



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

59 *tmh*

VICKI V. QUIRAM
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

April 5, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

Attached for your information is a report containing a list of vendors that agencies have contracted with for the period of January 1, 2017 through March 31, 2017.

When the Governor and Council previously approved the increase to a \$10,000 limit for personal service contracts and a \$25,000 limit for other service contracts, it was agreed that the Department of Administrative Services would report on those contracts entered into by agencies that are under the revised limits on a quarterly basis.

There are two reports. One which is sorted by State agency and then by vendor to enable the reader to identify which agency has contracted with individual vendors, and the second report, with the same detail, sorted alphabetically by vendor name.

Respectfully submitted,

Vicki V. Quiram
Commissioner

VVQ/tmh
Attachments

STATE OF NEW HAMPSHIRE
DEPARTMENT OF ADMINISTRATIVE SERVICES
PERSONAL SERVICE CONTRACTS UNDER \$10,000 AND OTHER SERVICE CONTRACTS
UNDER \$25,000 WITHOUT G&C APPROVAL FROM 1/1/2017 TO 3/31/2017

REPORT 1 - ALPHABETICAL BY AGENCY NAME

AGENCY	AGENCY NAME	PO NUMBER	VENDOR	VENDOR NAME	VENDOR ADDRESS	CITY	STATE	PO DATE	DESCRIPTION	REMAINING PO BALANCE	ORIGINAL PO AMOUNT	FISCAL YEAR VENDOR TOTAL FOR AGENCY
012	ADJUTANT GENERAL	1054013	155095	Trombly Enterprise, Inc.	76 Maple St.	Manchester	NH	01/09/2017	Plumbing fixture replacements at State Military Reservation	0.00	19,868.00	19,868.00
018	AGRICULTURE	1053909	177867	University of New Hampshire	Service Building, Rm 10	Durham	NH	01/03/2017	Costs for training of safe and proper use of pesticides	0.00	13,860.00	15,860.00
018	AGRICULTURE	1054654	177638	Great Eastern Radio, LLC	106 N. Main St	W. Lebanon	NH	03/06/2017	Develop radio ads to promote local agricultural products	5,660.00	5,660.00	5,660.00
018	AGRICULTURE	1054655	155425	Southeast Land Trust of NH	P.O. Box 675	Exeter	NH	03/06/2017	Grant to acquire a conservation easement in Candia, NH	10,000.00	10,000.00	10,000.00
018	AGRICULTURE	1054656	254289	Fracestown Land Trust, Inc.	P.O. Box 132	Fracestown	NH	03/06/2017	Grant to acquire 98 acres from family trust in Fracestown, NH	19,000.00	19,000.00	19,000.00
034	CULTURAL RESOURCES	1053940	154701	Andy's, Inc.	P.O. Box 601	Wilton	NH	01/06/2017	Arts Grant	0.00	6,500.00	6,500.00
034	CULTURAL RESOURCES	1053941	177450	Town of Newport	15 Sunapee St.	Newport	NH	01/06/2017	Arts Grant	830.40	8,304.00	8,304.00
034	CULTURAL RESOURCES	1054181	154118	NH Institute of Art	148 Concord St.	Manchester	NH	01/20/2017	Arts Grant	0.00	3,150.00	3,150.00
034	CULTURAL RESOURCES	1054262	274364	Gregory O'Brien	210 South Main St., Apt A	Concord	NH	01/26/2017	Art Service Agreement - creating traditional art lesson plans	0.00	1,200.00	2,400.00
035	DRED	7002068	156110	Capital Well Company, Inc.	150 Concord Stage Rd.	Dunbarton	NH	01/27/2017	Installation of an 800 ft. deep well at the Flume	10,365.00	15,280.00	15,280.00
035	DRED	1054352	228775	Brian K. Fowler	P.O. Box 1829	Conway	NH	01/31/2017	Updating of Admin Rules for Mining and Prospecting permits	4,471.44	5,000.00	5,000.00
035	DRED	1054624	209326	Charles Caron	P.O. Box 417	Westminster	MA	02/28/2017	Boundary line maintenance project at Fall Mountain St. Forest	3,460.00	3,460.00	3,460.00
