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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of PARKS and RECREATION
BUREAU of TRAILS

172 Pembroke Road Concord, New Hampshire 03301
Phone: (603) 271-3254 Fax: (603) 271-3553 E-Mail: nhtrails@dncr.nh.gov
Web: www.nhtrails.org

May 18, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

In accordance with Administrative Rule Adm 611.08 (g), the Department of Natural and Cultural Resources, Division of Parks and Recreation, Bureau of Trails respectfully requests permission to increase their fleet size by one truck effective upon Governor and Executive Council approval.

EXPLANATION


The Division of Parks and Recreation recently added the position of Deputy Chief within the Bureau of Trails to support the increased demand and use of the statewide trail system and for increased administrative oversight. The primary purpose of this position is administering agency objectives and overall operations of the Trails Bureau within the Division of Parks and Recreation in conjunction with the Trails Bureau Chief. The Deputy Chief position requires use of vehicle transportation in order to carry out the duties and responsibilities as assigned, and the position serves to oversee overall operations in the absence of the Chief. Also, in order to meet public demand, scheduling often requires the Chief and Deputy Chief to be in multiple places at the same time. Additionally, this position requires a vehicle equipped with the ability to carry a heavy load of equipment and the capacity to tow fully loaded trailers. For this reason, we are requesting approval for an additional fleet vehicle.


The Bureau Trails is requesting to add a ¾ ton capacity pickup truck. This pickup truck is a necessity for this additional position to fulfill the job requirements. Funding for the truck is available in account 03-035-035-351510-34140000-030-500300. Source of funds is 100% Other Funds.

Respectfully submitted,

Concurred,

(154)


Philip A. Bryce
Director


Sarah L. Stewart
Commissioner



State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
DIVISION OF PROCUREMENT AND SUPPORT
SERVICES

25 Capitol Street – Room 102
Concord, New Hampshire 03301

Charles M. Arlinghaus, Commissioner.
(603) 271-3201

Gary S. Lunetta, Director
(603) 271-2201

Attn:
Leanne Lavoie
Administrative Operations Supervisor
NH Department of Natural and Cultural Resources
172 Pembroke Road
Concord, NH 03301

SUBJECT: Response to Fleet Increase Request 5.18.22

Ms. Lavoie:

Please accept this as acknowledgement and receipt of your request to increase the NH Department of Natural and Cultural Resources Fleet size by one (1) motor vehicle prior to submission to the Governor and Council for formal consideration.

It is the position of the DAS Division of Procurement and Support Services Fleet Management that the request is reasonably justified and compelling enough to merit consideration by the Governor and Council in a near future meeting.

Thank you for your proactive request to involve us in your fleet review in support of statewide efforts to maintain fleet efficiency.

Regards,

Colin Capelle
State Fleet Manager, DAS Division of Procurement and Support Services

Gary Lunetta
Director, DAS Division of Procurement and Support Services