 Pleasant Street
Concord, NH 03301-3494

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Herman P Saturnau

Client # 950 Mst # 23887 Cert Holder # 49590

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ACORD 25 (2010/05)

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