035	DRED	7002087	231068	Keymont Construction, Inc.	116 Hounsell Ave., Unit 7	Laconia	NH	03/06/2017	Replace UV disinfection system at Wallis Sands State Park	6,591.75	24,865.00	24,865.00
035	DRED	7002097	246604	Century Bank	400 Mystic Ave.	Medford	MA	03/27/2017	Lockbox service for seacoast parking meter citations issued	1,000.00	1,000.00	1,000.00
056	EDUCATION	1054464	225801	Academic Development Institute	121 N. Kickapoo St.	Lincoln	IL	02/09/2017	Annual maintenance and upgrades for agency Indistar System	0.00	10,000.00	21,800.00
056	EDUCATION	1054620	276976	Mike Anderson Consulting, LLC	24 Bagdad Rd.	Durham	NH	02/28/2017	Edu. consultant for schools implementing choice programs	8,800.00	8,800.00	8,800.00
056	EDUCATION	1054622	166723	Capitol Center for the Arts	44 S. Main St.	Concord	NH	02/28/2017	Event space rental for 2 days, multi-modal training sessions	1,524.00	1,524.00	1,524.00
056	EDUCATION	1054843	277176	Mark L. Taft	100 First St., Apt. 508	Dover	NH	03/16/2017	Facilitator for school program assessments in 10 schools	6,050.00	6,050.00	6,050.00
044	ENVIRONMENTAL SERV	1054301	160635	Northeast Recycling Council	139 Main St., Ste 401	Brattleboro	VT	01/27/2017	Provide two education workshops for waste mgt. operators	2,500.00	5,000.00	5,000.00
044	ENVIRONMENTAL SERV	1054774	160635	Northeast Recycling Council	139 Main St., Ste 401	Brattleboro	VT	03/13/2017	Provide one education workshop on electronics recycling	2,500.00	2,500.00	7,500.00
044	ENVIRONMENTAL SERV	9005299	158352	Nordic Village Condo Assoc.	1 Nordic Way	Bartlett	NH	02/09/2017	Grant for water system storage tank inspection and maintenance	10,000.00	10,000.00	10,000.00
044	ENVIRONMENTAL SERV	1054775	217956	NH Assn of Conservation Districts	1197 Route 12A	Surry	NH	03/13/2017	Support for the NH Envirothon Training & Competition Days	3,500.00	3,500.00	3,500.00
044	ENVIRONMENTAL SERV	1054935	177503	Town of Milford	Treasurer	Milford	NH	03/28/2017	Grant to acquire a conservation easement in Milford, NH	8,260.00	8,260.00	8,260.00
002	EXECUTIVE BRANCH	1054275	276441	Smart Energy Use, LLC	62 Corliss Hill Rd.	Meredith	NH	01/26/2017	Weatherization training for Community Action Programs	5,000.00	5,000.00	5,000.00
002	EXECUTIVE BRANCH	1054340	216952	Community College System of NH	379 Belmont Rd.	Laconia	NH	01/30/2017	Technical support for weatherization training at CAP's	9,161.00	9,161.00	9,161.00
002	EXECUTIVE BRANCH	1054724	277664	Sopher Energy Analysis	39 Grove Rd.	Rye	NH	03/09/2017	Producing compliant Home Energy Scores for homes	2,000.00	2,000.00	2,000.00
002	EXECUTIVE BRANCH	1054725	277818	Energy Emporium, LLC	78 Main St.	Enfield	NH	03/09/2017	Producing compliant Home Energy Scores for homes	2,000.00	2,000.00	2,000.00
002	EXECUTIVE BRANCH	1054847	277663	ABC Energy Savings, LLC	13 Meadow Lane	Bow	NH	03/17/2017	Producing compliant Home Energy Scores for homes	2,000.00	2,000.00	2,000.00
075	FISH AND GAME	6002177	154978	Miller Engineering & Testing	100 Sheffield Rd.	Manchester	NH	01/06/2017	Test bonings at F&G boat access facility for future replacement	6,823.00	8,780.00	8,780.00
075	FISH AND GAME	6002203	272044	Fish Vet Group, Inc.	350 Commercial St.	Portland	ME	03/09/2017	Perform disease screening on brook trout at NH hatcheries	0.00	1,395.00	1,395.00
075	FISH AND GAME	3002208	157275	Lad Welding & Fabrication, Inc.	33 Fisherville Rd.	Concord	NH	03/24/2017	Repairs to Newfound Lake boat ramp facility	1,240.00	1,240.00	1,240.00
