



THE STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION



CHRISTOPHER D. CLEMENT, SR.  
COMMISSIONER

JEFF BRILLHART, P.E.  
ASSISTANT COMMISSIONER

February 25, 2014  
Bureau of Rail & Transit

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court  
State House  
Concord, New Hampshire 03301

*[Signature]* 3/21/14  
Approved by Fiscal Committee Date

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to Chapter 144:95, Laws of 2013, authorize the Department of Transportation to transfer \$10,676 between Bureau of Rail & Transit accounts and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2014.

04-096-096-964010-2916	Current Budget FY 2014	Requested Change	Revised Budget
<b>Public Transportation</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$301,748	\$0	\$301,748
018 500106 Overtime	3,000	3,000	6,000
020 500200 Current Expense	5,600	0	5,600
022 500255 Rents-Leases Other than State	430	0	430
024 500225 Maint Other than Build-Grn	1,087,500	0	1,087,500
026 500251 Organizational Dues	6,950	0	6,950
029 500290 Intra-Agency Transfers	9,060	0	9,060
030 500311 Equipment New Replacement	75,729	0	75,729
035 509035 Shared Services Support	4,598	0	4,598
037 500174 Technology- Hardware	2,500	0	2,500
039 500180 Telecommunications	3,900	0	3,900
040 500800 Indirect Costs	6,020	7,676	13,696
046 500463 Consultants	2,000	0	2,000
048 500226 Contractual Maint Build-Grn	860,000	0	860,000
057 500535 Books Periodicals Subscription	100	0	100

060 500601 Benefits	149,239	0	149,239
067 500557 Training of Providers	122,484	0	122,484
070 500704 In-State Travel Reimbursement	500	0	500
072 500575 Grants Federal	20,664,795	(10,676)	20,654,119
073 500581 Grants Non Federal	100,000	0	100,000
081 509081 Out of State Travel Fed Reimb	3,000	0	3,000
404 500880 Intra Direct Costs	2,436	0	2,436
Total	\$23,411,589	\$0	\$23,411,589
<b>Source of Funds</b>			
<b>Revenue:</b>			
000 404402 Federal Funds	\$2,014,239	\$0	\$2,014,239
000 404622 Federal Funds	21,166,491	0	21,166,491
000 409283 Federal Funds	35,084	0	35,084
005 402759 Private Local Funds	143,488	0	143,488
000-000010 General Funds	52,287	0	52,287
Total	\$23,411,589	\$0	\$23,411,589

### EXPLANATION

The Department requests authorization to transfer budgeted account funds among the various accounts in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

#### **Public Transportation (2916) – 99.4% Federal Funds, 0.6% Private Local**

- Class 018      Increase Overtime by \$3,000. This transfer is requested due to the impacts of fluctuating staffing levels, constant workload to complete essential functions, and preparation for a forthcoming Federal Transit Administration (FTA) Triennial Review.
- Class 040      Increase Indirect Costs by \$7,676. This transfer is requested due to the Public Transportation section's share of the Statewide Cost Allocation Plan (SWCAP) being more than was previously budgeted.
- Class 072      Decrease Grants - Federal by \$10,676. Based on planned projects and expenditures for the remainder of FY 2014 funds are available for this transfer.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?  
Transfers are for continuing programs (not one-time).
2. Is this transfer required to maintain existing program level or will it increase program level?  
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.

RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing, and maintaining a state transportation network. This transfer will facilitate the accomplishment of this responsibility.

4. Identify the source of funds on all accounts listed on this transfer.  
Source of funds is Federal and Agency Income.
5. Will there be any effect on revenue if this transfer is approved or disapproved?  
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?  
Should funds lapse as a result of not approving this request for project funding, such funds will lapse to their respective account fund balances.
7. Are personal services involved?  
The transfer does not result in any new positions.

Your approval of this resolution is respectfully requested.

Sincerely,



Christopher D. Clement, Sr.  
Commissioner

