



Jeffrey A. Meyers
Commissioner

STATE OF NEW HAMPSHIRE AM 9:53 DAS
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

129 PLEASANT STREET, CONCORD, NH 03301-3857
603-271-9389 1-800-852-3345 Ext. 9389
Fax: 603-271-4332 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

March 22, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, to enter into an educational tuition agreement and to pay said costs in an amount of \$4,000.00 as follows:

Institution:	University of New England 716 Stevens Avenue Portland, ME 04103
Course Title(s):	Contemporary Theory of Social Work Practice: Individuals and Families; and Advanced Social Work Practice with Families
Course Date(s):	Begin: 05/01/2019 End: 06/23/2019
Employee:	Emma D'Alessandro
Funding Source:	05-95-95-953010-56770000-066-500544
Total Cost of Course(s):	\$5,520.00
State Share:	\$4,000.00
Source of Funds:	Employee Training, 100% General

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EXPLANATION

These courses, Contemporary Theory of Social Work Practice: Individuals and Families and Advanced Social Work Practice with Families, will benefit the Department and Ms. D'Alessandro by allowing Ms. D'Alessandro to strengthen her skills in working with youths and families in distress by examining social work theory and methods for direct practice with attention to how clinical social work values inform theory to promote social justice, human dignity, capacity building, and individual empowerment. These courses explore the material covered through case examples, role-play and self-reflective writing that includes self-analysis as well as a critique of how sociocultural factors influence how we assess and work with families. These courses are specific to working with families and will further her ability to connect with clients in her role as a Child Protective Service Worker (CPSW).

Emma D'Alessandro has been employed by the Department of Health and Human Services (DHHS) for 1 and a half years and is currently a CPSW II in the Division for Children, Youth, and Families (DCYF). Duties entail: assessing reports of abuse or neglect, engaging with families, completing appropriate referrals, and completing paperwork and documentation in a timely manner.

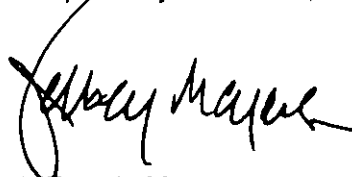
Ms. D'Alessandro conducts forensic interviews of the victim and perpetrator, evaluates the risk of the child remaining in the home, and recommends a course of action. She works collaboratively with community agencies including law enforcement, schools, and medical personnel, as it relates to the investigation, provision of services, and in accordance with the current Attorney General (AG) protocols. She arranges for in-home services to families when appropriate, and documents evidence to substantiate reports of child abuse and neglect, in order to support the court petition when it is determined court intervention is needed, to assure the safety of the child. When necessary, she facilitates placement, coordinates visitations with the family, and transports children and client families to necessary appointments.

The Department of Health and Human Services encourages and supports employees who wish to further their professional growth through continuing education in disciplines that are mutually advantageous. Successful completion of the program will add to the overall strength of the Department to perform its mission to the residents of New Hampshire.

This course will not be taken on State time.

Attached is a fully executed Tuition Agreement for your review.

Respectfully submitted,



Jeffrey A. Meyers
Commissioner

FEB 06 2019



THE STATE OF NEW HAMPSHIRE
EDUCATIONAL TUITION AGREEMENT

Human Resources

Agreement dated this 5th day of February 2019 by and through the Department of Health and Human Services (hereinafter referred to as the "State) and Emma D'Alessandro (hereinafter referred to as the "Recipient"). The State and the Recipient do hereby mutually agree as follows:

1. The State shall pay to the named institution the sum of \$4,000.00, which monies shall be used for the purpose of enrolling the Recipient in: Contemporary Theory of Social Work Practice: Individuals and Families & Advanced Social Work Practice with Families (course name), which course(s) is being offered by University of New England and which course(s) shall commence on May 1st 2019 and terminate on June 23rd 2019.
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the Recipient fail to complete or achieve a passing grade in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue in the employ of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of six (6) months.
5. The Recipient shall work in any area of the State to which he/she may be assigned, provided that such assignment will not constitute a severe hardship to said Recipient.
6. Should the Recipient breach any of the conditions set forth in paragraphs 4 and 5, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course(s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.
7. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.
8. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

IN WITNESS WHEREOF the representatives of the State, in his/her official capacity only, and without personal liability, and the Recipient, have hereunto set their hands on the date first above written.

RECIPIENT
(signature) EdAlessandro (printed name) Emma DAlessandro

NOTARY State of New Hampshire, County of Hillsborough :

On this the 5 day of February 20 19, before me, Nicole Ferguson, the undersigned officer, personally appeared, Emma D'Alessandro (recipient) known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.

[Signature]
Notary Public/Justice of the Peace

THE STATE OF NEW HAMPSHIRE
(signature) [Signature] (date) 3.25.19

(printed name, title) Lori Weaver
Associate Commissioner
Tuition Agreement- Emma