020	JUSTICE	1054348	277794	Lisa M. Reilly	155 Water St.	Boscawen	NH	01/31/2017	Assistant evidence technician for Office of Chief Med. Examiner	4,215.00	5,000.00	5,000.00
020	JUSTICE	1054873	278264	Michael Agnew	11150 Mountain View Dr.	Madera	CA	03/21/2017	Provide 2 seminars on domestic violence investigations	3,428.00	3,428.00	3,428.00
087	POLICE STDS & TRAINING	1054393	223706	Andrew C. Smith	175 Concord St.	Nashua	NH	02/02/2017	Instructor for diversity education training PS&T academies	3,750.00	3,750.00	3,750.00
023	SAFETY	4007541	204668	Secure ID Systems, LLC	2101 Dover Rd.	Epsom	NH	01/03/2017	Equipment to produce Legislative and employee ID cards	0.00	1,891.29	1,891.29
023	SAFETY	1053987	177269	Town of Candia	Treasurer	Candia	NH	01/09/2017	Grant to update local hazard mitigation plan	6,000.00	6,000.00	6,000.00
023	SAFETY	1053979	177419	City of Laconia	Treasurer	Laconia	NH	01/09/2017	Grant to update local hazard mitigation plan	7,500.00	7,500.00	7,500.00
023	SAFETY	1053981	177268	Town of Kensington	Town Office	Kensington	NH	01/09/2017	Grant to purchase equipment for Emergency Operations Ctr.	4,640.00	4,640.00	4,640.00
023	SAFETY	1054204	177394	Town of Gilmanton	Treasurer	Gilmanton	NH	01/23/2017	Grant to update local emergency operations plan	3,500.00	3,500.00	3,500.00
023	SAFETY	1054207	177509	Town of Rollinsford	Treasurer	Rollinsford	NH	01/23/2017	Grant to purchase equipment for Emergency Operations Ctr.	1,210.00	1,210.00	1,210.00
023	SAFETY	1054288	177887	Dept. of Res & Economic Dev.	172 Pembroke Rd.	Concord	NH	01/27/2017	Grant to support Operation Stonegarden partnership	4,957.20	4,957.20	4,957.20
023	SAFETY	1054363	159946	Town of Rumney	Treasurer	Rumney	NH	01/31/2017	Grant to fund cost over runs of a prior bridge project	0.00	13,063.00	18,755.00
023	SAFETY	1054398	177432	Town of Madison	Treasurer	Madison	NH	02/02/2017	Grant to update local emergency operations plan	4,000.00	4,000.00	4,000.00
023	SAFETY	1054407	177393	Town of Gilford	Treasurer	Gilford	NH	02/06/2017	Grant to install a generator and security fencing at Mt. Rowe	21,351.00	21,351.00	21,351.00
023	SAFETY	1054408	177444	Town of New Boston	Treasurer	New Boston	NH	02/06/2017	Grant to update local emergency operations plan	2,000.00	2,000.00	2,000.00
023	SAFETY	1054410	177433	City of Manchester	Treasurer	Manchester	NH	02/06/2017	Grant to update local hazard mitigation plan	9,990.00	9,990.00	9,990.00
023	SAFETY	1054445	177365	Town of Brentwood	Treasurer	Brentwood	NH	02/08/2017	Grant to purchase computer tablets for the Police Dept.	5,944.00	5,944.00	5,944.00
023	SAFETY	1054462	156794	Town of Gilsom	Treasurer	Gilsom	NH	02/09/2017	Grant to install a generator and transfer switch at Emerg. Ops.	4,208.00	4,208.00	4,208.00
023	SAFETY	1054463	177520	Town of Sandown	Treasurer	Sandown	NH	02/09/2017	Grant to purchase computer tablets for the Police Dept.	13,331.00	13,331.00	13,331.00
023	SAFETY	1054504	177365	Town of Brentwood	Treasurer	Brentwood	NH	02/14/2017	Grant to purchase iPads for the town Fire Department	1,972.00	1,972.00	7,916.00
023	SAFETY	1054768	177259	Town of Brookline	P.O. Box 360	Brookline	NH	03/13/2017	Grant to purchase software for emergency notifications	840.00	840.00	840.00
023	SAFETY	1054863	177186	Town of Wilmot	Treasurer	Wilmot Flat	NH	03/20/2017	Grant to update local emergency operations plan	4,000.00	4,000.00	4,000.00

STATE OF NEW HAMPSHIRE
 DEPARTMENT OF ADMINISTRATIVE SERVICES
 PERSONAL SERVICE CONTRACTS UNDER \$10,000 AND OTHER SERVICE CONTRACTS
 UNDER \$25,000 WITHOUT G&C APPROVAL FROM 1/1/2017 TO 3/31/2017

REPORT 1 - ALPHABETICAL BY AGENCY NAME

AGENCY	AGENCY NAME	PO NUMBER	VENDOR	VENDOR NAME	VENDOR ADDRESS	CITY	STATE	PO DATE	DESCRIPTION	REMAINING PO BALANCE	ORIGINAL PO AMOUNT	FISCAL YEAR VENDOR TOTAL FOR AGENCY
023	SAFETY	1054867	159865	Town of Freedom	Treasurer	Freedom	NH	03/21/2017	Grant to update local emergency operations plan	4,000.00	4,000.00	4,000.00
023	SAFETY	1054868	177420	Laconia School district		Laconia	NH	03/21/2017	Grant to purchase software for emergency notification (8 schools)	12,600.00	12,600.00	12,600.00
023	SAFETY	1054870	154838	SAU 41	4 Lund Lane	Hollis	NH	03/21/2017	Grant to purchase software for emergency notification (6 schools)	11,760.00	11,760.00	11,760.00
096	TRANSPORTATION	4007588	277372	David Lee	7 Paul Ave.	Saco	ME	01/25/2017	Instructor for Interpersonal Skills Training	3,000.00	3,000.00	3,000.00
TOTALS										270,932.79	378,292.49	409,928.49

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UNDER \$25,000 WITHOUT G&C APPROVAL FROM 1/1/2017 TO 3/31/2017

REPORT 2 - ALPHABETICAL BY VENDOR NAME

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002	EXECUTIVE BRANCH	1054847	277663	ABC Energy Savings, LLC	13 Meadow Lane	Bow	NH	03/17/2017	Producing compliant Home Energy Scores for homes	2,000.00	2,000.00	2,000.00
056	EDUCATION	1054464	225801	Academic Development Institute	121 N. Kickapoo St.	Lincoln	IL	02/09/2017	Annual maintenance and upgrades for agency Indistar System	0.00	10,000.00	21,800.00
087	POLICE STDS & TRAINING	1054393	223706	Andrew C. Smith	175 Concord St.	Nashua	NH	02/02/2017	Instructor for diversity education training PS&T academies	3,750.00	3,750.00	3,750.00
034	CULTURAL RESOURCES	1053940	154701	Andy's, Inc.	P.O. Box 601	Wilton	NH	01/06/2017	Arts Grant	0.00	6,500.00	6,500.00
035	DRED	1054352	228775	Brian K. Fowler	P.O. Box 1829	Conway	NH	01/31/2017	Updating of Admin Rules for Mining and Prospecting permits	4,471.44	5,000.00	5,000.00
035	DRED	7002068	156110	Capital Well Company, Inc.	150 Concord Stage Rd.	Dunbarton	NH	01/27/2017	Installation of an 800 ft. deep well at the Flume	10,365.00	15,280.00	15,280.00
056	EDUCATION	1054622	166723	Capitol Center for the Arts	44 S. Main St.	Concord	NH	02/28/2017	Event space rental for 2 days, multi-modal training sessions	1,524.00	1,524.00	1,524.00
035	DRED	7002097	246604	Century Bank	400 Mystic Ave.	Medford	MA	03/27/2017	Lockbox service for seacoast parking meter citations issued	1,000.00	1,000.00	1,000.00
035	DRED	1054624	209326	Charles Caron	P.O. Box 417	Westminster	MA	02/28/2017	Boundary line maintenance project at Fall Mountain St. Forest	3,460.00	3,460.00	3,460.00
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023	SAFETY	1054288	177887	Dept. of Res & Economic Dev.	172 Pembroke Rd.	Concord	NH	01/27/2017	Grant to support Operation Stonegarden partnership	4,957.20	4,957.20	4,957.20
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018	AGRICULTURE	1054656	254289	Francestown Land Trust, Inc.	P.O. Box 132	Francestown	NH	03/06/2017	Grant to acquire 98 acres from family trust in Francestown, NH	19,000.00	19,000.00	19,000.00
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023	SAFETY	1054867	159865	Town of Freedom	Treasurer	Freedom	NH	03/21/2017	Grant to update local emergency operations plan	4,000.00	4,000.00	4,000.00
023	SAFETY	1054407	177393	Town of Gilford	Treasurer	Gilford	NH	02/06/2017	Grant to install a generator and security fencing at Mt. Rowe	21,351.00	21,351.00	21,351.00
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REPORT 2 - ALPHABETICAL BY VENDOR NAME

AGENCY	AGENCY NAME	PO NUMBER	VENDOR	VENDOR NAME	VENDOR ADDRESS	CITY	STATE	PO DATE	DESCRIPTION	REMAINING PO BALANCE	ORIGINAL PO AMOUNT	FISCAL YEAR VENDOR TOTAL FOR AGENCY
023	SAFETY	1054207	177509	Town of Rollinsford	Treasurer	Rollinsford	NH	01/23/2017	Grant to purchase equipment for Emergency Operations Ctr.	1,210.00	1,210.00	1,210.00
023	SAFETY	1054363	159946	Town of Rumney	Treasurer	Rumney	NH	01/31/2017	Grant to fund cost over runs of a prior bridge project	0.00	13,063.00	18,755.00
023	SAFETY	1054463	177520	Town of Sandown	Treasurer	Sandown	NH	02/09/2017	Grant to purchase computer tablets for the Police Dept.	13,331.00	13,331.00	13,331.00
023	SAFETY	1054863	177186	Town of Wilmot	Treasurer	Wilmot Flat	NH	03/20/2017	Grant to update local emergency operations plan	4,000.00	4,000.00	4,000.00
012	ADJUTANT GENERAL	1054013	155095	Trombly Enterprise, Inc.	76 Maple St.	Manchester	NH	01/09/2017	Plumbing fixture replacements at State Military Reservation	0.00	19,868.00	19,868.00
018	AGRICULTURE	1053909	177867	University of New Hampshire	Service Building, Rm 10	Durham	NH	01/03/2017	Costs for training of safe and proper use of pesticides	0.00	13,860.00	15,860.00
TOTALS										270,932.79	378,292.49	409,928.49